

AGENDA PACKET



Tuesday, March 19, 2024 at 3:00 PM

via Microsoft Teams

<https://www.microsoft.com/en-us/microsoft-teams/join-a-meeting>

Meeting ID: 240 545 353 298

Meeting Passcode: zSwipf

Audio Access: 1-331-256-5069

Audio Conference ID: 416 698 296#

WWW.BURLCOJIF.ORG

BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND

March 19, 2024 – 3:00 PM

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AGENDA

- I. Meeting called to order by Chair
- II. Salute the Flag
- III. Statement of Compliance with Open Public Meetings Act
 - A. Notice of this meeting was given by:
 1. Sending sufficient notice herewith to the ***Burlington County Times***, Mount Holly, and the ***Courier Post***, Cherry Hill NJ;
 2. Filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities; and
 3. Posting notice on the public bulletin boards of all member municipalities of the BURLCO JIF.
- IV. Roll Call
 - A. Fund Commissioners
 - B. Fund Professionals
 - C. Risk Management Consultants
 - D. Move up Alternates (*if necessary*) Motion to move up _____, _____ and _____ in the absence of _____, _____ and _____ to the Executive Committee for voting purposes – **Motion – All in Favor**
- V. Approval of Minutes
Motion to Adopt the **February 20, 2024** Meeting Minutes – **Motion – All in Favor**.....Pages 1-13
- VI. Claims Review Committee Meeting Minutes – March 12, 2024Handout
 - A. Motion to Adopt the Revised Claims Review Committee Charter
- VII. Executive Director's Report.....Pages 14-37
 - A. Lost Time Accident Frequency Pages 18-19
 - B. Certificates of Insurance Pages 20-23
 - C. Financial Fast Track Report Page 24
 - D. Regulatory Filing Checklists Pages 25-26
 - E. 2023 Safety Incentive Program
 - F. 2024 Optional Safety Budget Page 27
 - G. 2024 Wellness Incentive..... Page 28
 - H. 2024 EPL/Cyber Risk Management Budget..... Page 29
 - I. EPL Compliance Status Page 30
 - J. Statutory Bond Status Pages 31-32
 - K. Skateboard Park Approval Status..... Page 33
 - L. Capehart Scatchard Updates
 - M. Land Use Training Certification.....Page 34
 - N. Elected Officials Training.....Pages 35-36
 - O. Payroll Audit
 - P. Property Appraisals

Q.	2024 Safety Breakfast.....	Page 37
R.	Safety, Claims, and Wellness Coordinator Roundtable	
S.	Annual Planning Retreat	
T.	New Fund Commissioner Orientation	
U.	Financial Disclosure Statement	
V.	Inclement Weather Policy	
W.	Website	
X.	New Member Activity	
VIII.	Solicitor’s Report	
A.	MEL Helpline and Contact List.....	Pages 38-39
IX.	Safety Director’s Report	
A.	Activity Report	Pages 40-42
X.	Claims Administrator’s Report	
A.	Lessons Learned from Losses	Page 43
B.	Claims Roadmaps.....	Pages 44-47
XI.	Law Enforcement Risk Management	
A.	Report.....	Pages 48-49
B.	Bulletin 24:01: Fatigue in Law Enforcement.....	Pages 50-54
XII.	Wellness Director Report	
A.	Monthly Activity Report.....	Pages 55-57
B.	Targeting Wellness Newsletter	Pages 58-61
C.	Wellness Advisory Committee Meeting Minutes – February 15, 2024.....	Pages 62-69
XIII.	Managed Health Care Report	
A.	BURLCOJIF Summary.....	Page 70
B.	Average Days to Report.....	Page 71
C.	Claims Reported by Type.....	Page 72
D.	Nurse Case Management Reports.....	Page 73
E.	Transitional Duty Report.....	Page 74
F.	PPO Savings and Penetration Reports.....	Pages 75-76
G.	Top 10 Providers & Paid Provider by Specialty.....	Page 77
H.	Quick Notes.....	Page 78
XIV.	Technology Risk Services	
A.	Reports.....	Pages 79-81
XV.	Treasurer’s Report as of February 29, 2024	Pages 82-113
A.	Investment Report	
B.	Investment JCMI	
C.	Loss Run Payment Registers	
D.	Fund Status	
E.	Disbursements	
F.	March Bill List	Page 114
	Motion to approve the Payment Register & Bill List– Motion – Roll Call	
XVI.	Committee Report	
A.	Strategic Planning Committee Meeting Minutes – March 12, 2024.....	Handout
1.	Motion to Adopt the Revised Strategic Planning Committee Charter	

- XVII. MEL/RCF/E-JIF/Cyber Reports
Nothing to report

- XVIII. Miscellaneous Business

<p>The next meeting of the BURLCOJIF will be held on Tuesday, April 16, 2024 at 3:00 PM at Medford Village Country Club, Medford following the Annual Retreat</p>
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- XIX. Meeting Open to Public Comment

- A. Motion to Open Meeting to Public Comment – **Motion - All in Favor**
- B. Motion to Close Meeting to Public Comment – **Motion - All in Favor**

- XX. **Closed Session** (*if necessary*) – Resolution 2024- _____ A request shall be made to go into Closed Session to discuss matters affecting the protection of safety and property of the public and to discuss pending or anticipated litigation and/or contract negotiations -**Motion – Roll Call**

- A. Professionals' Reports
 - 1. Claims Administrator's Report
 - 2. Executive Director's Report
 - 3. Safety Director's Report
 - 4. Solicitor's Report
- B. Reopen Public Portion of Meeting – **Motion – All in Favor**

- XXI. Approval of Claims Payments – **Motion – Roll Call**

- XXII. Authorization to Abandon Subrogation (if necessary) – **Motion – Roll Call**

- XXIII. Motion to Adjourn Meeting – **Motion – All in Favor**

BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND

Via Microsoft Teams

February 20, 2024 @ 3:00 pm

EXECUTIVE COMMITTEE MEETING

OPEN SESSION MINUTES

A meeting of the Burlington County Municipal Joint Insurance Fund (BURLCO JIF) was held via Microsoft Teams on Tuesday, February 20, 2024. Acting Fund Chair, Richard Wolbert, **Beverly City**, presiding. The meeting was called to order at 3:00 PM.

FLAG SALUTE

STATEMENT OF COMPLIANCE WITH OPEN PUBLIC MEETING ACT

Notice of this meeting was given by: (1) sending sufficient notice herewith to the ***Burlington County Times***, Mt. Holly, NJ, and to the ***Courier Post***, Cherry Hill, NJ; (2) filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities of the Burlington County Municipal Joint Insurance Fund; and (3) posting notice on the public bulletin boards of all member municipalities of the Burlington County Municipal Joint Insurance Fund.

ROLL CALL

Rich Wolbert, *Acting Fund Chair*, **Beverly City**
Margaret Peak, **Bordentown City**
Maria Carrington, **Bordentown Twp.**
Caryn Hoyer, **Chesterfield Twp.**
Erin Provenzano, **Delanco Twp.**
Joe Bellina, **Delran Twp.**
Patricia Clayton, *Alternate*, **Edgewater Park**
Tom Sahol, **Florence Twp.**
Tara Wicker, *Alternate*, **Hainesport Twp.**
Bobbie Quinn, *Alternate*, **Lumberton Twp.**
Mike Fitzpatrick, **Mansfield Twp.**
Dawn Bielec, **Medford Twp**
Jerry Mascia, **Mt. Laurel Twp.**
Susan Jackson, **New Hanover Twp.**
Mary Picariello, **North Hanover Twp.**
Kathy Smick, **Pemberton Borough**
Dan Hornickel, **Pemberton Twp.**
Michael Mansdoerfer, **Riverside Twp.**
Susan Onorato, **Shamong Twp.**
Lisa Cummins, **Tabernacle Twp.**
Craig Farnsworth, **Westampton Twp.**
Maryalice Brown, **Woodland Twp.**
James Ingling, *Acting Fund Secretary*, **Wrightstown Borough**

Absent Fund Commissioners/Professionals were:

Mari Ann Capriglione, **Bass River Twp.**
Patrice Hansell, **Fieldsboro Borough**
John Gural, *Fund Chair*, **Palmyra Borough**
Kathy Hoffman, **Southampton Twp.**
Brandy Boyington, **Springfield Twp.**

Those also in attendance were:

Paul A. Forlenza, MGA, *Executive Director, RPA – A Division of Gallagher*
Kamini Patel, MBA, CIC, CPCU, AIDA®, *Deputy Executive Director, RPA – A Division of Gallagher*
David DeWeese, Fund Solicitor, *The DeWeese Law Firm, P.C.*
Rob Garish, *Asst. Director of Public Sector, J.A. Montgomery*
Chris Winter, *Law Enforcement Risk Management Consultant*
Chris Roselli, *Account Manager, General Liability Unit, Qual-Lynx*
Karen Beatty, *Account Manager, Qual-Care*
Tom Tontarski, *Treasurer*
Debby Schiffer, *Wellness Director, Targeting Wellness*
Jerry Caruso, *Technology Risk Services Director*

Also present were the following Risk Management Consultant agencies:

Barclay Insurance
Hardenberg Insurance Group
Conner Strong & Buckelew
Fairview Insurance Agency

These minutes do not necessarily reflect the order in which some items were discussed.

Recording Secretary Kristie asked for a motion to move up Richard Wolbert, Beverly City to Acting Chair in the absence of John Gural, Palmyra Borough, James Ingling to Acting Secretary, Mike Mansdoerfer, Riverside Township, and Mary Picariello, North Hanover Township to the Executive Committee for voting purposes.

Motion by Mr. Hornickel, seconded by Mr. Mascia to move up the noted members as presented. All in Favor. Motion carried by unanimous vote.

APPROVAL OF MINUTES

Acting Chair Wolbert presented the Open session meeting minutes of the January 23, 2024 meeting of the Fund, as found in the agenda packet, for approval.

Acting Chair Wolbert asked if there were any questions at this time. No questions were entertained.

Motion by Mr. Hornickel, seconded by Ms. Provenzano to approve the Open session meeting minutes of the January 23, 2024 meeting. All in Favor. Motion carried by unanimous vote.

CLAIMS REVIEW COMMITTEE MEETING REPORT – February 13, 2024

Mr. Bellina noted the minutes of the February 13, 2024 Claims Review Committee meeting were a handout for today's meeting and are self-explanatory. He then noted the Committee reviewed twelve (12) PARs including two (2) Workers' Compensation (2 *Police*, 0 *Fire*, and 0 *Other*); one (1) General Liability, zero (0) Automobile Liability, and nine (9) Property claims that were reviewed for settlement, continuing defense, or to advise of trial date. Mr. Bellina noted for more detail on any of these topics, please reference the minutes.

Mr. Bellina asked if there were any questions. No questions were entertained.

EXECUTIVE DIRECTOR'S REPORT

Mr. Forlenza reviewed the Executive Director's Report found in the agenda packet with the membership. He then highlighted the following items from the report:

Mr. Forlenza stated a notification was sent out earlier today by his office requesting that all Members take a moment to review the recently updated directories on the JIF websites. Kindly navigate to the directories pull-down menu and carefully examine the information provided. Specifically, we need to ensure the accuracy of contact details such as email addresses and phone numbers. Given the turnover of members and the appointment of new Fund Commissioners during the months of December, January, and February, it is crucial that we have up-to-date and reliable information. This information serves as the primary means of communication with the membership. Should there be any revisions needed, please contact his office

Mr. Forlenza referenced the Certificates of Insurance report included in the agenda and asked the members to please review to be sure the certificates were ordered by you, and are correct.

Mr. Forlenza noted details regarding the allocation of funds for the Optional Safety budget, EPL/Cyber budget, and Wellness Incentive funds for 2024 can be found on pages 32, 33, and 34 of the agenda, respectively. It is important to note that a combined notification letter was sent out on or about February 13, providing information on the allotted funds for each program. He requested that you review this information and ensure that you are aware of the funds allocated to your respective programs for this year. He emphasized the importance of timely reimbursement for any purchases made under these programs. If you have already made purchases and are seeking reimbursement, he urged the members not to wait until the November 30, 2024 deadline to claim and request reimbursement from his office. You can simply submit the necessary information to his office, and we will process it for payment on the next bill list.

Mr. Forlenza noted the latest update on the statutory bonds, which can be found on pages 36 and 37 of the agenda. He noted the importance of verifying the inclusion of any newly bonded individuals, particularly in cases where retirements occurred at the end of December. Please ensure that the individuals who have been bonded through this program are accurately listed on the aforementioned pages. If you come across any discrepancies or if an individual's name is missing despite their application for underwriting and bonding, He strongly recommends reaching out to Jonathan Tavares in the Fund Underwriters Office. Alternatively, his office is readily available to assist you with any inquiries or concerns you may have.

In regards to the Elected Officials Training, Mr. Forlenza directed the members to pages 42 and 43, where there is pertinent information regarding the Elected Officials training for the 2023-2024 cycle. It is important to note that the instructions provided have been updated this year due to the implementation of a new MSI platform. Should you require any clarification or guidance regarding this process, please do not hesitate to contact his office. In addition, he noted his office receives a download of individuals who have completed the training approximately every two weeks. A follow-up email is sent to those who have successfully completed the training, and also published is an attendee/participants list on the JIF websites. To access this list, visit the JIF website and navigate to the "Sign-In Sheets" section, located approximately halfway down on the right-hand side.

Mr. Forlenza noted that the 2025 renewal process has been initiated. As part of this process, it is crucial to conduct payroll audits. You should have received a letter from his office last week regarding the completion of the payroll audit process for this year. Kindly remember it is important that all Members update and upload their payroll data for the 2023 fund year into Bowman's portal, by March 12, 2024. Detailed instructions on how to upload the data into Bowman's portal were provided in the email sent on February 15. Should you have any inquiries or concerns regarding this process, please do not hesitate to contact his office for assistance.

In addition, Mr. Forlenza stated the Property Appraisal process for this year has been initiated. A formal notification was sent out from his office last week, requesting the active participation of all Risk Management Consultants and Members in reviewing the property listings in Origami. It is important to ensure the accuracy and completeness of the property listing, and he asked that members who will be receiving a physical appraisal this year promptly notify AssetWorks once the review process has been completed.

In regards to the Police Accreditation Program, and announcement went out from his office in late January. He stated that if you have a Police Department, please forward that information to them. He also noted there are funds available to help offset the cost of the accreditation, or re-accreditation process.

Lastly, Mr. Forlenza stated his office is the process of setting up and planning the 2024 Safety Breakfast Kickoff, which will be held on March 27, 2024 at Indian Springs Country Club. More information and invitations will be sent out approximately 30 days prior to the Breakfast.

Mr. Forlenza asked if there were any questions. No questions were entertained

SOLICITOR'S REPORT

MEL EPL Helpline & Authorized Contact List – Mr. DeWeese emphasized to the members to please review the attached list of authorized contacts for the *MEL Employment Practices Helpline* and be sure that who you want to have access to the Helpline are listed on this report, as calls can only be fielded from those on the list. He reminded the members that they could appoint up to **two (2)** municipal representatives who will be permitted to contact the *Helpline* attorneys with their inquiries. The appointment of the municipal representatives must be made by Resolution of the Governing Body, and a sample of the Resolution can be found on the BURLCO JIF website.

Mr. DeWeese reported there were four (4) new cases assigned since last month.

Bailey v. NJ American Water Company v. Luciano. v. Township of Edgewater Park
Rafferty v. Township of Florence
Rhodes v. Township of Mansfield
Perry v Borough of Pemberton & Township of Pemberton

Mr. DeWeese reported there was one (1) case closed since last month.

Immordino v. Township of Florence

2012-2023 Subrogation Totals Report

Mr. DeWeese referenced a report in the agenda that depicted a summary of subrogation collection efforts to date. He stated that through the cooperative efforts of his office and Qual-Lynx, over the past 11 years, \$1.4 million dollars have been collected in subrogation monies, which is an average of \$130,000 per year.

Resolution 2024-17 Amending the 2024 Risk Management Plan

Mr. DeWeese referenced Resolution 2024-17 included in the agenda for consideration. He noted in collaboration with Mr. Forlenza and Ms. Patel, they had the opportunity to review the Risk Management Plan and noted some recommendations for amendments, of which Mr. DeWeese reviewed with the members. Mr. DeWeese asked if there were any questions. No questions were entertained.

Acting Chair Wolbert entertained a motion to approve Resolution 2024-17 Amending the 2024 Plan of Risk Management.

Motion by Ms. Provenzano, seconded by Mr. Mascia to approve Resolution 2024-17 as presented.

ROLL CALL ***Yeas:*** James Ingling, *Acting Fund Secretary*, **Wrightstown Borough**
Jerry Mascia, **Mt. Laurel Twp.**
Dan Hornickel, **Pemberton Twp.**
Erin Provenzano, **Delanco Twp.**
Rich Wolbert, *Acting Fund Chair*, **Beverly City**

Michael Mansdoerfer, **Riverside Twp.**
Mary Picariello, **North Hanover Twp.**

Nays: None
Abstain: None

Motion carried by unanimous vote.

SAFETY DIRECTOR'S REPORT

Mr. Garish stated that the Safety Director's Report is included in the agenda and is self-explanatory, noting his report covers activities for January. He then highlighted the following:

Mr. Garish noted his report encompasses a comprehensive overview of the activities conducted during the month of January. These activities include, but are not limited to, member visits, attendance at various meetings, completion of safety director bulletins and messages, as well as utilization of the MSI Live and MSI Now training platforms.

As a reminder, anyone who has new employees, volunteers, or part time employees please be sure to have them register in the new learning management system.

Mr. Garish reminded everyone of the upcoming deadlines and requirements. The signed 2024 SIP Program, along with the Safety Committee dates for the year, should be submitted by the end of next week. Additionally, the OSHA 300A logs, which provide a summary of work-related injuries and illnesses from the previous year, must be posted in all locations where our employees are present by February 1.

Mr. Garish noted he is pleased to announce the upcoming MSI Expo, which offers employees the opportunity to participate in in-person training sessions. The next expo is scheduled for March 13 at the Atlantic Cape Community College. Various training tracks and topics will be covered during the expo, including excavation, trenching, shoring, flagger safety, blood borne pathogens, driver safety, fire safety, and practical leadership. Detailed information regarding these tracks can be found on the JIF or MSI website.

In order to ensure a smooth transition and successful implementation of safety protocols, Mr. Garish requested that any new employees assuming the role of Safety Coordinator notify his office promptly. The Safety Directors office is more than willing to arrange a meeting, either in person or via Zoom, to provide the necessary materials and guidance to fulfill their responsibilities effectively.

Mr. Garish asked if there were any questions at this time. No questions were entertained.

CLAIMS ADMINISTRATOR'S REPORT

Lessons Learned from Losses

During this month's Lessons Learned from Losses, Mr. Roselli emphasized the importance of following safety measures when operating trucks. He discussed the significance of maintaining three points of contact when entering and exiting trucks, wearing bright colored vests, staying alert, watching for blind spots, and listening for back-up alarms.

Mr. Roselli further exemplified instances where employees could have easily prevented injuries and mitigated expensive claims by following essential safety guidelines. For instance, an employee suffered a broken arm after neglecting to maintain three points of contact while disembarking from the truck. Similarly, another employee failed to wear a brightly colored vest, which resulted in the employee being injured by a reversing truck. The final example was an employee's inattentiveness while operating a truck resulted in a regrettable accident.

Ms. Roselli asked if there were any questions at this time. No questions were entertained.

LAW ENFORCEMENT LIABILITY CONSULTANT REPORT

As Mr. Winter was having computer issues, Ms. Patel reviewed his report, which was included in the agenda, noting it is mostly self-explanatory, and highlighted the following.

Ms. Patel reported that Policy and Procedure requests have been received and he will be responding to requesting agencies with the most current L/E best practices, NJ AG Guidelines and L/E Accreditation requirements.

Ms. Patel noted Mr. Winter has completed one (1) Police agency visit to date with other agency visits currently scheduled. These visits were provided to discuss agency concerns, trends, Accreditation assistance and other requests. L/E RM services were outlined and provided to Chiefs and Command members present. Police agency's with Command changes will be a priority and visited as well. Agency visits are ongoing and being scheduled at this time to continue to build relationships with the Law Enforcement agencies within the BURLCO JIF and stated Activity Reports would be forwarded to the FUND Commissioners upon completion.

Ms. Patel reported no training is scheduled at this time; however, the Report Writing Class and the Management of Aggressive Behavior will be repeated on a selected date based on Police Chief input. Additionally, a course is being discussed to assist agency Resiliency Officers, to be conducted by Dr. Kelly, and a survey document have been distributed to Police Chiefs in an effort to plan and strategize for the upcoming year.

Lastly, Ms. Patel noted in regards to the BURLCO JIF Law Enforcement Ad-Hoc Committee, the Ad-Hoc Committee is being formulated with three (3) Police Chiefs to represent (JIF) police agencies in Burlington County. Mr. Winter will meet with them on a quarterly basis virtually to discuss loss trends, concerns, training, policy and procedure assistance, L/E Accreditation guidance etc. This is being developed to maintain an ongoing forum throughout the year as an extension of the County Chiefs Association, to identify areas as previously mentioned and to reduce potential risks. The concept has been well received when discussed with Chiefs. Chiefs selected for this committee are from Bordentown City PD, Mt. Laurel PD, and Chesterfield PD, with an initial meeting being coordinated at this time to meet in early March.

Ms. Patel asked if there were any questions. No questions were entertained.

WELLNESS DIRECTOR'S REPORT

Ms. Schiffer stated her report, which is included in the agenda packet, provides a detailed overview of the activities and planned events for February. She then highlighted a range of well-being initiatives and activities that towns have either already implemented or have planned for the near future.

Ms. Schiffer noted she is in the process of reaching out to all of the Wellness Coordinators to initiate plans for 2024. As activities for 2023 are being wrapped up, she stated she was very happy to be met with great enthusiasm from them.

Ms. Schiffer noted that next week, she has scheduled a "brainstorming" session with the Wellness Coordinators. This session is not mandatory but has been offered for the past few years as an opportunity for coordinators to come together on Zoom and share their successes, challenges, and provide peer support, which has proven to be highly beneficial.

In Ms. Schiffer also emphasized the importance of utilizing the Wellness funds effectively throughout the year. These meetings serve as a jumpstart to generate ideas on how she can engage our employees in wellness initiatives. She has listed a few ideas that either have been implemented in January or are currently being planned.

She also noted that some towns have found it advantageous to work in small groups or committees rather than placing the entire burden on one person. This collaborative approach has yielded positive results.

Ms. Schiffer noted just recently they had the first Wellness Advisory Committee meeting, and once the minutes are approved, she will share them with the Safety Committee and subsequently with the Executive Committee. She noted her newsletter, which has a different format, was also released in February, and can be found on pages 59 through 62 of the agenda. She stated she would appreciate any feedback or circulation of the newsletter within your municipality.

Lastly, Ms. Schiffer noted a new section on the JIF website called "Multimedia by Debby" under the Wellness dropdown menu. She started posting mindful minutes, which include short mindfulness meditations or tips. The latest post focused on changing habits, and she will continue to incorporate various lifestyle pillars in future posts.

Ms. Schiffer asked if there were any questions at this time. No questions were entertained.

MANAGED HEALTH CARE REPORT

Ms. Beatty noted she had included the January reports in the agenda and highlighted the following:

Lost Time v. Medical Only Cases

Ms. Beatty presented the BURLCO JIF *Lost Time v. Medical Only Cases (Intake Report)*:

	<i>January</i>	<i>YTD</i>
<i>Lost Time</i>	2	2
<i>Medical Only</i>	8	8
<i>Report Only</i>	3	3
<i># of New Claims Reported</i>	13	13
<i>% Report Only</i>	23%	23%
<i>Medical Only/Lost Time Ratio</i>	80.20	80.20
<i>Average Days to Report to Qual-Lynx</i>	1.9	1.9
<i>Average Days Reported to employer</i>	0.5	0.5

Claims Report by Type

This report depicts the number of claims and average number of days to report a claim by individual member to Qual-Lynx, YTD 2024.

All Claims – 1.9 days to report
Non-COVID Claims – 1.9 days to report
COVID Claims – no claims

Transitional Duty Report

Ms. Beatty presented the Year-to-Date Transitional Duty Report results:

<i>Transitional Duty Summary Report</i>	<i>YTD</i>
<i>Transitional Duty Days Available</i>	112
<i>Transitional Duty Days Worked</i>	56

<i>% of Transitional Duty Days Worked</i>	<i>50%</i>
<i>Transitional Duty Days Not Accommodated</i>	<i>56</i>
<i>% of Transitional Duty Days Not Accommodated</i>	<i>50%</i>
<i>\$ Saved by Accommodating</i>	<i>\$5,845</i>
<i>\$ Lost by not Accommodating</i>	<i>\$4,452</i>

PPO Penetration Report:

Ms. Beatty presented the PPO Penetration Report:

<i>PPO Penetration Rate</i>	<i>January</i>
<i>Bill Count</i>	<i>112</i>
<i>Original Provider Charges</i>	<i>\$148,681</i>
<i>Re-priced Bill Amount</i>	<i>\$64,758</i>
<i>Savings</i>	<i>\$83,923</i>
<i>% of Savings</i>	<i>56%</i>

Top 10 Providers by Specialty: This report breaks down our top 10 providers by specialty e.g. Anesthesia/Pain Management, Facility, and MRI/Radiology, as these are the heaviest expenses the Fund incurs.

Nurse Case Management Report: This report depicts the number of claims by member where a nurse case manager has been appointed and whether the nurse has been assigned longer than 90 days.

Prescription Benefit Program

A report depicting the 2023 year-end statistics for the Prescription Benefit Management Program was included in the agenda. Ms. Beatty reviewed the report with the members outlining the year-end script count, utilizing patients count, opioid cost percentage, opioid script percentage, generic utilization percentage, cost per patient and cost per script.

Managed Care Quick Notes

Ms. Beatty reported this month on concussions in the workplace, explaining what a concussion is, what can cause a concussion, and different symptoms associated with a concussion including mood, sleep disturbance and thinking difficulties.

Ms. Beatty asked if there were any questions. No questions were entertained.

TECHNOLOGY RISK SERVICES REPORT

Mr. Caruso referenced his reports included in the agenda highlighting the activities during the month of January. He noted substantial portions of his efforts were dedicated to the successful completion of our cyber hygiene training. He was delighted to announce that the BURLCO JIF accomplished a training rate of over 90% among their employees, well in advance of the January 26 deadline. It is worth noting that the individuals who did not complete the training were primarily those on long-term disability or with valid excuses, ensuring a high level of compliance within the organization.

In regards to the new training session, which commenced on February 5, he reported early positive outcomes. Approximately 72% of the recipients of the training emails have already completed the training, signifying

a good level of engagement. However, it is imperative to address the remaining 25% who have yet to commence their training. He strongly urge all members to actively encourage participation and ensure that individuals are promptly signing up and receiving the necessary training emails. Additionally, Mr. Caruso reiterated the significance of the phishing exercise, which serves as a pre-training assessment of individuals' knowledge and preparedness. Encouraging active participation in this exercise will further enhance our overall cyber resilience.

In regards to the D2 vulnerability testing, he was pleased to announce that the BURLCO JIF has achieved an impressive compliance rate of over 90% of IP addresses verified. This notable improvement compared to the previous year demonstrates our commitment to enhancing our cybersecurity posture. However, during the course of his review, it came to his attention that a few IP addresses belonging to certain fire departments were inadvertently omitted. We have taken immediate action to rectify this oversight by collecting the necessary information and ensuring that vulnerability testing and penetration testing can commence immediately.

In terms of the cyber risk management framework, Mr. Caruso was delighted to inform the members that we have now incorporated a link to the Cyber JIF on the BURLCO JIF website. This link provides access to the form required for the basic level, which represents the minimum requirement for any deductible reduction through the Cyber JIF. Mr. Caruso noted he has already received several applications for the basic level from the members. To maximize participation, he is committed to intensifying his efforts to encourage submissions before the July 1 deadline. He stated that a considerable portion of the Basic Level program elements is already offered by the BURLCO JIF, streamlining the process for applicants.

Mr. Caruso noted the importance of prioritizing cyber hygiene training and D2 vulnerability measures. It is encouraging to note that most municipalities have already implemented backup systems, payroll policies, password policies, and some have even established hardware and software inventories. Consequently, there should be minimal impediments to achieving compliance with the basic level and he strongly urges all members to expedite the completion of the basic form, recognizing its pivotal role in fortifying our cyber defenses.

Lastly, I would like to draw your attention to the critical issue of personally identifiable information (PII). In light of the evolving threat landscape, it has come to our attention that threat actors are increasingly aware of organizations' robust backup systems. Consequently, they have resorted to infiltrating files and leveraging the threat of releasing sensitive information on the internet. To counter this emerging challenge, Mr. Caruso will be focusing on the identification and safeguarding of PII information in the coming weeks. To facilitate this process, he has provided an extensive list of areas where PII information may be found. He strongly encourages all members to review their systems, ensuring that this information is appropriately secured, backed up, and, where applicable, encrypted. By proactively addressing this issue, we can effectively mitigate the risk of unauthorized data exposure and protect the reputation and integrity of our organizations.

Mr. Caruso asked if there were any questions. No questions were entertained.

TREASURER'S REPORT

Mr. Tontarski presented an overview of the Treasurer's Report for a one month period ending January 2024, a copy of which was provided to the membership in the agenda packet. Mr. Tontarski's reports are prepared on a "modified cash basis" and relate to financial activity through the one-month period ending January 31, 2024 for Closed Fund Years 1991 through 2019, and Fund Years 2020, 2021, 2022, 2023 and 2024.

Investment Interest

Interest received or accrued for the reporting period totaled \$32,873.87. This generated an average annual yield of 2.48%. However, after including an unrealized net gain of \$18,336.36 in the asset portfolio, the

yield is adjusted to 3.87% for this period. The total overview of the asset portfolio for the fund shows a current market value of \$13,554,014.56.

Receipt Activity for the Period

	Monthly	YTD
Subrogation Receipts	\$44,715.59	\$44,715.59
Salvage Receipts	\$2,750.00	
Overpayment Reimbursements	\$0.00	
Premium Assessment Payments		2,923,106.00
EJIF Closed Yr. Dividend		\$29,848.00

Loss Run Payment Register – January 2024

Mr. Tontarski stated that the report included in the agenda packet shows net claim activity during the reporting period for claims paid by the Fund and claims payable by the Fund at period end is \$408,272.86. The claim detail shows 213 claim payments issued.

A.E.L.C.F. Participant Balances at Period End

Interest Allocated for the Period \$620.08 for a total Member Balance of \$300,656.85.

Cash Activity for the Period

During the reporting period, the Fund’s “Cash Position” changed from an opening balance of \$15,183,657.72 to a closing balance of \$16,608,828.75 showing an increase in the fund of \$1,425,171.03.

Bill List – February 2024

For the Executive Committee’s consideration, Mr. Tontarski presented the January 2024 Bill List in the amount of \$610,984.06, as well as the RMC Bill List in the amount of \$112,469.00 both of which were included in the agenda packet.

Acting Chair Wolbert entertained a motion to approve the January 2024 Loss Run Payment Registers, the February Bill List in the amount of \$610,984.06, as well as the RMC Bill List in the amount of \$112,469.00 as presented.

Acting Chair Wolbert asked if there were any questions at this time. No questions were entertained.

Motion by Mr. Hornickel, seconded by Ms. Provenzano to approve the *January 2024 Loss Run Payment Registers, the February Bill List in the amount of \$610,984.06, as well as the RMC Bill List in the amount of \$112,469.00* as presented.

ROLL CALL

Yeas: James Ingling, *Acting Fund Secretary, Wrightstown Borough*
Jerry Mascia, **Mt. Laurel Twp.**
Dan Hornickel, **Pemberton Twp.**
Erin Provenzano, **Delanco Twp.**
Rich Wolbert, *Acting Fund Chair, Beverly City*
Michael Mansdoerfer, **Riverside Twp.**
Mary Picariello, **North Hanover Twp.**

Nays: None
Abstain: None

Motion carried by unanimous vote.

COMMITTEE REPORTS

Finance Committee Report

Mr. Forlenza stated on pages 108 and 109 of the agenda, is a revised *Budget Amendment Policy*. This policy was previously discussed by the Finance Committee last fall but unfortunately was not included on the agenda for adoption. The purpose of this policy is to outline the process for charging/removing excess insurance premiums from member assessments mid-year.

Mr. Forlenza explained while the JIF cannot change the MEL portion of a member's assessment because it remains fixed once adopted, the JIF does have the ability to control and reduce a Member's loss funding portion midway through the year. This policy revision acknowledges this situation.

Acting Chair Wolbert asked for a ***Motion to Adopt the Revised Budget Amendment Policy*** as presented.

Motion by Mr. Ingling, seconded by Mr. Mascia to Adopt the Revised Budget Amendment Policy as presented. All in Favor. Motion carried.

Safety Committee Meeting Minutes – February 5, 2024

Acting Chair Wolbert noted the Safety Committee met virtually on February 5, 2024 and the detailed minutes were included in the agenda, which also included the 2023 Annual Safety Directors Report, noting the minutes and report are self-explanatory. He stated the Committee reviewed the Safety Committee Charter, which is included in the agenda and includes a few minor changes to bring it in line with our current practices.

Acting Chair Wolbert asked for a ***Motion to Approve the Revised Safety Committee Charter*** as presented.

Motion by Mr. Ingling, seconded by Ms. Provenzano to ***Approve the Revised Safety Committee Charter*** as presented. All in Favor. Motion carried

MEL/RCF/EJIF/CYBER REPORTS

Mr. Forlenza stated that included in the agenda on page 136 is a "Save the Date" regarding the MEL's annual educational seminar, scheduled for April 19 and 26th, consisting of two 3-hour sessions. To date he has not received an official registration notification. The "Save the Date" advises individuals to register by visiting the MEL website. Mr. Forlenza stated he will follow-up with the MEL, so watch for more information. If you require continuing education units, they are available at the seminar. The licensed positions and titles that qualify for continuing education units are listed in the "Save the Date".

Mr. Forlenza noted a revised report from the RCF's January 8, 2024 Reorganization meeting is also provided in the agenda and includes the necessary details that were initially omitted.

Lastly, on January 18, the Cyber JIF team held their reorganization meeting, which lasted approximately half an hour and included the appointment of professionals for the 2024 Fund year

Mr. Forlenza asked if there were any questions. No questions were entertained.

MISCELLANEOUS BUSINESS

Motion to Authorize Paul Forlenza, Executive Director, as the Funds Primary Representative to AGRiP

Acting Chair Wolbert entertained a motion to *Authorize Paul Forlenza, Executive Director, as the Funds Primary Representative to AGRiP*.

Motion by Mr. Hornickel, seconded by Mr. Ingling, to *Authorize Paul Forlenza, Executive Director, as the Funds Primary Representative to AGRiP*. All in favor. Motion carried.

Next Meeting

Acting Chair Wolbert noted the next meeting of the BURLCO JIF would take place on **Tuesday, March 19, 2024 at 3:00 pm via Microsoft Teams.**

PUBLIC COMMENT

Motion by Ms. Provenzano, seconded by Mr. Mascia to open the meeting to the public. All in favor. Motion carried.

Acting Chair Wolbert opened the meeting to the public for comment.

Hearing no comment from the public, Acting Chair Wolbert entertained a motion to close the public portion of the meeting.

Motion by Mr. Mascia, seconded by Mr. Ingling, to close the meeting to the public. All in favor. Motion carried.

APPROVAL OF CLAIMS PAYMENTS

Acting Chair Wolbert asked members for their questions at this time. No questions were entertained.

Acting Chair Wolbert entertained a motion to approve the following PARs as reviewed and recommended by the Claims Review Committee.

<i>Workers Compensation</i>	<i>General Liability</i>	<i>Property</i>
2024322455	2021218160	2024323744
202431945		2024323229
		2024322184
		2024314687
		2024320614
		2024317790
		2024319101
		2024308860
		2020205782

Motion by Mr. Hornickel, seconded by Mr. Ingling to approve Payment Authority on the Claims reviewed and as recommended by the Claims Review Committee:

ROLL CALL

Yeas: James Ingling, *Acting Fund Secretary,*
Wrightstown Borough
Jerry Mascia, **Mt. Laurel Twp.**
Dan Hornickel, **Pemberton Twp.**
Erin Provenzano, **Delanco Twp.**
Rich Wolbert, *Acting Fund Chair,* **Beverly City**
Michael Mansdoerfer, **Riverside Twp.**
Mary Picariello, **North Hanover Twp.**

Nays: None

Abstain: None

Motion carried by unanimous vote.

AUTHORIZATION TO ABANDON SUBROGATION – APPROVAL

There was one (1) claims this month presented for Abandonment of Subrogation.

Acting Chair Wolbert entertained a motion for the **Authorization for the Abandonment of Subrogation on file 2021234831** as presented.

Motion by Mr. Hornickel, seconded by Mr. Ingling for the authorization for the abandonment of Subrogation on file 2021234831 as presented.

ROLL CALL

Yeas: James Ingling, *Acting Fund Secretary*,
Wrightstown Borough
Jerry Mascia, **Mt. Laurel Twp.**
Dan Hornickel, **Pemberton Twp.**
Erin Provenzano, **Delanco Twp.**
Rich Wolbert, *Acting Fund Chair*, **Beverly City**
Michael Mansdoerfer, **Riverside Twp.**
Mary Picariello, **North Hanover Twp.**
Nays: None
Abstain: None

Motion carried by unanimous vote.

MOTION TO ADJOURN

Acting Chair Wolbert entertained a motion to adjourn the February 20, 2024 meeting of the BURLCO JIF.

Motion by Mr. Mascia, seconded by Ms. Provenzano to adjourn the February 20, 2024 meeting of the BURLCO JIF. All in favor. Motion carried.

The meeting was adjourned at 3:54 PM.

Kris Kristie,
Recording Secretary for

James Ingling, ACTING SECRETARY



To: Fund Commissioners
From: Paul A. Forlenza, MGA, RMC, Executive Director
Date: March 19, 2024
Re: Executive Director's Report

.....

A. Lost Time Accident Frequency Report (pgs. 18-19)

The January 2024 Lost Time Accident Frequency Summary and the Statewide Recap for January 2024 are attached for your review.

B. Certificates of Insurance (pgs. 20-23)

A summary of the Certificates of Insurance issued during February 2024 are attached for your review.

C. Financial Fast Track Report (pg. 24)

The Financial Fast Track Report for January 31, 2024 is attached for your review. This report is generated by the Administrative Consultant and provides a “snapshot” of the JIF’s financial status. The JIF’s surplus position as of January 31, 2024 was **\$5,735,600**

D. Regulatory Filing Checklists (pgs. 25-26)

Enclosed please find two regulatory filing checklists that we provide each month as part of our due diligence reporting on behalf of the JIF. These checklists provide an outline of required reporting to the Departments of Banking and Insurance and Community Affairs on an annual and a monthly basis, and the status of the items outlined.

E. 2023 Safety Incentive Program Awards

A letter from our office describing how to collect your 2023 Safety Award Money will be emailed to all members after the Safety Breakfast in late March. **Please note that the deadline to claim or encumber these funds is November 30, 2024. All encumbered funds had to be claimed by February 1, 2025.**

F. 2024 Optional Safety Budget (pg. 27)

A consolidated announcement letter including instructions on how to collect your 2024 Optional Safety Allowance was emailed to all members on or about February 13, 2024. If you have any questions on how to collect your 2024 Optional Safety Budget allowance, please contact our office **Please note that the deadline to claim or encumber these funds is November 30, 2024. All encumbered funds have to be claimed by February 1, 2025.**

G. 2024 Wellness Incentive Program Allowance (pg. 28)

A consolidated announcement letter including instructions on how to collect your 2024 Wellness Incentive Program Allowance was emailed to all members on or about February 13, 2024. If you have any questions on how to collect your 2024 Wellness Incentive Program allowance, please contact our office **Please note that the deadline to claim or encumber these funds is November 30, 2024. All encumbered funds have to be claimed by February 1, 2025.**

H. 2024 EPL/Cyber Risk Management Budget (pg. 29)

A consolidated announcement letter including instructions on how to collect your 2024 EPL/Cyber Risk Management Allowance was emailed to all members on or about February 13, 2024. If you have any questions on how to collect your 2024 EPL/Cyber Risk Management Allowance, please contact our office. **Please note that the deadline to claim or encumber these funds is November 30, 2024. All encumbered funds have to be claimed by February 1, 2025.**

I. Employment Practices Liability Compliance (pg. 30)

Reports regarding each member's compliance status with the MEL EPL/POL Risk Management Plan is included in the agenda for your review. Each member should review this report carefully to insure its accuracy. If you believe the report to be inaccurate regarding the status of your compliance with the Program, please contact Sandra Cantwell at scantwell@permainc.com.

J. Statutory Bond Status (pgs. 31-32)

The latest listing of Statutory Bonds issued by the MEL for JIF members is included for your review. This list should be reviewed for accuracy. Please note that these bonds are written for the individual NOT the position to be bonded. All applicants for a bond must complete an underwriting application and submit it to the Fund Underwriter for approval. Any questions on the status of an application or a bond listed on the report should be directed to Jonathon Tavares at 856-614-4493 or jtavares@connerstrong.com.

K. Skateboard Park Approval Status (pg. 33)

Enclosed, please find a spreadsheet depicting the current status of all approved skateboard parks or those currently under construction by a member municipality. The MEL has established a process, outlined in MEL Coverage Bulletin **2024-06**, which must be followed by all members who wish to construct a skateboard park and have the BURLCO JIF and MEL provide said facility with coverage. Any member with a park currently under construction or in the review process should review the enclosed spreadsheet to be sure that it accurately depicts the status of your facility. All members considering construction of a skateboard park should contact the Executive Director's office prior to moving forward.

L. Capehart Scatchard Updates

Nothing to report this month.

M. Land Use Training Certification (pg. 34)

Attached for your review is a list of members that have provided a certification to the Fund Underwriter indicating that at least some of their Board Members have completed the Optional Land Use Training Program. Land Use Board members that complete the training program will be eligible for enhanced coverage should they be personally named in a Land Use claim. Please note that only these Board members that have completed the training are eligible for the enhanced coverage. If you would like additional copies of the Land Use Liability Training Booklets, please contact the Executive Director's office. If you have any questions regarding the individuals that have completed the training, please do not hesitate to contact Jonathon Tavares at 856-614-4493 or jtavares@connerstrong.com.

N. Elected Officials Training (pgs. 35-36)

Once again, this year, the Fund will be sponsoring Elected Officials training via the MEL Safety Institute website. The MEL will reduce each member's 2024 MEL Assessment by \$250 for each municipal elected official who completes the training. This credit will also be extended to the member's CEO (i.e. Municipal Manager or Administrator) who completes the training. The total credit is limited to 5% of a member's 2024 MEL Assessment. Information on how to access the training was emailed to all Municipal Clerks, Fund Commissioners, & RMC's on January 3, 2024. If you have any questions, or need assistance with the training, please contact the MSI Helpline at 866-661-5120

O. Payroll Audit

On or about February 15, 2024 a letter was e-mailed to all Municipal Clerks, with a copy to Fund Commissioners, advising that Bowman & Company will be performing workers' compensation exposure verification audits of members' 2023 payrolls. These payroll figures will serve as the basis for your 2025 workers compensation excess premiums. Attached to the e-mail was a spreadsheet that included employee counts by payroll classification as reported during last year's payroll audit. As employee counts have a tendency to be the most time consuming part of the payroll audit process, members were asked to review and update this spreadsheet upon receipt. Members are asked to send the required payroll data to the auditors for processing either via mail or electronically no later than **March 12, 2024**. Details on how the data can be sent were included in the February 15, 2024 correspondence. Once the information is processed, the auditor will contact each town to discuss the results of the audit and clarify any questions. Members who still have questions following the audit can contact a representative from Bowman to set up a mutually convenient date and time to meet and discuss the audit results

P. Property Appraisals

On or about February 15, 2024, each member and their RMC's received a notification from our office asking that they review and update their property schedule located in the Origami Exposure Data Management System. Once a member responds, those that are going to receive a physical appraisal this year will be contacted by the Fund Property Appraiser, ASSETWORKS. Those that are not receiving a physical inspection in 2024 will have their building & contents values trended accordingly. All members are asked to complete the review and update process no later than **March 25, 2024**.

Q. Safety Kickoff Breakfast (pg. 37)

The JIF will hold the 2024 Safety Kickoff Breakfast on March 27, 2024 at Indian Springs Country Club, Marlton. The invitation was emailed to all Fund Commissioners and Alternates, as well as the Clerks, RMC's, Safety, Claims and Wellness Coordinators. We ask that you please respond no later than March 19, 2024.

R. Safety, Claims, & Wellness Coordinator Roundtable

The JIF is looking to hold the 2024 Safety Kickoff Breakfast & Safety, Claims, & Wellness Coordinator will be held online on April 30, 2024. Additional information will be forthcoming.

S. Annual Planning Retreat

The BURLCOJIF Annual Retreat will be held on April 16, 2024 at Medford Village Country Club, Medford. Information pertaining to the Retreat, as well as the invitation/RSVP was emailed to all members on or about March 14, 2024. A representative from each member town is required to attend at least "one half day session" to meet criteria of the 2024 SIP Program.

T. New Fund Commissioner Orientation

This year, the Executive Directors office will hold two (2) New Fund Commissioner Orientation sessions; one in May and the other later this Fall via Microsoft Teams. Anyone who would like an overview of the JIF is welcome to sign up and participate. An email notification with further details on how to participate in this training will be emailed to all members in April.

U. Financial Disclosure Statement Filing

The Division of Local Government Services utilizes an "on line" process for completion and submission of Financial Disclosure forms. Each Fund Commissioner has a unique PIN # for which to file for their position of Fund Commissioner with the JIF. Newly appointed Fund Commissioners receive their Filing PIN # from our office once we are notified of their appointment. Any newly appointed Fund Commissioner that has not yet received their PIN# from the Executive Director's

office, or has any questions, should contact Kris Kristie at Kristi_Kristie@rpadmin.com. Additional information will be sent to all Fund Commissioners once it is released by the Department of Community Affairs.

V. Inclement Weather Policy

Please note that the Fund has adopted an Inclement Weather Policy, a copy of which is available on the JIF website, www.burlcojif.org. Should it become necessary to cancel a meeting, pursuant to the policy, the Executive Director's office will attempt to contact the Fund Commissioners via e-mail, direct telephone contact or posting a message to the Fund's website (www.burlcojif.org).

W. Website (WWW.BURLCOJIF.ORG)

Please take a moment to explore the BURLCO JIF website, which contains a plethora of information in an easy to read and navigate format. If you have any questions, comments, or feedback, please contact Megan Matro at 856-446-9141 or Megan_Matro@rpadmin.com.

X. New Member Activity

Nothing to Report

Burlington County Municipal JIF JOINT INSURANCE FUND
2024 LOST TIME ACCIDENT FREQUENCY EXCLUDING SIR MEMBERS/ EXCLUDING COVID CLAIMS

DATA VALUED AS OF January 31, 2024

MEM_ID MEMBER		# CLAIMS ** FOR * 1/31/2024	Y.T.D. LOST TIME ACCIDENTS	2024 LOST TIME FREQUENCY	2023 LOST TIME FREQUENCY	2022 LOST TIME FREQUENCY	MEMBER	TOTAL RATE 2024 - 2022
1	75 Beverly City	0	0	0.00	6.67	7.84	1 Beverly City	6.92
2	76 Delanco Township	0	0	0.00	0.00	1.90	2 Delanco Township	1.02
3	77 Delran Township	0	0	0.00	0.79	1.54	3 Delran Township	1.13
4	78 Edgewater Park Township	0	0	0.00	0.00	0.00	4 Edgewater Park Township	0.00
5	79 Florence Township	0	0	0.00	0.95	0.90	5 Florence Township	0.89
6	80 Hainesport Township	0	0	0.00	2.22	2.25	6 Hainesport Township	2.14
7	81 Lumberton Township	0	0	0.00	0.00	0.81	7 Lumberton Township	0.42
8	82 Mansfield Township	0	0	0.00	0.00	3.08	8 Mansfield Township	1.46
9	83 Medford Township	0	0	0.00	1.63	0.00	9 Medford Township	0.82
10	84 Riverside Township	0	0	0.00	0.00	0.00	10 Riverside Township	0.00
11	85 Shamong Township	0	0	0.00	0.00	0.00	11 Shamong Township	0.00
12	86 Tabernacle Township	0	0	0.00	0.00	3.20	12 Tabernacle Township	1.50
13	373 Southampton Township	0	0	0.00	0.00	0.00	13 Southampton Township	0.00
14	456 Springfield Township	0	0	0.00	0.00	1.92	14 Springfield Township	0.92
15	531 Chesterfield Township	0	0	0.00	0.00	0.00	15 Chesterfield Township	0.00
16	532 Westampton Township	0	0	0.00	1.79	0.96	16 Westampton Township	1.33
17	576 Mount Laurel Township	0	0	0.00	2.76	0.76	17 Mount Laurel Township	1.67
18	577 Bass River Township	0	0	0.00	0.00	0.00	18 Bass River Township	0.00
19	589 Bordentown City	0	0	0.00	1.20	1.12	19 Bordentown City	1.12
20	600 Bordentown Township	0	0	0.00	2.19	0.00	20 Bordentown Township	1.08
21	601 North Hanover Township	0	0	0.00	0.00	0.00	21 North Hanover Township	0.00
22	636 Wrightstown Borough	0	0	0.00	0.00	0.00	22 Wrightstown Borough	0.00
23	642 Pemberton Borough	0	0	0.00	0.00	0.00	23 Pemberton Borough	0.00
24	650 Palmyra Borough	0	0	0.00	1.33	0.00	24 Palmyra Borough	0.64
25	651 Woodland Township	0	0	0.00	0.00	0.00	25 Woodland Township	0.00
26	679 Fieldsboro Borough	0	0	0.00	0.00	0.00	26 Fieldsboro Borough	0.00
27	697 New Hanover Township	0	0	0.00	0.00	0.00	27 New Hanover Township	0.00
28	208 Pemberton Township	1	1	6.86	2.62	0.50	28 Pemberton Township	1.72
Totals:		1	1	0.58	1.25	0.90		1.06

Frequency = ((Y.T.D. LOST TIME ACCIDENT * 200,000) / ADJUSTED HOURS WORKED)

* Member does not participate in the FUND for Workers' Comp coverage

** Member has a higher Self Insured Retention for Workers' Comp and is EXCLUDED from this report

*** MEMBER WAS NOT ACTIVE FOR THIS FUND YEAR

2023 Loss Time Accident
Frequency as of January 31, 2023 0.58

**2024 LOST TIME ACCIDENT FREQUENCY ALL JIFs EXCLUDING SIR MEMBERS/ EXCLUDING
COVID CLAIMS**

January 31, 2024

FUND	2024 LOST TIME FREQUENCY	2023 LOST TIME FREQUENCY	2022 LOST TIME FREQUENCY	TOTAL RATE * 2024 - 2022
Monmouth County	0.00	0.58	0.82	0.67
NJ Public Housing Authority	0.00	1.58	2.01	1.73
NJ Utility Authorities	0.00	1.51	1.35	1.37
Ocean County	0.00	1.30	0.90	1.05
Suburban Metro	0.00	1.34	1.25	1.24
Suburban Municipal	0.00	1.17	1.32	1.19
Morris County	0.17	1.54	0.82	1.14
Central New Jersey	0.23	2.04	1.89	1.89
Bergen County	0.23	1.38	1.29	1.29
South Bergen County	0.32	2.41	1.99	2.13
Gloucester, Salem, Cumberland	0.38	1.29	1.17	1.20
Burlington County Municipal JI	0.58	1.25	0.90	1.06
Atlantic County Municipal JIF	0.61	2.02	1.72	1.82
Professional Municipal Manage	1.37	1.60	1.62	1.60
Camden County	1.84	1.08	1.43	1.28
AVERAGE	0.38	1.47	1.36	1.38

* NOTE : lost days may include claims with reserves - where claimant may not yet have had lost time

Conner Strong - Cert Holder List by Insured

Insured	Named Insured	Cert Holder - Name	Description of Operations	Cert Holder - Address	Cert Holder - Address 2	Cert Holder - City	Cert Holder - State	Cert Holder - Postal Code	Last Share Date
Burlington County Municipal JIF	Township of Medford	Mercer County Fire Academy	RE: Live Fire Evolutions for Training The Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to participation in Live Fire Evolutions for training at above facility.	Captain John T. Dempster Sr.	3 Fire Training Center	50 Lawrence Station Road, Lawrenceville	NJ	08648	01/26/2024 21:50:48
Burlington County Municipal JIF	Township of Edgewater Park	City of Burlington Board of Education	Evidence of insurance as respects use of facilities for Police Department testing and/or training during the current calendar year.	518 Locust Avenue		Burlington	NJ	08016	02/15/2024 15:13:06
Burlington County Municipal JIF	Township of Pemberton	Pemberton Township BOE	RE: Use of Facilities The Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respects use of Board of Education facilities by the recreation	P.O. Box 228		Pemberton	NJ	08068	01/26/2024 22:16:45

Insured	Named Insured	Cert Holder - Name	Description of Operations	Cert Holder - Address	Cert Holder - Address 2	Cert Holder - City	Cert Holder - State	Cert Holder - Postal Code	Last Share Date
			department for all Township-sponsored activities throughout the current year.						
Burlington County Municipal JIF	Township of Delran	Burlington County Board of Commissioners	RE: Shared Service Agreement The Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to the shared service agreement for various public works projects.	49 Rancocas Road	PO Box 6000	Mt. Holly	NJ	08060	01/30/2024 22:15:54
Burlington County Municipal JIF	Township of Florence	Burlington County Board of Commissioners	RE: Shared Service Agreement The Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to shared service agreement for various public works projects.	49 Rancocas Road	PO Box 6000	Mt.Holly	NJ	08060	02/09/2024 22:08:26
Burlington County Municipal JIF	Township of Lumberton	US Government Joint Base	RE: Use of Premises-Fire Range The Certificate Holder is an	McGuire-Dix-Lakehurst		JB MDL	NJ	08641	02/15/2024 17:19:00

Insured	Named Insured	Cert Holder - Name	Description of Operations	Cert Holder - Address	Cert Holder - Address 2	Cert Holder - City	Cert Holder - State	Cert Holder - Postal Code	Last Share Date
			Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to use of premises - fire range, during the current calendar year.						
Burlington County Municipal JIF	Township of Woodland	Burlington County Board of County Commissioners	RE: Shared Services Various Jobs The Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to shared services agreement allowing them to perform various jobs (example: tree trimming, etc.)	PO Box 600	49 Rancocas Road	Mount Holly	NJ	08060	01/29/2024 22:21:33
Burlington County Municipal JIF	Member Towns of the Burlington County	County of Burlington		49 Rancocas Rd. PO Box 6000		Eastampton	NJ	08060	01/29/2024 20:36:42
Burlington County Municipal JIF	City of Beverly	State of New Jersey	Evidence of insurance as respects to Public Safety Equipment Grant 2024-09122-0045-00	Department of Community Affairs	Division of Housing and Community Resources	PO Box 0811, Trenton	NJ	08625	02/07/2024 20:33:28
Burlington County Municipal JIF	Township of Pemberton	Somerset County Emergency Services	RE: Use of Premises	Training Academy	PO Box 3000	Somerville	NJ	08876	01/24/2024 14:06:30

Insured	Named Insured	Cert Holder - Name	Description of Operations	Cert Holder - Address	Cert Holder - Address 2	Cert Holder - City	Cert Holder - State	Cert Holder - Postal Code	Last Share Date
			The Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to use of premises for training during the current calendar year.						
Burlington County Municipal JIF	Member Towns of the Burlington County	Member Towns of the Burlington County Municipal Joint Insurance	RE: Evidence of insurance as respects to Member towns:	Fund PO Box 489		Marlton	NJ	08053	01/29/2024 20:31:53
Burlington County Municipal JIF	City of Beverly	City of Beverly		446 Broad Street		Beverly	NJ	08010	02/06/2024 21:21:42
Burlington County Municipal JIF	City of Beverly	City of Beverly	Evidence of insurance as respects to Statutory Bond coverage for Dawn McClain - Tax Collector, effective 6/21/21; and Kinjalben Patel - CFO/Treasurer, effective 01/01/2024.	446 Broad Street		Beverly	NJ	08010	02/06/2024 21:21:42

BURLINGTON COUNTY MUNICIPAL FUND
FINANCIAL FAST TRACK REPORT
AS OF January 31, 2024

	THIS MONTH	YTD	PRIOR YEAR END	FUND BALANCE
1. UNDERWRITING INCOME	929,846	929,846	156,409,639	157,339,486
2. CLAIM EXPENSES				
Paid Claims	358,202	358,202	57,585,722	57,943,924
Case Reserves	63,224	63,224	5,441,798	5,505,022
IBNR	(123,570)	(123,570)	4,055,769	3,932,200
Recoveries	-	-	(191,702)	(191,702)
TOTAL CLAIMS	297,856	297,856	66,891,588	67,189,444
3. EXPENSES				
Excess Premiums	400,039	400,039	46,822,172	47,222,211
Administrative	130,286	130,286	27,061,357	27,191,643
TOTAL EXPENSES	530,324	530,324	73,883,529	74,413,854
4. UNDERWRITING PROFIT (1-2-3)	101,666	101,666	15,634,522	15,736,188
5. INVESTMENT INCOME	51,210	51,210	4,351,826	4,403,036
6. DIVIDEND INCOME	0	0	826,563	826,563
7. STATUTORY PROFIT (4+5+6)	152,877	152,877	20,812,911	20,965,787
8. DIVIDEND	0	0	13,561,541	13,561,541
9. RCF & MEL Additional Assessments	0	0	1,668,646	1,668,646
10. STATUTORY SURPLUS (7-8-9)	152,877	152,877	5,582,723	5,735,600

SURPLUS (DEFICITS) BY FUND YEAR

Closed	23,970	23,970	5,529,882	5,553,853
MEL Unencumbered Surplus Account	2,160	2,160	12,221	14,381
2020	3,971	3,971	470,917	474,888
2021	2,921	2,921	(344,548)	(341,627)
2022	8,147	8,147	268,817	276,964
2023	10,040	10,040	(354,566)	(344,525)
2024	101,666	101,666		101,666
TOTAL SURPLUS (DEFICITS)	152,877	152,877	5,582,723	5,735,600
TOTAL CASH				16,608,829

CLAIM ANALYSIS BY FUND YEAR

TOTAL CLOSED YEAR CLAIMS	0	0	52,040,641	52,040,641
FUND YEAR 2020				
Paid Claims	177,634	177,634	2,282,252	2,459,886
Case Reserves	(177,975)	(177,975)	688,604	510,629
IBNR	341	341	251,225	251,566
Recoveries	0	0	(191,702)	(191,702)
TOTAL FY 2020 CLAIMS	(0)	(0)	3,030,380	3,030,380
FUND YEAR 2021				
Paid Claims	56,824	56,824	2,539,593	2,596,417
Case Reserves	(44,666)	(44,666)	808,606	763,940
IBNR	(12,157)	(12,157)	433,767	421,610
Recoveries	-	0	(0)	(0)
TOTAL FY 2021 CLAIMS	0	0	3,781,966	3,781,966
FUND YEAR 2022				
Paid Claims	52,207	52,207	1,542,692	1,594,899
Case Reserves	(43,602)	(43,602)	1,023,755	980,154
IBNR	(8,605)	(8,605)	805,029	796,424
Recoveries	0	0	0	0
TOTAL FY 2022 CLAIMS	0	0	3,371,477	3,371,477
FUND YEAR 2023				
Paid Claims	55,243	55,243	1,500,936	1,556,179
Case Reserves	182,148	182,148	1,150,174	1,332,322
IBNR	(237,391)	(237,391)	2,016,014	1,778,623
Recoveries	0	0	0	0
TOTAL FY 2023 CLAIMS	0	0	4,667,124	4,667,124
FUND YEAR 2024				
Paid Claims	16,295	16,295		16,295
Case Reserves	147,319	147,319		147,319
IBNR	134,242	134,242		134,242
Recoveries	0	0		0
TOTAL FY 2024 CLAIMS	297,856	297,856		297,856
COMBINED TOTAL CLAIMS	297,856	297,856	66,891,588	67,189,444

This report is based upon information which has not been audited nor certified by an actuary and as such may not truly represent the condition of the fund.

Fund Year 2020 Claims reflect anticipated recoverable amounts from the MEL of \$191,703 (Paid: \$191,703, Reserves: \$0)

Burlington County Municipal Joint Insurance Fund

Monthly Regulatory Filing Checklist

Fund Year 2024 for the Month of February

ITEM	FILING STATUS
Meeting Minutes	3/20/24
Bylaws Amendments	N/A
Risk Management Program Changes	2/28/24
New Member Filings	N/A
Supplemental Assessments/Contributions	N/A
Budget Amendments (transfers, etc.)	N/A
Surplus Distribution (refunds/dividends)	N/A
Changes/Amendments/Additions to Service Providers	N/A
Executive Committee Changes	N/A

Burlington County Municipal Joint Insurance Fund - Annual Regulatory Filing Check List

Year: January 1, 2024 – December 31, 2024

ITEM	FILING STATUS
Ethics Filings (<i>Notification to FC's and Prof's</i>)	
Renewal Resolutions and Indemnity & Trust Agreements	
Budget and Actuarial Certification/Opinion Letter	1/6/24
Annual Assessments/Contributions	1/6/24
Supplemental Assessments/Contributions	
Risk Management Program	1/25/24
Annual Certified Audit	
List of Fund Commissioners & Executive Committee	1/25/24
Identity of Administrator	1/25/24
Identity of Treasurer	1/25/24
Excess Insurance /Group Purchase Insurance/Reinsurance Policies	1/25/24
Withdrawals	
Exhibit A - Certification of JIF Fund Professionals	1/25/24
Exhibit B - Certification of JIF Data Forms	
Exhibit D - New Member Filings	
New Service Providers	1/25/24
Annual Reorganization Resolutions, including Cash Management Plan	1/25/24

Professionals	Contract	Gen Ins	Fidelity	E&O	Surety
Actuary – Actuarial Advantage	X	1/1/25	N/A	1/1/25	N/A
Administrative Consultant -PERMA	X	12/10/23	N/A	12/10/23	N/A
Administrator - RPA	X	10/1/24	5/1/20	10/1/24	N/A
Asset Manager -Wilmington Trust	X	5/1/23	JIF	10/1/22	N/A
Banking – M & T	X	N/A	5/1/23	N/A	N/A
Attorney - DeWeese	X	9/1/23	N/A	9/1/23	N/A
Auditor - Bowman	X	1/1/24	N/A	N/A	N/A
Claims Administrator - Qual-Lynx	X	6/30/23	4/30/22	6/30/23	12/31/18
Managed Care - QualCare	X	4/29/24	N/A	4/29/24	N/A
Payroll Auditor - Bowman	X	1/1/24	N/A	1/1/24	N/A
Property Appraiser - AssetWorks	X	9/27/23	N/A	9/27/23	N/A
Safety Director - JA Montgomery	X	12/10/23	N/A	12/10/23	N/A
Underwriting Manager -Conner Strong	X	12/10/23	N/A	12/10/23	N/A
Technology Risk Services – Wintsec	X	4/11/24	N/A	4/11/24	N/A
Treasurer – Tom Tontarski	X	N/A	5/1/20	N/A	JIF
Recording Secretary – Kris Kristie	X	N/A	N/A	N/A	N/A
Website – Joyce Media	X	N/A	N/A	N/A	N/A
Wellness Director – Debby Schiffer	X	N/A	N/A	N/A	N/A
Law Enforcement RMC – Chris Winter	X	3/31/24	N/A	N/A	N/A

Burlington County Municipal Joint Insurance Fund 2024 Optional Safety Budget																	
Member Municipality	Opening Balance	January 2024	February 2024	March 2024	April 2024	May 2024	June 2024	July 2024	August 2024	September 2024	October 2024	November 2024	December 2024	Paid 2025	Total Paid	Remaining Balance	Date Encumbered
Bass River Township	995.00														0.00	995.00	
Beverly City	1,595.00														0.00	1,595.00	
Bordentown City	1,595.00														0.00	1,595.00	
Bordentown Township	2,660.00														0.00	2,660.00	
Chesterfield Township	995.00														0.00	995.00	
Delanco Township	1,595.00														0.00	1,595.00	
Delran Township	2,660.00														0.00	2,660.00	
Edgewater Park Township	1,595.00														0.00	1,595.00	
Fieldsboro Borough	750.00														0.00	750.00	
Florence Township	2,660.00														0.00	2,660.00	
Hainesport Township	995.00														0.00	995.00	
Lumberton Township	2,660.00														0.00	2,660.00	
Mansfield Township	1,595.00														0.00	1,595.00	
Medford Township	4,645.00														0.00	4,645.00	
Mount Laurel Township	4,645.00														0.00	4,645.00	
New Hanover Township	750.00														0.00	750.00	
North Hanover Township	1,595.00														0.00	1,595.00	
Palmyra Borough	1,595.00														0.00	1,595.00	
Pemberton Borough	995.00														0.00	995.00	
Pemberton Township	4,645.00														0.00	4,645.00	
Riverside Township	2,660.00														0.00	2,660.00	
Shamong Township	995.00														0.00	995.00	
Southampton Township	1,595.00														0.00	1,595.00	
Springfield Township	995.00														0.00	995.00	
Tabernacle Township	995.00														0.00	995.00	
Westampton Township	1,595.00														0.00	1,595.00	
Woodland Township	995.00														0.00	995.00	
Wrightstown Borough	995.00														0.00	995.00	
Total By Line	52,045	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	52,045.00	
Must be Claimed or Encumbered by November 29, 2024. All Encumbered Claims Must be Claimed by January 31, 2025																	

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Burlington County Municipal Joint Insurance Fund 2024 Wellness Incentive Program																	
Member Municipality	Opening Balance	January 2024	February 2024	March 2024	April 2024	May 2024	June 2024	July 2024	August 2024	September 2024	October 2024	November 2024	December 2024	Paid 2025	Total Paid	Remaining Balance	Date of Encumber
Bass River Townsh	500.00														0.00	500.00	
Beverly City	750.00														0.00	750.00	
Bordentown City	750.00														0.00	750.00	
Bordentown Townsh	1,000.00														0.00	1,000.00	
Chesterfield Townsh	500.00														0.00	500.00	
Delanco Township	750.00														0.00	750.00	
Delran Township	1,000.00														0.00	1,000.00	
Edgewater Park Tow	750.00														0.00	750.00	
Fieldsboro Borough	500.00														0.00	500.00	
Florence Township	1,000.00														0.00	1,000.00	
Hainesport Townshi	500.00														0.00	500.00	
Lumberton Townshi	1,000.00														0.00	1,000.00	
Mansfield Township	750.00														0.00	750.00	
Medford Township	1,500.00														0.00	1,500.00	
Mount Laurel Towns	1,500.00														0.00	1,500.00	
New Hanover Towns	500.00														0.00	500.00	
North Hanover Town	750.00														0.00	750.00	
Palmyra Borough	750.00														0.00	750.00	
Pemberton Borough	500.00														0.00	500.00	
Pemberton Townshi	1,500.00														0.00	1,500.00	
Riverside Township	1,000.00														0.00	1,000.00	
Shamong Township	500.00														0.00	500.00	
Southampton Towns	750.00														0.00	750.00	
Springfield Townshi	500.00														0.00	500.00	
Tabernacle Townshi	500.00														0.00	500.00	
Westampton Towns	750.00														0.00	750.00	
Woodland Township	500.00														0.00	500.00	
Wrightstown Boroug	500.00														0.00	500.00	
Total By Line	\$21,750.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	21,750.00	
Must be Claimed or Encumbered by November 29, 2024. All Encumbered Claims Must be Claimed by January 31, 2025																	

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**Burlington County Municipal Joint Insurance Fund
2024 EPL/CYBER Risk Management Budget**

Member Municipality	Opening Balance	January 2024	Feb 2024	March 2024	April 2024	May 2024	June 2024	July 2024	August 2024	September 2024	October 2024	November 2024	December 2024	Paid in 2025	Total Paid	Remaining Balance	Date Encumbered
Bass River Township	500.00														0.00	500.00	
Beverly City	500.00														0.00	500.00	
Bordentown City	500.00														0.00	500.00	
Bordentown Township	500.00														0.00	500.00	
Chesterfield Township	500.00														0.00	500.00	
Delanco Township	500.00														0.00	500.00	
Delran Township	500.00														0.00	500.00	
Edgewater Park Townshi	500.00														0.00	500.00	
Fieldsboro Borough	500.00														0.00	500.00	
Florence Township	500.00														0.00	500.00	
Hainesport Township	500.00														0.00	500.00	
Lumberton Township	500.00														0.00	500.00	
Mansfield Township	500.00														0.00	500.00	
Medford Township	500.00														0.00	500.00	
Mount Laurel Township	500.00														0.00	500.00	
New Hanover Township	500.00														0.00	500.00	
North Hanover Township	500.00														0.00	500.00	
Palmyra Borough	500.00														0.00	500.00	
Pemberton Borough	500.00														0.00	500.00	
Pemberton Township	500.00														0.00	500.00	
Riverside Township	500.00														0.00	500.00	
Shamong Township	500.00														0.00	500.00	
Southampton Township	500.00														0.00	500.00	
Springfield Township	500.00														0.00	500.00	
Tabernacle Township	500.00														0.00	500.00	
Westampton Township	500.00														0.00	500.00	
Woodland Township	500.00														0.00	500.00	
Wrightstown Borough	500.00														0.00	500.00	
Total By Line	14,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,000.00	

Must be Claimed or Encumbered by November 29, 2024. All Encumbered Claims Must be Claimed by January 31, 2025

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MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND						
EMPLOYMENT PRACTICES COMPLIANCE STATUS - Burlco JIF						
Data Valued As of :		March 6, 2024				
Total Participating Members		28				
Complaint		27				
Percent Compliant		96.43%				
				01/01/24	2024	
Member Name	*	Checklist Submitted	Compliant	EPL Deductible	POL Deductible	Co-Insurance 01/01/24
BASS RIVER		Yes	Yes	\$ 20,000	\$ 20,000	20% of 1st 250K
BEVERLY		Yes	Yes	\$ 2,500	\$ 2,500	0%
BORDENTOWN CITY		Yes	Yes	\$ 20,000	\$ 20,000	20% of 1st 250K
BORDENTOWN TOWNSHIP		Yes	Yes	\$ 20,000	\$ 20,000	20% of 1st 250K
CHESTERFIELD		Yes	Yes	\$ 20,000	\$ 20,000	20% of 1st 250K
DELANCO		Yes	Yes	\$ 20,000	\$ 20,000	20% of 1st 100K
DELTRAN		Yes	Yes	\$ 20,000	\$ 20,000	20% of 1st 250K
EDGEWATER PARK		Yes	Yes	\$ 2,500	\$ 2,500	0%
FIELDSBORO		Yes	Yes	\$ 20,000	\$ 20,000	20% of 1st 250K
FLORENCE		Yes	Yes	\$ 20,000	\$ 20,000	20% of 1st 250K
HAINESPORT		Yes	Yes	\$ 2,500	\$ 2,500	0%
LUMBERTON		Yes	Yes	\$ 20,000	\$ 20,000	20% of 1st 100K
MANSFIELD TOWNSHIP B		Yes	Yes	\$ 5,000	\$ 5,000	0%
MEDFORD TOWNSHIP		Yes	Yes	\$ 20,000	\$ 20,000	20% of 1st 250K
MOUNT LAUREL		Yes	Yes	\$ 20,000	\$ 20,000	20% of 1st 250K
NEW HANOVER		Yes	Yes	\$ 2,500	\$ 2,500	0%
NORTH HANOVER		Yes	Yes	\$ 20,000	\$ 20,000	20% of 1st 250K
PALMYRA		Yes	Yes	\$ 20,000	\$ 20,000	0%
PEMBERTON		Yes	Yes	\$ 20,000	\$ 20,000	20% of 1st 250K
PEMBERTON BOROUGH		Yes	Yes	\$ 20,000	\$ 20,000	20% of 1st 250K
RIVERSIDE		Yes	Yes	\$ 20,000	\$ 20,000	20% of 1st 250K
SHAMONG		Yes	Yes	\$ 10,000	\$ 10,000	0%
SOUTHAMPTON		Yes	Yes	\$ 2,500	\$ 2,500	0%
SPRINGFIELD		Yes	Yes	\$ 7,500	\$ 7,500	20% of 1st 100K
TABERNACLE		Yes	Yes	\$ 10,000	\$ 10,000	0%
WESTAMPTON		Yes	Yes	\$ 20,000	\$ 20,000	20% of 1st 250K
WOODLAND		Yes	Yes	\$ 20,000	\$ 20,000	20% of 1st 250K
WRIGHTSTOWN		No	No	\$ 100,000	\$ 20,000	20% of 1st 2Mil/20% of 1st 250K POL
* Member does NOT participate in EPL coverage						

MEL STATUTORY BONDS as of 3/6/24

Name	Applicant	Active Statutory Bond Position 1	Effective Date Position 1	Approval Status Position 1	Effective Date Position 2	Second Pos Bond Position 2	Effective Date Position 2	Approval Status Position 2	Delete Date	Status
Bass River Township	Eileen Brower	No	Treasurer	06/13/2016	Approved	08/29/2023				Approved
Bass River Township	Albert Stanley	Yes	Tax Collector	06/05/2017	Approved		Yes	CFO (Assuming Treasurer Duties)	06/05/2017	Approved
Bass River Township	Linda Eliason-Ash	No	Tax Collector	01/01/2007	Approved	05/31/2017				Approved
Bass River Township	David Schultz	Yes	Treasurer	02/20/2023	Approved					Approved
Beverly City	Yvonne Bullock	No	CFO (Assuming Treasurer Duties)	05/01/2014	Approved	01/23/2024				Approved
Beverly City	Shari Key	No	Tax Collector	05/01/2014	Approved	07/19/2021				Approved
Beverly City	Error - delete	No		10/08/2020	Approved	10/08/2020				Approved
Beverly City	Dawn McClain	Yes	Tax Collector	06/21/2021	Approved					Approved
Beverly City	Kinjalben Patel	Yes	CFO (Assuming Treasurer Duties)	01/01/2024	Approved					Approved
Bordentown City	Jennifer M. Smith	Yes	Tax Collector	02/13/2017	Approved					Approved
Bordentown City	Caryn Hoyer	No	Tax Collector	08/10/2015	Approved	02/13/2017				Approved
Bordentown City	Margaret Peak	No	CFO (Assuming Treasurer Duties)	08/01/2013	Approved	06/14/2019				Approved
Bordentown City	Tanyika Johns	No	Tax Collector	03/11/2014	Approved	08/10/2015				Approved
Bordentown City	Richard Wright	No	Treasurer	06/20/2019	Approved	10/18/2020				Approved
Bordentown City	Margaret M. Peak	Yes	CFO (Assuming Treasurer Duties)	10/19/2020	Approved					Approved
Bordentown Township	Jeffrey Elasser	No	Tax Collector	08/01/2015	Approved	03/19/2021				Approved
Bordentown Township	Donna Muldrow	No	Treasurer	03/05/2009	Approved	03/01/2020				Approved
Bordentown Township	MaryAlice Picariello	No	Tax Collector	03/05/2009	Approved	05/29/2015				Approved
Bordentown Township	Add in error	No	Treasurer	01/01/1900	Incomplete	01/01/1900				Incomplete
Bordentown Township	Kittina Wallrath	No	Treasurer	03/01/2020	Incomplete	09/29/2021				Incomplete
Bordentown Township	Laurie Finger	Yes	Tax Collector	04/19/2021	Approved					Approved
Bordentown Township	Sumedha Rao	No	Treasurer	11/15/2021	Approved	11/23/2022				Approved
Chesterfield Township	Wendy Wulstein	Yes	Treasurer	01/31/2012	Approved					Approved
Chesterfield Township	Caryn M. Hoyer	Yes	Tax Collector	06/30/2008	Approved					Approved
Delanco Township	Jennifer Dellavalle	Yes	Tax Collector	11/01/2016	Approved					Approved
Delanco Township	Robert L. Hudnell	Yes	CFO (Assuming Treasurer Duties)	01/01/2007	Approved					Approved
Delanco Township	Lynn A. Davis	No	Tax Collector	01/01/2007	Approved	11/01/2016				Approved
Delran Township	Victoria Boras	No	Tax Collector	06/27/2011	Approved	02/28/2019				Approved
Delran Township	Linda Lewis	No	Treasurer	12/21/2018	Approved	04/01/2019				Approved
Delran Township	Tanyika Johns	No	Tax Collector	01/01/2019	Approved	01/01/2024				Approved
Delran Township	Margaret M. Peak	No	CFO (Assuming Treasurer Duties)	04/08/2019	Approved	10/16/2020				Approved
Delran Township	Kareemah Press	No	CFO (Assuming Treasurer Duties)	10/19/2020	Approved	10/19/2020				Approved
Delran Township	Jamey Eggers	Yes	Tax Collector	01/01/2024	Approved					Approved
Edgewater Park Township	Mindie Weiner	Yes	Tax Collector	02/05/2019	Approved					Approved
Edgewater Park Township	Tanyika Johns	No	Tax Collector		Approved	02/05/2019				Approved
Fieldsboro Borough	Lan Chen Shen	No	Tax Collector	01/01/2016	Approved	03/31/2019				Approved
Fieldsboro Borough	Peter Federico	No	Treasurer	01/01/2016	Approved	11/01/2023				Approved
Fieldsboro Borough	LEIGHA A BOGDANOWICZ	No	Tax Collector	04/01/2019	Approved	01/03/2022				Approved
Fieldsboro Borough	Danielle Gsell	Yes	Tax Collector	01/03/2022	Approved					Approved
Fieldsboro Borough	Jamie Augustyn	Yes	Treasurer	11/01/2023	Approved					Approved
Florence Township	Christine Swiderski	Yes	Tax Collector	05/11/2020	Approved					Approved
Florence Township	Sandra Blacker	No	CFO (Assuming Treasurer Duties)	05/07/2020	Approved	11/30/2020				Approved
Florence Township	Michelle Chiemiego	Yes	Treasurer	11/01/2020	Approved					Approved
Florence Township	Paul Ordog	Yes	Library Treasurer	09/15/2022	Approved					Approved
Hainesport Township	Sharon A. Deviney	No	Tax Collector	01/01/2007	Approved	01/01/2020				Approved
Hainesport Township	Joanna Mustafa	No	CFO (Assuming Treasurer Duties)	12/13/2016	Approved	02/17/2017				Approved
Hainesport Township	Dawn Emmons	No	CFO (Assuming Treasurer Duties)	02/01/2017	Pending	01/31/2019				Pending
Hainesport Township	Donna Condo	No	CFO (Assuming Treasurer Duties)	02/01/2019	Approved	06/30/2022				Approved
Hainesport Township	Paula Tiver	Yes	Tax Collector	01/01/2020	Approved					Approved
Hainesport Township	Michael Dehoff	No	CFO (Assuming Treasurer Duties)	07/01/2022	Pending	11/07/2022				Pending
Hainesport Township	Dawn Gorman	Yes	CFO (Assuming Treasurer Duties)	11/08/2022	Approved					Approved
Lumberton Township	Robin D. Sarlo	No	Tax Collector	01/01/2016	Approved	12/31/2022				Approved
Lumberton Township	Sharon Deviney	No	Tax Collector	02/19/2011	Approved	12/31/2015				Approved
Lumberton Township	Tara Krueger	Yes	CFO (Assuming Treasurer Duties)	06/23/2022	Approved					Approved
Lumberton Township	Kim Muchowski	Yes	Tax Collector	01/01/2023	Approved					Approved

MEL STATUTORY BONDS as of 3/6/24

Name	Applicant	Active Statutory Bond Position 1	Effective Date Position 1	Approval Status Position 1	Effective Date Position 2	Second Pos Bond Position 2	Effective Date Position 2	Approval Status Position 2	Delete Date	Status
Mansfield Township	Elaine Fortin	No	Tax Collector	01/01/2007	Approved		07/01/2018			Approved
Mansfield Township	Joseph P Monzo	No	CFO (Assuming Treasurer Duties)	01/01/2007	Approved		07/01/2019			Approved
Mansfield Township	Dana Elliott	No	Tax Collector	07/01/2018	Approved		07/06/2020			Approved
Mansfield Township	Bonnie Grouser	Yes	CFO (Assuming Treasurer Duties)	07/01/2019	Approved					Approved
Mansfield Township	Linda Hannawacker	Yes	Tax Collector	07/06/2020	Approved					Approved
Medford Township	Albert Stanley	No	CFO (Assuming Treasurer Duties)	08/03/2015	Approved		03/04/2019			Approved
Medford Township	Patricia Capasso	No	Tax Collector	01/01/2013	Approved		09/30/2020			Approved
Medford Township	Robin Sarlo	No	CFO (Assuming Treasurer Duties)	03/04/2019	Approved		02/23/2022			Approved
Medford Township	Rachel Warrington	Yes	Tax Collector	10/01/2020	Approved					Approved
Medford Township	Lindsey Parent	Yes	Treasurer	03/01/2022	Approved					Approved
Mount Laurel Township	Kim Muchowski	Yes	Tax Collector	10/24/2016	Approved					Approved
Mount Laurel Township	Karen Cohen	No	Library Treasurer	01/15/2014	Approved		12/31/2021			Approved
Mount Laurel Township	Tara Krueger	Yes	Treasurer	04/17/2017	Approved					Approved
Mount Laurel Township	Meredith Tomczyk	No	CFO (Assuming Treasurer Duties)	01/09/2012	Approved		01/01/1900			Approved
Mount Laurel Township	Maureen Mitchell	No	Tax Collector	01/30/2012	Approved		10/24/2016			Approved
Mount Laurel Township	Walter Stridick	No	Library Treasurer	01/01/2022	Approved		01/17/2024			Approved
New Hanover Township	Lynn Davis	Yes	Tax Collector	01/01/2020	Approved					Approved
New Hanover Township	Terry Henry	Yes	CFO (Assuming Treasurer Duties)	02/26/2020	Approved					Approved
North Hanover Township	Mary Alice Picariello	Yes	Tax Collector	06/27/2009	Approved					Approved
North Hanover Township	Joseph Greene	Yes	Treasurer	04/29/2013	Approved					Approved
Palmyra Borough	Tanyika Johns	Yes	Tax Collector	06/15/2020	Approved					Approved
Palmyra Borough		No			Approved		01/01/1900			Approved
Palmyra Borough	Danielle Lippincott	No	Tax Collector	01/25/2019	Approved		01/01/1900			Approved
Palmyra Borough	Donna Condo	Yes	CFO (Assuming Treasurer Duties)	01/01/2016	Approved					Approved
Palmyra Borough	Janeen Rossi	No	Tax Collector				01/01/1900			Approved
Pemberton Borough	Donna Mull	No	Treasurer	01/01/2011	Approved		10/31/2022			Approved
Pemberton Borough	Kathleen Smick	Yes	Tax Collector	05/19/2014	Approved	Yes	Treasurer	10/31/2022		Approved
Pemberton Township	Alison Varrellmann	No	Tax Collector	03/23/2015	Approved		04/20/2022			Approved
Pemberton Township	Robert Benick	No	Treasurer	01/01/2014	Approved		10/01/2021			Approved
Pemberton Township	Alison Shinkunas	No	Tax Collector	03/23/2015	Approved		01/01/1900			Approved
Pemberton Township	Shayla Steele	Yes	Tax Collector	06/20/2022	Approved					Approved
Pemberton Township	Joyce Tines	No	CFO (Assuming Treasurer Duties)	10/07/2021	Approved		12/31/2022			Approved
Pemberton Township	Daniel Hornickel	No	Tax Collector	04/20/2022	Approved		06/20/2022			Approved
Pemberton Township	Candice Pennewell	Yes	CFO (Assuming Treasurer Duties)	12/22/2022	Approved					Approved
Riverside Township	Meghan O. Jack	No	Treasurer	06/01/2013	Approved		01/01/2023			Approved
Riverside Township	Mindie Weiner	Yes	Tax Collector	03/21/2016	Approved					Approved
Riverside Township	Nancy Elmeaze	No	Tax Collector	09/01/2007	Approved		07/31/2015			Approved
Riverside Township	Michael Mansdoerfer	Yes	CFO (Assuming Treasurer Duties)	01/01/2022	Approved					Approved
Shamong Township	Christine Chambers	Yes	CFO (Assuming Treasurer Duties)	11/24/2014	Approved					Approved
Shamong Township	Kathryn J. Taylor	No	Tax Collector	01/01/2007	Approved		11/27/2020			Approved
Shamong Township	Kathryn Merkh	Yes	Tax Collector	01/01/2022	Approved					Approved
Southampton Township	Melissa Chesla	Yes	Tax Collector	09/01/2014	Approved					Approved
Southampton Township	Nancy Gower	No	CFO (Assuming Treasurer Duties)	01/01/2007	Approved		02/28/2022			Approved
Southampton Township	Kinjalben Patel	Yes	CFO (Assuming Treasurer Duties)	03/01/2022	Approved					Approved
Springfield Township	Dianne Kelly	No	CFO (Assuming Treasurer Duties)	01/01/2010	Approved		09/30/2020			Approved
Springfield Township	Melissa Chesla	Yes	Tax Collector	11/01/2014	Approved					Approved
Springfield Township	Yolaika Gonzalez	Yes	CFO (Assuming Treasurer Duties)	01/01/2021	Approved					Approved
Tabernacle Township	Kimberly Smith	Yes	Tax Collector	04/01/2016	Approved					Approved
Tabernacle Township	Susan Costales	No	Tax Collector	09/24/2008	Approved		08/21/2018			Approved
Tabernacle Township	Rodney R Haines	Yes	CFO (Assuming Treasurer Duties)	08/01/2018	Approved					Approved
Westampton Township	Robert L. Hudnell	Yes	Treasurer	01/01/2007	Approved					Approved
Westampton Township	Carol A. Brown-layou	No	Tax Collector	01/01/2007	Approved		12/31/2021			Approved
Westampton Township	Christine Taylor	No	Tax Collector	01/07/2022	Approved		02/28/2022			Approved
Westampton Township	Kathryn Merkh	Yes	Tax Collector	03/01/2022	Approved					Approved
Woodland Township	Nancy Seeland	Yes	Tax Collector	01/01/2015	Approved					Approved
Woodland Township	Kathleen Rosmando	Yes	CFO (Assuming Treasurer Duties)	06/06/2013	Approved					Approved
Wrightstown Borough	Ronald A. Ghrist	No	Treasurer	01/01/2010	Approved		12/22/2022			Approved
Wrightstown Borough	Jeffrey C. Elsasser	Yes	Tax Collector	11/01/2016	Approved					Approved
Wrightstown Borough	Lynn A. Davis	No	Tax Collector	01/01/2010	Approved		11/01/2016			Approved
Wrightstown Borough	Karen Baldino	Yes	CFO (Assuming Treasurer Duties)	01/01/2023	Approved					Approved

Burlington County Municipal Joint Insurance Fund
Skateboard Park Approval Status

Member Municipality	Stage	Status	Notes
Bass River			
Beverly			
Bordentown City			
Bordentown Twp			
Chesterfield			
Delanco	Approved		Approved June 19, 2001
Delran			
Edgewater			
Fieldsboro			
Florence			
Hainesport			
Lumberton			
Mansfield			
Medford	Approved		Approved March 21, 2000
Mount Laurel			
New Hanover			
North Hanover			
Palmyra	Approved		Did not qualify as a skate park for MEL underwriting purposes
Pemberton Boro.			
Pemberton Twp.			
Riverside			
Shamong			
Southampton			
Springfield			
Tabernacle			
Westampton			
Woodland			
Wrightstown			

Last Update: 3/12/2024

Land Use Training Certification

Member
Beverly City
Bordentown City
Bordentown Twp.
Chesterfield Twp.
Delanco Twp.
Delran Twp.
Edgewater Park Twp.
Florence Twp.
Hainesport Twp.
Lumberton Twp.
Mansfield Twp.
Medford Twp.
Mount Laurel Twp.
New Hanover Twp.
North Hanover Twp.
Palmyra Borough
Pemberton Borough
Pemberton Twp.
Riverside Twp.
Shamong Twp.
Tabernacle Twp.
Westampton Twp.
Woodland Twp.



TO: Elected Officials, Fund Commissioners, & Municipal Clerks, ACM, BURLCO, & TRICO JIFs

FROM: Paul A. Forlenza, MGA, RMC, Executive Director

DATE: January 4, 2024

RE: **2023 -2024 Elected Officials Training Invitation**

For more than 20 years, the ACM, BURLCO, & TRICO JIFs have offered our elected officials the opportunity to participate in annual voluntary training. The 2023-2024 Elected Officials Training will take place online via the MEL Safety Institute (MSI). This 45-minute training video provides important information on the challenges facing local elected leaders in managing local government risks and tools available to assist our members. Instructions on how to access this training are attached.

The online training format allows for participation by all our elected officials, and the convenience of completing this training when their schedule permits, prior to the May 1, 2024 deadline. By utilizing the MEL Safety Institute, my office will be able to better track the completion of the training and document the credits due to members' assessments.

Within a week or so of completing the online training, those that complete the course will receive an email from my office highlighting the various risk management programs discussed during the training and how they can be accessed by our members.

Please remember that for every elected official that completes the training, their municipality will earn a \$250 credit towards your municipality's 2024 MEL Assessment (capped at 5% of your 2024 MEL Assessment). Also, your highest ranking administrative official is eligible to earn this credit by completing the course.

On a final note, if you attended the Elected Officials Training at the League of Municipalities in November 2023, you will receive credit for the training.

Thank you for your attention to this matter. As always, please feel free to contact me should you have any questions.

File: MEL/2024/Elected Officials Training Tab: Initiation

2023-2024 ELECTED OFFICIALS RISK MANAGEMENT SEMINAR



This seminar is designed to provide a general understanding of the legal principles pertaining to governmental operations. Municipal Elected Officials, Authority Commissioners, and a member's Chief Executive Officer (i.e., Municipal Manager/Administrator or Executive Director) who completes this course by May 2024 may qualify for a \$250 credit (capped at approx. 5% of MEL assessment) in their local unit 2024 assessment.

Login to LMS

1. Click to access the [MSI Learning Management System](#).
2. If you have previously taken MSI classes, enter your username and password.
3. If you are new or do not know your username/password, check with your Training Administrator, or call the MSI Help Line at (866) 661-5120.
4. Click the [Request Training button](#) on the top right of your [Home Screen](#).
5. Select the check box to the right of the course [2023-2024 Elected Officials Risk Management Seminar](#).
6. Scroll to the bottom of the page to submit your selection.
7. The course now shows in the [Assigned](#) section of your [Home Screen](#).
8. Click the program name to launch the course.
9. Upon completion of the course, a screen with your [Certificate of Completion](#) will appear and can be printed.
10. The course and certificate will now appear in the [Completed](#) section of your Home Screen. Learning transcripts are automatically updated in the MEL Safety Institute's Learning Management System.

If you have questions or need assistance, contact the [Andrea Felip at 856-552-4740](#) or afelip@jamontgomery.com.

ANNUAL SAFETY CELEBRATION & KICKOFF



Wednesday, March 27, 2024

Indian Spring Country Club ♦ 115 S Elmwood Rd, Marlton

Safety Celebration Breakfast Begins at 8:30am

**[Click Here to RSVP](#)
[for the Safety Breakfast](#)
[by 03/19/2024](#)**

THEME:

Unlocking the Potential of Your JIF Membership!

- ♦ **Celebrate our Safety Accomplishments**
- ♦ **Strengthen our Commitment for 2024**
- ♦ **Embrace JIF Resources**
- ♦ **Plan for the Future: Vision and Goals**

INVITED TO ATTEND:

- | | |
|--------------------------------------|---|
| ♦ Claims Coordinators | ♦ Safety Committee Representatives |
| ♦ Clerks | ♦ Safety Coordinators |
| ♦ Elected Officials | ♦ Safety Delegates |
| ♦ Fund Commissioners | ♦ Supervisors |
| ♦ Risk Management Consultants | ♦ Wellness Coordinators |

IMPORTANT:

Attendance at the Safety Breakfast is a mandatory element of the 2024 JIF Safety Incentive Program. Please advise our office ASAP if you are unable to attend, as payment is on a per person basis.

Questions? Contact Kris Kristie at kristi_kristie@RPAdmin.com



Questions about employment issues? Call the New MEL Employment Practices Helpline

The MEL Safety Institute is pleased to announce the establishment of a NEW MEL Employment Practices Helpline (EPL), a dedicated resource to guide members on employment related issues.

The MEL EPL Helpline is staffed by attorneys that specialize in New Jersey employment law and understand the MEL JIF system. The three law firms staffing the EPL Helpline are affiliated with local Joint Insurance Funds (JIFs).

Who can use the EPL Helpline? MEL member municipalities will select and approve two individuals to use the helpline.

What hours is the EPL Helpline available? The helpline will be staffed during normal business hours, 9 a.m. – 5 p.m. Voicemail can be left afterhours for a callback.

What kinds of issues can be addressed? Any employment related topics or policies and procedures related to issues such as:

- Hiring
- Termination
- Harassment
- Discrimination
- Promotion/Demotion
- And more...

What are the MEL EPL Helpline numbers? MEL members can choose to call any of the MEL EPL Helpline firms listed below.

MEL EPL HELPLINE:
732-583-7474

Jodi Howlett
Cleary Giacobbe Alfieri Jacobs LLC
955 State Route 34, Suite 200
Matawan, NJ 07747955

MEL EPL HELPLINE:
609-522-5599

David S. DeWeese
The DeWeese Law Firm
3200 Pacific Avenue
Wildwood, New Jersey 08260

MEL EPL HELPLINE:
973-334-1900

Fred Semrau
Dorsey & Semrau
714 Main Street
Boonton, NJ 07005

What happens after the call? The attorney will provide the member with transcript of the call that includes recommendations. If the issue is beyond the scope of the MEL EPL Helpline the attorney will provide direction to the member on where to get appropriate assistance. All calls are confidential.



MEL EPL Helpline Authorized Contact Person(s)

TOWN	AUTHORIZED CONTACT PERSON	ADDITIONAL CONTACT PERSON
Bass River Township	Elizabeth Godfrey	James Renwick
Beverly City	Caitlin Midgette, Clerk	Rich Wolbert
Bordentown City	Margaret Peak	Jennifer Smith
Bordentown Township	Mike Theokas	Nathan Roohr
Chesterfield Township	Caryn Hoyer	Wendy Wulstein
Delanco Township	Richard Schwab, Administrator	Janice M. Lohr, Clerk
Delran Township	Joe Bellina	Jamey Eggers, Clerk
Edgewater Park Twp	Tom Pullion, Administrator	Patricia Clayton
Fieldsboro Township	Patrice Hansell	N/A
Florence Township	Tom Sahol	Nancy Erlston
Hainesport Township	Paula Kosko	Tara Wicker
Lumberton Township	Meredith Riculfy, Admin.	Carrie Gregory, Deputy Treas/HR Coordinator
Mansfield Township	Ashley Jolly, Clerk	Bonnie Grouser, Treasurer
Medford Township	Dawn Bielec	Kathy Burger
Mount Laurel Township	Meredith Tomczyk	Jerry Mascia
New Hanover Township	Susan Jackson	Kyle Tuliano
North Hanover Township	Mary Picariello	N/A
Palmyra Borough	John Gural, Administrator	Lt. Josiah Murphy
Pemberton Borough	Kathy Smick	Ed Hunter
Pemberton Township	Daniel Hornickel, BA	Michele Brown
Riverside Township	Meghan Jack, Administrator	Susan Dydek
Shamong Township	Susan Onorato, Clerk	Joanne Robertson
Southampton Township	Kathy Hoffman	Donna Fascenda
Springfield Township	Brandy Boyington	Kristen Lippincott
Tabernacle Township	Maryalice Brown	Lisa Cummins
Westampton Township	Wendy Gibson, Admin	N/A
Woodland Township	Maryalice Brown	Nancy Seeland
Wrightstown Borough	Freda Gorman	James Ingling, Fire Official

Burlington County Municipal Joint Insurance Fund

P.O. Box 489, Marlton, New Jersey 08053 · P: 856-446-9100 · F: 856-446-9149 · www.burlcojif.org

SAFETY DIRECTOR REPORT

Burlington County Municipal Joint Insurance Fund

TO: Fund Commissioners, Safety Coordinators, and Risk Managers

FROM: Keith Hummel, JIF Safety Director

DATE: March 6, 2024

J. A. MONTGOMERY CONSULTING SERVICE TEAM & LOSS CONTROL ACTIVITIES

Keith Hummel Associate Director Public Sector Risk Control khummel@jamontgomery.com Office: 856-552-6862	Mailing Address: TRIAD 1828 CENTRE Cooper Street, 18 th Floor Camden, NJ 08102	Robert Garish Assistant Director Public Sector rgarish@jamontgomery.com Office: 856-552-4650 Cell: 609-947-9719
Thomas Reilly Risk Control Consultant treilly@jamontgomery.com Office: 856-446-9205	P.O. Box 99106 Camden, NJ 08101	Jacqueline Cardenosa Risk Control Consultant jcardenosa@jamontgomery.com Office: 856-552-6888
Melissa Meccariello Administrative Assistant mmeccariello@jamontgomery.com Office: 856-479-2070		

LOSS CONTROL SURVEYS

- Township of Edgewater Park on February 8, 2024
- Township of Shamong on February 8, 2024
- Township of Medford on February 9, 2024
- Township of Delanco on February 12, 2024
- Township of Pemberton on February 14, 2024
- Township of Bass River on February 14, 2024
- Township of Florence on February 15, 2024
- Borough of Palmyra on February 20, 2024
- Township of Edgewater Park on February 24, 2024
- Borough of Wrightstown on February 28, 2024

LAW ENFORCEMENT LOSS CONTROL SURVEYS

- No Law Enforcement Loss Control Surveys were completed in February.

MEETINGS ATTENDED

- Executive Safety Committee Meeting on February 5, 2024
- Claims Committee Meeting on February 13, 2024
- Executive Fund Committee Meeting on February 20, 2024

MEL SAFETY INSTITUTE (MSI)

All MSI communications will be distributed exclusively through the NJ MEL app, and an MSI Newsletter will be emailed to summarize the communications sent through the app.

If you would like to receive communications from MEL and MSI related to your position or operations, follow the directions to select from the list of available Push Notification “subscriptions.” Click here for [NJ MEL App Directions](#).

MSI SAFETY DIRECTOR

- Manual on Uniform Traffic Control Devices 11th Edition
- Employer Training Guide
- National Burn Awareness Week
- Dumpster Safety Awareness
- Husqvarna String Trimmer
- Office Safety & Work Station Ergonomics
- Bomb Threat Resources & Best Practices
- Catalytic Converter Theft
- Daniel's Law in New Jersey Requirements & Challenges

MSI FIRE & EMS BULLETIN

- Vaccinations: Who Pays for Required Vaccines?

MSI LAW ENFORCEMENT

- Active Shooter Hostile Event Training Considerations
- Firearms Accessible to Minors Considerations

MSI NOW

[MSI NOW](#) provides on-demand streaming videos and online classes that can be viewed 24/7 by our members. Topics pertain to many aspects of safety, risk control, employment practices, and supervision, and most can be viewed in under 20 minutes.

MSI NOW	
Municipality	Number of Videos
Bordentown Township	1
Florence	7
Mansfield	2
Medford	23

MSI NOW	
Municipality	Number of Videos
Palmyra	2
Pemberton Borough	1
Pemberton Township	2
Shamong	1

MSI LIVE

[MSI LIVE](#) features real-time, instructor-led in-person, and virtual classes. Experienced instructors provide an interactive experience for the attendee on a broad spectrum of safety and risk control topics. Most MSI LIVE offerings have been awarded continuing education credits for municipal designations and certifications. The MSI LIVE catalog provides a description of the course, the intended audience, and available credits.

The [MSI LIVE Schedule](#) is available for registration. Please register early, under-attended classes will be canceled.

To maintain the integrity of the MSI classes and our ability to offer CEUs, we must abide by the rules of the State agency that issued the designation. Chief among those rules is the attendee of the class must attend the whole session. **Attendees who enter the class more than 5 minutes late or leave early will not be awarded CEUs for the class or receive a certificate of completion.**

For virtual classes, the MSI utilizes the Zoom platform to track the time each attendee logs in and logs out. Also, we can track participation, to demonstrate to the State agency the student also participated in polls, quizzes, and question & answer activities during the class. The MSI maintains these records to document our compliance with the State agency.

If you need assistance using the MSI Learning Management System, please call the MSI Helpdesk at 866-661-5120.

NOTE: We need to keep our list of MSI Training Administrators up-to-date. If there are any changes or deletions, or you need to appoint a new Training Administrator, please advise Andrea Felip at afelip@jamontgomery.com.

LESSONS LEARNED FROM LOSSES

MARCH 2024 NEWSLETTER OFFICE/BUILDING SAFETY



- Clean all spills and liquids immediately
- Regularly inspect and repair any dangerous conditions.
- Keep floors clean and clear of debris
- Make sure mats are in place where floors could be wet and make sure they lay flat
- Make sure wires are secured or tucked away safely.
- Once aware of an incident, have the area inspected and photographed immediately.

Examples:

- Employee tripped over computer/printer cords sticking out from under a desk causing a fall into the wall with resulting shoulder and concussion injuries. Total incurred on the file is \$67,000.
- Employee tripped walking down steps and fell onto left side of his body injuring left knee and left elbow. Several surgeries and multiple courses of physical therapy and the total incurred on the claim is \$185,000.

LIABILITY CLAIMS ROADMAP

When someone is Claiming Damage or Injury Resulting from the Action/Inaction of the Municipality.



Qual-Lynx Liability

Liability Claims Manager
Dominic Spaventa
dominic.spaventa@qual-lynx.com
609.833.9362

Fund Solicitor:
David DeWeese
david@deweeseeslawfirm.com
609.522.5599



Step 1

Notice of Claim received by the municipality. Complete Liability ACORD form found @ www.burlcojif.org.

Step 2

Forward Notice of Claim and Liability ACORD form by email to Liability Unit Supervisor and Fund Solicitor with a copy to the Claims Coordinator.

Step 3

The Claims Coordinator sends the Tort Claims Act Questionnaire (TCQ) to the claimant/attorney with a copy to Qual-Lynx and the Fund Solicitor.

Step 4

Completed TCQ received from claimant/attorney by Claims Coordinator and a copy is provided to Qual-Lynx and the Fund Solicitor.

Step 5

If Municipal Clerk is served with Summons & Complaint forward it to the Claims Coordinator. Claims Coordinator shall send it to Liability Unit Supervisor and Fund Solicitor.

Step 6

Fund Solicitor will copy Claims Coordinator on defense counsel assignment letter. Defense counsel and Qual-Lynx adjuster will be listed as contacts.

The entire Claims team will walk you through every step of the claims process and take actions on your behalf if necessary.



PROPERTY CLAIMS ROADMAP

When there is damage to a vehicle, building or equipment owned by the Municipality, this is a 1st Party Property Claim.



Step 1

Complete Property Acord form found @ www.burlcojif.org and email to the Property Unit Supervisor. Please include at least the following 4 pieces of information.

Date of Loss

Description

Location

Contact



Step 2

Mitigate damages by cleaning up water or boarding up windows. Delays can cost money and in some cases coverage. Protect involved equipment, it may be evidence.

Step 3

Remove vehicles from establishments charging storage fees. Take pictures **BEFORE** anything is discarded.

Step 4

Save Receipts – Save Evidence – Save Agreements. This can help with proving the claim and with Subrogation.

Step 5

Qual-Lynx will handle the claim to conclusion and following for any Subrogation/Salvage Potential.



Contact Information

Property Unit Supervisor:

Joe Lisciandri

Joseph.lisciandri@qual-lynx.com

609.833.2090

Fund Solicitor:

David DeWeese

david@deweese-lawfirm.com

609.522.5599



EPL/POL CLAIMS ROADMAP

Employment Practices Liability and Public Officials Liability Claims and Potential Claims



Step 1

Municipality receives notice of potential claim. Report IMMEDIATELY to Liability Unit Supervisor and Fund Solicitor.

Step 2

Qual-Lynx will notify Municipality that claim has been referred to Insurer and their TPA.

Step 3

Municipality will receive acknowledgment of claim from Claims Administrator and must acknowledge back to Claims Administrator that it has been received.

Step 4

Municipality will receive a coverage determination from Claims Administrator which will state that coverage is either denied or there is a Reservation of Rights. Municipality must acknowledge receipt of Coverage Determination Letter.

Step 5

If coverage is denied and Municipality disagrees with the denial, the Fund Solicitor should be contacted.

Step 6

If Reservation of Rights is issued, carrier is providing coverage under a Reservation of Rights. Counsel will be assigned if and when a complaint is filed.

Step 7

Future contact regarding the claim is with Summit Risk Adjuster/Defense Counsel.

Burlington County
Municipal Joint
Insurance
Fund
South Jersey Communities Securing Their Future



Qual-Lynx Liability

Liability Claims Manager
Dominic Spaventa
dominic.spaventa@qual-lynx.com
609-833-9362

Fund Solicitor:
David DeWeese
david@deweeseandlaw.com
609.522.5599

WORKERS' COMPENSATION CLAIMS ROADMAP

When an employee or qualified volunteer reports an injury arising out of and in the course of their employment.



Qual-Lynx Workers' Comp Team

Tammy Langsdorf, Claims Supervisor
Tamrae.langsdorf@qual-lynx.com
609.833.2921

Mary Jane Tomasello, Assistant Supv.
maryjane.tomasello@qual-lynx.com
609.833.9217
Kaitlyn Leonard
kaitlyn.leonard@qual-lynx.com
609.833.2826
Denise Hinton-Wilson
Denise.hinton-wilson@qual-lynx.com
732.465.7345
Alexandra McMurren
ally.mcmurren@qual-lynx.com
609-833-9345
Bryana Suggs
bryana.suggs@qual-lynx.com
757-945-6044



Step 1 Gather basic information:

See First Accident Report (FAR)* for guidance.

Date, Place and Time of Occurrence

How Injury Occurred

Type of Injury

Witness Info: Name and Phone

EE Info: Name, DOB, SS#, Address, Phone



Step 2

Report the Claim to the Intake Department:
Phone: 1-888-342-3839
Facsimile: 1-609-365-4000

Step 3

If medical treatment is requested, ensure first aid has been administered and/or direct injured EE to an authorized physician.

Step 4

Complete and transmit Supervisor Incident Report per instructions. Send 26 Week Wage Statement to: dbott@qual-lynx.com or fax 609-601-3196.

Step 5

State of New Jersey First Report of Injury or Illness (FROI) is generated and a copy is sent to the Claims Coordinator.

The entire Qual-Lynx Workers' Comp Team is available to assist you as needed with your Workers' Compensation claims.
*Refer to www.burlcojif.org for forms and instructions.



DATE: March 06, 2024

TO: The Members of the Executive Board of the Burlington County Municipal JIF

FROM: Christopher Winter L/E Risk Management Consultant

RE: BURLCO Activities (February)

1. Policy/Procedures: Policy and Procedure requests have been received and will be forwarded to requesting agencies that will contain current L/E best practices, NJ AG Guideline , NJ Police Licensing revisions and L/E Accreditation requirements.

2. Agency Visits:

Pemberton Twp. (Agency activity, trends and Accreditation assistance)

- Consultative Visits were provided to identify and discuss agency concerns, training, policy and procedures,trends and requests. L/E RMC services were outlined and provided to Chiefs and Command members present. Police agency's with Command changes were a priority and visited as well. Additional agency visits are being scheduled at this time to continue to build relationships with the Law Enforcement agencies within the BURLCO JIF. Activity Reports are being completed for distribution to the FUND Commissioners.

3. Training: No training is scheduled at this time however the Report Writing class and the Management of Aggressive Behavior will be repeated on a selected date based on Police Chief input. Additionally, a course is being discussed to assist agency Resiliency Officers, to be conducted by Dr. Kelly, Ph.D., ABPP. A survey document has been distributed to Police Chiefs:in an effort to plan and strategize for the upcoming year. Results continue to be received and will be summarized for future distribution.

4. Law Enforcement Bulletins / Newsletters: Bulletin 24-01 was distributed to all Chiefs in regards to Fatigue in Law Enforcement. (see attached).

5. BURLCO JIF Law Enforcement Committee: A L/E Committee is being formulated with three (3) Police Chiefs from each county to represent (JIF) police agencies in Atlantic and Cape May County. I plan to meet with them on a quarterly basis virtually to discuss trends, concerns, training, policy and procedure assistance, potential risk and liability issues and L/E Accreditation guidance etc. This is being developed to maintain an ongoing forum throughout the year as an extension of the County Chiefs Associations, to identify areas as previously mentioned and to reduce potential risks. Chiefs selected to date are from Bordentown City, Chesterfield and Mount Laurel Police Departments. An Initial was conducted on February 27, 2024. The meeting went well. Topics discussed were training, police licensing, pre-employment process and JIF training courses offered. Positive comments were received with the overall function and assistance was requested in regards to police licensing and the pre-employment process.

6. Meetings Attended:

BURLCO Safety Meeting	02/05/2024
BURLCO Executive Claim Meeting	02/13/2024
BURLCO Executive Meeting	02/20/2024
BURLCO L/E Comm Mtg.	02/27/2024

Sincerely,

Christopher J. Winter Sr., CPM
Law Enforcement RMC
ACM, BURLCO, and TRICO JIF
609-780-4769
chriswinter1429@gmail.com

TO: BURLCO JIF Police Departments

FROM Christopher J. Winter, L/E Risk Management Consultant

DATE: February 29, 2024

SUBJECT: Fatigue in law Enforcement

L/E Bulletin : 24-01

Discussion: The information is provided for guidance. The JIF has handled many cases involving police vehicle accidents and injuries, officer injuries due to arrest situations involving citizen aggression / resistance where officers are compelled to take action at a level of force dictated by the incident. The information below plays a huge part in the day-to-day operations of a police department. In regards to the motor vehicle accidents handled, the number is low as it applies to officers at fault , however for the cases where the officers are at fault, fatigue and distractions have been determined to have great impact. PTSD situations are on the rise as well and at times identified through their actions on the job as noted. For these reasons and others, the following information is provided.

Law enforcement is inherently a 24/7 profession. Calls for service mission-critical that a department's officers be alert and able to respond more efficiently. The nature of shift work and its often-unpredictable scheduling can lead to a substantial occurrence of fatigue in law enforcement, which in turn can manifest as a challenge to an agency's readiness as well as a genuine health concern for officers.

Effects of Fatigue in Law Enforcement

Fatigue isn't always one discrete condition but rather can present feelings of tiredness, depression, other mood disorders, and reduction of sleep can also lead to memory impairment. irritability, stress and hypertension.

More than 90 percent of law enforcement officers report being routinely fatigued, and 85 percent report driving while drowsy. (*National Institute of Justice Journal*). Effectively, officers are almost always doing their jobs while experiencing some degree of fatigue.

Beyond the health impacts, persistent fatigue creates real-world dangers for officers and the communities they serve. More officers are killed by unintended events like auto collisions, then events related to the commission of felonies. In recent years, up to a third of officer deaths have involved automotive accidents while driving. The danger doesn't stop with the end of a shift either, as many officers endure substantial commutes to reach their homes.

What is Contributing to Officer Fatigue?

Long workweeks with the possibility of overtime or moonlighting are the most attributable causes of officer fatigue. A study, published in the *National Institute of Justice Journal* looked at officer fatigue's underlying and less-obvious causes. Though it is difficult to establish specific causes and effects of a subject as complicated as fatigue, the research pointed to five(5) main areas of concern related to officer fatigue.

SHIFT LENGTH

Shorter duration shifts that occur with greater frequency are shown to be more disruptive to sleep patterns. Research findings suggest that agencies that schedule a 40-hour workweek over less than five days reduce the fatigue felt by officers.

SHIFT POLICIES

As we age, our ability to cope with fatigue diminishes. This is especially true for shift workers. As such, older officers tend to experience the effects of inconsistent shift scheduling more intensely than their younger colleagues.

COMMUTING

As more officers live outside the communities they work in, commuting times are generally rising throughout the country. Longer commutes, compounded by the stress of heavy traffic in many metro areas, show a strong correlation with reported fatigue levels.

HOME LIFE

Officers with young children experience profound fatigue at a greater rate than officers without children. This may be especially true for women in law enforcement. Interestingly, though female officers' sleep quality is often reported as lower than their male counterparts, they tend to report less fatigue.

SHIFT REGULARITY

Irregular shift schedules can play havoc with a person's circadian rhythms (the body's natural sleep-wake cycle). In contrast, fixed shift schedules do not seem to produce such a dramatic effect on reported fatigue.

STAFFING SHORTAGES

As many as 86% of officers state their agencies do not have enough sworn and support staff. These shortfalls are causing severe strain in scheduling at agencies around the country.

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Compassion Fatigue

Though not a new concept, compassion fatigue is increasingly part of the conversation surrounding officer fatigue. Though much police work is relatively routine, most officers will respond to extreme situations like domestic violence, a mass-casualty event, or child exploitation at least once in their careers. Typically, officers are called to service by a desire to help their communities, and in these intense situations, they operate as caregivers as much as first-responders,

comforting victims and working to restore a sense of order to otherwise chaotic situations.

A growing body of research suggests that repeated trauma occurs within an officer among law enforcement officers and other first responders and medical personnel, potentially leading them to have difficulty disengaging from a stressful shift.

Compassion fatigue impacts cognitive processes, feelings of helplessness and hopelessness, and negative behavioral patterns that can often involve substance abuse. Recent survey data shows as many as 23% of officers report high levels of compassion fatigue. The anecdotal discussion suggests this number is likely growing.

Charting a Course of Action

To combat officer fatigue, departments are moving past long-established law enforcement traditions and, instead, are following the data from research to inform their decision-making. Some departments are experimenting with and seeing results from four-day workweeks and compressed shifts as a part of broader wellness programming. Other departments limit officer overtime, capping them at no more than 20-25 hours per week to encourage rest and healthy sleep schedules. Giving officers a say in their shift schedule has also shown promise in reducing the effects of shift work, lending some predictability to an officer's schedule.

While structural forces constitute a significant driver of fatigue risk factors, officers can take action to reduce these risks for themselves. Good physical fitness can mitigate the effects of fatigue. Quitting smoking or nicotine use and moderating caffeine and alcohol intake are also positive steps, often supported by Employee Assistance Programs (EAPs). that promotes the healthy sleep and rest needed to fight fatigue.

The study of compassion fatigue is not as advanced as the study of other forms of fatigue. However, the ability of an officer to experience gratification from their service seems to be an essential factor in managing compassion fatigue. Agency leaders can help promote a feeling of gratification from service by inviting officers to share positive stories of their impact on the community in roll call or other ways.

Peer-support programs, mental health support, and different facets of EAP offerings also show real promise in emphasizing the value of an officer's work. The nature of policing will always create significant challenges to officer wellness. The combination of a 24- hour schedule with calls for service that can be emotionally intense poses real dangers to officers' mental and physical health. By understanding what causes fatigue, departmental leaders can follow the research to craft policies that can help reduce the prevalence of fatigue in law enforcement.

*Posted in 21st Century Policing, Officer Wellness. Risk Management
Fatigue in Law Enforcement
by Nicholas Frankel*

Disclaimer: The materials provided in this correspondence are for general informational and educational purposes only and are not intended to be and should not be considered legal advice or opinions. Prior to making any policy or rule changes, seek the advice of your municipal attorney or County Prosecutor.

CJW

BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND

Targeting Wellness Monthly Report

To: Municipal Fund Commissioners, Safety Coordinators, and Risk Managers
From: Debby Schiffer, JIF Wellness Director
Date: March 19, 2023 Microsoft Team Virtual Conference (3:00pm)
Contact Info: debby_schiffer@targetingwellness.com 856-322-1220

MARCH WELLNESS INITIATIVES

Meetings held or planned: Chesterfield Township, Pemberton Township, Medford Township (new Wellness Committee), Lumberton Township, Tabernacle (during Safety Committee meeting), Florence Township (during Safety/Wellness Committee meeting)

Wellness Activities Planned or Explored (so far):

Bordentown Township - Relaxation Challenge launched

Chesterfield Township – generated ideas for presentations and challenges to be offered throughout the year. Considering a lunch & learn on age appropriate screenings, what they are and why important.

Southampton – considering a Self Defense for Women demonstration

Pemberton Township – Wellness Committee planned monthly activities to build morale and focus on habit changes – March offers Unplug from Electronic Devices, Green Smoothie Day (St. Patty's Day), Soup Exchange, Easter Egg Hunt and Kick off for a Mind Body Soul Challenge running through Nov.

Medford Township – New Wellness Committee generated a lot of ideas for consideration this year. A monthly calendar of events is being formulated. Kicking off spring with a "Spring Cleaning" Event. Plan on Monthly Wellness Wednesday activities going forward.

Hainesport – Planning a lunch & learn on combating the sugar craving

Stay tuned for more wellness adventure!

Wellness 2024 Planning Meetings:

Wellness Advisory Committee (WAC): The following towns are part of the committee: Fieldsboro, Palmyra, Pemberton Twp. Minutes were emailed out to the Safety Committee for approval on Feb 26th.

Meeting Schedule:

- Thurs, Feb 15th 9:30am
- Thurs, May 16th 9:30am
- Thurs, Sept 19th 9:30am
- Dec (TBD)

Wellness Coordinator Brainstorming Sessions: I had my first of three (3) virtual Brainstorming sessions for peer sharing and support. This was NOT MANDATORY. Minutes and summary of discussion was sent to all the Wellness Coordinators for their reference. Towns present: Delanco, Delran, Pemberton Twp, Springfield

Meeting Schedule:

- Thurs, Feb 22nd 10am
- Thurs, May 9th 10am
- Thurs, Oct 10th 10am

New Resources:

Deborah Heart and Lung Center – They have teams that provide in-person (complimentary) health screenings, blood pressure, pulse oximetry, sleep apnea, and body mass analysis. If employees fast, they can provide blood sugar. If logistics are right (more complicated) they can do on-site EKGs. They also have a new First Responder Program called “HeroCare Connect”. (<https://herocareconnect.org/who-we-are/>)

Burlington County Health Dept – New contact with Community Speakers Bureau

Rutgers Speakers Bureau – Various topics available through Rutgers Faculty

Cigna Wellness in Motion – I have reached out to get more details and will update, as information becomes available.

Penn Medicine Virtua Cancer Program – I will be reaching out to find more information on their speaker bureau and onsite services.

Targeting Wellness Newsletter – 2024 Quarterly Themes

First Quarter Newsletters have been distributed. As a reminder, the 2024 Quarterly themes will be built around **4 Essential Mindsets for Overall Well-being** which can significantly impact our thoughts and habits that only influence the 4 lifestyle pillars of nutrition, physical activity, sleep and stress, but also our overall health and well-being, both physical and mental!

Schedule of quarterly Essential Mindset themes for 2024:

Quarter 1 – Gratitude

Quarter 2 – Growth & Learning

Quarter 3 – Compassion

Quarter 4 – Mindfulness

March National Health Awareness:

- National Nutrition Month
- National Colorectal Cancer Awareness Month

JIF Website – NEW Wellness Section Drop-down Selection:

Reminder - Multimedia by Deb: On a minimum of once a quarter, I will be posting a short, informative audio or video clip, which I am calling “Mindful Minutes”. My goal is to highlight a health fact or lifestyle behavior and provide a helpful tip or strategy on approaching or changing it for increase well-being. I am open to any suggestions on possible topics as this unfolds. If well received, my hope is to offer them more frequently.



Mindful Minutes

Listen to quick audio clips from JIF Wellness Director Debby Schiffer! These complement each [Quarterly Newsletter on the four Essential Mindsets](#) for generating overall well-being. These essential mindsets can naturally propel us towards positive changes, fostering improvement in both our professional and personal lives.

In addition, Deb will provide valuable tips on cultivating a mindful approach towards adopting a healthier lifestyle. This includes making informed decisions about nutrition, incorporating movement throughout your day, establishing a consistent sleep routine and more!

March Mindful Minutes – Two Simple Exercises

[Vision Meditation](#)

[Two Minute Rule for Building Habits](#)

Quote of the Month: “To live is the rarest thing in the world. Most people exist, that is all.”

— Oscar Wilde



TARGETING WELLNESS NEWSLETTER



GOOD NEWS FOR GOOD HEALTH

Essential Mindsets for Overall Well-being



What you appreciate, appreciates. - Lynn Twist

For this quote to become reality, we need to (1) become aware of what we appreciate in our lives now; (2) hold it with high regards; and (3) be deeply grateful for the joys/opportunities it brings us. When we do that, it appreciates! And when we don't, it depreciates. Let's continue on our journey this month focusing on the mindset of being grateful. Not only through awareness but also by putting it into action.

QUARTER ONE GRATITUDE

January - March 2024

CONCEPT

For the past two months, we have focused on building gratitude in our lives in order to create more happiness, improve overall health and strengthen our functional mental toughness (FMT).

What is meant by FMT? We often hear the term resilience or grit to measure one's ability to "bounce back" or "stay the course". The first, resilience, is based on past experiences and how they may have "shaped" who you are today; the second one, grit, is based on perseverance despite the situation, driven by the passion for a particular outcome. However, mental toughness is what sets us up for **future** resilience. It focuses on what we do today in order to prepare ourselves to face what's ahead for us. That involves thriving by applying the pillars of lifestyle we focused on last year: physical activity, healthy fueling, adequate sleep, managing stress as well as connection with others. And guess what can play a huge part in how we address each of those pillars of lifestyle? If you guessed, Gratitude, you are right!



Targeting Wellness 58.C - Debby Schiffer

Office: 856-322-1220 Cell: 856-520-9908 Email: debby_schiffer@targetingwellness.com

Contemplate this question: *Are happy people grateful or are grateful people happy?* Only the individual knows for sure. Yet study after study has shown how gratitude can improve both mental and physical health. I believe that true happiness can only come when we feel gratitude for what we already have and for all the experiences we have faced, each offering a special lesson if we are open to receive it.



FEELING GRATITUDE & NOT
EXPRESSING IT IS LIKE
WRAPPING A PRESENT AND
NOT GIVING IT.

-William Arthur Ward

Studies have also shown the vital connection between expressions of gratitude to physical well-being. As we learned last month, gratitude is good for our hearts. It also lowers blood pressure, decreases stress, and improves sleep. Practicing gratitude lessens symptoms of depression and anxiety, opening the gate to experience more happiness in life.



STORIES OF GRATITUDE & APPRECIATION



GRATITUDE CULTIVATING A POSITIVE WORK CULTURE

In any local municipality, employees often deal with numerous challenges, ranging from bureaucratic hurdles to serving the diverse needs of the community. Despite these challenges, in one particular town, leadership recognized the importance of fostering a culture of appreciation and gratitude among its employees. To implement this, the municipality introduced a program called "Gratitude Fridays." Every Friday morning, before the start of the workday, employees gathered for a brief meeting where they were encouraged to express gratitude towards their colleagues.

During these meetings, employees had the opportunity to publicly acknowledge and thank their coworkers for their hard work, dedication, and contributions to the community. Whether it was a public works employee who went above and beyond to keep the streets clean, a tax collector who provided exceptional assistance to a resident, or a colleague who offered support during a challenging project, everyone had a chance to be recognized.

Additionally, they implemented a system where employees could send "gratitude notes" to their coworkers anonymously throughout the week. These notes highlighted specific instances of appreciation, fostering a sense of recognition and camaraderie among all employees.

Over time, the Gratitude Friday's program had a profound impact on the workplace culture. Employees felt valued and appreciated for their efforts, leading to increased morale, job satisfaction, and productivity. There was a noticeable improvement in teamwork and collaboration as employees felt more motivated to support one another. The program also helped strengthen relationships between different departments and levels of the organization, breaking down silos and fostering a sense of unity among employees. By prioritizing gratitude in the workplace, the municipality created a positive and supportive environment where employees felt empowered and motivated to make a difference in the lives of the residents they served.



>>> DON'T BE AFRAID TO ASK

So often we hesitate before seeking assistance, worried that we might impose on others. Yet, research has shown that in reality, the person approached often feels immense gratitude in being able to lend a hand during a time of need.

Requesting help and entrusting another with that request isn't just an act of vulnerability; it is a powerful catalyst for growth, connection, and a shared sense of purpose.

The next time you help, don't let fear hold you back from reaching out. Guaranteed there will be someone who was just waiting for the opportunity to offer their support...All you needed to do was ask.

PRACTICE FOR MARCH

Pick whatever resonates with you. Try one or multiple, every day, once a week or even once during the month...the choice is yours. Take your time and enjoy the process. We can never give too much appreciation for our lives and for each other!



>>> IDEAS TO CONSIDER

Each day, or as many times as you can during the month, pick one thing you will focus on for expressing gratitude. Here are just two examples:

Maybe you decide it's **water**. Throughout your day, every time you interact with water, such as washing hands or dishes, drinking, seeing a body of water, witnessing the rain, etc., acknowledge and appreciate it.

Or maybe it's a **particular sound** like birds singing, someone laughing, a dog barking, music playing, etc. Each time you hear it say "Thank you" or some other acknowledgement in appreciation.

*Thank you for the gift of touch.
Thank you for the gift of hearing.*



PLANT A SEED OF GRATITUDE AND WATCH IT GROW



Share your own gratitude practice with me at debby_schiffer@targetingwellness.com
Or share an act of kindness that you received and the impact it had on you.



Other ways to show gratitude & appreciation...

>>> Listen actively:

Take time to simply listen, with full attention, when someone speaks. Show genuine interest in what they have to say. Engage in conversations, ask questions, and validate their feelings to demonstrate that you value their thoughts and opinions.

>>> Offer sincere compliments:

Recognize their strengths, accomplishments, and positive qualities with genuine intention. Whether praising their hard work, creativity, or kindness, sincere words can change the trajectory of someones day and boost their self-esteem.

>>> Extend acts of kindness:

Show your appreciation through acts of kindness and thoughtfulness. This could include small gestures like bringing them their favorite coffee, surprising them with a homemade meal, or helping them with tasks or errands without being asked

>>> Express gratitude regularly:

Make it a habit to express gratitude regularly, whether through verbal thanks, written notes, or gestures of appreciation. Let them know how much you appreciate their presence in your life and the positive impact they have on you.



How grateful are you? Take one of these free evidence-based quizzes and find out.

Gratitude quiz

<https://ppc.sas.upenn.edu/resources/questionnaires-researchers/gratitude-questionnaire>

https://greatergood.berkeley.edu/quizzes/take_quiz/gratitude

>>> AND SPEAKING OF BUILDING HABITS...

Want to build a habit of expressing more gratitude? Try **Temptation bundling**. I read this in the book by James Clear called *Atomic Habits*. Here is the sentence structure to use:

After I [Insert CURRENT HABIT], I will [Insert HABIT DESIRED].

After I [Insert HABIT DESIRED], I will [Insert HABIT I ENJOY].

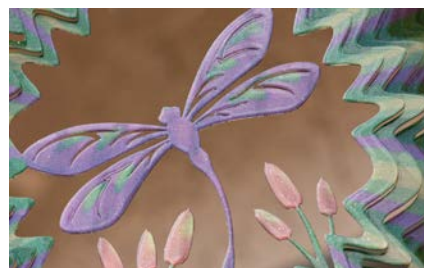
Here is an example:

After I [get my morning coffee] (current habit),

I will [say one thing I am grateful for and why] (desired habit).

After I [say one thing I am grateful for and why], I will [open my emails] (habit you enjoy).

Try doing this for any new habit you desire to start (i.e., meditating for 5 minutes, moving throughout your day, drinking more water, etc.) Make it meaningful & realistic so you build consistency and momentum.





The Wellness Advisory Committee meeting of the BURLCO & TRICO Municipal Joint Insurance Funds was held via Zoom on Thursday, February 15th, 2024 at 9:30am-10:35.

Those in attendance were:

Sue Miller, Chair, Borough of Clayton
Lauren Schoonmaker, Co-Chair, Pennsville Township
Deb Bender, Monroe Township
Doretha (Rita) Jackson, Palmyra Township
Tiffany Carney, Monroe Township
Patrice Hansell, Borough of Fieldsboro
Debby Schiffer, BURLCO & TRICO Wellness Director

Those not in attendance were:

Michele Brown, Pemberton Township
Paul Forlenza, Executive Director, Arthur J. Gallagher
Kamini Patel, Pooling Administrator, Arthur J. Gallagher

These minutes may not represent the order in which some items were discussed.

I. MINDFULNESS MOMENT

A. Ms. Schiffer asked the Committee for approval to continue starting with this mindful share to help bring us all into the moment, understanding that we are all bombarded with so many responsibilities, so much on our plates. This can give us a moment to realize what is important right now and to foster ideas not only to increase the wellness of our municipal employees, but for each of us as well.

B. Quotes shared by members of the committee:

1. Ms. Jackson shared a quote given to her by the Senior Group of Palmyra:

Live like heaven on earth

Love like you have never been hurt

Laugh like no one is listening

Sing like no one can hear

Dance as if no one is watching

Dream like there is no impossibilities

Play like there are no winners

Give like you have plenty

Smile until your face hurts

And cherish your family and friends everyday

2. Ms. Schiffer shared a quote that was shared with her by another municipality:
“Have patience with all things, but chiefly have patience with yourself.” St. Francis De Sales

II. AGENDA TOPICS:

A. Review of Committee’s Goal

1. Ms. Schiffer commented that the Committee Charter was sent out to all members with only one change, that being the elimination of the ACM JIF. Committee acknowledged the change; which will be shared for approval at the next Safety Committee meetings.
2. Ms. Schiffer acknowledged the reappointment of the Chair, Ms. Miller and Co-Chair, Ms. Schoonmaker with the acknowledgement from the Committee members. All in favor was received.

B. WAC 2023 Review

1. Ms. Schiffer reminded the Committee of the Employee Needs Survey distributed last year to all JIF Wellness Coordinators for appropriate distribution within their municipalities. Of those responding, the common area of concern was stress, establishing healthy habits with nutrition, sleep, and exercise. Ms. Schiffer posed the question “What do we do with this information? Do we implement something different and if so what might that look like? This was an overall survey, is there a need for a unique survey done by the municipality themselves asking their employees what is important to them, their goals, their challenges, and how we support them on that journey?”
 - a) Ms. Schoonmaker indicated she had sent it throughout her municipality and no one responded.
 - b) Ms. Schiffer acknowledged the burden that sometimes falls on the shoulders of the Wellness Coordinator and wondered if it would help if it came through leadership.
 - c) Ms. Miller felt it would be challenging in her town. Having the Governing Body involved may appear as though we are dictating to them.
 - d) Ms. Hansell indicated that she tends to talk with employees one-on-one since they are very small. All employees are part-time. Half of them don’t even want to talk about wellness because it’s very personal to them. An attempt to support an individual who was trying to quit a habit was counterintuitive. Ms. Schiffer pointed out that perhaps this person felt shame, embarrassment, guilt, weakness for not achieving this goal. The attempt to help is not always received in a positive way.
 - e) Ms. Schiffer reminded the committee that our goal is to provide resources for individuals, look at what we offer, and recommend other resources that support workplace wellness. Last year we talked about a phone app, however, there are so many. The question always arises as to our roles in helping people take care of themselves.

- f) Ms. Jackson shared that Palmyra started a Wellness Library. She is seeing that having books on various wellness topics allows the employees to go in and peruse. She sends the newsletter every month and asks for suggestions but no one shares. Nevertheless, they will go to the books. Ms. Schiffer commented that it also encourages employees to get away from their computer and de-stress versus searching the internet for an answer. It allows folks to take a break. Ms. Jackson mentioned that they ask for donations for keeping more books in the library on subjects that matter to them.
- g) Ms. Hansell added the importance of giving employees a resource that will allow them to share when they are ready. Ms. Schiffer reiterated the possible benefits of coaching. Folks are aware of what they need to do but they are often challenged in getting the support at work or home, no fault of anyone. Feeling overwhelmed by so much to do they probably don't want to hear about anything else that they "should" be doing.
- h) Ms. Hansell continued by saying if everyone could take a baby step in the right direction regardless of his or her goal...just keep going. Not singling anyone out and instead, just offering information about changing a habit. Ms. Schiffer mentioned that is something she started including in the monthly newsletters – habit-changing tips.
- i) Ms. Schiffer posed the question to the Committee of how realistic is it to have support groups, coaching groups or accountability groups either online, local resources, or in-person? Perhaps someone to check in with employees every month/quarter?
- j) Ms. Schoonmaker liked the idea. Maybe she could send out an invite to stop by to see the coach if they are interested. Ms. Schiffer just sharing an option with the employees and let them know if they want a consultation for free. Use your wellness funds to have a coach come in to talk with them one-on-one.
- k) Ms. Miller commented that everyone seems to want merely to get in, do what he or she has to and get out. To do something after hours or employee barbeques results in half the people not coming.
- l) Ms. Schiffer posed the question to the Committee: Are people happy? Ms. Miller responded that she feels people are just resigned. World is tough right now in many ways with many personal battles.
- m) Ms. Schiffer commented how sad it is that people are wasting time now. It's so important to create an environment that allows for more joy in the workplace.
- n) Ms. Hansell agreed that if folks were in a better mindset they might engage in better self-care. She continued with the idea of helping people to think about their future self and the person they want to become. Ms. Schiffer mentioned the Mental Fitness training program targets that by teaching participants to focus on what is important now that will allow

one to have the future and life journey desired. Ms. Hansell commented that everyone is on a hamster wheel and going through the motions.

- o) Ms. Schiffer commented that what we are sharing today, in this manner, may be what the employees need as well to come together to support each other. The workplace is just a part of our life...its not our life. Perhaps reminding employees of the intention of our wellness program and the efforts of this Committee; reminding them that we are in this together and that a big part of our work stress is how we approach it. Are they approaching it with joy and purposefulness? Ms. Schiffer continued with sharing a parable about the *Story of the Three Bricklayers* doing the same task yet each one had a different view of their “purpose”. Can we bring joy and purpose into what we are doing? What tiny step could we take as a Committee to let folks know that they are not alone?
- p) Ms. Schiffer shared some results from 2023 of those towns that did not claim their funds, those that only did one thing, and a few who offered wellness throughout the year. She continued by saying we want to encourage towns to do things throughout the year whether monthly or quarterly, establish a committee or perhaps ask someone in your town to help you with wellness.
- q) Ms. Schiffer asked what might encourage engagement if there was no resource or time limitation. One idea was coaching. Think outside the box.
- r) Ms. Hansell said coaching could help if we could set up a time, in a private room allowing employees to talk in confidence and offer some resources or advice on reaching their goal.
- s) Ms. Schiffer mentioned it could go piggyback with promoting their EAP program. Reminding employees that it is available for them to use. Some towns do not have an EAP program; however, it is available through their private insurance.
- t) Ms. Miller commented on the importance of getting to the root cause. What is driving people to hold back, emotionally, intellectually, psychologically etc.? She mentioned that some employees with health issues may feel they are already “taking care” of their health by seeing a physician. Ms. Schiffer mentioned that they may be taking care of the physical symptoms, however, not necessarily the mental driven by stressful challenges which may have caused the ailment in the first place. The lack of healthy eating habits, lack of exercise, lack of sleep...all the pillars of lifestyle that are often neglected are those same pillars we have addressed through our Wellness Program.
- u) Ms. Miller asked the Committee if we “test bench” having a Life Coach in for those who might want to use the service. Letting them know it’s available if they want it. Ms. Schiffer commented that we don’t know until we try. Ms. Miller added that NJWELL provides Life Coaching with following calls yet so many of us come up with excuses why we

don't have time to talk right now. Ms. Schiffer commented how we so often waste more time worrying about the future, not having enough time, and thinking of possible sickness, that we waste our precious life right now. This takes a mind shift in people and all we can do is remind them that there is no dress rehearsal.

C. Feedback on New Quarterly Newsletter

1. Ms. Schiffer shared the quarterly wellness newsletter format and the focus on mindset for overall well-being. She continued with Qtr 1 theme of Gratitude and how having gratitude can improve our life and create happiness. She asked the Committee if the newsletter is doing what it needs to do.
 - a) Ms. Miller commented that she feels people like it, yet they just don't seem to "get it". She continued by directing her question to the committee members from Monroe Township by asking if they have any idea as to why their people are more engaged?
 - b) Ms. Carney responded that she and Ms. Bender bring wellness to the employees every month by physically walking around to each Department. She commented that the employees don't need to seek them out or do something on their own; instead they make it fun and a challenge. They recently encouraged everyone to wear red for Heart Awareness Month. They handed out heart pens and notebook with inspirational saying. Everyone but one person wore red. On occasion they will have an employee reach out with suggestions or to ask for more information. However, the success comes from their monthly engagement and interaction in person with the employees. They have rewards and a chance for an end-of-year prize for participating.
 - c) Ms. Schiffer did comment that it's also understood that not all municipalities could do this. There are benefits to having a small town, which could allow for more support and engagement. On the other hand, it could be too much exposure with a very small group since wellness is very private. They may fear "standing out" too much. Unfortunately, we don't have a "one size fits all" solution.
 - d) Ms. Schiffer continued by saying that sometimes we just need to make it silly, a little bit more light-heartedness in the office to help with folks feeling more bonded together. Showing someone that you appreciate them. Doing it consistently. Starting small. One person has to start the ball rolling with clear and honest intentions to instill trust. Sharing that we are in this together and this one thing might be tiny and seems silly; however, it's a small attempt at bringing some joy to the workplace. Some Wellness Coordinators may not be comfortable with being the cheerleader and that is okay. It's also okay to ask someone else for help. Someone they could work with and share in this challenge.
 - e) Ms. Miller commented, "we need 36 Debby's".
 - f) Ms. Schiffer reminded them that she could come in to talk with those employees interested. Maybe start with her and if it isn't enough, or they

want someone else, we can look into additional outside support to come in on a more regular basis. This is one piece we haven't tried yet to help with the mental shift which may improve engagement.

- g) Ms. Miller mentioned that she has been reading where loneliness is an epidemic in our country, which is a driver for illness, suicide, general malaise across our country. Not necessarily being alone but being disconnected.
- h) Ms. Schiffer posed an idea to the Committee: instead of asking employees what they want regarding wellness, what if we did a survey to measure the "temperature" of the environment within the workplace. There are surveys that exist to measure the support they feel they are getting at work/home, interactions with colleagues, support from managers, etc.
- i) Ms. Schoonmaker commented that it would need to be anonymous. Ms. Schiffer agreed and asked the Committee members who they think should distribute it.
- j) Ms. Carney mentioned their Administration is behind them and supports all their wellness efforts. They sent out the Employee Survey last year and mostly everyone filled it out. She continued that since so much comes from the Wellness Coordinator (or Wellness team), it may be overlooked. Coming from Administration or HR reflects their support and they take employee wellness seriously.
- k) Ms. Miller said this might be something to offer the Safety Committee for their thoughts. We need to be careful yet frank in our wording of the questions.
- l) Ms. Schiffer offered to research a few examples of surveys out there and offer a few suggested questions for the Committee to consider. Distributing such an assessment, if approved, would also be at the discretion of the individual municipality.
- m) Ms. Miller further commented that perhaps it would be beneficial to do a presentation on where we stand as a country in terms of longevity, comorbidities, etc. so it doesn't appear point the finger at THEM but rather a concern as a country; Expressing an understanding that this is what we are facing. She continued to share that the rise in cancer is expected to double. Perhaps shining a light on this could allow exploring if any employee might want help in any one of the areas mentioned.
- n) Ms. Schiffer reflected on this by saying that sharing this information could be a way to reiterate that this is happening everywhere, reminding them that they are important to us and asking them now we can offer support in those areas that matter to THEM.
- o) Ms. Miller posed a question to the Committee: Is it unwillingness or is it that we tend to stick our heads in the sand when it comes to wellness?
- p) Ms. Hansell continued by commenting that many people think they are just going to be okay until it isn't and they have a medical scare. That

scare may motivate people to make the change. Yet even that doesn't change some.

- q) Ms. Schiffer added that one word that comes to mind is "fear". Also they may make a change initially but it typically doesn't last because once they feel better they go right back to the thing that caused it in the first place because they haven't changed their lifestyle, they haven't changed their habits. The cues are still there. They have gotten over this hurdle but the next one is going to come.
- r) Ms. Hansell agreed that it's very easy to fall back into your own ways.
- s) Ms. Schiffer mentioned that a big part of all this is changing "habits".
- t) Ms. Hansell continued that quitting a habit cold turkey is not doable; it's too big. She used the analogy of waiting to get to the other building: hard to take make it by that running leap; instead breaking it down into tiny steps on how to get to the other side. Perhaps giving a tiny piece of information to the employees instead of overloading them with information, might be more useable with immediate implementation.
- u) Ms. Schiffer commented that the first step is self-awareness. If you want to make a habit change, know what you are doing now so you can measure progress. She mentioned that Monroe had many employees create a vision board. The next step could be for them to pick one thing/area, dig deeper, set goals, and be accountable to make it happen.
- v) Ms. Hansell said it is like a road map on how to get there.
- w) Ms.. Schiffer commented on making it fun.
- x) Ms. Hansell added it could be like a game board with things along the way that can be checked off. It has to be motivating, fun, and personal. She added that often they try to do too much at once and become overwhelmed and burn out.

D. New Promotional Items - Idea Generating

1. Ms. Schiffer offered the idea of creating a poster on habits. No other ideas were suggested from the Committee members.

E. Meeting Wrap Up

1. Ms. Schiffer encouraged the members to comment if any ideas surface after today's meeting. She reminded members that we do not have to wait until our Committee meetings to share ideas.
2. Ms. Miller asked Ms. Carney the age group of Monroe's employees.
3. Ms. Carney responded that they have a mid-to-older workforce with a good amount of younger employees are being hired. She continued that to her surprise the younger ones are participating more.
4. Ms. Miller commented that they have a few younger employees but her municipality has predominately an older workforce. She commented that they have some younger hires in the Police and PW department and perhaps they will be the drivers to help promote wellness in these areas.

5. The take away thoughts from the meeting:
 - a) Look into a short survey assessing the “temperature” of the work environment and offering possible questions to the Committee for their review.
 - b) Focus on how we can encourage employees to look at their current life, maybe by sharing a Wellness Wheel, which Ms. Schiffer can provide. Ask employees to pick those areas needed the most attention and establish one tiny goal towards achieving the most important area first. The idea was shared of offering a “game board” approach (a.k.a. The Game of Life) to help employees make it fun, to see their progress and help keep their goal in the forefront of their mind every day. Individual or group coaching can support them in accountability.
 - c) Ask for help regarding disseminating wellness among the employees so it is not on one person. Be specific in whom you ask and what you ask of them. Does this need to come from management? Many times people will not step up because they are not sure what they will need to do. Perhaps if we say “would you like to help me on this and work with me to bring it to the other employees within the municipality?” they just might be willing to help.

F. 2024 Meeting Schedule

1. May 16th
2. September 19th
3. December 10th (this date may need to change)



**Burlington County Municipal JIF
Managed Care Summary Report
2024**

Intake	February-24	February-23	2024 February YTD	2023 February YTD
# of New Claims Reported	19	13	32	46
# of Report Only	5	10	8	30
% Report Only	26%	77%	25%	65%
# of Medical Only	13	3	21	12
# of Lost Time	1	0	3	4
Medical Only to Lost Time Ratio	93:07	100:00	88:12	75:25
Claim Petition First Notice	0	0	0	0
COVID-19	0	4	0	15
Average Days Reported To Qual-Lynx (Indemnity, Medical Only, Report Only)	1.2	2.8	1.5	3.4
Average Days Reported To Employer (Indemnity, Medical Only, Report Only)	0.2	1.9	0.3	0.7

Nurse Case Management	February-24	February-23
# of Cases Assigned to Case Management	15	19
# of Cases >90 days	11	13

Savings	February-24	February-23	2024 February YTD	2023 February YTD
Bill Count	92	107	204	207
Provider Charges	\$102,995	\$113,379	\$251,676	\$205,249
Repriced Amount	\$42,304	\$42,618	\$107,062	\$79,150
Savings \$	\$60,691	\$70,760	\$144,614	\$126,100
% Savings	59%	62%	57%	61%

QualCare Provider Network Penetration Rate	February-24	February-23	2024 February YTD	2023 February YTD
Bill Count	93%	93%	94%	94%
Provider Charges	95%	96%	96%	95%

Exclusive Provider Panel Penetration Rate	February-24	February-23	2024 February YTD	2023 February YTD
Bill Count	97%	95%	96%	97%
Provider Charges	97%	99%	95%	99%

Transitional Duty Summary			2024 February YTD	2023 February YTD
% of Transitional Duty Days Worked			63%	61%
\$ Saved By Accommodating			\$18,272	\$18,065
% of Transitional Duty Days Not Accommodated			37%	39%
Cost Of Days Not Accommodated			\$6,580	\$15,759



**Burlington County Municipal JIF
Average Days To Report By JIF Member
1/1/2024 - 2/29/2024**

	# Of Claims Reported	Average Days Reported To Qual-Lynx	Average Days Reported To Employer
BORDENTOWN CITY	2	5.0	0.0
BORDENTOWN TOWNSHIP	1	0.0	0.0
DELRAN TOWNSHIP	1	0.0	0.0
EDGEWATER PARK TOWNSHIP	1	1.0	0.0
FIELDSBORO BOROUGH	1	1.0	1.0
FLORENCE TOWNSHIP	1	3.0	1.0
LUMBERTON TOWNSHIP	2	0.0	0.0
MEDFORD TOWNSHIP	6	2.0	0.3
MOUNT LAUREL TOWNSHIP	5	1.0	0.0
PALMYRA BOROUGH	1	2.0	0.0
PEMBERTON TOWNSHIP	5	1.6	0.8
SOUTHAMPTON TOWNSHIP	2	1.0	0.0
WESTAMPTON TOWNSHIP	4	0.8	0.3
Grand Total	32	1.5	0.3



Burlington County Municipal JIF
Claims Reported By Claim Type

February 2024

All Claims Reported			
	# Of Claims Reported	Average Days Reported To Qual-Lynx	Average Days Reported To Employer
INDEMNITY	1	3.0	0.0
MEDICAL ONLY	13	1.0	0.2
REPORT ONLY	5	1.2	0.2
Grand Total	19	1.2	0.2

1/1/2024 - 2/29/2024

All Claims Reported			
	# Of Claims Reported	Average Days Reported To Qual-Lynx	Average Days Reported To Employer
INDEMNITY	3	2.7	1.3
MEDICAL ONLY	21	1.5	0.1
REPORT ONLY	8	0.9	0.3
Grand Total	32	1.5	0.3

Claims Reported - Not Covid-19

	# Of Claims Reported	Average Days Reported To Qual-Lynx	Average Days Reported To Employer
INDEMNITY	1	3.0	0.0
MEDICAL ONLY	13	1.0	0.2
REPORT ONLY	5	1.2	0.2
Grand Total	19	1.2	0.2

Claims Reported - Not Covid-19

	# Of Claims Reported	Average Days Reported To Qual-Lynx	Average Days Reported To Employer
INDEMNITY	3	2.7	1.3
MEDICAL ONLY	21	1.5	0.1
REPORT ONLY	8	0.9	0.3
Grand Total	32	1.5	0.3

Covid-19 Claims Reported

None Reported

Covid-19 Claims Reported

None Reported



**Burlington County Municipal JIF
Nurse Case Management Report
2/1/2024 - 2/29/2024**

Of Claims Open to Nurse Case Management

	Open		Re-Open		GRAND TOTAL
	INDEMNITY	MEDICAL ONLY	INDEMNITY	MEDICAL ONLY	
BORDENTOWN TOWNSHIP	2	0	0	0	2
DELRAN TOWNSHIP	0	2	0	0	2
MANSFIELD TOWNSHIP	1	0	0	0	1
MEDFORD TOWNSHIP	2	0	0	0	2
MOUNT LAUREL TOWNSHIP	1	0	0	0	1
NORTH HANOVER TOWNSHIP	1	0	0	0	1
PALMYRA BOROUGH	1	0	0	0	1
PEMBERTON TOWNSHIP	4	0	0	0	4
RIVERSIDE TOWNSHIP	1	0	0	0	1
Grand Total	13	2	0	0	15



**Burlington County Municipal JIF
Transitional Duty Summary Report
1/1/2024 - 2/29/2024**

	Transitional Duty Days Available	Transitional Duty Days Worked	% Of Transitional Duty Days Worked	\$ Saved By Accommodating	Transitional Duty Days Not Accommodated	% Of Transitional Duty Days Not Accommodated	Cost Of Transitional Duty Days Not Accommodated
BORDENTOWN TOWNSHIP	60	0	0%	\$0	60	100%	\$3,774
MOUNT LAUREL TOWNSHIP	4	0	0%	\$0	4	100%	\$173
PALMYRA BOROUGH	43	43	100%	\$3,397	0	0%	\$0
PEMBERTON TOWNSHIP	70	49	70%	\$5,454	21	30%	\$2,418
RIVERSIDE TOWNSHIP	60	60	100%	\$9,420	0	0%	\$0
SOUTHAMPTON TOWNSHIP	5	0	0%	\$0	5	100%	\$216
Grand Total	242	152	63%	\$18,272	90	37%	\$6,580



**Burlington County Municipal JIF
PPO Savings Report
February 2024**

	Bill Count	Provider Charges	Repriced Amount	\$ Savings	% Savings
QualCare PPO	86	\$98,161	\$38,406	\$59,755	61%
Out Of Network	6	\$4,834	\$3,898	\$936	19%
Grand Total	92	\$102,995	\$42,304	\$60,691	59%

	QualCare PPO	EPO	Out Of Network	Grand Total	\$ Savings
Ambulance	0	0	2	2	\$817
Behavioral Health	0	7	0	7	\$2,692
Durable Medical Equipment	1	0	0	1	\$751
Emergency Medicine	4	0	1	5	\$1,995
Hospital	4	0	0	4	\$19,345
MRI/Radiology	0	1	0	1	\$159
Neurosurgery	0	1	0	1	\$310
Occupational Medicine	0	3	0	3	\$597
Orthopedic Surgery	1	6	0	7	\$14,986
Physical therapy	0	46	0	46	\$17,820
Physicians Fees	5	0	3	8	\$338
Urgent Care Center	0	7	0	7	\$880
Grand Total	15	71	6	92	\$60,691



**Burlington County Municipal JIF
PPO Savings Report
1/1/2024 - 2/29/2024**

	Bill Count	Provider Charges	Repriced Amount	\$ Savings	% Savings
Negotiated	2	\$1,400	\$900	\$500	36%
Out Of Network	10	\$8,962	\$7,539	\$1,423	16%
QualCare PPO	192	\$241,314	\$98,623	\$142,691	59%
Grand Total	204	\$251,676	\$107,062	\$144,614	57%

	QualCare PPO	EPO	Negotiated	Out Of Network	Grand Total	\$ Savings
Ambulance	0	0	0	2	2	\$817
Ambulatory Surgical Center	2	0	0	0	2	\$35,653
Anesthesiology	2	0	0	0	2	\$3,937
Behavioral Health	0	12	2	1	15	\$5,604
Durable Medical Equipment	1	0	0	1	2	\$1,048
Emergency Medicine	6	0	0	3	9	\$3,920
Hospital	7	0	0	0	7	\$28,491
MRI/Radiology	2	4	0	0	6	\$3,237
Neurosurgery	0	2	0	0	2	\$639
Occupational Medicine	0	7	0	0	7	\$2,071
Orthopedic Surgery	1	13	0	0	14	\$17,203
Physical Medicine & Rehab	1	0	0	0	1	\$185
Physical therapy	0	94	0	0	94	\$35,951
Physicians Fees	11	0	0	3	14	\$688
Urgent Care Center	0	27	0	0	27	\$5,171
Grand Total	33	159	2	10	204	\$144,614

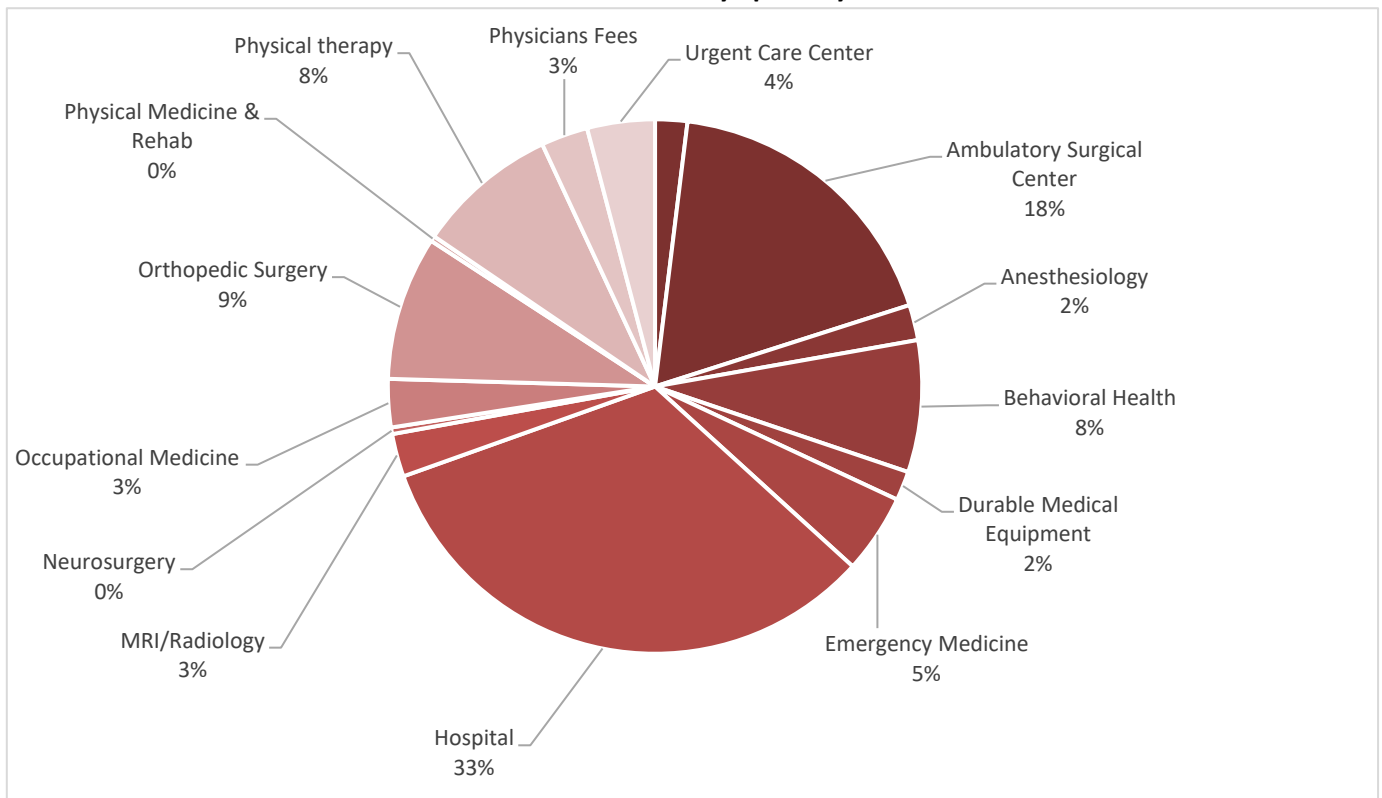


**Burlington County Municipal JIF
Top 10 Providers And Paid Provider By Specialty
1/1/2024 - 2/29/2024**

Top 10 Providers

	Repriced Amount
SUMMIT SURGICAL CENTER, LLC	\$12,500
CAPITAL HEALTH SYSTEM, INC	\$11,801
PREMIER ORTHOPAEDIC & SPORTS MEDICINE ASSOCIATES OF SNJ LLC	\$7,968
KENNEDY HEALTH	\$7,567
NEW JERSEY SURGERY CENTER LLC	\$6,900
NEUROBEHAVIORAL REHABILITATION ASSOCIATES LLC	\$6,445
VIRTUA WILLINGBORO HOSPITAL, INC.	\$5,400
COOPER HEALTH SYSTEMS	\$4,945
IVY REHAB NETWORK INC	\$3,640
EMERGENCY PHYSICIAN ASSOCIATES OF SOUTH JERSEY, PC	\$3,381
Grand Total	\$70,547

Paid Provider By Specialty





MANAGED CARE QUICK NOTES

PHARMACY BENEFIT MANAGEMENT

Effective May 1, 2024 Qual-Lynx's will be partnering with ScriptAdvisor for Pharmacy Benefit Management (PBM) services. ScriptAdvisor is one of the largest PBM solution providers in the workers' compensation industry, processing millions of prescriptions annually. As part of our commitment to provide Qual-Lynx customers with the best claims outcomes, we are pleased to bring this workers' compensation-focused, fully integrated PBM program to our clients in New Jersey.

ScriptAdvisor maintains a pharmacy network of over 72,000 retail locations across the United States and a robust network of pharmacies in New Jersey including Walgreens, CVS, Rite Aid, Wal-Mart, and many other pharmacies for convenient, hassle-free access to facilitate filling work injury-related medication prescriptions.

Highlights of the PBM program include:

- Customized drug formularies focused on workers' compensation injuries and appropriate medications
- Opioid drug controls
- Compound and combined drug controls
- Pharmacist and clinical oversight
- 24/7/365 phone and online support
- Utilization and savings reporting
- A third-party billing solution and streamlined first fill process to ensure no out-of-pocket expense is incurred by any employee
- Automatic notification to pharmacies advising of the transition to ScriptAdvisor PBM ensuring continuity of appropriate medication processing
- A welcome letter and ID card will be sent to actively treating patients advising of the new PBM information

The transition will take place May 1, 2024, and we expect no interruption in providing patients with best-in-class clinical management, appropriate authorized medical treatment and the ability to fill necessary prescriptions. Qual-Lynx maintains the active First Fill letters, and will provide electronic copies of the First Fill letters to claims coordinators and claimants who can share with their local pharmacy to receive their approved medications, with no out-of-pocket expense.

Technical Risks Services Director Monthly Executive Report



March 6, 2024

Summary

February was devoted to the Wizer/D2 kickoffs for 2024. By now everyone should have at least logged into their Wizer training account. As of this report 27% are still in training mode and 3% have never logged in. Please advise your staff that Hygiene training is mandatory for deductible savings and BASIC Cyberframework compliance.

Vulnerability probing and penetration testing continues. There are a few towns with critical vulnerabilities. These have been reported to the POC for each. Please address these open items as soon as possible.

BASIC Cyberframework forms were re-distributed to all Fund Commissioners and then again to their respective IT POC. I am pleased to report that as of this report that across all JIF's that we handle we have a 40% approved rate for BASIC with ACM leading the way with 49% approved submissions. Perhaps some InterJIF competition will spur us to get to 100% well before the 6/30/24 deadline. And there is a good reason for moving this along. The Cyberframework V 2.0 has just been released. Most likely this will be adopted quickly so get your BASIC forms in to be grandfathered.

Remember BASIC is the lowest level of compliance required for \$75,000 of deductible relief. If you need help going over this form with your IT support, I am available any time for a consult. This month I had an opportunity to meet with the Salem County Association of Local Government where I met with the Salem County TRICOJif members. It was a great opportunity to go over BASIC with the entire group! If anyone knows of any such organizations elsewhere supporting JIF members, I work for food.

This month's bulletin addresses O365 policies that can be enacted to thwart threat actors from infiltrating your email network. Remember over 80% of all breaches start with a compromised email account. I encourage you to go over the list with your IT support. Many of the measures are FREE, some may not apply to your organization. All create another layer of discouragement for those who would seek to attack your town.

Stay Cybersafe,

Jerry Caruso

Technical Risks Services Director



Securing Office 365 (O365)

Securing Office 365 (O365) email accounts against hacking involves implementing multiple layers of security measures. Here are some ways to lock down O365 email accounts effectively:

1. **Enable Multi-Factor Authentication (MFA):** This adds an extra layer of security by requiring users to verify their identity using a second factor, such as a phone or token, in addition to their password.
2. **Use Strong Password Policies:** Implement strong password policies requiring complex passwords that are changed regularly to prevent brute force attacks.
3. **Anti-Phishing Policies:** Set up anti-phishing policies in the Office 365 Security & Compliance Center to detect attempts to impersonate your users and custom domains.
4. **Enable Advanced Threat Protection (ATP):** ATP safeguards your organization against malicious threats posed by email messages, links, and collaboration tools.
5. **Audit and Review Permissions Regularly:** Regularly review and audit permissions for your Office 365 accounts to ensure that only necessary permissions are granted.
6. **Train Users on Security Awareness:** Educate users on the importance of security, how to recognize phishing attempts, and safe email practices.
7. **Implement Conditional Access Policies:** These policies allow you to define conditions under which users can access Office 365 services, such as requiring MFA when logging in from unrecognized devices.
8. **Use Secure Email Gateways:** Deploy secure email gateways that can filter spam and malicious content before it reaches your users' inboxes.
9. **Enable Alert Policies:** Configure alert policies in Office 365 to get notified about suspicious activities, such as multiple failed login attempts or unusual volume of emails sent.
10. **Secure Mail Flow Rules:** Create mail flow rules (also known as transport rules) to block or flag emails with suspicious content, such as attachments with executable files or emails from domains that mimic your own.
11. **Disable Legacy Authentication:** Legacy authentication protocols like IMAP, SMTP, and POP3 do not support modern security features such as MFA. Disabling them helps protect against credential stuffing and brute-force attacks.
12. **Implement Email Encryption:** Use Office 365 Message Encryption (OME) to encrypt sensitive emails. This ensures that only intended recipients can read the content, even if the email is intercepted during transit.
13. **Regularly Update and Patch:** Ensure that all Office 365 and related software are kept up to date with the latest patches and updates to protect against known vulnerabilities.
14. **Utilize Secure Score in Office 365:** Microsoft's Secure Score evaluates your organization's security posture within Office 365 and provides recommendations for improvement. Regularly reviewing and acting on these recommendations can enhance your security.
15. **Implement Data Loss Prevention (DLP) Policies:** DLP policies help prevent sensitive information, such as credit card numbers, social security numbers, or confidential company information, from being accidentally or intentionally shared outside the organization.

And two of my favorite free and easy changes

16. Disable Outlook Web Access (OWA):

- **Reduced Attack Surface:** Disabling OWA reduces the number of entry points available to attackers, making it more difficult for them to gain unauthorized access to your email accounts. Since OWA is accessible from any web browser, it can be a tempting target for attackers looking to exploit user credentials through phishing or other means.

17. Implement Geolocation Restrictions (Geo-blocking):

- **Enhanced Security Posture:** By restricting access to Office 365 services, including email, based on geographic location, organizations can prevent unauthorized access attempts from high-risk regions or countries that are not relevant to their business operations. This is particularly useful for mitigating risks associated with attempts from known malicious IP addresses or regions frequently associated with cyber threats.

March 11, 2024

To the Members of the
Executive Board of the
Burlington County Municipal
Joint Insurance Fund

I have enclosed for your review and, in some cases consideration, documents of presentation relating to claims, transfers, and the financial condition of the Fund.

The statements included in this report are prepared on a “modified cash basis” and relate to financial activity through the one-month period ending February 29, 2024 for Closed Fund Years 1991 to 2019, and Fund Years 2020, 2021, 2022, 2023 and 2024. The reports, where required, are presented in a manner prescribed or permitted by the Department of Insurance and the Division of Local Government Services of the Department of Community Affairs.

All statements contained in this report are subject to adjustment by annual audit.

A summary of the contents of these statements is presented below.

INVESTMENT INTEREST & INVESTMENTS:

Interest received or accrued for the reporting period totaled \$ 34,492.07. This generated an average annual yield of 2.45%. However, after including an unrealized net loss of \$ 40,975.30 in the asset portfolio, the yield is adjusted to -2.91% for this period. The total overview of the asset portfolio for the fund shows a current market value of \$13,499,549.14.

RECEIPT ACTIVITY FOR THE PERIOD

Subrogation Receipts \$ 8,340.77 w/YTD Total \$ 54,956.68
Salvage Receipts \$ 0.00
Overpayment Reimbursements \$ 0.00
Premium Assessment Payments \$1,604,679.00

LOSS RUN PAYMENT REGISTER ACTIVITY FOR THE PERIOD: (Action Item)

The enclosed report shows net claim activity during the reporting period for claims paid by the fund and claims payable by the Fund at period end in the amount of \$ 284,674.32. The claims detail shows 250 claim payments issued.

A.E.L.C.F. PARTICIPANT BALANCES AT PERIOD END:

Interest Allocated for the Period, after adding the E-JIF Dividend of \$28,846.00, is \$ 674.78 for a total Member Balance of \$331,177.63 with individual balances shown in the attached report.

CASH ACTIVITY FOR THE PERIOD:

The enclosed reconciliation report details that during the reporting period the Fund's "Cash Position" changed from an opening balance of \$ 16,608,828.75 to a closing balance of \$ 17,171,827.09 showing an increase in the fund of \$ 526,998.34. A detailed reconciliation of this change, including its affect on our banking instruments, is included in my report.

BILL LIST FOR THE PERIOD: (Action Item)

Vouchers to be submitted for your consideration at the scheduled meeting show on the accompanying bill list at the end of my report.

The information contained in this cover report is a summary of key elements related to activity during the reporting period. Other detailed information is contained in the attached documents and, if desired, a more specific explanation on any question can be obtained by contacting me at 609-744-3597.

Respectfully Submitted,

Thomas J. Tontarski
Treasurer

**BURLINGTON COUNTY
MUNICIPAL JOINT INS. FUND
Subrogation Report
Calendar Year 2024**

DATE REC'D	CREDITED TO:	CLAIM/ FILE NUMBER	CLAIMANT NAME	COV. TYPE	FUND YEAR	AMOUNT RECEIVED	RECEIVED Y.T.D.
1/5	MEDFORD TWP.	2024310870	MEDFORD TWP.	PR	2023	2,800.00	
1/10	PEMBERTON BORO	2024309695	DANIEL DELLANE	WC	2023	1,900.32	
1/10	WESTAMPTON TWP	2024314687	WESTAMPTON TWP	PR	2023	16,855.82	
1/22	MEDFORD TWP.	2023306348	MEDFORD TWP.	PR	2023	25,059.77	
TOTAL/JAN						46,615.91	
YTD TOTAL							46,615.91
2/15	LUMBERTON TWP.	2023306770	LUMBERTON TWP.	PR	2023	7,422.00	
2/20	PALMYRA BOROUGH	2024323647	PALMYRA BOROUGH	PR	2024	918.77	
TOTAL/FEB.						8,340.77	
YTD TOTAL							54,956.68

**BURLINGTON COUNTY MUNICIPAL JIF
ACCOUNT RECONCILIATION ACTIVITY REPORT
FY 2024**

	<u>January</u>	<u>February</u>	<u>March</u>	<u>Year To Date Total</u>
Opening Balance for the Period:	15,183,657.86	16,608,828.75	17,171,827.09	
RECEIPTS:				
Interest Income (Cash)	51,210.21	-40,975.28	0.00	10,234.93
Premium Assessment Receipts	2,923,106.00	1,604,679.00	0.00	4,527,785.00
Prior Yr. Premium Assessment Receipts	0.00	0.00	0.00	0.00
Subrogation, Salvage & Reimb. Receipts:				
Fund Year 2024	0.00	0.00	0.00	0.00
Fund Year 2023	49,365.91	7,422.00	0.00	56,787.91
Fund Year 2022	0.00	0.00	0.00	0.00
Fund Year 2021	0.00	0.00	0.00	0.00
Fund Year 2020	0.00	0.00	0.00	0.00
Closed Fund Year	0.00	0.00	0.00	0.00
Total Subrogation, Salvage & Reimb.Receipts	49,365.91	7,422.00	0.00	56,787.91
FY 2023 Appropriation Refunds	0.00	0.00	0.00	0.00
FY 2024 Appropriation Refunds	0.00	0.00	0.00	0.00
Late Payment Penalties	0.00	0.00	0.00	0.00
E-JIF Closed Year Dividend	29,848.00	0.00	0.00	29,848.00
RCF Claims Reimbursement	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00
TOTAL RECEIPTS:	3,053,530.12	1,571,125.72	0.00	4,624,655.84
DISBURSEMENTS:				
Net Claim Payments:				
Fund Year 2024	16,294.64	67,895.22	0.00	84,189.86
Fund Year 2023	104,609.04	145,775.67	0.00	250,384.71
Fund Year 2022	52,206.88	18,110.52	0.00	70,317.40
Fund Year 2021	56,823.54	35,929.35	0.00	92,752.89
Fund Year 2020	177,633.84	11,900.54	0.00	189,534.38
Closed Fund Year	0.00	5,063.02	0.00	5,063.02
Total Net Claim Payments	407,567.94	284,674.32	0.00	692,242.26
Exp.& Admin Bill List Payments:				
Exp. & Cont. Charges FY 2024	94,930.15	251,594.75	0.00	346,524.90
E-JIF Premium FY 2024	125,190.00	0.00	0.00	125,190.00
Exp. & Cont. Charges FY 2023	7,127.89	17,441.31	0.00	24,569.20
Property Fund Charges FY 2023	0.00	0.00	0.00	0.00
M.E.L. Premium FY 2024	828,841.25	0.00	0.00	828,841.25
POL/EPL Policy Premium FY 2024	0.00	444,195.00	0.00	444,195.00
Cyber Premium FY 2024	164,702.00	0.00	0.00	164,702.00
Exp. & Cont. Charges FY 2022	0.00	2,350.00	0.00	2,350.00
Exp. & Cont. Charges FY 2021	0.00	0.00	0.00	0.00
Exp. & Cont. Charges FY 2020	0.00	0.00	0.00	0.00
Exp. & Cont. Charges FY 2024	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00
Closed Fund Year	0.00	7,872.00	0.00	7,872.00
Total Bill List Payments	1,220,791.29	723,453.06	0.00	1,472,529.45
Net Bank Services Fees	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00
TOTAL DISBURSEMENTS:	1,628,359.23	1,008,127.38	0.00	2,636,486.61
Closing Balance for the Period:	16,608,828.75	17,171,827.09	17,171,827.09	
Account Net Cash Change During the Period:				
Operating Account	1,381,576.75	618,647.00	0.00	2,000,223.75
JCMI Investment Account	43,863.96	-54,465.42	0.00	-10,601.46
Investment Account	0.00	0.00	0.00	0.00
Asset Management Account	0.00	0.00	0.00	0.00
Claims Imprest Account	199.49	-343.83	0.00	-144.34
Expense & Contingency Account	-469.31	-839.41	0.00	-1,308.72
Total Change in Account Net Cash:	1,425,170.89	562,998.34	0.00	1,988,169.23

Proof: **0.00** **0.00** **0.00**

SUMMARY OF CASH AND INVESTMENT INSTRUMENTS
BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND
ALL FUND YEARS COMBINED

CURRENT MONTH February

CURRENT FUND YEAR 2024

	Description:	INVEST. ACCT.	ASSET MGR.	OPERATING ACCT.	CLAIMS ACCOUNT	ADMIN. EXPENSE	JCMI
	ID Number:						
	Maturity (Yrs)						
	Purchase Yield:						
	TOTAL for All Accts & instruments						
Opening Cash & Investment l	\$16,608,827.28	114.93	-	2,950,968.97	101,009.04	2,719.78	13,554,014.56
Opening Interest Accrual Bal	\$0.00	-	-	-	-	-	-
1 Interest Accrued and/or Int	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2 Interest Accrued - discount	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3 zation and/or Interest Cost)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4 Accretion	\$3,067.95	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,067.95
5 Interest Paid - Cash Instr.s	\$31,424.12	\$0.00	\$0.00	\$11,974.54	\$641.93	\$873.65	\$17,934.00
6 Interest Paid - Term Instr.s	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7 Realized Gain (Loss)	-\$75,467.37	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$75,467.37
8 Net Investment Income	-\$40,975.30	\$0.00	\$0.00	\$11,974.54	\$641.93	\$873.65	-\$54,465.42
9 Deposits - Purchases	\$2,622,927.20	\$0.00	\$0.00	\$1,614,799.82	\$284,674.32	\$723,453.06	\$0.00
10 (Withdrawals - Sales)	-\$2,018,953.58	\$0.00	\$0.00	-\$1,008,127.38	-\$285,660.08	-\$725,166.12	\$0.00
Ending Cash & Investment Bal:	\$17,171,825.60	\$114.93	\$0.00	\$3,569,615.95	\$100,665.21	\$1,880.37	\$13,499,549.14
Ending Interest Accrual Balanc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Plus Outstanding Checks	\$764,375.28	\$0.00	\$0.00	\$822.00	\$204,387.38	\$559,165.90	\$0.00
(Less Deposits in Transit)	-\$11,271.00	\$0.00	\$0.00	-\$11,271.00	\$0.00	\$0.00	\$0.00
Balance per Bank	\$17,924,929.88	\$114.93	\$0.00	\$3,559,166.95	\$305,052.59	\$561,046.27	\$13,499,549.14

Investment Income Allocation													
ETE	Interest Allocation Flag 1=	1	1	1	1	1	0	0	0	0	1	1	
		Property	Liability	Auto	Workers Comp	Deductible	POL/EPL	EJIF	Cyber JIF	MEL	Admin	Contingency	Total
2024	Opening Cash & Investment	118,321.05	151,171.81	33,782.38	616,782.53	165,238.83	86,294.07	(59,598.13)	72,463.66	66,971.25	441,720.50	0.00	\$1,693,147.96
	Opening Interest Accrual Balance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00
	1 Interest Accrued and/or Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	2 Interest Accrued - discount	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	3 Capitalization and/or Interest Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	4 Accretion	\$20.80	\$26.58	\$5.94	\$108.44	\$29.05	\$0.00	\$0.00	\$0.00	\$0.00	\$77.66	\$0.00	\$268.46
	5 Interest Paid - Cash Instr.s	\$213.07	\$272.22	\$60.83	\$1,110.67	\$297.55	\$0.00	\$0.00	\$0.00	\$0.00	\$795.43	\$0.00	\$2,749.77
	6 Interest Paid - Term Instr.s	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	7 Realized Gain (Loss)	-\$511.69	-\$653.76	-\$146.10	-\$2,667.36	-\$714.60	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,910.28	\$0.00	-\$6,603.78
	8 Net Investment Income	-\$277.83	-\$354.96	-\$79.32	-\$1,448.25	-\$387.99	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,037.19	\$0.00	-\$3,585.54
	9 Interest Accrued - Net Change	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Ending Cash & Investment	\$135,146.62	\$233,040.93	\$52,234.61	\$943,603.48	\$255,560.95	-\$310,528.62	-\$23,590.58	\$202,659.00	\$558,739.77	\$483,690.28	\$0.00	\$2,530,556.45
	Ending Interest Accrual Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

		Property	Liability	Auto	Workers Comp	Deductible	POL/EPL	EJIF	Cyber JIF	MEL	Admin	Contingency	Total
2023	Opening Cash & Investment	(184,988.13)	474,539.69	92,928.32	1,144,359.32	550,589.10	(114,336.56)	(28,873.72)	(36,636.37)	(252,463.46)	1,304,227.48	0.00	\$2,949,345.67
	Opening Interest Accrual Balance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00
	1 Interest Accrued and/or Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	2 Interest Accrued - discount	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	3 Capitalization and/or Interest Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	4 Accretion	\$0.00	\$83.43	\$16.34	\$201.19	\$96.80	\$0.00	\$0.00	\$0.00	\$0.00	\$229.29	\$0.00	\$627.04
	5 Interest Paid - Cash Instr.s	\$0.00	\$854.53	\$167.34	\$2,060.70	\$991.47	\$0.00	\$0.00	\$0.00	\$0.00	\$2,348.58	\$0.00	\$6,422.62
	6 Interest Paid - Term Instr.s	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	7 Realized Gain (Loss)	\$0.00	-\$2,052.21	-\$401.88	-\$4,948.93	-\$2,381.09	\$0.00	\$0.00	\$0.00	\$0.00	-\$5,640.30	\$0.00	-\$15,424.41
	8 Net Investment Income	\$0.00	-\$1,114.25	-\$218.20	-\$2,687.04	-\$1,292.82	\$0.00	\$0.00	\$0.00	\$0.00	-\$3,062.42	\$0.00	-\$8,374.73
	9 Interest Accrued - Net Change	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Ending Cash & Investment	-\$265,450.57	\$470,647.94	\$91,682.62	\$1,087,586.05	\$549,296.28	-\$114,336.56	-\$28,873.72	-\$36,636.37	-\$252,463.46	\$1,283,723.74	\$0.00	\$2,785,175.95
	Ending Interest Accrual Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

		Property	Liability	Auto	Workers Comp	Deductible	POL/EPL	EJIF	Cyber JIF	MEL	Admin	Contingency	Total
2022	Opening Cash & Investment	25,036.94	374,953.80	103,911.77	690,453.80	259,594.66	(109,569.16)	(27,728.17)	0.00	(253,849.42)	905,700.81	96,685.73	\$2,065,190.76
	Opening Interest Accrual Balance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00
	1 Interest Accrued and/or Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	2 Interest Accrued - discount	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	3 ization and/or Interest Cost)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	4 Accretion	\$4.40	\$65.92	\$18.27	\$121.39	\$45.64	\$0.00	\$0.00	\$0.00	\$0.00	\$159.23	\$17.00	\$431.84
	5 Interest Paid - Cash Instr.s	\$45.09	\$675.20	\$187.12	\$1,243.33	\$467.46	\$0.00	\$0.00	\$0.00	\$0.00	\$1,630.94	\$174.11	\$4,423.24
	6 Interest Paid - Term Instr.s	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	7 Realized Gain (Loss)	-\$108.28	-\$1,621.54	-\$449.38	-\$2,985.96	-\$1,122.65	\$0.00	\$0.00	\$0.00	\$0.00	-\$3,916.82	-\$418.13	-\$10,622.75
	8 Net Investment Income	-\$58.79	-\$880.42	-\$243.99	-\$1,621.24	-\$609.55	\$0.00	\$0.00	\$0.00	\$0.00	-\$2,126.65	-\$227.03	-\$5,767.67
	9 Interest Accrued - Net Change	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Ending Cash & Investment	\$24,611.09	\$371,727.38	\$103,667.78	\$673,435.11	\$258,985.11	-\$109,569.16	-\$27,728.17	\$0.00	-\$253,849.42	\$901,224.16	\$96,458.71	\$2,038,962.59
	Ending Interest Accrual Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

		Property	Liability	Auto	Workers Comp	Deductible	POL/EPL	EJIF	Cyber JIF	MEL	Admin	Contingency	Total
2021	Opening Cash & Investment	32,758.44	315,680.49	79,089.35	30,724.18	277,942.30	(51,378.97)	(1.00)	0.00	51,676.00	106,523.24	0.00	\$843,014.03
	Opening Interest Accrual Balance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00
	1 Interest Accrued and/or Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	2 Interest Accrued - discount	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	3 ization and/or Interest Cost)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	4 Accretion	\$5.76	\$55.50	\$13.90	\$5.40	\$48.86	\$0.00	\$0.00	\$0.00	\$0.00	\$18.73	\$0.00	\$148.16
	5 Interest Paid - Cash Instr.s	\$58.99	\$568.46	\$142.42	\$55.33	\$500.50	\$0.00	\$0.00	\$0.00	\$0.00	\$191.82	\$0.00	\$1,517.52
	6 Interest Paid - Term Instr.s	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	7 Realized Gain (Loss)	-\$141.67	-\$1,365.20	-\$342.03	-\$132.87	-\$1,202.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$460.67	\$0.00	-\$3,644.44
	8 Net Investment Income	-\$76.92	-\$741.24	-\$185.71	-\$72.14	-\$652.63	\$0.00	\$0.00	\$0.00	\$0.00	-\$250.12	\$0.00	-\$1,978.76
	9 Interest Accrued - Net Change	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Ending Cash & Investment	\$20,169.61	\$304,422.36	\$78,903.64	\$17,751.49	\$277,289.67	-\$51,378.97	-\$1.00	\$0.00	\$51,676.00	\$106,273.12	\$0.00	\$805,105.92
	Ending Interest Accrual Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

		Property	Liability	Auto	Workers Comp	Deductible	POL/EPL	EJIF	Cyber JIF	MEL	Admin	Contingency	Total
2020	Opening Cash & Investment	612.55	61,762.32	66,195.04	386,966.78	366,889.21	248.01	1.01	0.00	(0.35)	113,262.04	49,327.24	\$1,045,263.85
	Opening Interest Accrual Balance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00
	1 Interest Accrued and/or Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	2 Interest Accrued - discount	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	3 ization and/or Interest Cost)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	4 Accretion	\$0.11	\$10.86	\$11.64	\$68.03	\$64.50	\$0.00	\$0.00	\$0.00	\$0.00	\$19.91	\$8.67	\$183.72
	5 Interest Paid - Cash Instr.s	\$1.10	\$111.22	\$119.20	\$696.83	\$660.67	\$0.00	\$0.00	\$0.00	\$0.00	\$203.96	\$88.83	\$1,881.81
	6 Interest Paid - Term Instr.s	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	7 Realized Gain (Loss)	-\$2.65	-\$267.10	-\$286.27	-\$1,673.49	-\$1,586.66	\$0.00	\$0.00	\$0.00	\$0.00	-\$489.82	-\$213.32	-\$4,519.30
	8 Net Investment Income	-\$1.44	-\$145.02	-\$155.43	-\$908.63	-\$861.48	\$0.00	\$0.00	\$0.00	\$0.00	-\$265.95	-\$115.82	-\$2,453.77
	9 Interest Accrued - Net Change	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Ending Cash & Investment	-\$7,616.58	\$61,617.30	\$65,436.84	\$382,988.07	\$366,027.72	\$248.01	\$1.01	\$0.00	-\$0.35	\$112,996.09	\$49,211.41	\$1,030,909.52
	Ending Interest Accrual Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

		Property	Liability	Auto	Workers Comp	Deductible	POL/EPL	EJIF	Cyber JIF	MEL	Admin	Contingency	Total
Closed FY	Opening Cash & Investment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,410,528.44	0.00	\$7,410,528.44
	Opening Interest Accrual Balance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00
	1 Interest Accrued and/or Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	2 Interest Accrued - discount	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	3 ization and/or Interest Cost)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	4 Accretion	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,302.83	\$0.00	\$1,302.83
	5 Interest Paid - Cash Instr.s	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13,344.49	\$0.00	\$13,344.49
	6 Interest Paid - Term Instr.s	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	7 Realized Gain (Loss)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$32,047.79	\$0.00	-\$32,047.79
	8 Net Investment Income	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$17,400.47	\$0.00	-\$17,400.47
	9 Interest Accrued - Net Change	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Ending Cash & Investment	-\$5,063.02	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,385,255.97	\$0.00	\$7,380,192.95
	Ending Interest Accrual Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Statement of Change in Net Assets

Report ID: IGLS0002

BNY MELLON

Market Value

Base Currency: USD

MX6F96590902 - BURLINGTON CNTY JIF

02/29/2024

Status: FINAL

	Current Period		Fiscal Year To Date	
	02/01/2024	02/29/2024	01/01/2024	02/29/2024
NET ASSETS - BEGINNING OF PERIOD		13,554,014.56		13,510,150.60
		13,554,014.56		13,510,150.60
RECEIPTS				
INVESTMENT INCOME				
INTEREST	24,021.37		48,193.54	
UNREALIZED GAIN/LOSS-INVESTMENT	-75,467.37		-57,131.01	
ACCRETION/AMORTIZATION	3,067.95		5,891.95	
TOTAL INVESTMENT INCOME		-48,378.05		-3,045.52
TOTAL RECEIPTS		-48,378.05		-3,045.52
DISBURSEMENTS				
ADMINISTRATIVE EXPENSES				
TRUSTEE/CUSTODIAN	337.54		676.44	
INVESTMENT ADVISORY FEES	5,412.29		6,203.06	
CONSULTING	337.54		676.44	
TOTAL ADMINISTRATIVE EXPENSES		6,087.37		7,555.94
TOTAL DISBURSEMENTS		6,087.37		7,555.94
NET ASSETS - END OF PERIOD		13,499,549.14		13,499,549.14

**BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND
SUMMARY OF CASH TRANSACTIONS - ALL FUND YEARS COMBINED**

Current Fund Year: 2024												
Month Ending: February												
	Property	Liability	Auto	Workers Comp	Deductible	POL/EPL	EJIF	Cyber JIF	MEL	Admin	Contingency	TOTAL
OPEN BALANCE	(8,259.15)	1,378,108.11	375,906.86	2,869,286.61	1,620,254.10	(188,742.61)	(116,200.01)	35,827.29	(387,665.98)	10,884,300.55	146,012.97	16,608,828.75
RECEIPTS												
Assessments	71,014.46	82,987.83	18,545.30	341,475.86	90,710.11	47,372.31	36,007.55	130,195.33	491,768.52	294,601.71	0.00	1,604,679.00
Refunds	7,422.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,422.00
Invest Pymnts	(446.05)	(3,478.18)	(948.74)	(7,241.74)	(4,089.33)	0.00	0.00	0.00	0.00	(27,470.69)	(368.52)	(44,043.25)
Invest Adj	31.07	242.29	66.09	504.45	284.85	0.00	0.00	0.00	0.00	1,913.55	25.67	3,067.97
Subtotal Invest	(414.98)	(3,235.89)	(882.65)	(6,737.29)	(3,804.48)	0.00	0.00	0.00	0.00	(25,557.14)	(342.85)	(40,975.28)
Other *	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	78,021.48	79,751.94	17,662.65	334,738.57	86,905.63	47,372.31	36,007.55	130,195.33	491,768.52	269,044.57	(342.85)	1,571,125.72
EXPENSES												
Claims Transfers	167,965.18	16,404.14	1,644.02	98,660.98	0.00	0.00	0.00	0.00	0.00	0.00	0.00	284,674.32
Expenses	0.00	0.00	0.00	0.00	0.00	444,195.00	0.00	0.00	0.00	279,258.06	0.00	723,453.06
Other *	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	167,965.18	16,404.14	1,644.02	98,660.98	0.00	444,195.00	0.00	0.00	0.00	279,258.06	0.00	1,008,127.38
END BALANCE	(98,202.85)	1,441,455.91	391,925.49	3,105,364.20	1,707,159.73	(585,565.30)	(80,192.46)	166,022.63	104,102.54	10,874,087.07	145,670.12	17,171,827.09

REPORT STATUS SECTION

Report Month: February		Balance Differences	
Opening Balances:	Opening Balances are NOT equal		\$1.47
Imprest Transfers:	Imprest Totals are equal		\$0.00
Investment Balances:	Investment Payment Balances are equal		\$0.00
	Investment Adjustment Balances are equal		\$0.00
Ending Balances:	Ending Balances are NOT equal		\$1.49
Accural Balances:	Accural Balances are equal		\$0.00
Claims Transaction Status:			
Allocation variance 1:	Daily xactions add to monthly totals		0.00
Allocation variance 2:	Monthly transactions and allocation totals are equal		0.00
Allocation variance 3:	Treasurer/TPA net /	Max/Min	3,841.71 (3,841.71)
Pre-existing variance:	Prior period unrecx /	Max/Min	3,841.71 (3,841.71)

SUMMARY OF CASH TRANSACTIONS												
FUND YEAR		2024										
Month Ending:		February										
	Property	Liability	Auto	Workers Comp	Deductible	POL/EPL	EJIF	Cyber JIF	MEL	Admin	Contingency	TOTAL
OPEN BALANCE	118,321.05	151,171.81	33,782.38	616,782.53	165,238.83	86,294.07	(59,598.13)	72,463.66	66,971.25	441,720.50	0.00	1,693,147.96
RECEIPTS												
Assessments	71,014.46	82,987.83	18,545.30	341,475.86	90,710.11	47,372.31	36,007.55	130,195.33	491,768.52	294,601.71	0.00	1,604,679.00
Refunds	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Invest Pymnts	(298.63)	(381.54)	(85.26)	(1,556.69)	(417.04)	0.00	0.00	0.00	0.00	(1,114.85)	0.00	(3,854.01)
Invest Adj	20.80	26.58	5.94	108.44	29.05	0.00	0.00	0.00	0.00	77.66	0.00	268.47
Subtotal Invest	(277.83)	(354.96)	(79.32)	(1,448.25)	(387.99)	0.00	0.00	0.00	0.00	(1,037.19)	0.00	(3,585.54)
Other *	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	70,736.63	82,632.87	18,465.98	340,027.61	90,322.12	47,372.31	36,007.55	130,195.33	491,768.52	293,564.52	0.00	1,601,093.46
EXPENSES												0.00
Claims Transfers	53,911.06	763.75	13.75	13,206.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00	67,895.22
Expenses	0.00	0.00	0.00	0.00	0.00	444,195.00	0.00	0.00	0.00	251,594.75	0.00	695,789.75
Other *	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	53,911.06	763.75	13.75	13,206.66	0.00	444,195.00	0.00	0.00	0.00	251,594.75	0.00	763,684.97
END BALANCE	135,146.62	233,040.93	52,234.61	943,603.48	255,560.95	(310,528.62)	(23,590.58)	202,659.00	558,739.77	483,690.28	0.00	2,530,556.45

SUMMARY OF CASH TRANSACTIONS												
FUND YEAR		2023										
Month Ending:		February										
	Property	Liability	Auto	Workers Comp	Deductible	POL/EPL	EJIF	Cyber JIF	MEL	Admin	Contingency	TOTAL
OPEN BALANCE	(184,988.13)	474,539.69	92,928.32	1,144,359.32	550,589.10	(114,336.56)	(28,873.72)	(36,636.37)	(252,463.46)	1,304,227.48	0.00	2,949,345.67
RECEIPTS												
Assessments	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Refunds	7,422.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,422.00
Invest Pymnts	0.00	(1,197.68)	(234.54)	(2,888.23)	(1,389.62)	0.00	0.00	0.00	0.00	(3,291.72)	0.00	(9,001.79)
Invest Adj	0.00	83.43	16.34	201.19	96.80	0.00	0.00	0.00	0.00	229.29	0.00	627.05
Subtotal Invest	0.00	(1,114.25)	(218.20)	(2,687.04)	(1,292.82)	0.00	0.00	0.00	0.00	(3,062.43)	0.00	(8,374.74)
Other *	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	7,422.00	(1,114.25)	(218.20)	(2,687.04)	(1,292.82)	0.00	0.00	0.00	0.00	(3,062.43)	0.00	(952.74)
EXPENSES												
Claims Transfers	87,884.44	2,777.50	1,027.50	54,086.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	145,775.67
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	17,441.31	0.00	17,441.31
Other *	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	87,884.44	2,777.50	1,027.50	54,086.23	0.00	0.00	0.00	0.00	0.00	17,441.31	0.00	163,216.98
END BALANCE	(265,450.57)	470,647.94	91,682.62	1,087,586.05	549,296.28	(114,336.56)	(28,873.72)	(36,636.37)	(252,463.46)	1,283,723.74	0.00	2,785,175.95

SUMMARY OF CASH TRANSACTIONS												
FUND YEAR		2022										
Month Ending:		February										
	Property	Liability	Auto	Workers Comp	Deductible	POL/EPL	EJIF	Cyber JIF	MEL	Admin	Contingency	TOTAL
OPEN BALANCE	25,036.94	374,953.80	103,911.77	690,453.80	259,594.66	(109,569.16)	(27,728.17)	0.00	(253,849.42)	905,700.81	96,685.73	2,065,190.76
RECEIPTS												
Assessments	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Refunds	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Invest Pymnts	(63.19)	(946.34)	(262.26)	(1,742.62)	(655.19)	0.00	0.00	0.00	0.00	(2,285.88)	(244.02)	(6,199.50)
Invest Adj	4.40	65.92	18.27	121.39	45.64	0.00	0.00	0.00	0.00	159.23	17.00	431.85
Subtotal Invest	(58.79)	(880.42)	(243.99)	(1,621.23)	(609.55)	0.00	0.00	0.00	0.00	(2,126.65)	(227.02)	(5,767.65)
Other *	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	(58.79)	(880.42)	(243.99)	(1,621.23)	(609.55)	0.00	0.00	0.00	0.00	(2,126.65)	(227.02)	(5,767.65)
EXPENSES												
Claims Transfers	367.06	2,346.00	0.00	15,397.46	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18,110.52
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,350.00	0.00	2,350.00
Other *	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	367.06	2,346.00	0.00	15,397.46	0.00	0.00	0.00	0.00	0.00	2,350.00	0.00	20,460.52
END BALANCE	24,611.09	371,727.38	103,667.78	673,435.11	258,985.11	(109,569.16)	(27,728.17)	0.00	(253,849.42)	901,224.16	96,458.71	2,038,962.59

SUMMARY OF CASH TRANSACTIONS												
FUND YEAR		2021										
Month Ending:		February										
	Property	Liability	Auto	Workers Comp	Deductible	POL/EPL	EJIF	Cyber JIF	MEL	Admin	Contingency	TOTAL
OPEN BALANCE	32,758.44	315,680.49	79,089.35	30,724.18	277,942.30	(51,378.97)	(1.00)	0.00	51,676.00	106,523.24	0.00	843,014.03
RECEIPTS												
Assessments	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Refunds	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Invest Pymnts	(82.68)	(796.74)	(199.61)	(77.54)	(701.49)	0.00	0.00	0.00	0.00	(268.85)	0.00	(2,126.91)
Invest Adj	5.76	55.50	13.90	5.40	48.86	0.00	0.00	0.00	0.00	18.73	0.00	148.15
Subtotal Invest	(76.92)	(741.24)	(185.71)	(72.14)	(652.63)	0.00	0.00	0.00	0.00	(250.12)	0.00	(1,978.76)
Other *	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	(76.92)	(741.24)	(185.71)	(72.14)	(652.63)	0.00	0.00	0.00	0.00	(250.12)	0.00	(1,978.76)
EXPENSES												
Claims Transfers	12,511.91	10,516.89	0.00	12,900.55	0.00	0.00	0.00	0.00	0.00	0.00	0.00	35,929.35
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other *	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	12,511.91	10,516.89	0.00	12,900.55	0.00	0.00	0.00	0.00	0.00	0.00	0.00	35,929.35
END BALANCE	20,169.61	304,422.36	78,903.64	17,751.49	277,289.67	(51,378.97)	(1.00)	0.00	51,676.00	106,273.12	0.00	805,105.92

SUMMARY OF CASH TRANSACTIONS													
FUND YEAR	2020												
Month Ending:	February												
	Property	Liability	Auto	Workers Comp	Deductible	POL/EPL	EJIF	Cyber JIF	MEL	Admin	Contingency	TOTAL	
OPEN BALANCE	612.55	61,762.32	66,195.04	386,966.78	366,889.21	248.01	1.01	0.00	(0.35)	113,262.04	49,327.24	1,045,263.85	
RECEIPTS													
Assessments	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Refunds	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Invest Pymnts	(1.55)	(155.88)	(167.07)	(976.66)	(925.99)	0.00	0.00	0.00	0.00	(285.86)	(124.50)	(2,637.51)	
Invest Adj	0.11	10.86	11.64	68.03	64.50	0.00	0.00	0.00	0.00	19.91	8.67	183.72	
Subtotal Invest	(1.44)	(145.02)	(155.43)	(908.63)	(861.49)	0.00	0.00	0.00	0.00	(265.95)	(115.83)	(2,453.79)	
Other *	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL	(1.44)	(145.02)	(155.43)	(908.63)	(861.49)	0.00	0.00	0.00	0.00	(265.95)	(115.83)	(2,453.79)	
EXPENSES													
Claims Transfers	8,227.69	0.00	602.77	3,070.08	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,900.54	
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Other *	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL	8,227.69	0.00	602.77	3,070.08	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,900.54	
END BALANCE	(7,616.58)	61,617.30	65,436.84	382,988.07	366,027.72	248.01	1.01	0.00	(0.35)	112,996.09	49,211.41	1,030,909.52	

SUMMARY OF CASH TRANSACTIONS													
FUND YEAR	Closed FY												
Month Ending:	February												
	Property	Liability	Auto	Workers Comp	Deductible	POL/EPL	EJIF	Cyber JIF	MEL	Admin	Contingency	TOTAL	
OPEN BALANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,410,528.44	0.00	7,410,528.44	
RECEIPTS													
Assessments	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Refunds	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Invest Pymnts	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(18,703.30)	0.00	(18,703.30)	
Invest Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,302.83	0.00	1,302.83	
Subtotal Invest	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(17,400.47)	0.00	(17,400.47)	
Other *	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(17,400.47)	0.00	(17,400.47)	
EXPENSES													
Claims Transfers	5,063.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,063.02	
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,872.00	0.00	7,872.00	
Other *	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL	5,063.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,872.00	0.00	12,935.02	
END BALANCE	(5,063.02)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,385,255.97	0.00	7,380,192.95	

**CERTIFICATION AND RECONCILIATION OF CLAIMS PAYMENTS AND RECOVERIES
BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND**

Month
Current Fund Year

February
2024

		1.	2.	3.	4.	5.	6.	7.	8.
Policy Year	Coverage	Calc. Net Paid Thru Last Month	Monthly Net Paid February	Monthly Recoveries February	Calc. Net Paid Thru February	TPA Net Paid Thru February	Variance To Be Reconciled	Delinquent Unreconciled Variance From	Change This Month
2024	Property	11,039.90	53,911.06	0.00	64,950.96	64,032.19	918.77	0.00	918.77
	Liability	0.00	763.75	0.00	763.75	763.75	0.00	0.00	0.00
	Auto	0.00	13.75	0.00	13.75	13.75	0.00	0.00	0.00
	Workers Comp	5,254.74	13,206.66	0.00	18,461.40	18,461.40	0.00	0.00	0.00
	Total	16,294.64	67,895.22	0.00	84,189.86	83,271.09	918.77	0.00	918.77
2023	Property	543,393.24	87,884.44	7,422.00	623,855.68	623,855.68	(0.00)	0.00	(0.00)
	Liability	19,150.19	2,777.50	0.00	21,927.69	21,927.69	0.00	0.00	0.00
	Auto	23,511.44	1,027.50	0.00	24,538.94	24,538.94	0.00	0.00	0.00
	Workers Comp	970,124.24	54,086.23	0.00	1,024,210.47	1,028,052.18	(3,841.71)	(3,841.71)	(0.00)
	Total	1,556,179.11	145,775.67	7,422.00	1,694,532.78	1,698,374.49	(3,841.71)	(3,841.71)	(0.00)
2022	Property	470,548.12	367.06	0.00	470,915.18	470,915.18	0.00	0.00	0.00
	Liability	72,555.46	2,346.00	0.00	74,901.46	74,901.46	(0.00)	(0.00)	0.00
	Auto	8,259.89	0.00	0.00	8,259.89	8,259.89	0.00	0.00	0.00
	Workers Comp	1,043,535.80	15,397.46	0.00	1,058,933.26	1,055,091.55	3,841.71	3,841.71	0.00
	Total	1,594,899.27	18,110.52	0.00	1,613,009.79	1,609,168.08	3,841.71	3,841.71	0.00
2021	Property	501,400.31	12,511.91	0.00	513,912.22	513,909.22	3.00	3.00	0.00
	Liability	174,037.97	10,516.89	0.00	184,554.86	184,554.86	0.00	0.00	0.00
	Auto	42,778.65	0.00	0.00	42,778.65	42,778.65	0.00	0.00	0.00
	Workers Comp	1,878,199.91	12,900.55	0.00	1,891,100.46	1,891,100.46	0.00	0.00	0.00
	Total	2,596,416.84	35,929.35	0.00	2,632,346.19	2,632,343.19	3.00	3.00	0.00
2020	Property	445,762.87	8,227.69	0.00	453,990.56	451,214.93	2,775.63	2,775.63	0.00
	Liability	417,375.99	0.00	0.00	417,375.99	417,375.99	0.00	0.00	0.00
	Auto	60,622.87	602.77	0.00	61,225.64	61,225.64	0.00	0.00	0.00
	Workers Comp	1,537,541.83	3,070.08	0.00	1,540,611.91	1,540,611.91	0.00	0.00	0.00
	Total	2,461,303.56	11,900.54	0.00	2,473,204.10	2,470,428.47	2,775.63	2,775.63	0.00
Closed FY	Property	50.00	5,063.02	0.00	5,113.02	5,113.02	0.00	0.00	0.00
	Liability	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Auto	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Workers Comp	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Total	50.00	5,063.02	0.00	5,113.02	5,113.02	0.00	0.00	0.00
TOTAL		8,225,143.42	284,674.32	7,422.00	8,502,395.74	8,498,698.34	3,697.40	2,778.63	918.77



Check Register
Insurer: BURLINGTON COUNTY J.I.F.

Bank Account: BURLINGTON CTY JIF I

Claim Number	Claimant Type	DOL	Insured Name	Transaction Type	Payment Amount	Policy Period	Payment Type
Check Number: 20736 Check Date: 02/05/2024 Payee Name: CAPEHART & SCATCHARD PA							
2022246442	INDEMNITY	08/22/2021	LUMBERTON TOWNSHIP	L-LEGAL WC	\$301.50	2021-2021	Legal
Check Amount:					\$301.50		
Check Number: 20737 Check Date: 02/05/2024 Payee Name: STATE SHORTHAND REPORTING SERVICE							
2022246442	INDEMNITY	08/22/2021	LUMBERTON TOWNSHIP	E-MISC LEGAL EXPENSE WC	\$30.00	2021-2021	Expense
Check Amount:					\$30.00		
Check Number: 20738 Check Date: 02/05/2024 Payee Name: I C U INVESTIGATIONS INC							
2024311480	INDEMNITY	08/16/2023	BORDENTOWN TOWNSHIP	E-INDEP ADJUSTOR WC	\$2,575.00	2023-2023	Expense
Check Amount:					\$2,575.00		
Check Number: 20739 Check Date: 02/05/2024 Payee Name: RAYMOND & COLEMAN LLP							
2021232886	BODILY INJURY	01/23/2021	DELANCO TOWNSHIP	L-LEGAL GL	\$3,005.00	2021-2021	Legal
Check Amount:					\$3,005.00		
Check Number: 20740 Check Date: 02/05/2024 Payee Name: DAVID S DEWEESE							
2024323828	PUB OFF PI	12/07/2023	PEMBERTON TOWNSHIP	L-LEGAL GL	\$750.00	2023-2023	Legal
2024324912	EPL PI	11/19/2021	BORDENTOWN TOWNSHIP	L-LEGAL GL	\$750.00	2021-2021	Legal
Check Amount:					\$1,500.00		
Check Number: 20741 Check Date: 02/05/2024 Payee Name: THE DEWEESE LAW FIRM							
2022244354	INDEMNITY	07/30/2021	FLORENCE TOWNSHIP	E-SUBROGATION EXPENSE WC	\$35.00	2021-2021	Expense
2024308860	BLDG/CONTENT	04/20/2023	MEDFORD TOWNSHIP	L-LEGAL PR	\$150.00	2023-2023	Legal
Check Amount:					\$185.00		
Check Number: 20742 Check Date: 02/05/2024 Payee Name: AFFANATO MARUT LLC							
2021224704	INDEMNITY	12/28/2020	MANSFIELD TOWNSHIP	L-LEGAL WC	\$156.00	2020-2020	Legal
2022268657	INDEMNITY	07/23/2021	FLORENCE TOWNSHIP	L-LEGAL WC	\$156.00	2021-2021	Legal
2023280194	INDEMNITY	08/09/2022	BEVERLY CITY	L-LEGAL WC	\$455.00	2022-2022	Legal
2023283950	INDEMNITY	07/13/2022	SPRINGFIELD TOWNSHIP	L-LEGAL WC	\$156.00	2022-2022	Legal
2023302883	INDEMNITY	05/01/2023	WESTAMPTON TOWNSHIP	L-LEGAL WC	\$221.00	2023-2023	Legal
Check Amount:					\$1,144.00		
Check Number: 20743 Check Date: 02/05/2024 Payee Name: ISO SERVICES INC							

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Date Of Loss: All
Insured Name(s): All
Bank Account(s): 1000398298

Insurance Type(s): All
Claimant Type(s): All
Coverage(s): All

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Insurer: BURLINGTON COUNTY J.I.F.

Claim Number	Claimant Type	DOL	Insured Name	Transaction Type	Payment Amount	Policy Period	Payment Type
2024321187	BODILY INJURY	10/26/2023	EDGEWATER PARK TOWNSHIP	E-MISC ALL OTHER GL	\$13.75	2023-2023	Expense
Check Amount:					\$13.75		
Check Number: 20744 Check Date: 02/05/2024 Payee Name: PEMBERTON TOWNSHIP							
2024322920	INDEMNITY	12/29/2023	PEMBERTON TOWNSHIP	I-TEMPORARY TOTAL DISABILITY	\$964.05	2023-2023	Loss
Check Amount:					\$964.05		
Check Number: 20745 Check Date: 02/05/2024 Payee Name: BORDENTOWN TOWNSHIP							
2024311468	INDEMNITY	08/16/2023	BORDENTOWN TOWNSHIP	I-TEMPORARY TOTAL DISABILITY	\$880.50	2023-2023	Loss
Check Amount:					\$880.50		
Check Number: 20746 Check Date: 02/05/2024 Payee Name: BORDENTOWN TOWNSHIP							
2024311480	INDEMNITY	08/16/2023	BORDENTOWN TOWNSHIP	I-TEMPORARY TOTAL DISABILITY	\$1,605.20	2023-2023	Loss
Check Amount:					\$1,605.20		
Check Number: 20747 Check Date: 02/05/2024 Payee Name: Thomas Gemignani							
2021231781	INDEMNITY	03/04/2021	PEMBERTON TOWNSHIP	I-PERMANENT PARTIAL DISABILITY	\$1,177.44	2021-2021	Loss
Check Amount:					\$1,177.44		
Check Number: 20748 Check Date: 02/05/2024 Payee Name: William Fasick							
2022269066	INDEMNITY	03/28/2022	BORDENTOWN CITY	I-PERMANENT PARTIAL DISABILITY	\$1,294.24	2022-2022	Loss
Check Amount:					\$1,294.24		
Check Number: 20749 Check Date: 02/05/2024 Payee Name: PEMBERTON TOWNSHIP							
2023302408	INLAND MARINE	04/25/2023	PEMBERTON TOWNSHIP	M-MISC MED(WC) & PD (NON-WC) OTR LOSS PR	\$2,567.00	2023-2023	Loss
Check Amount:					\$2,567.00		
Check Number: 20750 Check Date: 02/05/2024 Payee Name: ATLANTICARE URGENT CARE & OCCUPATIONAL HEALTH							
2024324096	MEDICAL ONLY	01/12/2024	MEDFORD TOWNSHIP	M-URGENT CARE CENTER	\$196.00	2024-2024	Loss
Check Amount:					\$196.00		
Check Number: 20751 Check Date: 02/05/2024 Payee Name: IVYREHAB NETWORK INC							
2024311480	INDEMNITY	08/16/2023	BORDENTOWN TOWNSHIP	M-PHYSICIAN FEES	\$659.00	2023-2023	Loss
Check Amount:					\$659.00		
Check Number: 20752 Check Date: 02/05/2024 Payee Name: VIRTUA MOUNT HOLLY HOSPITAL							
2024324055	MEDICAL ONLY	01/16/2024	SOUTHAMPTON TOWNSHIP	M-ACUTE CARE HOSPITAL	\$2,700.00	2024-2024	Loss
Check Amount:					\$2,700.00		

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Date Of Loss: All
Insured Name(s): All
Bank Account(s): 1000398298

Insurance Type(s): All
Claimant Type(s): All
Coverage(s): All

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Insurer: BURLINGTON COUNTY J.I.F.

Claim Number	Claimant Type	DOL	Insured Name	Transaction Type	Payment Amount	Policy Period	Payment Type
Check Number: 20753 Check Date: 02/05/2024 Payee Name: NovaCare Rehabilitation							
2024315692	INDEMNITY	10/03/2023	RIVERSIDE TOWNSHIP	M-PHYSICIAN FEES	\$302.82	2023-2023	Loss
Check Amount:					\$302.82		
Check Number: 20754 Check Date: 02/05/2024 Payee Name: MAPLE SHADE FIRST AID SQUAD							
2024319245	MEDICAL ONLY	10/26/2023	PALMYRA BOROUGH	M-OTHER PROVIDER FEES	\$1,044.00	2023-2023	Loss
Check Amount:					\$1,044.00		
Check Number: 20755 Check Date: 02/05/2024 Payee Name: myMATRIXX							
2024321411	INDEMNITY	12/06/2023	PALMYRA BOROUGH	M-PHARMACY	\$5.84	2023-2023	Loss
Check Amount:					\$5.84		
Check Number: 20756 Check Date: 02/05/2024 Payee Name: KIRSHNER SPINE INSTITUTE							
2024311468	INDEMNITY	08/16/2023	BORDENTOWN TOWNSHIP	M-ORTHO/NEURO FEES	\$208.00	2023-2023	Loss
Check Amount:					\$208.00		
Check Number: 20757 Check Date: 02/05/2024 Payee Name: STRIVE PHYSICAL THERAPY SPECIALISTS LLC							
2024319692	MEDICAL ONLY	11/15/2023	DELRAN TOWNSHIP	M-PHYSICIAN FEES	\$90.00	2023-2023	Loss
Check Amount:					\$90.00		
Check Number: 20758 Check Date: 02/05/2024 Payee Name: ISO SERVICES INC							
2024320843	MEDICAL ONLY	12/03/2023	HAINESPORT TOWNSHIP	E-MISC ALL OTHER WC	\$13.75	2023-2023	Expense
2024320846	BODILY INJURY	09/28/2023	RIVERSIDE TOWNSHIP	E-MISC ALL OTHER GL	\$13.75	2023-2023	Expense
2024321411	INDEMNITY	12/06/2023	PALMYRA BOROUGH	E-MISC ALL OTHER WC	\$13.75	2023-2023	Expense
2024321420	MEDICAL ONLY	11/20/2023	MOUNT LAUREL TOWNSHIP	E-MISC ALL OTHER WC	\$13.75	2023-2023	Expense
2024321525	MEDICAL ONLY	12/08/2023	MEDFORD TOWNSHIP	E-MISC ALL OTHER WC	\$13.75	2023-2023	Expense
2024322254	MEDICAL ONLY	12/19/2023	MOUNT LAUREL TOWNSHIP	E-MISC ALL OTHER WC	\$13.75	2023-2023	Expense
2024322454	MEDICAL ONLY	12/17/2023	FLORENCE TOWNSHIP	E-MISC ALL OTHER WC	\$13.75	2023-2023	Expense
2024322455	INDEMNITY	12/21/2023	MEDFORD TOWNSHIP	E-MISC ALL OTHER WC	\$13.75	2023-2023	Expense
Check Amount:					\$110.00		
Check Number: 20759 Check Date: 02/05/2024 Payee Name: MDS MEDICAL DEVICE SPECIALTY INC							
2023290114	INDEMNITY	12/01/2022	PEMBERTON TOWNSHIP	M-DME/PROSTHETICS	\$704.92	2022-2022	Loss
Check Amount:					\$704.92		
Check Number: 20760 Check Date: 02/05/2024 Payee Name: QUALCARE INC							

Processed Date: Feb 1, 2024 through Feb 29, 2024
Date Of Loss: All
Insured Name(s): All
Bank Account(s): 1000398298

Insurance Type(s): All
Claimant Type(s): All
Coverage(s): All

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Insurer: **BURLINGTON COUNTY J.I.F.**

Claim Number	Claimant Type	DOL	Insured Name	Transaction Type	Payment Amount	Policy Period	Payment Type
2024325382	MEDICAL ONLY	01/22/2024	BORDENTOWN CITY	M-MEDICAL REHAB/NON VOCATIONAL WC	\$565.00	2024-2024	Loss
Check Amount:					\$565.00		
Check Number: 20761 Check Date: 02/12/2024 Payee Name: STATE SHORTHAND REPORTING SERVICE							
2023289670	INDEMNITY	11/26/2022	BEVERLY CITY	E-MISC LEGAL EXPENSE WC	\$75.00	2022-2022	Expense
Check Amount:					\$75.00		
Check Number: 20762 Check Date: 02/12/2024 Payee Name: I C U INVESTIGATIONS INC							
2024321411	INDEMNITY	12/06/2023	PALMYRA BOROUGH	E-INDEP ADJUSTOR WC	\$2,575.00	2023-2023	Expense
Check Amount:					\$2,575.00		
Check Number: 20763 Check Date: 02/12/2024 Payee Name: RAYMOND & COLEMAN LLP							
2021234302	BODILY INJURY	02/01/2021	WESTAMPTON TOWNSHIP	L-LEGAL GL	\$6,429.99	2021-2021	Legal
Check Amount:					\$6,429.99		
Check Number: 20764 Check Date: 02/12/2024 Payee Name: ATLANTIC SECURITY INT'L							
2024322920	INDEMNITY	12/29/2023	PEMBERTON TOWNSHIP	E-MISC ALL OTHER WC	\$2,385.00	2023-2023	Expense
Check Amount:					\$2,385.00		
Check Number: 20765 Check Date: 02/12/2024 Payee Name: AFFANATO MARUT LLC							
2023289670	INDEMNITY	11/26/2022	BEVERLY CITY	L-LEGAL WC	\$546.00	2022-2022	Legal
2023300852	INDEMNITY	04/04/2023	MOUNT LAUREL TOWNSHIP	L-LEGAL WC	\$247.00	2023-2023	Legal
Check Amount:					\$793.00		
Check Number: 20766 Check Date: 02/12/2024 Payee Name: TAYLOR DARIN CLAIM SERVICE							
2023302408	INLAND MARINE	04/25/2023	PEMBERTON TOWNSHIP	E-APPRAISERS PR	\$1,252.94	2023-2023	Expense
Check Amount:					\$1,252.94		
Check Number: 20767 Check Date: 02/12/2024 Payee Name: THE LAW OFFICES OF MATARAZZO & LUBCHER PC							
2023289670	INDEMNITY	11/26/2022	BEVERLY CITY	I-ASSESSMENT-W.C. IND	\$2,846.00	2022-2022	Loss
Check Amount:					\$2,846.00		
Check Number: 20768 Check Date: 02/12/2024 Payee Name: VERITEXT							
2023287183	POLICE PROF PI	12/17/2021	PALMYRA BOROUGH	E-MISC ALL OTHER GL	\$331.90	2021-2021	Expense
Check Amount:					\$331.90		
Check Number: 20769 Check Date: 02/12/2024 Payee Name: BORDENTOWN CITY							
2024326044	1ST PARTY COLL PD	01/12/2024	BORDENTOWN CITY	M-MISC MED(WC) & PD (NON-WC) PR COLL	\$3,036.09	2024-2024	Loss

Processed Date: Feb 1, 2024 through Feb 29, 2024
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 Insured Name(s): All
 Bank Account(s): 1000398298

Insurance Type(s): All
 Claimant Type(s): All
 Coverage(s): All

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Insurer: BURLINGTON COUNTY J.I.F.

Claim Number	Claimant Type	DOL	Insured Name	Transaction Type	Payment Amount	Policy Period	Payment Type
Check Amount:					\$3,036.09		
Check Number: 20770 Check Date: 02/12/2024 Payee Name: Jaron Jackson							
2023289670	INDEMNITY	11/26/2022	BEVERLY CITY	I-PERMANENT PARTIAL DISABILITY	\$7,992.00	2022-2022	Loss
Check Amount:					\$7,992.00		
Check Number: 20771 Check Date: 02/12/2024 Payee Name: Mt Holly Police Department							
2024319117	3RD PARTY PD	11/06/2023	WESTAMPTON TOWNSHIP	M-MISC MED(WC) & PD (NON-WC) AL PD	\$1,000.00	2023-2023	Loss
Check Amount:					\$1,000.00		
Check Number: 20772 Check Date: 02/12/2024 Payee Name: Jake Depew							
2024321411	INDEMNITY	12/06/2023	PALMYRA BOROUGH	I-TEMPORARY TOTAL DISABILITY	\$1,106.12	2023-2023	Loss
Check Amount:					\$1,106.12		
Check Number: 20773 Check Date: 02/12/2024 Payee Name: Robert Earley							
2022252228	INDEMNITY	10/19/2021	PEMBERTON TOWNSHIP	I-PERMANENT PARTIAL DISABILITY	\$1,219.64	2021-2021	Loss
Check Amount:					\$1,219.64		
Check Number: 20774 Check Date: 02/12/2024 Payee Name: Daniel Dobbins							
2021239260	INDEMNITY	06/01/2021	PEMBERTON TOWNSHIP	I-PERMANENT PARTIAL DISABILITY	\$1,177.36	2021-2021	Loss
Check Amount:					\$1,177.36		
Check Number: 20775 Check Date: 02/12/2024 Payee Name: Harvey Wills							
2022249791	INDEMNITY	09/23/2021	PEMBERTON TOWNSHIP	I-PERMANENT PARTIAL DISABILITY	\$1,089.96	2021-2021	Loss
Check Amount:					\$1,089.96		
Check Number: 20776 Check Date: 02/12/2024 Payee Name: Kevin Peirce							
2023280119	INDEMNITY	08/08/2022	WESTAMPTON TOWNSHIP	I-PERMANENT PARTIAL DISABILITY	\$1,136.00	2022-2022	Loss
Check Amount:					\$1,136.00		
Check Number: 20777 Check Date: 02/12/2024 Payee Name: MOUNT LAUREL TOWNSHIP							
2024326169	1ST PARTY COLL PD	02/03/2024	MOUNT LAUREL TOWNSHIP	M-MISC MED(WC) & PD (NON-WC) PR COLL	\$1,708.25	2024-2024	Loss
Check Amount:					\$1,708.25		
Check Number: 20778 Check Date: 02/12/2024 Payee Name: IVYREHAB NETWORK INC							
2024311480	INDEMNITY	08/16/2023	BORDENTOWN TOWNSHIP	M-PHYSICIAN FEES	\$319.00	2023-2023	Loss
2024321411	INDEMNITY	12/06/2023	PALMYRA BOROUGH	M-PHYSICIAN FEES	\$255.00	2023-2023	Loss
Check Amount:					\$574.00		

Processed Date: Feb 1, 2024 through Feb 29, 2024
Date Of Loss: All
Insured Name(s): All
Bank Account(s): 1000398298

Insurance Type(s): All
Claimant Type(s): All
Coverage(s): 100

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Check Register
Insurer: BURLINGTON COUNTY J.I.F.

Claim Number	Claimant Type	DOL	Insured Name	Transaction Type	Payment Amount	Policy Period	Payment Type
Check Number: 20779 Check Date: 02/12/2024 Payee Name: TWIN BORO PHYSICAL THERAPY ASSOCIATES PA							
2024322455	INDEMNITY	12/21/2023	MEDFORD TOWNSHIP	M-PHYSICIAN FEES	\$160.00	2023-2023	Loss
Check Amount:					\$160.00		
Check Number: 20780 Check Date: 02/12/2024 Payee Name: NovaCare Rehabilitation							
2024315692	INDEMNITY	10/03/2023	RIVERSIDE TOWNSHIP	M-PHYSICIAN FEES	\$302.82	2023-2023	Loss
Check Amount:					\$302.82		
Check Number: 20781 Check Date: 02/12/2024 Payee Name: NEUROBEHAVIORIAL REHABILITATION ASSOCIATES LLC							
2021234392	INDEMNITY	04/01/2021	PEMBERTON TOWNSHIP	M-BEHAVIORAL HEALTH	\$960.00	2021-2021	Loss
Check Amount:					\$960.00		
Check Number: 20782 Check Date: 02/12/2024 Payee Name: CENTRAL JERSEY URGENT CARE LLC							
2023308025	MEDICAL ONLY	06/28/2023	PEMBERTON TOWNSHIP	M-OCCUPATIONAL MEDICINE	\$320.00	2023-2023	Loss
Check Amount:					\$320.00		
Check Number: 20783 Check Date: 02/12/2024 Payee Name: CENTRAL JERSEY URGENT CARE, LLC							
2024310051	MEDICAL ONLY	07/26/2023	PEMBERTON TOWNSHIP	M-OCCUPATIONAL MEDICINE	\$320.00	2023-2023	Loss
Check Amount:					\$320.00		
Check Number: 20784 Check Date: 02/12/2024 Payee Name: myMATRIXX							
2021229233	MEDICAL ONLY	02/07/2021	DELRAN TOWNSHIP	M-PHARMACY	\$43.79	2021-2021	Loss
Check Amount:					\$43.79		
Check Number: 20785 Check Date: 02/12/2024 Payee Name: QUALCARE INC							
2024325783	MEDICAL ONLY	01/30/2024	FLORENCE TOWNSHIP	M-MEDICAL REHAB/NON VOCATIONAL WC	\$565.00	2024-2024	Loss
Check Amount:					\$565.00		
Check Number: 20786 Check Date: 02/12/2024 Payee Name: QUAL-LYNX							
2021234392	INDEMNITY	04/01/2021	PEMBERTON TOWNSHIP	E-MISC ALL OTHER WC	\$31.42	2021-2021	Expense
2021234644	INDEMNITY	03/25/2021	PEMBERTON TOWNSHIP	E-MISC ALL OTHER WC	\$43.34	2021-2021	Expense
2021235453	INDEMNITY	04/03/2021	PEMBERTON TOWNSHIP	E-MISC ALL OTHER WC	\$16.25	2021-2021	Expense
2022270317	INDEMNITY	12/27/2021	FLORENCE TOWNSHIP	E-MISC ALL OTHER WC	\$11.92	2021-2021	Expense
Check Amount:					\$102.93		
Check Number: 20787 Check Date: 02/13/2024 Payee Name: Turner, Kelly							
2024320596	GL PROPERTY DAMAGE	11/28/2023	TABERNACLE TOWNSHIP	M-MISC MED(WC) & PD (NON-WC) GL PD	\$2,000.00	2023-2023	Loss

Processed Date: Feb 1, 2024 through Feb 29, 2024
Date Of Loss: All
Insured Name(s): All
Bank Account(s): 1000398298

Insurance Type(s): All
Claimant Type(s): All
Coverage(s): All

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Insurer: BURLINGTON COUNTY J.I.F.

Claim Number	Claimant Type	DOL	Insured Name	Transaction Type	Payment Amount	Policy Period	Payment Type
Check Amount:					\$2,000.00		
Check Number: 20788 Check Date: 02/19/2024 Payee Name: CAPEHART & SCATCHARD PA							
2021234855	INDEMNITY	04/11/2021	DELRAN TOWNSHIP	L-LEGAL WC	\$417.00	2021-2021	Legal
2022269146	INDEMNITY	08/11/2021	FLORENCE TOWNSHIP	L-LEGAL WC	\$99.00	2021-2021	Legal
2023293324	INDEMNITY	01/11/2023	BEVERLY CITY	L-LEGAL WC	\$191.00	2023-2023	Legal
Check Amount:					\$707.00		
Check Number: 20789 Check Date: 02/19/2024 Payee Name: MADDEN & MADDEN PA							
2021211871	BODILY INJURY	08/10/2020	TABERNACLE TOWNSHIP	L-LEGAL AL	\$602.77	2020-2020	Legal
2022276355	BODILY INJURY	06/07/2022	HAINESPORT TOWNSHIP	L-LEGAL GL	\$527.00	2022-2022	Legal
Check Amount:					\$1,129.77		
Check Number: 20790 Check Date: 02/19/2024 Payee Name: SOUTH JERSEY PHYSICIAN ASSOCS							
2022244354	INDEMNITY	07/30/2021	FLORENCE TOWNSHIP	E-ALLOCATED MED EXAM WC	\$800.00	2021-2021	Expense
Check Amount:					\$800.00		
Check Number: 20791 Check Date: 02/19/2024 Payee Name: HAINESPORT ENTERPRISES INC							
2024323747	1ST PARTY COLL PD	01/10/2024	MOUNT LAUREL TOWNSHIP	M-MISC MED(WC) & PD (NON-WC) PR COLL	\$484.32	2024-2024	Loss
Check Amount:					\$484.32		
Check Number: 20792 Check Date: 02/19/2024 Payee Name: EAGLE AUTO-BODY INC							
2024325470	1ST PARTY COLL PD	01/23/2024	MEDFORD TOWNSHIP	M-MISC MED(WC) & PD (NON-WC) PR COLL	\$5,314.43	2024-2024	Loss
Check Amount:					\$5,314.43		
Check Number: 20793 Check Date: 02/19/2024 Payee Name: I C U INVESTIGATIONS INC							
2024322455	INDEMNITY	12/21/2023	MEDFORD TOWNSHIP	E-INDEP ADJUSTOR WC	\$475.00	2023-2023	Expense
2024325470	1ST PARTY COLL PD	01/23/2024	MEDFORD TOWNSHIP	E-APPRAISERS PR	\$425.00	2024-2024	Expense
Check Amount:					\$900.00		
Check Number: 20794 Check Date: 02/19/2024 Payee Name: NICRON INC							
2024326862	1ST PARTY COLL PD	02/12/2024	PALMYRA BOROUGH	M-MISC MED(WC) & PD (NON-WC) PR COLL	\$3,227.94	2024-2024	Loss
Check Amount:					\$3,227.94		
Check Number: 20795 Check Date: 02/19/2024 Payee Name: RAYMOND & COLEMAN LLP							
2022277100	POLICE PROF PI	01/01/2022	RIVERSIDE TOWNSHIP	L-LEGAL GL	\$1,819.00	2022-2022	Legal
Check Amount:					\$1,819.00		

Processed Date: Feb 1, 2024 through Feb 29, 2024
Date Of Loss: All
Insured Name(s): All
Bank Account(s): 1000398298

Insurance Type(s): All
Claimant Type(s): All
Coverage(s): All

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Insurer: BURLINGTON COUNTY J.I.F.

Claim Number	Claimant Type	DOL	Insured Name	Transaction Type	Payment Amount	Policy Period	Payment Type
Check Number: 20796 Check Date: 02/19/2024 Payee Name: ATLANTIC SECURITY INT'L							
2022244354	INDEMNITY	07/30/2021	FLORENCE TOWNSHIP	E-SUBROGATION EXPENSE WC	\$321.47	2021-2021	Expense
2024311468	INDEMNITY	08/16/2023	BORDENTOWN TOWNSHIP	E-MISC ALL OTHER WC	\$2,865.00	2023-2023	Expense
Check Amount:					\$3,186.47		
Check Number: 20797 Check Date: 02/19/2024 Payee Name: LEO S PETETTI LLC							
2024314799	1ST PARTY COLL PD	09/25/2023	WESTAMPTON TOWNSHIP	E-APPRAISERS PR	\$55.00	2023-2023	Expense
2024323747	1ST PARTY COLL PD	01/10/2024	MOUNT LAUREL TOWNSHIP	E-APPRAISERS PR	\$55.00	2024-2024	Expense
2024325470	1ST PARTY COLL PD	01/23/2024	MEDFORD TOWNSHIP	E-APPRAISERS PR	\$135.00	2024-2024	Expense
Check Amount:					\$245.00		
Check Number: 20798 Check Date: 02/19/2024 Payee Name: DAVID S DEWEESE							
2024326474	EPL PI	01/09/2024	PALMYRA BOROUGH	L-LEGAL GL	\$750.00	2024-2024	Legal
Check Amount:					\$750.00		
Check Number: 20799 Check Date: 02/19/2024 Payee Name: THE DEWEESE LAW FIRM							
2021227910	INLAND MARINE	04/24/2020	NEW HANOVER TOWNSHIP	L-LEGAL PR	\$158.53	2020-2020	Legal
2022244354	INDEMNITY	07/30/2021	FLORENCE TOWNSHIP	E-SUBROGATION EXPENSE WC	\$26.79	2021-2021	Expense
Check Amount:					\$185.32		
Check Number: 20800 Check Date: 02/19/2024 Payee Name: QUAL-LYNX							
2023306770	INLAND MARINE	06/05/2023	LUMBERTON TOWNSHIP	E-SUBROGATION EXPENSE PR	\$1,113.30	2023-2023	Expense
Check Amount:					\$1,113.30		
Check Number: 20801 Check Date: 02/19/2024 Payee Name: BORDENTOWN TOWNSHIP							
2024311468	INDEMNITY	08/16/2023	BORDENTOWN TOWNSHIP	I-TEMPORARY TOTAL DISABILITY	\$880.50	2023-2023	Loss
Check Amount:					\$880.50		
Check Number: 20802 Check Date: 02/19/2024 Payee Name: BORDENTOWN TOWNSHIP							
2024311480	INDEMNITY	08/16/2023	BORDENTOWN TOWNSHIP	I-TEMPORARY TOTAL DISABILITY	\$687.94	2023-2023	Loss
Check Amount:					\$687.94		
Check Number: 20803 Check Date: 02/19/2024 Payee Name: ROTHMAN INSTITUTE							
2024315692	INDEMNITY	10/03/2023	RIVERSIDE TOWNSHIP	M-OTHER PROVIDER FEES	\$2,000.00	2023-2023	Loss
Check Amount:					\$2,000.00		
Check Number: 20804 Check Date: 02/19/2024 Payee Name: Harvey Wills							

Processed Date: Feb 1, 2024 through Feb 29, 2024
Date Of Loss: All
Insured Name(s): All
Bank Account(s): 1000398298

Insurance Type(s): All
Claimant Type(s): All
Coverage(s): All

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Check Register
Insurer: BURLINGTON COUNTY J.I.F.

Claim Number	Claimant Type	DOL	Insured Name	Transaction Type	Payment Amount	Policy Period	Payment Type
2022249791	INDEMNITY	09/23/2021	PEMBERTON TOWNSHIP	I-PERMANENT PARTIAL DISABILITY	\$272.49	2021-2021	Loss
Check Amount:					\$272.49		
Check Number: 20805 Check Date: 02/19/2024 Payee Name: Christopher Lindsey							
2021214072	INDEMNITY	09/06/2020	NORTH HANOVER TOWNSHIP	I-PERMANENT PARTIAL DISABILITY	\$1,150.08	2020-2020	Loss
Check Amount:					\$1,150.08		
Check Number: 20806 Check Date: 02/19/2024 Payee Name: LUMBERTON TOWNSHIP							
2023306770	INLAND MARINE	06/05/2023	LUMBERTON TOWNSHIP	M-MISC MED(WC) & PD (NON-WC) OTR LOSS PR	\$1,000.00	2023-2023	Loss
Check Amount:					\$1,000.00		
Check Number: 20807 Check Date: 02/19/2024 Payee Name: IVYREHAB NETWORK INC							
2024321411	INDEMNITY	12/06/2023	PALMYRA BOROUGH	M-PHYSICIAN FEES	\$553.00	2023-2023	Loss
Check Amount:					\$553.00		
Check Number: 20808 Check Date: 02/19/2024 Payee Name: BURLINGTON COUNTY ORTHOPAEDIC SPECIALIST P A							
2024319692	MEDICAL ONLY	11/15/2023	DELRAN TOWNSHIP	M-ORTHO/NEURO FEES	\$95.00	2023-2023	Loss
Check Amount:					\$95.00		
Check Number: 20809 Check Date: 02/19/2024 Payee Name: TWIN BORO PHYSICAL THERAPY ASSOCIATES PA							
2024322455	INDEMNITY	12/21/2023	MEDFORD TOWNSHIP	M-PHYSICIAN FEES	\$160.00	2023-2023	Loss
Check Amount:					\$160.00		
Check Number: 20810 Check Date: 02/19/2024 Payee Name: EMERGENCY PHYSICIAN ASSOCIATES OF SOUTH JERSEY, PC							
2023307930	MEDICAL ONLY	06/28/2023	MOUNT LAUREL TOWNSHIP	M-PHYSICIAN FEES	\$1,073.00	2023-2023	Loss
Check Amount:					\$1,073.00		
Check Number: 20811 Check Date: 02/19/2024 Payee Name: NovaCare Rehabilitation							
2024315692	INDEMNITY	10/03/2023	RIVERSIDE TOWNSHIP	M-PHYSICIAN FEES	\$302.82	2023-2023	Loss
Check Amount:					\$302.82		
Check Number: 20812 Check Date: 02/19/2024 Payee Name: NEUROBEHAVIORIAL REHABILITATION ASSOCIATES LLC							
2021234644	INDEMNITY	03/25/2021	PEMBERTON TOWNSHIP	M-BEHAVIORAL HEALTH	\$1,080.00	2021-2021	Loss
Check Amount:					\$1,080.00		
Check Number: 20813 Check Date: 02/19/2024 Payee Name: CENTRAL JERSEY URGENT CARE LLC							
2024322920	INDEMNITY	12/29/2023	PEMBERTON TOWNSHIP	M-PHYSICIAN FEES	\$160.00	2023-2023	Loss
Check Amount:					\$160.00		

Processed Date: Feb 1, 2024 through Feb 29, 2024
Date Of Loss: All
Insured Name(s): All
Bank Account(s): 1000398298

Insurance Type(s): All
Claimant Type(s): All
Coverage(s): All

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Check Register
Insurer: BURLINGTON COUNTY J.I.F.

Claim Number	Claimant Type	DOL	Insured Name	Transaction Type	Payment Amount	Policy Period	Payment Type
Check Number: 20814 Check Date: 02/19/2024 Payee Name: EMERGENCY PHYSICIANS OF NEW JERSEY P A							
2024324055	MEDICAL ONLY	01/16/2024	SOUTHAMPTON TOWNSHIP	M-PHYSICIAN FEES	\$481.61	2024-2024	Loss
Check Amount:					\$481.61		
Check Number: 20815 Check Date: 02/19/2024 Payee Name: myMATRIXX							
2021229233	MEDICAL ONLY	02/07/2021	DELRAN TOWNSHIP	M-PHARMACY	\$775.18	2021-2021	Loss
Check Amount:					\$775.18		
Check Number: 20816 Check Date: 02/19/2024 Payee Name: STRIVE PHYSICAL THERAPY SPECIALISTS LLC							
2024319692	MEDICAL ONLY	11/15/2023	DELRAN TOWNSHIP	M-PHYSICIAN FEES	\$180.00	2023-2023	Loss
2024325783	MEDICAL ONLY	01/30/2024	FLORENCE TOWNSHIP	M-PHYSICIAN FEES	\$90.00	2024-2024	Loss
Check Amount:					\$270.00		
Check Number: 20817 Check Date: 02/19/2024 Payee Name: QUALCARE INC							
2024326564	MEDICAL ONLY	02/10/2024	PALMYRA BOROUGH	M-MEDICAL REHAB/NON VOCATIONAL WC	\$565.00	2024-2024	Loss
2024326573	MEDICAL ONLY	02/10/2024	MEDFORD TOWNSHIP	M-MEDICAL REHAB/NON VOCATIONAL WC	\$565.00	2024-2024	Loss
2024326844	MEDICAL ONLY	02/13/2024	MEDFORD TOWNSHIP	M-MEDICAL REHAB/NON VOCATIONAL WC	\$565.00	2024-2024	Loss
Check Amount:					\$1,695.00		
Check Number: 20818 Check Date: 02/26/2024 Payee Name: HAINESPORT ENTERPRISES INC							
2024320614	1ST PARTY COLL PD	11/29/2023	WESTAMPTON TOWNSHIP	M-MISC MED(WC) & PD (NON-WC) PR COLL	\$3,192.39	2023-2023	Loss
2024327250	COMPREHENSIVE	02/19/2024	MOUNT LAUREL TOWNSHIP	M-MISC MED(WC) & PD (NON-WC) PR COLL	\$2,056.30	2024-2024	Loss
Check Amount:					\$5,248.69		
Check Number: 20819 Check Date: 02/26/2024 Payee Name: BAY HEAD INVESTMENTS INC							
2024323229	1ST PARTY COLL PD	01/05/2024	MOUNT LAUREL TOWNSHIP	M-MISC MED(WC) & PD (NON-WC) PR COLL	\$18,356.66	2024-2024	Loss
Check Amount:					\$18,356.66		
Check Number: 20820 Check Date: 02/26/2024 Payee Name: PIONEER AUTO BODY INC							
2024325215	1ST PARTY COLL PD	01/19/2024	MEDFORD TOWNSHIP	M-MISC MED(WC) & PD (NON-WC) PR COLL	\$6,117.13	2024-2024	Loss
Check Amount:					\$6,117.13		
Check Number: 20821 Check Date: 02/26/2024 Payee Name: LEO S PETETTI LLC							
2024317790	1ST PARTY COLL PD	10/22/2023	NORTH HANOVER TOWNSHIP	E-APPRAISERS PR	\$157.94	2023-2023	Expense
2024320614	1ST PARTY COLL PD	11/29/2023	WESTAMPTON TOWNSHIP	E-APPRAISERS PR	\$1,399.70	2023-2023	Expense
2024323229	1ST PARTY COLL PD	01/05/2024	MOUNT LAUREL TOWNSHIP	E-APPRAISERS PR	\$375.00	2024-2024	Expense

Processed Date: Feb 1, 2024 through Feb 29, 2024
Date Of Loss: All
Insured Name(s): All
Bank Account(s): 1000398298

Insurance Type(s): All
Claimant Type(s): All
Coverage(s): 105

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Insurer: BURLINGTON COUNTY J.I.F.

Claim Number	Claimant Type	DOL	Insured Name	Transaction Type	Payment Amount	Policy Period	Payment Type
2024325215	1ST PARTY COLL PD	01/19/2024	MEDFORD TOWNSHIP	E-APPRAISERS PR	\$135.00	2024-2024	Expense
2024326461	1ST PARTY COLL PD	02/08/2024	LUMBERTON TOWNSHIP	E-APPRAISERS PR	\$135.00	2024-2024	Expense
2024327211	1ST PARTY COLL PD	02/16/2024	WESTAMPTON TOWNSHIP	E-APPRAISERS PR	\$154.22	2024-2024	Expense
Check Amount:					\$2,356.86		
Check Number: 20822 Check Date: 02/26/2024 Payee Name: THE DEWEESE LAW FIRM							
2023288362	1ST PARTY COLL PD	11/05/2022	MOUNT LAUREL TOWNSHIP	L-LEGAL PR	\$367.06	2022-2022	Legal
Check Amount:					\$367.06		
Check Number: 20823 Check Date: 02/26/2024 Payee Name: JOEBOY INC T/A ACTION AUTO BODY							
2024327211	1ST PARTY COLL PD	02/16/2024	WESTAMPTON TOWNSHIP	M-MISC MED(WC) & PD (NON-WC) PR COLL	\$1,549.92	2024-2024	Loss
Check Amount:					\$1,549.92		
Check Number: 20824 Check Date: 02/26/2024 Payee Name: BROTHERS AUTO BODY							
2024319101	COMPREHENSIVE	11/06/2023	CHESTERFIELD TOWNSHIP	M-MISC MED(WC) & PD (NON-WC) PR COLL	\$4,008.62	2023-2023	Loss
Check Amount:					\$4,008.62		
Check Number: 20825 Check Date: 02/26/2024 Payee Name: IMX MEDICAL MGMT SERVICES							
2021234644	INDEMNITY	03/25/2021	PEMBERTON TOWNSHIP	E-ALLOCATED MED EXAM WC	\$1,000.00	2021-2021	Expense
Check Amount:					\$1,000.00		
Check Number: 20826 Check Date: 02/26/2024 Payee Name: MEL PROPERTY							
2022244214	INLAND MARINE	07/29/2021	WESTAMPTON TOWNSHIP	M-MISC MED(WC) & PD (NON-WC) OTR LOSS PR	\$3,359.64	2021-2021	Loss
Check Amount:					\$3,359.64		
Check Number: 20827 Check Date: 02/26/2024 Payee Name: MEL PROPERTY							
2022242758	BLDG/CONTENT	07/06/2021	LUMBERTON TOWNSHIP	M-MISC MED(WC) & PD (NON-WC) BLD & CNT	\$4,677.86	2021-2021	Loss
Check Amount:					\$4,677.86		
Check Number: 20828 Check Date: 02/26/2024 Payee Name: MEL PROPERTY							
2021233984	BLDG/CONTENT	03/28/2021	FLORENCE TOWNSHIP	M-MISC MED(WC) & PD (NON-WC) BLD & CNT	\$4,474.41	2021-2021	Loss
Check Amount:					\$4,474.41		
Check Number: 20829 Check Date: 02/26/2024 Payee Name: MEL PROPERTY							
2021224938	BLDG/CONTENT	12/25/2020	NEW HANOVER TOWNSHIP	M-MISC MED(WC) & PD (NON-WC) BLD & CNT	\$5,814.51	2020-2020	Loss
Check Amount:					\$5,814.51		
Check Number: 20830 Check Date: 02/26/2024 Payee Name: MEL PROPERTY							

Processed Date: Feb 1, 2024 through Feb 29, 2024
Date Of Loss: All
Insured Name(s): All
Bank Account(s): 1000398298

Insurance Type(s): All
Claimant Type(s): All
Coverage(s): 106

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Insurer: BURLINGTON COUNTY J.I.F.

Claim Number	Claimant Type	DOL	Insured Name	Transaction Type	Payment Amount	Policy Period	Payment Type
2021212783	BLDG/CONTENT	08/04/2020	MEDFORD TOWNSHIP	M-MISC MED(WC) & PD (NON-WC) BLD & CNT	\$107.09	2020-2020	Loss
Check Amount:					\$107.09		
Check Number: 20831 Check Date: 02/26/2024 Payee Name: MEL PROPERTY							
2021209988	BLDG/CONTENT	07/10/2020	HAINESPORT TOWNSHIP	M-MISC MED(WC) & PD (NON-WC) BLD & CNT	\$2,147.56	2020-2020	Loss
Check Amount:					\$2,147.56		
Check Number: 20832 Check Date: 02/26/2024 Payee Name: MEL PROPERTY							
2018129537	BLDG/CONTENT	03/08/2018	MEDFORD TOWNSHIP	M-MISC MED(WC) & PD (NON-WC) BLD & CNT	\$5,063.02	2018-2018	Loss
Check Amount:					\$5,063.02		
Check Number: 20833 Check Date: 02/26/2024 Payee Name: MEDFORD TOWNSHIP							
2024322455	INDEMNITY	12/21/2023	MEDFORD TOWNSHIP	I-TEMPORARY TOTAL DISABILITY	\$2,198.00	2023-2023	Loss
Check Amount:					\$2,198.00		
Check Number: 20834 Check Date: 02/26/2024 Payee Name: MEDFORD TOWNSHIP							
2024322455	INDEMNITY	12/21/2023	MEDFORD TOWNSHIP	I-TEMPORARY TOTAL DISABILITY	\$2,198.00	2023-2023	Loss
Check Amount:					\$2,198.00		
Check Number: 20835 Check Date: 02/26/2024 Payee Name: Jake Depew							
2024321411	INDEMNITY	12/06/2023	PALMYRA BOROUGH	I-TEMPORARY TOTAL DISABILITY	\$1,106.12	2023-2023	Loss
Check Amount:					\$1,106.12		
Check Number: 20836 Check Date: 02/26/2024 Payee Name: Kyle Wilson							
2021211846	INDEMNITY	08/04/2020	CHESTERFIELD TOWNSHIP	I-PERMANENT PARTIAL DISABILITY	\$1,764.00	2020-2020	Loss
Check Amount:					\$1,764.00		
Check Number: 20837 Check Date: 02/26/2024 Payee Name: MEDFORD TOWNSHIP							
2024324201	COMPREHENSIVE	01/11/2024	MEDFORD TOWNSHIP	M-MISC MED(WC) & PD (NON-WC) PR COLL	\$353.95	2024-2024	Loss
Check Amount:					\$353.95		
Check Number: 20838 Check Date: 02/26/2024 Payee Name: PALMYRA BOROUGH							
2024323744	1ST PARTY COLL PD	10/26/2023	PALMYRA BOROUGH	M-MISC MED(WC) & PD (NON-WC) PR COLL	\$28,101.43	2023-2023	Loss
Check Amount:					\$28,101.43		
Check Number: 20839 Check Date: 02/26/2024 Payee Name: LUMBERTON TOWNSHIP							
2024326461	1ST PARTY COLL PD	02/08/2024	LUMBERTON TOWNSHIP	M-MISC MED(WC) & PD (NON-WC) PR COLL	\$1,405.58	2024-2024	Loss
Check Amount:					\$1,405.58		

Processed Date: Feb 1, 2024 through Feb 29, 2024
Date Of Loss: All
Insured Name(s): All
Bank Account(s): 1000398298

Insurance Type(s): All
Claimant Type(s): All
Coverage(s): All

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Insurer: BURLINGTON COUNTY J.I.F.

Claim Number	Claimant Type	DOL	Insured Name	Transaction Type	Payment Amount	Policy Period	Payment Type
Check Number: 20840 Check Date: 02/26/2024 Payee Name: NORTH HANOVER TOWNSHIP							
2024317790	1ST PARTY COLL PD	10/22/2023	NORTH HANOVER TOWNSHIP	M-MISC MED(WC) & PD (NON-WC) PR COLL	\$11,193.44	2023-2023	Loss
Check Amount:					\$11,193.44		
Check Number: 20841 Check Date: 02/26/2024 Payee Name: WESTAMPTON TOWNSHIP							
2024320614	1ST PARTY COLL PD	11/29/2023	WESTAMPTON TOWNSHIP	M-MISC MED(WC) & PD (NON-WC) PR COLL	\$11,869.71	2023-2023	Loss
Check Amount:					\$11,869.71		
Check Number: 20842 Check Date: 02/26/2024 Payee Name: WESTAMPTON TOWNSHIP							
2024314687	1ST PARTY COLL PD	09/22/2023	WESTAMPTON TOWNSHIP	M-MISC MED(WC) & PD (NON-WC) PR COLL	\$1,436.66	2023-2023	Loss
Check Amount:					\$1,436.66		
Check Number: 20843 Check Date: 02/26/2024 Payee Name: PEMBERTON BOROUGH							
2024322184	INLAND MARINE	12/17/2023	PEMBERTON BOROUGH	M-MISC MED(WC) & PD (NON-WC) OTR LOSS PR	\$20,386.31	2023-2023	Loss
Check Amount:					\$20,386.31		
Check Number: 20844 Check Date: 02/26/2024 Payee Name: MOUNT LAUREL TOWNSHIP							
2024323229	1ST PARTY COLL PD	01/05/2024	MOUNT LAUREL TOWNSHIP	M-MISC MED(WC) & PD (NON-WC) PR COLL	\$687.50	2024-2024	Loss
Check Amount:					\$687.50		
Check Number: 20845 Check Date: 02/26/2024 Payee Name: MEDFORD TOWNSHIP							
2024327279	BLDG/CONTENT	01/09/2024	MEDFORD TOWNSHIP	M-MISC MED(WC) & PD (NON-WC) BLD & CNT	\$7,280.00	2024-2024	Loss
Check Amount:					\$7,280.00		
Check Number: 20846 Check Date: 02/26/2024 Payee Name: PALMYRA BOROUGH							
2024323647	1ST PARTY COLL PD	01/07/2024	PALMYRA BOROUGH	M-MISC MED(WC) & PD (NON-WC) PR COLL	\$918.77	2024-2024	Loss
Check Amount:					\$918.77		
Check Number: 20847 Check Date: 02/26/2024 Payee Name: QUAL-LYNX							
2024320381	MEDICAL ONLY	11/25/2023	PEMBERTON TOWNSHIP	E-MISC ALL OTHER WC	\$4.25	2023-2023	Expense
2024321525	MEDICAL ONLY	12/08/2023	MEDFORD TOWNSHIP	E-MISC ALL OTHER WC	\$4.25	2023-2023	Expense
2024322885	MEDICAL ONLY	01/02/2024	SOUTHAMPTON TOWNSHIP	E-MISC ALL OTHER WC	\$4.25	2024-2024	Expense
2024323558	INDEMNITY	01/10/2024	PEMBERTON TOWNSHIP	E-MISC ALL OTHER WC	\$4.25	2024-2024	Expense
2024324055	MEDICAL ONLY	01/16/2024	SOUTHAMPTON TOWNSHIP	E-MISC ALL OTHER WC	\$4.25	2024-2024	Expense
2024324096	MEDICAL ONLY	01/12/2024	MEDFORD TOWNSHIP	E-MISC ALL OTHER WC	\$4.25	2024-2024	Expense
2024324205	MEDICAL ONLY	01/17/2024	MEDFORD TOWNSHIP	E-MISC ALL OTHER WC	\$4.25	2024-2024	Expense

Processed Date: Feb 1, 2024 through Feb 29, 2024
Date Of Loss: All
Insured Name(s): All
Bank Account(s): 1000398298

Insurance Type(s): All
Claimant Type(s): All
Coverage(s): 108

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Check Register
Insurer: BURLINGTON COUNTY J.I.F.

Claim Number	Claimant Type	DOL	Insured Name	Transaction Type	Payment Amount	Policy Period	Payment Type
2024324265	MEDICAL ONLY	01/18/2024	BORDENTOWN TOWNSHIP	E-MISC ALL OTHER WC	\$4.25	2024-2024	Expense
2024324973	MEDICAL ONLY	01/24/2024	PEMBERTON TOWNSHIP	E-MISC ALL OTHER WC	\$4.25	2024-2024	Expense
2024325382	MEDICAL ONLY	01/22/2024	BORDENTOWN CITY	E-MISC ALL OTHER WC	\$4.25	2024-2024	Expense
Check Amount:					\$42.50		
Check Number: 20848 Check Date: 02/26/2024 Payee Name: IVYREHAB NETWORK INC							
2024321411	INDEMNITY	12/06/2023	PALMYRA BOROUGH	M-PHYSICIAN FEES	\$255.00	2023-2023	Loss
Check Amount:					\$255.00		
Check Number: 20849 Check Date: 02/26/2024 Payee Name: ADVANCED ENT & ALLERGY							
2023300852	INDEMNITY	04/04/2023	MOUNT LAUREL TOWNSHIP	M-PHYSICIAN FEES	\$277.58	2023-2023	Loss
Check Amount:					\$277.58		
Check Number: 20850 Check Date: 02/26/2024 Payee Name: PRINCETON BRAIN AND SPINE CARE, LLC							
2024311468	INDEMNITY	08/16/2023	BORDENTOWN TOWNSHIP	M-ORTHO/NEURO FEES	\$105.24	2023-2023	Loss
Check Amount:					\$105.24		
Check Number: 20851 Check Date: 02/26/2024 Payee Name: ROBERT WOOD JOHNSON UNIVERSITY HOSPITAL AT HAMILTON							
2024324894	MEDICAL ONLY	01/23/2024	BORDENTOWN CITY	M-ACUTE CARE HOSPITAL	\$1,817.10	2024-2024	Loss
Check Amount:					\$1,817.10		
Check Number: 20852 Check Date: 02/26/2024 Payee Name: BURLINGTON COUNTY ORTHOPAEDIC SPECIALIST P A							
2024323558	INDEMNITY	01/10/2024	PEMBERTON TOWNSHIP	M-ORTHO/NEURO FEES	\$218.00	2024-2024	Loss
Check Amount:					\$218.00		
Check Number: 20853 Check Date: 02/26/2024 Payee Name: ATLANTIC MEDICAL IMAGING LLC							
2024322455	INDEMNITY	12/21/2023	MEDFORD TOWNSHIP	M-MRI	\$301.05	2023-2023	Loss
Check Amount:					\$301.05		
Check Number: 20854 Check Date: 02/26/2024 Payee Name: TWIN BORO PHYSICAL THERAPY ASSOCIATES PA							
2024322455	INDEMNITY	12/21/2023	MEDFORD TOWNSHIP	M-PHYSICIAN FEES	\$400.00	2023-2023	Loss
Check Amount:					\$400.00		
Check Number: 20855 Check Date: 02/26/2024 Payee Name: VIRTUA WILLINGBORO HOSPITAL, INC.							
2024311696	MEDICAL ONLY	08/21/2023	RIVERSIDE TOWNSHIP	M-ACUTE CARE HOSPITAL	\$2,700.00	2023-2023	Loss
2024324265	MEDICAL ONLY	01/18/2024	BORDENTOWN TOWNSHIP	M-ACUTE CARE HOSPITAL	\$2,700.00	2024-2024	Loss
Check Amount:					\$5,400.00		

Processed Date: Feb 1, 2024 through Feb 29, 2024
Date Of Loss: All
Insured Name(s): All
Bank Account(s): 1000398298

Insurance Type(s): All
Claimant Type(s): All
Coverage(s): 100

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Check Register
Insurer: BURLINGTON COUNTY J.I.F.

Claim Number	Claimant Type	DOL	Insured Name	Transaction Type	Payment Amount	Policy Period	Payment Type
Check Number: 20856 Check Date: 02/26/2024 Payee Name: NovaCare Rehabilitation							
2024315692	INDEMNITY	10/03/2023	RIVERSIDE TOWNSHIP	M-PHYSICIAN FEES	\$201.88	2023-2023	Loss
Check Amount:					\$201.88		
Check Number: 20857 Check Date: 02/26/2024 Payee Name: VIRTUA MEDICAL GROUP, PA							
2024311776	INDEMNITY	08/19/2023	PEMBERTON TOWNSHIP	M-PAIN MANAGEMENT	\$184.48	2023-2023	Loss
2024322920	INDEMNITY	12/29/2023	PEMBERTON TOWNSHIP	M-PHYSICIAN FEES	\$184.48	2023-2023	Loss
Check Amount:					\$368.96		
Check Number: 20858 Check Date: 02/26/2024 Payee Name: VIRTUA MEDICAL GROUP PA							
2024311323	MEDICAL ONLY	08/13/2023	PEMBERTON BOROUGH	M-PHYSICIAN FEES	\$16.28	2023-2023	Loss
Check Amount:					\$16.28		
Check Number: 20859 Check Date: 02/26/2024 Payee Name: PREMIER ORTHOPAEDIC & SPORTS MEDICINE ASSOCIATES OF SNJ LLC							
2024322455	INDEMNITY	12/21/2023	MEDFORD TOWNSHIP	M-OCCUPATIONAL MEDICINE	\$7,264.20	2023-2023	Loss
Check Amount:					\$7,264.20		
Check Number: 20860 Check Date: 02/26/2024 Payee Name: NEUROBEHAVIORIAL REHABILITATION ASSOCIATES LLC							
2021234392	INDEMNITY	04/01/2021	PEMBERTON TOWNSHIP	M-BEHAVIORAL HEALTH	\$960.00	2021-2021	Loss
2021234644	INDEMNITY	03/25/2021	PEMBERTON TOWNSHIP	M-BEHAVIORAL HEALTH	\$855.00	2021-2021	Loss
Check Amount:					\$1,815.00		
Check Number: 20861 Check Date: 02/26/2024 Payee Name: OPTUM URGENT CARE							
2023282116	MEDICAL ONLY	09/04/2022	EDGEWATER PARK TOWNSHIP	M-OCCUPATIONAL MEDICINE	\$164.80	2022-2022	Loss
Check Amount:					\$164.80		
Check Number: 20862 Check Date: 02/26/2024 Payee Name: ELMER FAMILY PRACTICE, PC							
2024322455	INDEMNITY	12/21/2023	MEDFORD TOWNSHIP	M-OCCUPATIONAL MEDICINE	\$441.00	2023-2023	Loss
Check Amount:					\$441.00		
Check Number: 20863 Check Date: 02/26/2024 Payee Name: MEDFORD TOWNSHIP E.M.S.							
2024322455	INDEMNITY	12/21/2023	MEDFORD TOWNSHIP	M-OTHER PROVIDER FEES	\$1,040.80	2023-2023	Loss
Check Amount:					\$1,040.80		
Check Number: 20864 Check Date: 02/26/2024 Payee Name: KENNEDY HEALTH							
2024319245	MEDICAL ONLY	10/26/2023	PALMYRA BOROUGH	M-ACUTE CARE HOSPITAL	\$7,567.20	2023-2023	Loss
Check Amount:					\$7,567.20		

Processed Date: Feb 1, 2024 through Feb 29, 2024
Date Of Loss: All
Insured Name(s): All
Bank Account(s): 1000398298

Insurance Type(s): All
Claimant Type(s): All
Coverage(s): All

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Check Register
Insurer: BURLINGTON COUNTY J.I.F.

Claim Number	Claimant Type	DOL	Insured Name	Transaction Type	Payment Amount	Policy Period	Payment Type
Check Number: 20865 Check Date: 02/26/2024 Payee Name: myMATRIXX							
2024322455	INDEMNITY	12/21/2023	MEDFORD TOWNSHIP	M-PHARMACY	\$619.05	2023-2023	Loss
Check Amount:					\$619.05		
Check Number: 20866 Check Date: 02/26/2024 Payee Name: RWJBH EMERGENCY MEDICINE ASSOCIATES, LLC							
2024324894	MEDICAL ONLY	01/23/2024	BORDENTOWN CITY	M-PHYSICIAN FEES	\$634.95	2024-2024	Loss
Check Amount:					\$634.95		
Check Number: 20867 Check Date: 02/26/2024 Payee Name: STRIVE PHYSICAL THERAPY SPECIALISTS LLC							
2024319692	MEDICAL ONLY	11/15/2023	DELRAN TOWNSHIP	M-PHYSICIAN FEES	\$180.00	2023-2023	Loss
2024325783	MEDICAL ONLY	01/30/2024	FLORENCE TOWNSHIP	M-PHYSICIAN FEES	\$270.00	2024-2024	Loss
Check Amount:					\$450.00		
Check Number: 20868 Check Date: 02/26/2024 Payee Name: VIRTUA RECONSTRUCTIVE ORTHOPEDICS							
2024315692	INDEMNITY	10/03/2023	RIVERSIDE TOWNSHIP	M-ORTHO/NEURO FEES	\$259.76	2023-2023	Loss
Check Amount:					\$259.76		
Check Number: 20869 Check Date: 02/26/2024 Payee Name: GARDEN STATE PHYSICIAN ASSOCIATES LLC							
2024322455	INDEMNITY	12/21/2023	MEDFORD TOWNSHIP	M-PHYSICIAN FEES	\$299.00	2023-2023	Loss
Check Amount:					\$299.00		
Check Number: 20870 Check Date: 02/26/2024 Payee Name: ISO SERVICES INC							
2023278456	INDEMNITY	07/14/2022	PEMBERTON TOWNSHIP	E-MISC ALL OTHER WC	\$13.75	2022-2022	Expense
2023281189	INDEMNITY	08/22/2022	PEMBERTON TOWNSHIP	E-MISC ALL OTHER WC	\$13.75	2022-2022	Expense
2024322681	MEDICAL ONLY	12/28/2023	BEVERLY CITY	E-MISC ALL OTHER WC	\$13.75	2023-2023	Expense
2024322885	MEDICAL ONLY	01/02/2024	SOUTHAMPTON TOWNSHIP	E-MISC ALL OTHER WC	\$13.75	2024-2024	Expense
2024322907	BODILY INJURY	10/10/2023	PALMYRA BOROUGH	E-MISC ALL OTHER AL	\$13.75	2023-2023	Expense
2024323399	POLICE PROF BI	12/14/2023	WESTAMPTON TOWNSHIP	E-MISC ALL OTHER AL	\$13.75	2023-2023	Expense
2024323558	INDEMNITY	01/10/2024	PEMBERTON TOWNSHIP	E-MISC ALL OTHER WC	\$13.75	2024-2024	Expense
2024323888	BODILY INJURY	01/05/2024	MOUNT LAUREL TOWNSHIP	E-MISC ALL OTHER AL	\$13.75	2024-2024	Expense
2024324055	MEDICAL ONLY	01/16/2024	SOUTHAMPTON TOWNSHIP	E-MISC ALL OTHER WC	\$13.75	2024-2024	Expense
2024324096	MEDICAL ONLY	01/12/2024	MEDFORD TOWNSHIP	E-MISC ALL OTHER WC	\$13.75	2024-2024	Expense
2024324205	MEDICAL ONLY	01/17/2024	MEDFORD TOWNSHIP	E-MISC ALL OTHER WC	\$13.75	2024-2024	Expense
2024324265	MEDICAL ONLY	01/18/2024	BORDENTOWN TOWNSHIP	E-MISC ALL OTHER WC	\$13.75	2024-2024	Expense

Processed Date: Feb 1, 2024 through Feb 29, 2024
Date Of Loss: All
Insured Name(s): All
Bank Account(s): 1000398298

Insurance Type(s): All
Claimant Type(s): All
Coverage(s): 111

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Check Register

Insurer: **BURLINGTON COUNTY J.I.F.**

Claim Number	Claimant Type	DOL	Insured Name	Transaction Type	Payment Amount	Policy Period	Payment Type
2024324894	MEDICAL ONLY	01/23/2024	BORDENTOWN CITY	E-MISC ALL OTHER WC	\$13.75	2024-2024	Expense
2024324973	MEDICAL ONLY	01/24/2024	PEMBERTON TOWNSHIP	E-MISC ALL OTHER WC	\$13.75	2024-2024	Expense
2024325071	POLICE PROF BI	01/01/2024	PEMBERTON TOWNSHIP	E-MISC ALL OTHER GL	\$13.75	2024-2024	Expense
Check Amount:					\$206.25		

Check Number: 20871		Check Date: 02/26/2024		Payee Name: QUALCARE INC			
2024327108	MEDICAL ONLY	02/15/2024	MEDFORD TOWNSHIP	M-MEDICAL REHAB/NON VOCATIONAL WC	\$565.00	2024-2024	Loss
2024327352	MEDICAL ONLY	02/20/2024	PEMBERTON TOWNSHIP	M-MEDICAL REHAB/NON VOCATIONAL WC	\$565.00	2024-2024	Loss
Check Amount:					\$1,130.00		

Total of BURLINGTON CTY JIF I Account

Number of Checks:	136	Total Payments:	\$284,674.32
Number of Payments:	250	First Check Number:	20736
Expense Payments:	\$19,363.69	Last Check Number:	20871
Legal Payments:	\$18,254.85		
Loss Payments:	\$247,055.78		

Grand Total

Number of Checks:	136	Total Payments:	\$284,674.32
Number of Payments:	250	First Check Number:	20736
Expense Payments:	\$19,363.69	Last Check Number:	20871
Legal Payments:	\$18,254.85		
Loss Payments:	\$247,055.78		

FY 2023 Dividend
AELCF Member Allocation

**BURLINGTON COUNTY MUNICIPAL
JOINT INSURANCE FUND
AELCF MEMBER DATA FY 2024**

**Bass River Township
Beverly City
Bordentown City
Bordentown Township
Chesterfield Township
Delanco Township
Delran Township
Edgewater Park Township
Florence Township
Hainesport Township
Lumberton Township
Mansfield Township
Medford Township
Mount Laurel Township
North Hanover Township
Pemberton Borough
Riverside Township
Shamong Township
Southampton Township
Springfield Township
Tabernacle Township
Westampton Township
Wrightstown Borough
ALLOCATION TOTALS**

BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND

BILL LIST - March 2024

	Payee	FY2024	FY2023	FY2022	JIF Appropriation	Description
1	The Actuarial Advantage	894.00			Prof Services/Actuary	February 2024 Fees
2	Risk Program Administrators LLC	33,330.00			Prof Services/Administration	March 2024 Fee
3	Risk Program Administrators LLC	216.69			Misc/Postage/Copies/Faxes	Feb 2024 - Postage, copies, fax expense
4	Risk Program Administrators LLC	412.64			Safety Incentive Program	SC/CC/WC gifts for breakfast; split
5	Risk Program Administrators LLC	81.02			Misc/Meeting Expense/Dinner Mtg	Meeting bags
6	The DeWeese Law Firm, P.C.	6,541.00			Prof Services/Attorney	March 2024 Fees
7	Qual-Lynx	20,588.00			Prof Services/Claims Admin.	March 2024 Fees
8	Joyce Media	473.33			Misc/JIF Website	March 2024 Fees plus annual wordpress (split and prorated)
9	Christopher J. Winter Sr.	1,833.00			Training/Police Risk Services	Law Enforcement Consultant-March 2024 Fees
10	Kris Kristie	390.00			Misc/Recording Secretary	March 2024 Fees
11	J. A. Montgomery Consulting	12,550.00			Prof Services/Safety Director	March 2024 Fees
12	Wintsec Consulting LLC	3,400.00			Prof Services/Technology Risk Serv Dir	March 2024 Fees
13	Tom Tontarski	1,027.00			Prof Services/Treasurer	March 2024 Fees
14	Tom Tontarski	30.45			Misc/Postage/Copies/Faxes	Virtual meeting Feb-cks sent
15	Conner Strong & Buckelew	739.00			Prof Services/Underwriting Mgr	March 2024 Fees
16	Debby Schiffer	2,662.00			Wellness Program	March 2024 Fees
17	AAA Rush Signs 2	1,755.00			Safety Incentive Program	SC/CC/WC blankets; split
18	Iron Mountain	84.31			Misc/Record Retention Service	Inv#JGTD615; Storage 3/1-31/24; Service 1/24-2/20/24
19	ODP Business Solutions LLC	72.45			Safety Incentive Program	Bags for blankets/Safety Breakfast #356082435
20	PRIMA	695.00			Misc/AGRIP/PRIMA	Conference Reg-June 2024 Dhornickel
21	Bass River Township		995.00		Optional Safety Budget	Mulch; approved by SC
22	Bass River Township			2,350.00	Safety Incentive Program	Late submission Approved by SC
23	Conner Strong & Buckelew	2,298.00			Risk Management Consultants	Bass River RMC fee-1st installment
	Subtotals	90,072.89	995.00	2,350.00		

JIF Bill List Total

\$93,417.89