

# BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND

Medford Village County Club, Medford

April 18, 2023 @ 3:30 pm

## *EXECUTIVE COMMITTEE MEETING*

### *OPEN SESSION MINUTES*

A meeting of the Burlington County Municipal Joint Insurance Fund (BURLCO JIF) was held via Zoom Conferencing on Tuesday, April 18, 2023. Fund Chair, John Gural, **Palmyra Borough**, presiding. The meeting was called to order at 3:30 PM.

#### *FLAG SALUTE*

#### *STATEMENT OF COMPLIANCE WITH OPEN PUBLIC MEETING ACT*

Notice of this meeting was given by: (1) sending sufficient notice herewith to the *Burlington County Times*, Mt. Holly, NJ, and to the *Courier Post*, Cherry Hill, NJ; (2) filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities of the Burlington County Municipal Joint Insurance Fund; and (3) posting notice on the public bulletin boards of all member municipalities of the Burlington County Municipal Joint Insurance Fund.

#### *ROLL CALL*

Rich Wolbert, **Beverly City**  
Grace Archer, **Bordentown City**  
Maria Carrington, **Bordentown Twp.**  
Tom Sahol, **Chesterfield**  
Erin Provenzano, **Delanco Twp.**  
Joe Bellina, **Delran Twp.**  
Patricia Clayton, *Alternate*, **Edgewater Park**  
Patrice Hansell, **Fieldsboro Borough**  
Steve Fazekas, **Florence Twp.**  
Paula Kosko, **Hainesport Twp.**  
Bobbie Quinn, **Lumberton Twp.**  
Linda Semus, *Alternate*, **Mansfield Twp.**  
Kathy Burger, **Medford Twp.**  
Brandon Shillingford, *Alternate*, **Mt. Laurel Twp.**  
Sue Jackson, **New Hanover Twp.**  
John Gural, **Palmyra Borough**  
Rachael Wall, *Alternate*, **Pemberton Borough**  
Dan Hornickel, **Pemberton Twp.**  
Mike Mansdoerfer, **Riverside Twp.**  
Susan Onorato, **Shamong Twp.**  
J. Paul Keller, **Springfield Twp.**  
Lisa Cummins, **Tabernacle Twp.**  
Steve Ent, **Westampton Twp.**  
James Ingling, **Wrightstown Borough**

Absent Fund Commissioners were:

Mari Ann Capriglione, **Bass River Twp.**  
Mary Picarillo, **North Hanover Twp.**  
Kathy Hoffman, **Southampton Twp.**  
Maryalice Brown, **Woodland Twp.**

Those also in attendance were:

Paul A. Forlenza, MGA, *Executive Director, RPA – A Division of Gallagher*  
Kamini Patel, MBA, CIC, CPCU, AIDA, *Pooling Administrator, RPA – A Division of Gallagher*  
Karla Allamby, *Account Representative, RPA – A Division of Gallagher*  
David DeWeese, Fund Solicitor, *The DeWeese Law Firm, P.C.*  
Rob Garish, Risk Control Consultant, *J.A. Montgomery*  
Keith Hummel, Safety Director, *J.A. Montgomery*  
Chris Roselli, Account Manager, *General Liability Unit, Qual-Lynx*  
Karen Beatty, Account Manager, *Qual-Care*  
Tom Tontarski, *Treasurer*  
Debby Schiffer, Wellness Director, *Targeting Wellness*  
Chris Winter, *Law Enforcement Risk Management Consultant*  
Jerry Caruso, *Technology Risk Services Director*

Also present were the following Risk Management Consultant agencies:

Barclay Insurance  
Hardenberg Insurance Group  
Conner Strong & Buckelew  
Insurance Agency Management  
Fairview Insurance Agency

*These minutes do not necessarily reflect the order in which some items were discussed.*

Motion to allow this monthly meeting be conducted directly by the Fund Commissioner present with all matters to be decided upon by a combined majority vote of all Fund Commissioners and Alternates.

Motion by Mr. Wolbert, seconded by Ms. Kosko. All in Favor. Motion carried by unanimous vote.

#### ***APPROVAL OF MINUTES***

Chair Gural presented the Open session meeting minutes of the March 21, 2023 meeting of the Fund, as found in the agenda packet, for approval.

Chair Gural asked if there were any questions at this time. No questions were entertained.

Motion by Ms. Archer, seconded by Mr. Wolbert to approve the Open session meeting minutes of the March 21, 2023 meeting. All in Favor. Motion carried by unanimous vote.

#### ***CLAIMS REVIEW COMMITTEE MEETING REPORT – April 11, 2023***

Ms. Burger noted the minutes of the April 11, 2023 Claims Review Committee meeting were a handout at today's meeting and were self-explanatory. She then noted the Committee reviewed nine (9) PARs including seven (7) Workers' Compensation (*4 Police, 1 Fire, and 2 Other*); zero (0) General Liability, zero (0) Automobile Liability, and two (2) Property claims which were reviewed for settlement, continuing defense, or to advise of trial date. The Committee also reviewed the Managed Care report and discussed Qual-Lynx staffing issues. Mr. DeWeese also reviewed one (1) open case and one (1) closed case, and the Claims Audit is currently underway.

Ms. Burger asked if there were any questions. No questions were entertained.

#### ***EXECUTIVE DIRECTOR'S REPORT***

Mr. Forlenza reviewed the Executive Director's Report found in the agenda packet with the membership. He then highlighted the following items from the report:

Mr. Forlenza referenced a report showing the Certificates of Insurance issued for March, and asked that members please review for accuracy.

Mr. Forlenza noted the allowance reports for the OSB, Wellness, and EPL/Cyber Risk Management Budget balances are included in the agenda. Notices were emailed to all members on February 14, 2023, in one inclusive letter which noted your balances and how to collect the awards. The SIP Award notification was emailed to all members on April 5, 2023 which also included balances and how to collect your SIP award. He noted all funds need to either be claimed or encumbered by November 30, 2023, with encumbered funds needing to be claimed by February 1, 2024.

Mr. Forlenza reminded the members that Elected Officials Training is being conducted online through the MEL Safety Institute and will allow all Elected Officials to complete this training at their convenience and is approximately 30 minutes long. The MEL will reduce each member's 2023 MEL Assessment by \$250 for each municipal elected official who attends one of the training sessions. This credit will also be extended to the member's CEO (i.e. Municipal Manager or Administrator) again this year. The total credit is limited to 5% of a member's 2023 MEL Assessment. An email including instructions on how to access this training was sent to all Fund Commissioners, Municipal Clerks, and Risk Management Consultants on or about February 24, 2023. He noted to please check with your Elected Officials to see if they have taken the trainings. Mr. Forlenza stated he receives weekly reports as to who had taken the training, so you can look for them to be posted to the BURLCOJIF website for you to reference, however, as of this afternoon, the MSI Website has been taken down for updates, so the system will be locked for the next two weeks. An official notification from his office will be forthcoming, but the deadline of May 1, 2023 has been extended to May 31, 2023. Additional information will be sent out to all members once the site is up and available again.

Mr. Forlenza noted the BURLCO JIF, in conjunction with the ACM and TRICO JIFs, will be sponsoring Managers & Supervisor's Employment Liability Training sessions and will be held via Zoom. These trainings will be presented by Armando Riccio, Esq. Participation by your managers & supervisors in this training is required for compliance with the 2024-2025 MEL EPL Plan of Risk Management. Additional information will be forthcoming once dates have been secured.

Mr. Forlenza noted the BURLCO JIF, in conjunction with the ACM and TRICO JIFs, will be sponsoring in-person Police Command Staff training. Completion of this training by the members of your Police Department's Command Staff is a required element for compliance with the MEL's 2024-2025 Employment Practices Liability Plan of Risk Management. Additional information will be forthcoming once dates and venues have been secured.

Mr. Forlenza noted that again this year his office will be holding New Fund Commissioner Orientation sessions in conjunction with the ACM and TRICOJIFs, for those Fund Commissioners, Alternates, RMC's or anyone else that would like to learn more about the JIF. An email was sent from his office to all three JIFs on February 24, 2023 to gauge who would be interested in attending these sessions, which will be done virtually. We received 11 responses from the BURLCOJIF, with 52 responses in total. With that said, he will be holding two (2) identical virtual sessions on April 27 @ 1:00 pm and another on May 2, @ 10:00am. Both sessions will be generic and identical. An additional email from his office with links to RSVP for the specific sessions were sent to those who had initially showed interest on March 29, 2023.

Mr. Forlenza noted in regards to Financials Disclosure Filing, each Fund Commissioner has been assigned a unique PIN # for which to file for their position of Fund Commissioner with the JIF. Newly appointed Fund Commissioners receive their Filing PIN # from our office once we are notified of their appointment. Any newly appointed Fund Commissioner that has not yet received their PIN# from the Executive Director's office should contact Kris Kristie at [Kristi\\_Kristie@rpadmin.com](mailto:Kristi_Kristie@rpadmin.com). Additional information on how to file was released by the Department of Community Affairs and emailed out from our office on April 17, 2023.

Lastly, Mr. Forlenza directed the members to the 1<sup>st</sup> Quarter attendance records for the 2023 Fund Year included in the agenda, and noted the attendance is taken directly from the Recording Secretary's minutes. If you have any questions, please contact Kris Kristie at [Kristi\\_kristie@RPAdmin.com](mailto:Kristi_kristie@RPAdmin.com).

Mr. Forlenza asked if there were any questions. No questions were entertained.

**SOLICITOR'S REPORT**

**MEL EPL Helpline & Authorized Contact List** – Mr. DeWeese reminded the members to please review the attached list of authorized contacts for the *MEL Employment Practices Helpline* and be sure that who you want to have access to the Helpline are listed on this report, as calls can only be fielded from those on the list. He reminded the members that they can appoint up to **two (2)** municipal representatives who will be permitted to contact the *Helpline* attorneys with their inquiries. The appointment of the municipal representatives must be made by Resolution of the Governing Body. These authorized contacts are the only individuals permitted to access this service, so please review the list and be sure whom you would like appointed as the contacts are actually appointed. He noted he is one of the attorneys on the panel so please reach out to him with any Employment Practices questions or issues.

Mr. DeWeese reminded the Committee that Mr. Carmelo T. Torraca, Esq is no longer with the Defense Panel Firm of Cooper Levenson, P.A. He indicated that Mr. Louis Niedelman, Esq., will be the lead attorney from Cooper Levenson, P.A. going forward. Mr. DeWeese noted that Mr. Niedelman Esq. has over 50 years of experience. He asked if there were any questions. No questions were entertained.

Lastly, Mr. DeWeese presented a Resolution for consideration and approval authorizing the release of Fund Year 2022 Closed Session Executive Committee Meeting minutes. Mr. DeWeese noted his letter or recommendation in regards to redactions was attached to the resolution

Chair Gural entertained a motion to **Resolution 2023-22 Authorizing the Release of Fund Year 2022 Closed Session Executive Committee Meeting Minutes** as presented.

Chair Gural asked if there were any questions at this time. No questions were entertained.

Motion by Mr. Hornickel, seconded by Ms. Kosko to approve **Resolution 2023-22** as presented;

**ROLL CALL**    *Yeas*    Rich Wolbert, **Beverly City**  
Grace Archer, **Bordentown City**  
Maria Carrington, **Bordentown Twp.**  
Tom Sahol, **Chesterfield**  
Erin Provenzano, **Delanco Twp.**  
Joe Bellina, **Delran Twp.**  
Patricia Clayton, *Alternate*, **Edgewater Park**  
Patrice Hansell, **Fieldsboro Borough**  
Steve Fazekas, **Florence Twp.**  
Paula Kosko, **Hainesport Twp.**  
Bobbie Quinn, **Lumberton Twp.**  
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Susan Onorato, **Shamong Twp.**  
J. Paul Keller, **Springfield Twp.**  
Lisa Cummins, **Tabernacle Twp.**  
Steve Ent, **Westampton Twp.**  
James Ingling, **Wrightstown Borough**

*Nays:*                None  
*Abstain:*            None

Motion carried by unanimous vote.

Mr. DeWeese asked if there were any questions. No questions were entertained.

### ***SAFETY DIRECTOR'S REPORT***

Mr. Garish stated that the Safety Director's Report is included in the agenda and is self-explanatory. He then highlighted the following:

Mr. Garish noted his report included a list of the Safety Director Bulletins and Safety Announcements, including Law Enforcement messages issued during the month via the NJ MEL App and Loss Control Surveys, as well as the MSI Now, MSI Live, and DVD Services. MSI will continue to be presented through the Zoom Webinar format and there will be a limited number of in-person trainings offered as part of the training expos being conducted this year.

Mr. Garish reminded the members that they keep the list of MSI Training Administrators up to date, so if you know of any changes, or you need to appoint a new Training Administrator, please advise Andrea Felip in his office.

Mr. Garish noted there is the first of two free regional training sessions and the first one is on Safe Material Handling tomorrow via Zoom at 9:00am and the second will be held next week at the Claims, Safety and Wellness Coordinator Roundtable, again via Zoom.. If you have any questions, please reach out to him and he will be happy to answer them for you.

Mr. Garish asked if there were any questions at this time. No questions were entertained.

### ***CLAIMS ADMINISTRATOR'S REPORT***

#### ***Lessons Learned from Losses***

Mr. Roselli reviewed the Lessons from Losses this month, which focuses on building /office safety. He reviewed some housekeeping items which can assist in the prevention of slips and falls. In addition, he reviewed some slip and fall claim examples. He asked if there were any questions. No questions were entertained.

Ms. Roselli asked if there were any questions at this time. No questions were entertained

### ***LAW ENFORCEMENT LIABILITY CONSULTANT REPORT***

Mr. Winter reviewed his report for March that was included in the agenda noting it is mostly self-explanatory, and highlighted the following.

Mr. Winter noted that Policy and Procedure requests have been received and will be forwarded to requesting agencies that will contain current L/E best practices, NJ AG Guidelines and L/E Accreditation requirements.

Mr. Winter noted that a future training has been outlined for a Report Writing Class and is currently being finalized. Notice of this class will be provided at a later date. He also noted an Advanced Resiliency Officer training class is being prepared that will include Dr. Kelly later this year, and a Use of Force and Control Techniques course is in review to be discussed further at the next L/E Consultant meeting.

Mr. Winter noted future agency visits are being scheduled at this time and a Law Enforcement Bulletin on Automated License Plate Recognition was distributed to all Police Departments on March 31 and was also included in the agenda packet for reference.

Mr. Winter asked if there were any questions. No questions were entertained.

**WELLNESS DIRECTOR'S REPORT**

Ms. Schiffer stated her report is included in the agenda packet, highlighted the following items, and referenced some well-being initiatives and activities.

Ms. Schiffer she meet with eight municipalities in March, and eight town in April to date, and she referenced a Visits Report she provides to the Executive Directors office each month. She noted her objective is to work with each town early in 2023 and to lay out a plan for utilizing wellness fund to support initiatives and activities that will span throughout the entire year in order to avoid the end-of-year, one item purchases. She continues to share ideas with all of her Wellness Coordinators on what different towns are doing in hopes it will help generate their own ideas.

Ms. Schiffer noted the Wellness Advisory Committee will be meeting again on May 16 at 9:30 AM via Zoom and the Claims, Safety, and Wellness Coordinator Roundtable will be meeting on April 25 via Zoom.

Ms. Schiffer reviewed *Medical Essentials Diagnostics* noting she shared this information with many towns upon her visits during Safety Committee Meetings or wellness coordinators. Some towns have scheduled an onsite visit from MED to share this information with either department heads or wellness committee members. If you would like her to reach out to them on your behalf or if you would like more information on what they are all about, please reach out to Ms. Schiffer. Their closest clinic is in Marlton NJ.

*Department of Addiction with Cooper Health Systems* – A representative will conduct a presentation on Addictions – defining, types, stigma and treatments. In addition, they offer educational materials, resources and slide pdf. If you are interested in learning more, please reach out to Ms. Schiffer. There is a fee but it would be a wonderful use of your Wellness Funds.

*Other resources available:* Reiki, chair yoga, meditation, nutrition, hypnotherapy, therapy for joint pain

Lastly, Ms. Schiffer noted this quarters Newsletter theme will be focusing on Exercise and Physical activity, so please print out and distribute her newsletter to all employees. The comorbidities to be highlighted next quarter will be Hypertension and Cholesterol.

Ms. Schiffer asked if there were any questions at this time. No questions were entertained.

**MANAGED HEALTH CARE REPORT**

Ms. Beatty noted she had included the March reports in the agenda and highlighted the following:

**Lost Time v. Medical Only Cases**

Ms. Beatty presented the BURLCO JIF *Lost Time v. Medical Only Cases (Intake Report)*:

	<i>March</i>	<i>YTD</i>
<i>Lost Time</i>	4	10
<i>Medical Only</i>	12	22
<i>Report Only</i>	12	43
<i># of New Claims Reported</i>	28	75
<i>Report Only % of Total</i>	43%	57%
<i>Medical Only/Lost Time Ratio</i>	75:25	69:31
<i>Average Days to Report to Qual-Lynx</i>	2.0	2.9
<i>Average Days Reported to employer</i>	0.4	0.6

**Claims Report by Type**

This report depicts the number of claims and average number of days to report a claim by individual member to Qual-Lynx, YTD 2023.

All Claims – 2.9 days to report  
 Non-COVID Claims – 3.1 days to report  
 COVID Claims – 2.3 days to report

**Transitional Duty Report**

Ms. Beatty presented the Year-to-Date Transitional Duty Report results:

<i>Transitional Duty Summary Report</i>	<i>YTD</i>
<i>Transitional Duty Days Available</i>	500
<i>Transitional Duty Days Worked</i>	332
<i>% of Transitional Duty Days Worked</i>	66%
<i>Transitional Duty Days Not Accommodated</i>	168
<i>% of Transitional Duty Days Not Accommodated</i>	34%
<i>\$ Saved by Accommodating</i>	\$35,572
<i>\$ Lost by not Accommodating</i>	\$21,294

**PPO Penetration Report:**

Ms. Beatty presented the PPO Penetration Report:

<i>PPO Penetration Rate</i>	<i>March</i>
<i>Bill Count</i>	109
<i>Original Provider Charges</i>	\$151,256
<i>Re-priced Bill Amount</i>	\$62,788
<i>Savings</i>	\$88,467
<i>% of Savings</i>	58%

**Top 10 Providers by Specialty:** This report breaks down our top 10 providers by specialty e.g. Anesthesia/Pain Management, Facility, and MRI/Radiology as these are the heaviest expenses the Fund incurs.

**Nurse Case Management Report:** This report depicts the number of open cases each Nurse Case Manager carried for each month to date, along with how many cases were closed for the current month, and how many cases were opened for the current month.

**Managed Care Quick Notes**

This report depicts a claim scenario where comorbidities impacted recovery of the Claimant. Ms. Beatty noted the Claimant suffered complications due to unknown comorbidities, which were discovered at the time of the claim. The Claimant’s recovery will be prolonged due to several comorbidities.

Ms. Beatty asked if there were any questions. No questions were entertained.

**TECHNOLOGY RISK SERVICES REPORT**

Mr. Caruso referenced his reports that were a handout for today’s meeting and explained the BURLCO JIF is 100% compliant with the D2 Vulnerability Testing. He noted the Wizer phasing is going on currently and he recinded information back that some people that were phished did not get a pop-up indicating that they were phished. He noted that pop-up should be happening, so he will be looking into that to find out why it hasn’t been working.

Mr. Caruso asked if there were any questions. No questions were entertained.

**TREASURER'S REPORT**

Mr. Tontarski presented an overview of the Treasurer's Report for the month of March 2023, a copy of which was provided to the membership in the agenda packet. Mr. Tontarski’s reports are prepared on a “modified cash basis” and relate to financial activity through March 31, 2023 for Closed Fund Years 1991 through 2018, and Fund Years 2019, 2020, 2021, 2022 and 2023.

**Investment Interest**

Interest received or accrued for the reporting period totaled \$28,458.26. This generated an average annual yield of 2.03%. However, after including an unrealized net gain of \$250,746.83 in the asset portfolio, the yield is adjusted to 19.94% for this period. The total overview of the asset portfolio for the fund shows a current market value of \$14,134,125.14.

**Receipt Activity for the Period**

	Monthly	YTD
Subrogation Receipts	\$14,712.23	\$16,725.00
Salvage Receipts	\$875.00	
Overpayment Reimbursements	\$0.00	
FY 2023 Premium Assessments		\$171,685.00

**Loss Run Payment Register – March 2023**

Mr. Tontarski stated that the report included in the agenda packet shows net claim activity during the reporting period for claims paid by the Fund and claims payable by the Fund at period end is \$166,313.16. The claim detail shows 211 claim payments issued.

**A.E.L.C.F. Participant Balances at Period End**

Interest Allocated for the Period \$539.23 for a total Member Balance of \$319,297.69.

**Cash Activity for the Period**

During the reporting period, the Fund’s “Cash Position” changed from an opening balance of \$16,752,857.79 to a closing balance of \$16,854,584.99 showing an increase in the fund of \$101,727.20.

**Bill List – April 2023**

For the Executive Committee’s consideration, Mr. Tontarski presented the April 2023 Bill List in the amount of \$689,495.61 which was included in the agenda packet for approval.

Chair Gural entertained a motion to approve the March 2023 Loss Run Payment Register, and the April 2023 Bill List in the amount of \$689,495.61 presented.

Chair Gural asked if there were any questions at this time. No questions were entertained.

Motion by Mr. Hornickel, seconded by Mr. Ingling to approve the *March 2023 Loss Run Payment Register and the April 2023 Bill List* as presented.



**ROLL CALL**    *Yeas*    Rich Wolbert, **Beverly City**  
Grace Archer, **Bordentown City**  
Maria Carrington, **Bordentown Twp.**  
Tom Sahol, **Chesterfield**  
Erin Provenzano, **Delanco Twp.**  
Joe Bellina, **Delran Twp.**  
Patricia Clayton, *Alternate*, **Edgewater Park**  
Patrice Hansell, **Fieldsboro Borough**  
Steve Fazekas, **Florence Twp.**  
Paula Kosko, **Hainesport Twp.**  
Bobbie Quinn, **Lumberton Twp.**  
Linda Semus, *Alternate*, **Mansfield Twp.**  
Kathy Burger, **Medford Twp.**  
Brandon Shillingford, *Alternate*, **Mt. Laurel Twp.**  
Sue Jackson, **New Hanover Twp.**  
John Gural, **Palmyra Borough**  
Rachael Wall, *Alternate*, **Pemberton Borough**  
Dan Hornickel, **Pemberton Twp.**  
Mike Mansdoerfer, **Riverside Twp.**  
Susan Onorato, **Shamong Twp.**  
J. Paul Keller, **Springfield Twp.**  
Lisa Cummins, **Tabernacle Twp.**  
Steve Ent, **Westampton Twp.**  
James Ingling, **Wrightstown Borough**

*Nays:*                None

*Abstain:*            None

Motion carried by unanimous vote.

## **COMMITTEE REPORTS**

### ***Strategic Planning Committee Meeting Minutes – March 21, 2023***

Mr. Hornickel stated that the Strategic Planning Committee met via Zoom on March 21, 2023 and the report is included in the agenda and is self-explanatory. He noted many topics were discussed, then stating if your town is up for Renewal this year, it will be optional if you would like Mr. Forlenza to come out and speak to your Governing Body at an upcoming meeting, thought there may be some towns that will be scheduled a presentation without an option. That information will be forthcoming

Mr. Hornickel asked if there were any questions. No questions were entertained.

### ***MEL/RCF/EJIF REPORTS***

In the absence of Ms. Jack, Mr. Forlenza reported the MEL, RCF, and EJIF met on March 24, 2023 in-person and the reports are included in the agenda and are self-explanatory noting the reports cover items discussed at those meetings. He then asked that everyone please note the memorandum included with those reports regarding Public Entity Websites, which talks about the State of NJ Division of Discrimination is looking at these public websites to be sure the language on applications is generic in nature.

Mr. Forlenza asked if there were any questions. No questions were entertained.

## **MISCELLANEOUS BUSINESS**

### ***Next Meeting***

Chair Gural noted that the next meeting of the BURLCO JIF would take place on **Tuesday, May 16, 2023 at 3:30 PM** via Zoom conferencing.

***PUBLIC COMMENT***

Motion by Mr. Hornickel, seconded by Mr. Wolbert to open the meeting to the public. All in favor. Motion carried.

Chair Gural opened the meeting to the public for comment.

Hearing no comment from the public, Chair Gural entertained a motion to close the public portion of the meeting.

Motion by Mr. Hornickel, seconded by Mr. Wolbert , to close the meeting to the public. All in favor. Motion carried.

***APPROVAL OF CLAIMS PAYMENTS***

Chair Gural asked members for their questions at this time. No questions were entertained.

Chair Gural entertained a motion to approve the following PARs as reviewed and recommended by the Claims Review Committee.

<i>Workers Compensation</i>	<i>Property</i>
2023294791	2023297810
2023297645	2021239098
202329334	
2023280194	
2023293309	
2023283687	
2023298216	

Motion by Mr. Hornickel, seconded by Mr. Wolbert, to approve Payment Authority on the Claims reviewed and recommended by the Claims Review Committee:

- ROLL CALL**    *Yeas*
- Rich Wolbert, **Beverly City**
  - Grace Archer, **Bordentown City**
  - Maria Carrington, **Bordentown Twp.**
  - Tom Sahol, **Chesterfield**
  - Erin Provenzano, **Delanco Twp.**
  - Joe Bellina, **Delran Twp.**
  - Patricia Clayton, *Alternate*, **Edgewater Park**
  - Patrice Hansell, **Fieldsboro Borough**
  - Steve Fazekas, **Florence Twp.**
  - Paula Kosko, **Hainesport Twp.**
  - Bobbie Quinn, **Lumberton Twp.**
  - Linda Semus, *Alternate*, **Mansfield Twp.**
  - Kathy Burger, **Medford Twp.**
  - Brandon Shillingford, *Alternate*, **Mt. Laurel Twp.**
  - Sue Jackson, **New Hanover Twp.**
  - John Gural, **Palmyra Borough**
  - Rachael Wall, *Alternate*, **Pemberton Borough**
  - Dan Hornickel, **Pemberton Twp.**
  - Mike Mansdoerfer, **Riverside Twp.**
  - Susan Onorato, **Shamong Twp.**
  - J. Paul Keller, **Springfield Twp.**
  - Lisa Cummins, **Tabernacle Twp.**
  - Steve Ent, **Westampton Twp.**
  - James Ingling, **Wrightstown Borough**

*Nays:*                None  
*Abstain:*            None

Motion carried by unanimous vote.

**AUTHORIZATION TO ABANDON SUBROGATION – APPROVAL**

There were two (2) claims presented for Abandonment of Subrogation:

2023283205

2023283202

Chair Gural entertained a motion to approve the claim for Abandonment of Subrogation as reviewed and recommended by the Claims Review Committee.

Motion by Mr. Ingling, seconded by Chair Gural to Abandon Subrogation on the claims(s) as presented.

**ROLL CALL**    *Yeas*    Rich Wolbert, **Beverly City**  
Grace Archer, **Bordentown City**  
Maria Carrington, **Bordentown Twp.**  
Tom Sahol, **Chesterfield**  
Erin Provenzano, **Delanco Twp.**  
Joe Bellina, **Delran Twp.**  
Patricia Clayton, *Alternate*, **Edgewater Park**  
Patrice Hansell, **Fieldsboro Borough**  
Steve Fazekas, **Florence Twp.**  
Paula Kosko, **Hainesport Twp.**  
Bobbie Quinn, **Lumberton Twp.**  
Linda Semus, *Alternate*, **Mansfield Twp.**  
Kathy Burger, **Medford Twp.**  
Brandon Shillingford, *Alternate*, **Mt. Laurel Twp.**  
Sue Jackson, **New Hanover Twp.**  
John Gural, **Palmyra Borough**  
Rachael Wall, *Alternate*, **Pemberton Borough**  
Dan Hornickel, **Pemberton Twp.**  
Mike Mansdoerfer, **Riverside Twp.**  
Susan Onorato, **Shamong Twp.**  
J. Paul Keller, **Springfield Twp.**  
Lisa Cummins, **Tabernacle Twp.**  
Steve Ent, **Westampton Twp.**  
James Ingling, **Wrightstown Borough**

*Nays:*                    None

*Abstain:*                None

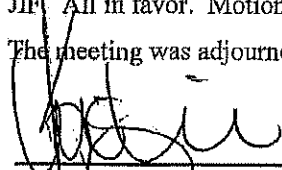
Motion carried by unanimous vote.


**MOTION TO ADJOURN**

Chair Gural entertained a motion to adjourn the April 18, 2023 meeting of the BURLCO JIF.

Motion by Mr. Hornickel, seconded by Mr. Ingling to adjourn the April 18, 2023 meeting of the BURLCO JIF. All in favor. Motion carried.

The meeting was adjourned at 4:03 PM.

  
Kris Kristic,  
Recording Secretary for

  
Rich Wolbert, ~~SECRETARY~~