



## AGENDA PACKET

**Tuesday, May 16, 2023 at 3:30 PM**



**Via Zoom Conferencing**

<https://us06web.zoom.us/j/84951190229>

Meeting ID: 849 5119 0229

Telephone Access: 646-876-9923 US (New York)

[WWW.BURLCOJIF.ORG](http://WWW.BURLCOJIF.ORG)

**BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND**

**May 16, 2023 – 3:30 PM  
Via Zoom Conferencing**

**AGENDA**

- I. Meeting called to order by Chair
- II. Salute the Flag
- III. Statement of Compliance with Open Public Meetings Act
  - A. Notice of this meeting was given by:
    - 1. Sending sufficient notice herewith to the *Burlington County Times*, Mount Holly, and the *Courier Post*, Cherry Hill NJ;
    - 2. Filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities; and
    - 3. Posting notice on the public bulletin boards of all member municipalities of the BURLCO JIF.
- IV. Roll Call
  - A. Fund Commissioners
  - B. Fund Professionals
  - C. Risk Management Consultants
  - D. Move up Alternates (*if necessary*) Motion to move up \_\_\_\_\_, \_\_\_\_\_ and \_\_\_\_\_ in the absence of \_\_\_\_\_, \_\_\_\_\_ and \_\_\_\_\_ to the Executive Committee for voting purposes – **Motion – All in Favor**
- V. Approval of Minutes
  - A. Motion to Adopt the **April 18, 2023 Meeting Minutes – Motion – All in Favor**...Pages 1-11
- VII. Claims Review Committee Meeting Minutes – May 9, 2023.....Shared Screen
- VIII. Executive Director’s Report.....Pages 12- 33
  - A. Lost Time Accident Frequency.....Pages 15-16
  - B. Certificates of Insurance.....Pages 17-18
  - C. Financial Fast Track Reports.....Page 19
  - D. Regulatory Filing Checklists.....Pages 20-21
  - E. 2022 Safety Incentive Program.....Page 22
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  - G. 2023 Wellness Incentive.....Page 24
  - H. 2023 EPL/Cyber Risk Management Budget.....Page 25
  - I. EPL Compliance Status .....Page 26
  - J. Statutory Bond Status.....Pages 27-29
  - K. Skateboard Park Approval Status.....Page 30
  - L. Capehart Scatchard Updates
  - M. Elected Officials Training Information.....Page 31
  - N. Managerial & Supervisory Training
  - O. Police Command Staff Training
  - P. Land Use Training Certification.....Page 32
  - Q. Special Law Enforcement Training.....Page 33
  - R. Financial Disclosure Statement Filing
  - S. Membership Renewal Visits
  - T. Website
  - U. New Member Activity

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XVII.	Committee Report	
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	C. Cyber JIF Report – May 9, 2023.....	Shared Screen
XIX.	Miscellaneous Business	

**The next meeting of the BURLCOJIF will be held on Tuesday, June 20, 2023  
at 3:30 PM at the Hainesport Municipal Building**

XX. Meeting Open to Public Comment

- A. Motion to Open Meeting to Public Comment – **Motion - All in Favor**
- B. Motion to Close Meeting to Public Comment – **Motion - All in Favor**

XXI. **Closed Session** (*if necessary*) – Resolution 2023- \_\_\_\_\_ A request shall be made to go into Closed Session to discuss matters affecting the protection of safety and property of the public and to discuss pending or anticipated litigation and/or contract negotiations -**Motion – Roll Call**

- A. Professionals' Reports
  - 1. Claims Administrator's Report
  - 2. Executive Director's Report
  - 3. Safety Director's Report
  - 4. Solicitor's Report
- B. Reopen Public Portion of Meeting – **Motion – All in Favor**

XXII Approval of Claims Payments – **Motion – Roll Call**

XXIII Authorization to Abandon Subrogation (if necessary) – **Motion – Roll Call**

XXIV. Motion to Adjourn Meeting – **Motion – All in Favor**

# BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND

Medford Village County Club, Medford

April 18, 2023 @ 3:30 pm

## *EXECUTIVE COMMITTEE MEETING*

### *OPEN SESSION MINUTES*

A meeting of the Burlington County Municipal Joint Insurance Fund (BURLCO JIF) was held via Zoom Conferencing on Tuesday, April 18, 2023. Fund Chair, John Gural, **Palmyra Borough**, presiding. The meeting was called to order at 3:30 PM.

#### *FLAG SALUTE*

#### *STATEMENT OF COMPLIANCE WITH OPEN PUBLIC MEETING ACT*

Notice of this meeting was given by: (1) sending sufficient notice herewith to the *Burlington County Times*, Mt. Holly, NJ, and to the *Courier Post*, Cherry Hill, NJ; (2) filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities of the Burlington County Municipal Joint Insurance Fund; and (3) posting notice on the public bulletin boards of all member municipalities of the Burlington County Municipal Joint Insurance Fund.

#### *ROLL CALL*

Rich Wolbert, **Beverly City**  
Grace Archer, **Bordentown City**  
Maria Carrington, **Bordentown Twp.**  
Tom Sahol, **Chesterfield**  
Erin Provenzano, **Delanco Twp.**  
Joe Bellina, **Delran Twp.**  
Patricia Clayton, *Alternate*, **Edgewater Park**  
Patrice Hansell, **Fieldsboro Borough**  
Steve Fazekas, **Florence Twp.**  
Paula Kosko, **Hainesport Twp.**  
Bobbie Quinn, **Lumberton Twp.**  
Linda Semus, *Alternate*, **Mansfield Twp.**  
Kathy Burger, **Medford Twp.**  
Brandon Shillingford, *Alternate*, **Mt. Laurel Twp.**  
Sue Jackson, **New Hanover Twp.**  
John Gural, **Palmyra Borough**  
Rachael Wall, *Alternate*, **Pemberton Borough**  
Dan Hornickel, **Pemberton Twp.**  
Mike Mansdoerfer, **Riverside Twp.**  
Susan Onorato, **Shamong Twp.**  
J. Paul Keller, **Springfield Twp.**  
Lisa Cummins, **Tabernacle Twp.**  
Steve Ent, **Westampton Twp.**  
James Ingling, **Wrightstown Borough**

Absent Fund Commissioners were:

Mari Ann Capriglione, **Bass River Twp.**  
Mary Picarillo, **North Hanover Twp.**  
Kathy Hoffman, **Southampton Twp.**  
Maryalice Brown, **Woodland Twp.**

Those also in attendance were:

Paul A. Forlenza, MGA, *Executive Director, RPA – A Division of Gallagher*  
Kamini Patel, MBA, CIC, CPCU, AIDA, *Pooling Administrator, RPA – A Division of Gallagher*  
Karla Allamby, *Account Representative, RPA – A Division of Gallagher*  
David DeWeese, Fund Solicitor, *The DeWeese Law Firm, P.C.*  
Rob Garish, Risk Control Consultant, *J.A. Montgomery*  
Keith Hummel, Safety Director, *J.A. Montgomery*  
Chris Roselli, Account Manager, *General Liability Unit, Qual-Lynx*  
Karen Beatty, Account Manager, *Qual-Care*  
Tom Tontarski, *Treasurer*  
Debby Schiffer, Wellness Director, *Targeting Wellness*  
Chris Winter, *Law Enforcement Risk Management Consultant*  
Jerry Caruso, *Technology Risk Services Director*

Also present were the following Risk Management Consultant agencies:

Barclay Insurance  
Hardenberg Insurance Group  
Conner Strong & Buckelew  
Insurance Agency Management  
Fairview Insurance Agency

*These minutes do not necessarily reflect the order in which some items were discussed.*

Motion to allow this monthly meeting be conducted directly by the Fund Commissioner present with all matters to be decided upon by a combined majority vote of all Fund Commissioners and Alternates.

Motion by Mr. Wolbert, seconded by Ms. Kosko. All in Favor. Motion carried by unanimous vote.

#### **APPROVAL OF MINUTES**

Chair Gural presented the Open session meeting minutes of the March 21, 2023 meeting of the Fund, as found in the agenda packet, for approval.

Chair Gural asked if there were any questions at this time. No questions were entertained.

Motion by Ms. Archer, seconded by Mr. Wolbert to approve the Open session meeting minutes of the March 21, 2023 meeting. All in Favor. Motion carried by unanimous vote.

#### **CLAIMS REVIEW COMMITTEE MEETING REPORT – April 11, 2023**

Ms. Burger noted the minutes of the April 11, 2023 Claims Review Committee meeting were a handout at today's meeting and were self-explanatory. She then noted the Committee reviewed nine (9) PARs including seven (7) Workers' Compensation (*4 Police, 1 Fire, and 2 Other*); zero (0) General Liability, zero (0) Automobile Liability, and two (2) Property claims which were reviewed for settlement, continuing defense, or to advise of trial date. The Committee also reviewed the Managed Care report and discussed Qual-Lynx staffing issues. Mr. DeWeese also reviewed one (1) open case and one (1) closed case, and the Claims Audit is currently underway.

Ms. Burger asked if there were any questions. No questions were entertained.

#### **EXECUTIVE DIRECTOR'S REPORT**

Mr. Forlenza reviewed the Executive Director's Report found in the agenda packet with the membership. He then highlighted the following items from the report:

Mr. Forlenza referenced a report showing the Certificates of Insurance issued for March, and asked that members please review for accuracy.

Mr. Forlenza noted the allowance reports for the OSB, Wellness, and EPL/Cyber Risk Management Budget balances are included in the agenda. Notices were emailed to all members on February 14, 2023, in one inclusive letter which noted your balances and how to collect the awards. The SIP Award notification was emailed to all members on April 5, 2023 which also included balances and how to collect your SIP award. He noted all funds need to either be claimed or encumbered by November 30, 2023, with encumbered funds needing to be claimed by February 1, 2024.

Mr. Forlenza reminded the members that Elected Officials Training is being conducted online through the MEL Safety Institute and will allow all Elected Officials to complete this training at their convenience and is approximately 30 minutes long. The MEL will reduce each member's 2023 MEL Assessment by \$250 for each municipal elected official who attends one of the training sessions. This credit will also be extended to the member's CEO (i.e. Municipal Manager or Administrator) again this year. The total credit is limited to 5% of a member's 2023 MEL Assessment. An email including instructions on how to access this training was sent to all Fund Commissioners, Municipal Clerks, and Risk Management Consultants on or about February 24, 2023. He noted to please check with your Elected Officials to see if they have taken the trainings. Mr. Forlenza stated he receives weekly reports as to who had taken the training, so you can look for them to be posted to the BURLCOJIF website for you to reference, however, as of this afternoon, the MSI Website has been taken down for updates, so the system will be locked for the next two weeks. An official notification from his office will be forthcoming, but the deadline of May 1, 2023 has been extended to May 31, 2023. Additional information will be sent out to all members once the site is up and available again.

Mr. Forlenza noted the BURLCO JIF, in conjunction with the ACM and TRICO JIFs, will be sponsoring Managers & Supervisor's Employment Liability Training sessions and will be held via Zoom. These trainings will be presented by Armando Riccio, Esq. Participation by your managers & supervisors in this training is required for compliance with the 2024-2025 MEL EPL Plan of Risk Management. Additional information will be forthcoming once dates have been secured.

Mr. Forlenza noted the BURLCO JIF, in conjunction with the ACM and TRICO JIFs, will be sponsoring in-person Police Command Staff training. Completion of this training by the members of your Police Department's Command Staff is a required element for compliance with the MEL's 2024-2025 Employment Practices Liability Plan of Risk Management. Additional information will be forthcoming once dates and venues have been secured.

Mr. Forlenza noted that again this year his office will be holding New Fund Commissioner Orientation sessions in conjunction with the ACM and TRICOJIFs, for those Fund Commissioners, Alternates, RMC's or anyone else that would like to learn more about the JIF. An email was sent from his office to all three JIFs on February 24, 2023 to gauge who would be interested in attending these sessions, which will be done virtually. We received 11 responses from the BURLCOJIF, with 52 responses in total. With that said, he will be holding two (2) identical virtual sessions on April 27 @ 1:00 pm and another on May 2, @ 10:00am. Both sessions will be generic and identical. An additional email from his office with links to RSVP for the specific sessions were sent to those who had initially showed interest on March 29, 2023.

Mr. Forlenza noted in regards to Financials Disclosure Filing, each Fund Commissioner has been assigned a unique PIN # for which to file for their position of Fund Commissioner with the JIF. Newly appointed Fund Commissioners receive their Filing PIN # from our office once we are notified of their appointment. Any newly appointed Fund Commissioner that has not yet received their PIN# from the Executive Director's office should contact Kris Kristie at [Kristi\\_Kristie@rpadmin.com](mailto:Kristi_Kristie@rpadmin.com). Additional information on how to file was released by the Department of Community Affairs and emailed out from our office on April 17, 2023.

Lastly, Mr. Forlenza directed the members to the 1<sup>st</sup> Quarter attendance records for the 2023 Fund Year included in the agenda, and noted the attendance is taken directly from the Recording Secretary's minutes. If you have any questions, please contact Kris Kristie at [Kristi\\_kristie@RPAdmin.com](mailto:Kristi_kristie@RPAdmin.com).

Mr. Forlenza asked if there were any questions. No questions were entertained.

**SOLICITOR'S REPORT**

**MEL EPL Helpline & Authorized Contact List** – Mr. DeWeese reminded the members to please review the attached list of authorized contacts for the *MEL Employment Practices Helpline* and be sure that who you want to have access to the Helpline are listed on this report, as calls can only be fielded from those on the list. He reminded the members that they can appoint up to **two (2)** municipal representatives who will be permitted to contact the *Helpline* attorneys with their inquiries. The appointment of the municipal representatives must be made by Resolution of the Governing Body. These authorized contacts are the only individuals permitted to access this service, so please review the list and be sure whom you would like appointed as the contacts are actually appointed. He noted he is one of the attorneys on the panel so please reach out to him with any Employment Practices questions or issues.

Mr. DeWeese reminded the Committee that Mr. Carmelo T. Torraca, Esq is no longer with the Defense Panel Firm of Cooper Levenson, P.A. He indicated that Mr. Louis Niedelman, Esq., will be the lead attorney from Cooper Levenson, P.A. going forward. Mr. DeWeese noted that Mr. Niedelman Esq. has over 50 years of experience. He asked if there were any questions. No questions were entertained.

Lastly, Mr. DeWeese presented a Resolution for consideration and approval authorizing the release of Fund Year 2022 Closed Session Executive Committee Meeting minutes. Mr. DeWeese noted his letter or recommendation in regards to redactions was attached to the resolution

Chair Gural entertained a motion to **Resolution 2023-22 Authorizing the Release of Fund Year 2022 Closed Session Executive Committee Meeting Minutes** as presented.

Chair Gural asked if there were any questions at this time. No questions were entertained.

Motion by Mr. Hornickel, seconded by Ms. Kosko to approve **Resolution 2023-22** as presented;

**ROLL CALL**    *Yeas*    Rich Wolbert, **Beverly City**  
Grace Archer, **Bordentown City**  
Maria Carrington, **Bordentown Twp.**  
Tom Sahol, **Chesterfield**  
Erin Provenzano, **Delanco Twp.**  
Joe Bellina, **Delran Twp.**  
Patricia Clayton, *Alternate*, **Edgewater Park**  
Patrice Hansell, **Fieldsboro Borough**  
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J. Paul Keller, **Springfield Twp.**  
Lisa Cummins, **Tabernacle Twp.**  
Steve Ent, **Westampton Twp.**  
James Ingling, **Wrightstown Borough**

*Nays:*                    None

*Abstain:*              4    None



Motion carried by unanimous vote.

Mr. DeWeese asked if there were any questions. No questions were entertained.

### ***SAFETY DIRECTOR'S REPORT***

Mr. Garish stated that the Safety Director's Report is included in the agenda and is self-explanatory. He then highlighted the following:

Mr. Garish noted his report included a list of the Safety Director Bulletins and Safety Announcements, including Law Enforcement messages issued during the month via the NJ MEL App and Loss Control Surveys, as well as the MSI Now, MSI Live, and DVD Services. MSI will continue to be presented through the Zoom Webinar format and there will be a limited number of in-person trainings offered as part of the training expos being conducted this year.

Mr. Garish reminded the members that they keep the list of MSI Training Administrators up to date, so if you know of any changes, or you need to appoint a new Training Administrator, please advise Andrea Felip in his office.

Mr. Garish noted there is the first of two free regional training sessions and the first one is on Safe Material Handling tomorrow via Zoom at 9:00am and the second will be held next week at the Claims, Safety and Wellness Coordinator Roundtable, again via Zoom.. If you have any questions, please reach out to him and he will be happy to answer them for you.

Mr. Garish asked if there were any questions at this time. No questions were entertained.

### ***CLAIMS ADMINISTRATOR'S REPORT***

#### ***Lessons Learned from Losses***

Mr. Roselli reviewed the Lessons from Losses this month, which focuses on building /office safety. He reviewed some housekeeping items which can assist in the prevention of slips and falls. In addition, he reviewed some slip and fall claim examples. He asked if there were any questions. No questions were entertained.

Ms. Roselli asked if there were any questions at this time. No questions were entertained

### ***LAW ENFORCEMENT LIABILITY CONSULTANT REPORT***

Mr. Winter reviewed his report for March that was included in the agenda noting it is mostly self-explanatory, and highlighted the following.

Mr. Winter noted that Policy and Procedure requests have been received and will be forwarded to requesting agencies that will contain current L/E best practices, NJ AG Guidelines and L/E Accreditation requirements.

Mr. Winter noted that a future training has been outlined for a Report Writing Class and is currently being finalized. Notice of this class will be provided at a later date. He also noted an Advanced Resiliency Officer training class is being prepared that will include Dr. Kelly later this year, and a Use of Force and Control Techniques course is in review to be discussed further at the next L/E Consultant meeting.

Mr. Winter noted future agency visits are being scheduled at this time and a Law Enforcement Bulletin on Automated License Plate Recognition was distributed to all Police Departments on March 31 and was also included in the agenda packet for reference.

Mr. Winter asked if there were any questions. No questions were entertained.

**WELLNESS DIRECTOR’S REPORT**

Ms. Schiffer stated her report is included in the agenda packet, highlighted the following items, and referenced some well-being initiatives and activities.

Ms. Schiffer she meet with eight municipalities in March, and eight town in April to date, and she referenced a Visits Report she provides to the Executive Directors office each month. She noted her objective is to work with each town early in 2023 and to lay out a plan for utilizing wellness fund to support initiatives and activities that will span throughout the entire year in order to avoid the end-of-year, one item purchases. She continues to share ideas with all of her Wellness Coordinators on what different towns are doing in hopes it will help generate their own ideas.

Ms. Schiffer noted the Wellness Advisory Committee will be meeting again on May 16 at 9:30 AM via Zoom and the Claims, Safety, and Wellness Coordinator Roundtable will be meeting on April 25 via Zoom.

Ms. Schiffer reviewed *Medical Essentials Diagnostics* noting she shared this information with many towns upon her visits during Safety Committee Meetings or wellness coordinators. Some towns have scheduled an onsite visit from MED to share this information with either department heads or wellness committee members. If you would like her to reach out to them on your behalf or if you would like more information on what they are all about, please reach out to Ms. Schiffer. Their closest clinic is in Marlton NJ.

*Department of Addiction with Cooper Health Systems* – A representative will conduct a presentation on Addictions – defining, types, stigma and treatments. In addition, they offer educational materials, resources and slide pdf. If you are interested in learning more, please reach out to Ms. Schiffer. There is a fee but it would be a wonderful use of your Wellness Funds.

*Other resources available:* Reiki, chair yoga, meditation, nutrition, hypnotherapy, therapy for joint pain

Lastly, Ms. Schiffer noted this quarters Newsletter theme will be focusing on Exercise and Physical activity, so please print out and distribute her newsletter to all employees. The comorbidities to be highlighted next quarter will be Hypertension and Cholesterol.

Ms. Schiffer asked if there were any questions at this time. No questions were entertained.

**MANAGED HEALTH CARE REPORT**

Ms. Beatty noted she had included the March reports in the agenda and highlighted the following:

**Lost Time v. Medical Only Cases**

Ms. Beatty presented the BURLCO JIF *Lost Time v. Medical Only Cases (Intake Report)*:

	<b>March</b>	<b>YTD</b>
<i>Lost Time</i>	4	10
<i>Medical Only</i>	12	22
<i>Report Only</i>	12	43
<i># of New Claims Reported</i>	28	75
<i>Report Only % of Total</i>	43%	57%
<i>Medical Only/Lost Time Ratio</i>	75:25	69:31
<i>Average Days to Report to Qual-Lynx</i>	2.0	2.9
<i>Average Days Reported to employer</i>	0.4	0.6

**Claims Report by Type**

This report depicts the number of claims and average number of days to report a claim by individual member to Qual-Lynx, YTD 2023.

All Claims – 2.9 days to report  
 Non-COVID Claims – 3.1 days to report  
 COVID Claims – 2.3 days to report

**Transitional Duty Report**

Ms. Beatty presented the Year-to-Date Transitional Duty Report results:

<b>Transitional Duty Summary Report</b>	<b>YTD</b>
<i>Transitional Duty Days Available</i>	500
<i>Transitional Duty Days Worked</i>	332
<i>% of Transitional Duty Days Worked</i>	66%
<i>Transitional Duty Days Not Accommodated</i>	168
<i>% of Transitional Duty Days Not Accommodated</i>	34%
<i>\$ Saved by Accommodating</i>	\$35,572
<i>\$ Lost by not Accommodating</i>	\$21,294

**PPO Penetration Report:**

Ms. Beatty presented the PPO Penetration Report:

<b>PPO Penetration Rate</b>	<b>March</b>
<i>Bill Count</i>	109
<i>Original Provider Charges</i>	\$151,256
<i>Re-priced Bill Amount</i>	\$62,788
<i>Savings</i>	\$88,467
<i>% of Savings</i>	58%

**Top 10 Providers by Specialty:** This report breaks down our top 10 providers by specialty e.g. Anesthesia/Pain Management, Facility, and MRI/Radiology as these are the heaviest expenses the Fund incurs.

**Nurse Case Management Report:** This report depicts the number of open cases each Nurse Case Manager carried for each month to date, along with how many cases were closed for the current month, and how many cases were opened for the current month.

**Managed Care Quick Notes**

This report depicts a claim scenario where comorbidities impacted recovery of the Claimant. Ms. Beatty noted the Claimant suffered complications due to unknown comorbidities, which were discovered at the time of the claim. The Claimant’s recovery will be prolonged due to several comorbidities.

Ms. Beatty asked if there were any questions. No questions were entertained.

**TECHNOLOGY RISK SERVICES REPORT**

Mr. Caruso referenced his reports that were a handout for today’s meeting and explained the BURLCO JIF is 100% compliant with the D2 Vulnerability Testing. He noted the Wizer phasing is going on currently and he recinded information back that some people that were phished did not get a pop-up indicating that they were phished. He noted that pop-up should be happening, so he will be looking into that to find out why it hasn’t been working.

Mr. Caruso asked if there were any questions. No questions were entertained.

**TREASURER'S REPORT**

Mr. Tontarski presented an overview of the Treasurer's Report for the month of March 2023, a copy of which was provided to the membership in the agenda packet. Mr. Tontarski’s reports are prepared on a “modified cash basis” and relate to financial activity through March 31, 2023 for Closed Fund Years 1991 through 2018, and Fund Years 2019, 2020, 2021, 2022 and 2023.

**Investment Interest**

Interest received or accrued for the reporting period totaled \$28,458.26. This generated an average annual yield of 2.03%. However, after including an unrealized net gain of \$250,746.83 in the asset portfolio, the yield is adjusted to 19.94% for this period. The total overview of the asset portfolio for the fund shows a current market value of \$14,134,125.14.

**Receipt Activity for the Period**

	Monthly	YTD
Subrogation Receipts	\$14,712.23	\$16,725.00
Salvage Receipts	\$875.00	
Overpayment Reimbursements	\$0.00	
FY 2023 Premium Assessments		\$171,685.00

**Loss Run Payment Register – March 2023**

Mr. Tontarski stated that the report included in the agenda packet shows net claim activity during the reporting period for claims paid by the Fund and claims payable by the Fund at period end is \$166,313.16. The claim detail shows 211 claim payments issued.

**A.E.L.C.F. Participant Balances at Period End**

Interest Allocated for the Period \$539.23 for a total Member Balance of \$319,297.69.

**Cash Activity for the Period**

During the reporting period, the Fund’s “Cash Position” changed from an opening balance of \$16,752,857.79 to a closing balance of \$16,854,584.99 showing an increase in the fund of \$101,727.20.

**Bill List – April 2023**

For the Executive Committee’s consideration, Mr. Tontarski presented the April 2023 Bill List in the amount of \$689,495.61 which was included in the agenda packet for approval.

Chair Gural entertained a motion to approve the March 2023 Loss Run Payment Register, and the April 2023 Bill List in the amount of \$689,495.61 presented.

Chair Gural asked if there were any questions at this time. No questions were entertained.

Motion by Mr. Hornickel, seconded by Mr. Ingling to approve the *March 2023 Loss Run Payment Register and the April 2023 Bill List* as presented.

**ROLL CALL**    *Yeas*    Rich Wolbert, **Beverly City**  
Grace Archer, **Bordentown City**  
Maria Carrington, **Bordentown Twp.**  
Tom Sahol, **Chesterfield**  
Erin Provenzano, **Delanco Twp.**  
Joe Bellina, **Delran Twp.**  
Patricia Clayton, *Alternate*, **Edgewater Park**  
Patrice Hansell, **Fieldsboro Borough**  
Steve Fazekas, **Florence Twp.**  
Paula Kosko, **Hainesport Twp.**  
Bobbie Quinn, **Lumberton Twp.**  
Linda Semus, *Alternate*, **Mansfield Twp.**  
Kathy Burger, **Medford Twp.**  
Brandon Shillingford, *Alternate*, **Mt. Laurel Twp.**  
Sue Jackson, **New Hanover Twp.**  
John Gural, **Palmyra Borough**  
Rachael Wall, *Alternate*, **Pemberton Borough**  
Dan Hornickel, **Pemberton Twp.**  
Mike Mansdoerfer, **Riverside Twp.**  
Susan Onorato, **Shamong Twp.**  
J. Paul Keller, **Springfield Twp.**  
Lisa Cummins, **Tabernacle Twp.**  
Steve Ent, **Westampton Twp.**  
James Ingling, **Wrightstown Borough**

*Nays:*                    None  
*Abstain:*                None

Motion carried by unanimous vote.

## **COMMITTEE REPORTS**

### ***Strategic Planning Committee Meeting Minutes – March 21, 2023***

Mr. Hornickel stated that the Strategic Planning Committee met via Zoom on March 21, 2023 and the report is included in the agenda and is self-explanatory. He noted many topics were discussed, then stating if your town is up for Renewal this year, it will be optional if you would like Mr. Forlenza to come out and speak to your Governing Body at an upcoming meeting, thought there may be some towns that will be scheduled a presentation without an option. That information will be forthcoming

Mr. Hornickel asked if there were any questions. No questions were entertained.

### ***MEL/RCF/EJIF REPORTS***

In the absence of Ms. Jack, Mr. Forlenza reported the MEL, RCF, and EJIF met on March 24, 2023 in-person and the reports are included in the agenda and are self-explanatory noting the reports cover items discussed at those meetings. He then asked that everyone please note the memorandum included with those reports regarding Public Entity Websites, which talks about the State of NJ Division of Discrimination is looking at these public websites to be sure the language on applications is generic in nature.

Mr. Forlenza asked if there were any questions. No questions were entertained.

## **MISCELLANEOUS BUSINESS**

### ***Next Meeting***

Chair Gural noted that the next meeting of the BURLCO JIF would take place on **Tuesday, May 16, 2023 at 3:30 PM** via Zoom conferencing.

***PUBLIC COMMENT***

Motion by Mr. Hornickel, seconded by Mr. Wolbert to open the meeting to the public. All in favor. Motion carried.

Chair Gural opened the meeting to the public for comment.

Hearing no comment from the public, Chair Gural entertained a motion to close the public portion of the meeting.

Motion by Mr. Hornickel, seconded by Mr. Wolbert , to close the meeting to the public. All in favor. Motion carried.

***APPROVAL OF CLAIMS PAYMENTS***

Chair Gural asked members for their questions at this time. No questions were entertained.

Chair Gural entertained a motion to approve the following PARs as reviewed and recommended by the Claims Review Committee.

<b><i>Workers Compensation</i></b>	<b><i>Property</i></b>
2023294791	2023297810
2023297645	2021239098
202329334	
2023280194	
2023293309	
2023283687	
2023298216	

Motion by Mr. Hornickel, seconded by Mr. Wolbert, to approve Payment Authority on the Claims reviewed and recommended by the Claims Review Committee:

**ROLL CALL**    *Yeas*    Rich Wolbert, **Beverly City**  
 Grace Archer, **Bordentown City**  
 Maria Carrington, **Bordentown Twp.**  
 Tom Sahol, **Chesterfield**  
 Erin Provenzano, **Delanco Twp.**  
 Joe Bellina, **Delran Twp.**  
 Patricia Clayton, *Alternate*, **Edgewater Park**  
 Patrice Hansell, **Fieldsboro Borough**  
 Steve Fazekas, **Florence Twp.**  
 Paula Kosko, **Hainesport Twp.**  
 Bobbie Quinn, **Lumberton Twp.**  
 Linda Semus, *Alternate*, **Mansfield Twp.**  
 Kathy Burger, **Medford Twp.**  
 Brandon Shillingford, *Alternate*, **Mt. Laurel Twp.**  
 Sue Jackson, **New Hanover Twp.**  
 John Gural, **Palmyra Borough**  
 Rachael Wall, *Alternate*, **Pemberton Borough**  
 Dan Hornickel, **Pemberton Twp.**  
 Mike Mansdoerfer, **Riverside Twp.**  
 Susan Onorato, **Shamong Twp.**  
 J. Paul Keller, **Springfield Twp.**  
 Lisa Cummins, **Tabernacle Twp.**  
 Steve Ent, **Westampton Twp.**  
 James Ingling, **Wrightstown Borough**

*Nays:*            None  
*Abstain:*        10 None

Motion carried by unanimous vote.

***AUTHORIZATION TO ABANDON SUBROGATION – APPROVAL***

There were two (2) claims presented for Abandonment of Subrogation:

2023283205

2023283202

Chair Gural entertained a motion to approve the claim for Abandonment of Subrogation as reviewed and recommended by the Claims Review Committee.

Motion by Mr. Ingling, seconded by Chair Gural to Abandon Subrogation on the claims(s) as presented.

**ROLL CALL**    *Yeas*    Rich Wolbert, **Beverly City**  
Grace Archer, **Bordentown City**  
Maria Carrington, **Bordentown Twp.**  
Tom Sahol, **Chesterfield**  
Erin Provenzano, **Delanco Twp.**  
Joe Bellina, **Delran Twp.**  
Patricia Clayton, *Alternate*, **Edgewater Park**  
Patrice Hansell, **Fieldsboro Borough**  
Steve Fazekas, **Florence Twp.**  
Paula Kosko, **Hainesport Twp.**  
Bobbie Quinn, **Lumberton Twp.**  
Linda Semus, *Alternate*, **Mansfield Twp.**  
Kathy Burger, **Medford Twp.**  
Brandon Shillingford, *Alternate*, **Mt. Laurel Twp.**  
Sue Jackson, **New Hanover Twp.**  
John Gural, **Palmyra Borough**  
Rachael Wall, *Alternate*, **Pemberton Borough**  
Dan Hornickel, **Pemberton Twp.**  
Mike Mansdoerfer, **Riverside Twp.**  
Susan Onorato, **Shamong Twp.**  
J. Paul Keller, **Springfield Twp.**  
Lisa Cummins, **Tabernacle Twp.**  
Steve Ent, **Westampton Twp.**  
James Ingling, **Wrightstown Borough**

*Nays:*                    None

*Abstain:*                None

Motion carried by unanimous vote.

***MOTION TO ADJOURN***

Chair Gural entertained a motion to adjourn the April 18, 2023 meeting of the BURLCO JIF.

Motion by Mr. Hornickel, seconded by Mr. Ingling to adjourn the April 18, 2023 meeting of the BURLCO JIF. All in favor. Motion carried.

The meeting was adjourned at 4:03 PM.

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Kris Kristie,  
*Recording Secretary for*

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*James Ingling, Acting SECRETARY*



To: Fund Commissioners  
From: Paul A. Forlenza, MGA, RMC, Executive Director  
Date: May 16, 2023  
Re: Executive Director's Report

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**A. Lost Time Accident Frequency Report – (pgs. 15-16)**

The March 2023 Lost Time Accident Frequency Summary and the Statewide Recap for March 2023 are attached for your review.

**B. Certificates of Insurance (pgs. 17-18)**

A summary of the Certificates of Insurance issued during April 2023 are attached for your review.

**C. Financial Fast Track Report (pg. 19)**

The Financial Fast Track Report as of March 31, 2023 is attached for your review. The report is generated by PERMA and provides a “snapshot” of the JIF’s financial status. The JIF’s surplus position as of March 31, 2023 was **\$6,148,805**

**D. Regulatory Filing Checklists (pgs. 20-21)**

Enclosed please find two regulatory filing checklists that we provide each month as part of our due diligence reporting on behalf of the JIF. These checklists provide an outline of required reporting to the Departments of Banking and Insurance and Community Affairs on an annual and a monthly basis, and the status of the items outlined.

**E. 2022 Safety Incentive Program Awards (pg. 22)**

A letter from our office describing how to collect your 2022 Safety Award Money was emailed out to all members on or about April 5, 2023. If you have any questions on how to collect your 2022 Safety Incentive Program Awards, please contact our office. **Please note that the deadline to claim or encumber these funds is November 30, 2023. All encumbered funds had to be claimed by February 1, 2024.**

**F. 2023 Optional Safety Budget (pg. 23)**

A consolidated announcement letter including instructions on how to collect your 2023 Optional Safety Money was emailed to all members on or about February 14, 2023. If you have any questions on how to collect your 2023 Optional Safety Budget allowance, please contact our office. **Please note that the deadline to claim or encumber these funds is November 30, 2023. All encumbered funds have to be claimed by February 1, 2024.**

**G. 2023 Wellness Incentive Program Allowance (pg. 24)**

A consolidated announcement letter including instructions on how to collect your 2023 Wellness Incentive Program Allowance was emailed to all members on or about February 14, 2023. If you have any questions on how to collect your 2023 Wellness Incentive Program Allowance, please contact our office. **Please note that the deadline to claim or encumber these funds is November 30, 2023. All encumbered funds have to be claimed by February 1, 2024.**



## **H. 2023 EPL/Cyber Risk Management Budget (pg. 25)**

A consolidated announcement letter including instructions on how to collect your 2023 EPL/Cyber Risk Management monies was emailed to all members by the end of February. If you have any questions on how to collect your 2023 EPL/Cyber Risk Management allowance, please contact our office **Please note that the deadline to claim or encumber these funds is November 30, 2023. All encumbered funds have to be claimed by February 1, 2024.**

## **I. Employment Practices Liability Compliance (pg. 26)**

A report regarding each member's compliance status with the MEL EPL/POL Risk Management Plan is attached for your review. Each member should review this report carefully to insure its accuracy. If you believe the report to be inaccurate regarding your town, please contact PERMA directly.

## **J. Statutory Bond Status (pgs. 27-29)**

The latest listing of Statutory Bonds issued by the MEL for JIF members is included for your review. This list should be reviewed for accuracy. Please note that these bonds are written for the individual NOT the position to be bond. All applicants for a bond must complete an underwriting application and submit it to the Fund Underwriter for approval. Any questions on the status of an application or a bond listed on the report should be directed to Jonathon Tavares at 856-614-4493 or [jtavares@connerstrong.com](mailto:jtavares@connerstrong.com).

## **K. Skateboard Park Approval Status (pg. 30)**

Enclosed, please find a spreadsheet depicting the current status of all approved skateboard parks or those currently under construction by a member municipality. The MEL has established a process, outlined in MEL Coverage Bulletin **2023-06**, which must be followed by all members who wish to construct a skateboard park and have the BURLCO JIF and MEL provide said facility with coverage. Any member with a park currently under construction or in the review process should review the enclosed spreadsheet to be sure that it accurately depicts the status of your facility. All members considering construction of a skateboard park should contact the Executive Director's office prior to moving forward.

## **L. Capehart Scatchard Updates**

There are no new updates at this time.

## **M. Elected Officials Training Invitation (pg. 31)**

This year, the Elected Officials Training is being conducted online through the MEL Safety Institute. Utilizing the MEL Safety Institute will allow all Elected Officials to complete this training at their convenience and is approximately 30 minutes long. The MEL will reduce each member's 2023 MEL Assessment by \$250 for each municipal elected official who attends one of the training sessions by May 1, 2023. This credit will also be extended to the member's CEO (i.e. Municipal Manager or Administrator) again this year. The total credit is limited to 5% of a member's 2023 MEL Assessment. Due to an update to the MSI platform, revised instructions on how to enroll and complete the training was sent to all members on May 9, 2023. In addition, the deadline to complete the training was extended to **May 31, 2023**. Approximately once a week a report indicating who has completed the Elected Officials Training is posted to the JIF website for your reference. If you have any questions, or need assistance with the training, please contact the MSI Helpline at 866-661-5120

## **N. Managerial & Supervisory Training**

In 2023, the BURLCO JIF, in conjunction with the ACM and TRICO JIFs, will be sponsoring Managers & Supervisor's Employment Liability Training sessions. These trainings will be presented by Armando Riccio, Esq., via Zoom conferencing. Participation by your managers & supervisors in this training is required for compliance with the 2024-2025 MEL EPL Plan of Risk Management. Additional information will be forthcoming.

**O. Police Command Staff**

The BURLCO JIF, in conjunction with the ACM and TRICO JIFs, will be sponsoring Police Command Staff training in June. Completion of this training by the members of your Police Department's Command Staff is a required element for compliance with the MEL's 2024-2025 Employment Practices Liability Plan of Risk Management. Additional information will be forthcoming.

**P. Land Use Training Certification (pg. 32)**

Attached for your review is a list of members that have provided a certification to the Fund Underwriter indicating that at least some of their Board Members have completed the Optional Land Use Training Program. Land Use Board members that complete the training program will be eligible for enhanced coverage should they be personally named in a Land Use claim. Please note that only these Board members that have completed the training are eligible for the enhanced coverage. If you would like additional copies of the Land Use Liability Training Booklets, please contact the Executive Director's office. If you have any questions regarding the individuals that have completed the training, please do not hesitate to contact Jonathon Tavares at 856-614-4493 or [jtavares@connerstrong.com](mailto:jtavares@connerstrong.com).

**Q. Special Law Enforcement Training (pg. 33)**

The Annual SLEO Training will be provided in two (2) sessions; one on May 24, 2023 at Cape May Police Academy County Complex and another on May 25, 203 at Atlantic County Policy Academy. Both session run from 6:00-10:00pm. Kris Kristie sent an invitation with registration information to all Clerks, Fund Commissioners, and RMCs on March 27, 2023.

**R. Financial Disclosure Statement Filing**

The Division of Local Government Services utilizes an "on line" process for completion and submission of Financial Disclosure forms. Each Fund Commissioner has a unique PIN # for which to file for their position of Fund Commissioner with the JIF and newly appointed Fund Commissioners receive their Filing PIN # from our office once we are notified of their appointment. An email was sent to all Fund Commissioners on April 17, 2023 along with LFN 2023-08 stating the Financial Annual Filing platform was open for filing and the deadline to file without penalty was April 30, 2023. Additional email reminders were sent to those whose status in our system indicated they had not filed on April 26 and again on April 28, 2023. If you have confirmation of your filing, please be sure to keep it should the Executive Directors office receive notice of non-filer status.

**S. Membership Renewal Visits**

Beginning this month, a Representative from the Executive Director's office will contact those members up for renewal this year to schedule an appointment with the Fund Commissioner, Risk Management Consultant, and Representatives of the Governing Body. These appointments are an opportunity to discuss the member's participation in the JIF and the many programs available to them. The Executive Director's office believes it is very important for the decision makers in each member municipality to understand the value of JIF membership. Those members up for Renewal are: Bass River, Beverly, Florence, Hainesport, Mount Laurel, North Hanover, Palmyra, Shamong, Springfield, and Woodland.

**T. Website ([WWW.BURLCOJIF.ORG](http://WWW.BURLCOJIF.ORG))**

Please take a moment to explore the BURLCO JIF website, which contains a plethora of information in an easy to read and navigate format. If you have any questions, comments, or feedback, please contact Megan Matro at 856-446-9141 or [Megan\\_Matro@rpadmin.com](mailto:Megan_Matro@rpadmin.com).

**U. New Member Activity – Nothing to Report**

**Burlington County Municipal JIF JOINT INSURANCE FUND**  
**2023 LOST TIME ACCIDENT FREQUENCY EXCLUDING SIR MEMBERS/ EXCLUDING COVID CLAIMS**

DATA VALUED AS OF March 31, 2023

MEMBER_ID	MEMBER	# CLAIMS ** FOR * 3/31/2023	Y.T.D. LOST TIME ACCIDENTS	2023	2022	2021	TOTAL RATE 2023 - 2021
				LOST TIME FREQUENCY	LOST TIME FREQUENCY	LOST TIME FREQUENCY	
1	76 Delanco Township	0	0	0.00	1.90	1.75	1 Delanco Township 1.67
2	78 Edgewater Park Township	0	0	0.00	0.00	3.74	2 Edgewater Park Township 1.83
3	79 Florence Township	0	0	0.00	0.90	0.88	3 Florence Township 0.80
4	80 Hainesport Township	0	0	0.00	2.25	2.13	4 Hainesport Township 1.95
5	81 Lumberton Township	0	0	0.00	0.81	3.03	5 Lumberton Township 1.77
6	82 Mansfield Township	0	0	0.00	3.08	3.14	6 Mansfield Township 2.75
7	84 Riverside Township	0	0	0.00	0.00	7.06	7 Riverside Township 3.13
8	85 Shamong Township	0	0	0.00	0.00	0.00	8 Shamong Township 0.00
9	86 Tabernacle Township	0	0	0.00	3.20	0.00	9 Tabernacle Township 1.09
10	373 Southampton Township	0	0	0.00	0.00	1.54	10 Southampton Township 0.65
11	456 Springfield Township	0	0	0.00	0.00	0.00	11 Springfield Township 0.00
12	531 Chesterfield Township	0	0	0.00	0.00	0.00	12 Chesterfield Township 0.00
13	532 Westampton Township	0	0	0.00	2.88	1.67	13 Westampton Township 1.99
14	577 Bass River Township	0	0	0.00	0.00	0.00	14 Bass River Township 0.00
15	589 Bordentown City	0	0	0.00	1.12	0.96	15 Bordentown City 0.94
16	600 Bordentown Township	0	0	0.00	0.00	13.33	16 Bordentown Township 5.72
17	601 North Hanover Township	0	0	0.00	0.00	0.00	17 North Hanover Township 0.00
18	636 Wrightstown Borough	0	0	0.00	0.00	0.00	18 Wrightstown Borough 0.00
19	642 Pemberton Borough	0	0	0.00	0.00	0.00	19 Pemberton Borough 0.00
20	650 Palmyra Borough	0	0	0.00	0.00	0.00	20 Palmyra Borough 0.00
21	651 Woodland Township	0	0	0.00	0.00	0.00	21 Woodland Township 0.00
22	679 Fieldsboro Borough	0	0	0.00	0.00	0.00	22 Fieldsboro Borough 0.00
23	697 New Hanover Township	0	0	0.00	0.00	0.00	23 New Hanover Township 0.00
24	83 Medford Township	1	1	2.17	0.00	6.13	24 Medford Township 2.94
25	77 Delran Township	0	1	3.15	1.54	3.60	25 Delran Township 2.66
26	208 Pemberton Township	0	2	4.19	2.99	6.06	26 Pemberton Township 4.48
27	576 Mount Laurel Township	3	5	7.89	1.52	0.00	27 Mount Laurel Township 1.46
28	75 Beverly City	1	1	13.33	3.92	0.00	28 Beverly City 3.48
Totals:		5	10	1.93	1.24	2.53	1.91

Frequency = ((Y.T.D. LOST TIME ACCIDENT \* 200,000) / ADJUSTED HOURS WORKED)

\* Member does not participate in the FUND for Workers' Comp coverage

\*\* Member has a higher Self Insured Retention for Workers' Comp and is EXCLUDED from this report

**2023 LOST TIME ACCIDENT FREQUENCY ALL JIFs EXCLUDING SIR MEMBERS/ EXCLUDING COVID CLAIMS**

March 31, 2023

FUND	2023 LOST TIME FREQUENCY	2022 LOST TIME FREQUENCY	2021 LOST TIME FREQUENCY	TOTAL RATE * 2023 - 2021
NJ Utility Authorities	<b>0.18</b>	1.30	1.98	<b>1.46</b>
Monmouth County	<b>0.32</b>	0.86	1.03	<b>0.88</b>
Ocean County	<b>0.34</b>	1.10	1.81	<b>1.33</b>
Bergen County	<b>0.54</b>	1.45	1.96	<b>1.60</b>
Gloucester, Salem, Cumberland	<b>0.84</b>	1.35	2.53	<b>1.84</b>
Suburban Metro	<b>0.87</b>	1.44	2.55	<b>1.87</b>
NJ Public Housing Authority	<b>0.87</b>	1.79	1.37	<b>1.50</b>
Camden County	<b>0.99</b>	1.37	3.17	<b>2.15</b>
Atlantic County Municipal JIF	<b>1.03</b>	1.99	3.53	<b>2.58</b>
Central New Jersey	<b>1.21</b>	2.04	2.50	<b>2.16</b>
Morris County	<b>1.23</b>	1.24	2.58	<b>1.83</b>
Professional Municipal Manage	<b>1.38</b>	1.27	2.15	<b>1.70</b>
Burlington County Municipal JI	<b>1.93</b>	1.24	2.53	<b>1.91</b>
South Bergen County	<b>2.36</b>	2.32	2.83	<b>2.56</b>
Suburban Municipal	<b>2.58</b>	1.20	3.08	<b>2.21</b>
<b>AVERAGE</b>	<b>1.11</b>	1.46	2.37	<b>1.84</b>

\* NOTE : lost days may include claims with reserves - where claimant may not yet have had lost time

# Burlington County Municipal JIF

## Certificate of Insurance Monthly Report

From 3/22/2023 To 4/21/2023

Holder (H)/ Insured Name (I)	Holder / Insured Address	Description of Operations	Issue Date/ Cert ID	Coverage
H - Vermeer North Atlantic Sales & I - Township of Mount Laurel	Service 7 Maple Avenue Lumberton, NJ 08048	RE: Equipment Rental Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies and Loss Payee on the Property Policy if required by written contract as respects to the rental of: Vermeer S925TX 24.8 HOO KUBOTA D1505 7IN MS SIN 1VRL0705CN1006232: Value: \$38,046 and Vermeer LG46 LOG GRAPPLE SIN EKN1003082: Value: \$3,780	3/22/2023 #3908223	GL AU EX WC OTH
H - Vermeer North Atlantic Sales & I - Township of Mount Laurel	Service 7 Maple Avenue Lumberton, NJ 08048	RE: Equipment Rental Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies and Loss Payee on the Property Policy if required by written contract as respects to the rental of: Vermeer SC362 B&S Gas 1VRF112YAP1005111	3/22/2023 #3908289	GL AU EX WC OTH
H - Pemberton Township BOE I - Township of Pemberton	One Egbert Street Pemberton, NJ 08068	RE: Land Access Agreement The Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respects to the land use agreement with the Board of Education regarding water and sewer facilities.	4/5/2023 #3980104	GL AU EX WC OTH
H - NJ VFW I - Township of Florence	100 Main Street Roebing, NJ 08554	RE: Use of Premises for Carnival Parking The Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to the parking of carnival worker's RVs and campers at 100 Main Street, Roebing for annual carnival	4/7/2023 #3981482	GL AU EX WC
H - Lenape Board of Education I - Township of Tabernacle	Lenape Regional High School District 93 Willow Grove Road Tabernacle, NJ 08088	RE: Memorial Day Parade The Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to the Memorial Day Parade.	4/7/2023 #3981570	GL AU EX WC
H - New Jersey Department of Environmental Protection  I - Township of Pemberton	PO Box 420 428 East State Street, 4th Floor Trenton NJ 08625	RE: The Department of Environmental Protection Grant Identifier: WQR2020-PembTwp.- 00080New Jersey Department of Environmental Protection is an additional insured	04/13/2023	GL AU EX WC PROP

# Burlington County Municipal JIF

## Certificate of Insurance Monthly Report

From 3/22/2023 To 4/21/2023

		with respect to general liability if required by written contract or agreement subject to po		
H - Burlington County Board of Commissioners I - Township of Lumberton	Attn: Insurance & Risk Mngmt Division 49 Rancocas Rd, PO Box 6000 Mount Holly NJ 08060	RE: the closing of County Route 541 for the Memorial Day Parade The Certificate Holder is an Additional Insured on the abovereferenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to the closing of	04/13/2023	GL AU EX WC
H - Seneca High School, Lenape Board of Education I - Township of Tabernacle	Lenape Regional High School District 93 Willow Grove Road Shamong NJ 08088	RE: Memorial Day Parade The Certificate Holders are an Additional Insured on the abovereferenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to the Memorial Day Parade	04/17/2023	GL AU EX WC
<b>Total # of Holders: 8</b>				

**BURLINGTON COUNTY MUNICIPAL FUND  
FINANCIAL FAST TRACK REPORT  
AS OF March 31, 2023**

	<i>THIS MONTH</i>	<i>YTD</i>	<i>PRIOR YEAR END</i>	<i>FUND BALANCE</i>
1. UNDERWRITING INCOME	835,819	2,507,456	146,309,962	148,817,418
2. CLAIM EXPENSES				
Paid Claims	150,567	656,183	54,524,255	55,180,438
Case Reserves	105,019	(19,622)	5,064,313	5,044,690
IBNR	168,298	354,301	3,066,981	3,421,282
Recoveries	-	(13)	(189,618)	(189,631)
<b>TOTAL CLAIMS</b>	<b>423,884</b>	<b>990,849</b>	<b>62,465,931</b>	<b>63,456,780</b>
3. EXPENSES				
Excess Premiums	208,026	997,746	42,812,741	43,810,486
Administrative	124,329	361,720	25,223,085	25,584,805
<b>TOTAL EXPENSES</b>	<b>332,355</b>	<b>1,359,465</b>	<b>68,035,826</b>	<b>69,395,291</b>
4. UNDERWRITING PROFIT (1-2-3)	79,580	157,142	15,808,205	15,965,347
5. INVESTMENT INCOME	279,205	284,242	3,602,840	3,887,083
6. DIVIDEND INCOME	0	0	796,715	796,715
7. STATUTORY PROFIT (4+5+6)	<b>358,785</b>	<b>441,385</b>	<b>20,207,760</b>	<b>20,649,145</b>
8. DIVIDEND	0	0	12,831,693	12,831,693
9. RCF & MEL Surplus Strengthening	0	0	1,668,646	1,668,646
<b>10. STATUTORY SURPLUS (7-8-9)</b>	<b>358,785</b>	<b>441,385</b>	<b>5,707,420</b>	<b>6,148,805</b>

**SURPLUS (DEFICITS) BY FUND YEAR**

Closed	115,957	136,326	5,953,718	6,090,044
MEL Unencumbered Surplus Account	7,731	8,137	475,313	483,450
2019	92,099	92,890	(201,161)	(108,272)
2020	(25,615)	(23,724)	280,743	257,020
2021	(10,053)	(8,670)	(792,768)	(801,438)
2022	92,262	95,754	(8,425)	87,330
2023	86,402	140,671		140,671
<b>TOTAL SURPLUS (DEFICITS)</b>	<b>358,785</b>	<b>441,385</b>	<b>5,707,420</b>	<b>6,148,805</b>
<b>TOTAL CASH</b>				<b>16,854,585</b>

**CLAIM ANALYSIS BY FUND YEAR**

<b>TOTAL CLOSED YEAR CLAIMS</b>	<b>0</b>	<b>0</b>	<b>48,550,867</b>	<b>48,550,867</b>
<b>FUND YEAR 2019</b>				
Paid Claims	8,302	25,807	2,603,718	2,629,526
Case Reserves	(53,838)	(93,847)	782,794	688,947
IBNR	(33,983)	(11,480)	218,801	207,321
Recoveries	0	0	0	0
<b>TOTAL FY 2019 CLAIMS</b>	<b>(79,519)</b>	<b>(79,519)</b>	<b>3,605,313</b>	<b>3,525,794</b>
<b>FUND YEAR 2020</b>				
Paid Claims	35,529	106,542	1,978,203	2,084,745
Case Reserves	(32,191)	(48,942)	816,902	767,960
IBNR	45,829	(8,420)	259,355	250,935
Recoveries	-	(13)	(189,618)	(189,631)
<b>TOTAL FY 2020 CLAIMS</b>	<b>49,167</b>	<b>49,167</b>	<b>2,864,842</b>	<b>2,914,009</b>
<b>FUND YEAR 2021</b>				
Paid Claims	15,739	174,800	2,028,951	2,203,751
Case Reserves	(34,592)	(143,255)	1,151,227	1,007,971
IBNR	49,827	(570)	649,186	648,616
Recoveries	0	0	(0)	(0)
<b>TOTAL FY 2021 CLAIMS</b>	<b>30,974</b>	<b>30,974</b>	<b>3,829,364</b>	<b>3,860,338</b>
<b>FUND YEAR 2022</b>				
Paid Claims	49,072	272,803	971,562	1,244,365
Case Reserves	(30,194)	(185,847)	1,101,158	915,311
IBNR	(61,706)	(129,784)	1,542,825	1,413,041
Recoveries	0	0	0	0
<b>TOTAL FY 2022 CLAIMS</b>	<b>(42,828)</b>	<b>(42,828)</b>	<b>3,615,544</b>	<b>3,572,716</b>
<b>FUND YEAR 2023</b>				
Paid Claims	41,924	76,231		76,231
Case Reserves	255,834	452,269		452,269
IBNR	168,331	504,554		504,554
Recoveries	0	0		0
<b>TOTAL FY 2023 CLAIMS</b>	<b>466,090</b>	<b>1,033,054</b>		<b>1,033,054</b>
<b>COMBINED TOTAL CLAIMS</b>	<b>423,884</b>	<b>990,849</b>	<b>62,465,931</b>	<b>63,456,780</b>

This report is based upon information which has not been audited nor certified by an actuary and as such may not truly represent the condition of the fund.

Fund Year 2020 Claims reflect anticipated recoverable amounts from the MEL of \$216,072 (Paid: \$189,631, Reserves: \$26,441)

***Burlington County Municipal Joint Insurance Fund***

**Monthly Regulatory Filing Checklist**

***Fund Year 2023 for the Month of April***

<b>ITEM</b>	<b>FILING STATUS</b>
Meeting Minutes	5/17/23
Bylaws Amendments	N/A
Risk Management Program Changes	N/A
New Member Filings	N/A
Supplemental Assessments/Contributions	N/A
Budget Amendments (transfers, etc.)	N/A
Surplus Distribution (refunds/dividends)	N/A
Changes/Amendments/Additions to Service Providers	N/A
Executive Committee Changes	N/A



**Burlington County Municipal Joint Insurance Fund - Annual Regulatory Filing Check List**

**Year: January 1, 2023 – December 31, 2023**

ITEM	FILING STATUS
Ethics Filings ( <i>Notification to FC's and Prof's</i> )	
Renewal Resolutions and Indemnity & Trust Agreements	
Budget and Actuarial Certification/Opinion Letter	12/29/22
Annual Assessments/Contributions	12/29/22
Supplemental Assessments/Contributions	
Risk Management Program	1/24/23
Annual Certified Audit	
List of Fund Commissioners & Executive Committee	1/24/23
Identity of Administrator	1/24/23
Identity of Treasurer	1/24/23
Excess Insurance /Group Purchase Insurance/Reinsurance Policies	1/24/23
Withdrawals	N/A
Exhibit A - Certification of JIF Fund Professionals	1/24/23
Exhibit B - Certification of JIF Data Forms	N/A
Exhibit D - New Member Filings	N/A
New Service Providers	1/24/23
Annual Reorganization Resolutions, including Cash Management Plan	1/24/23

Professionals	Contract	Gen Ins	Fidelity	E&O	Surety
<b>Actuary</b> – Actuarial Advantage	X	7/1/23	N/A	7/1/23	N/A
<b>Administrative Consultant</b> -PERMA	X	12/10/23	N/A	12/10/23	N/A
<b>Administrator</b> - AJG	X	10/1/23	5/1/20	10/1/23	N/A
<b>Asset Manager</b> -Wilmington Trust	X	5/1/23	JIF	10/1/22	N/A
<b>Banking</b> – M & T	X	N/A	5/1/23	N/A	N/A
<b>Attorney</b> - DeWeese	X	9/1/23	N/A	9/1/23	N/A
<b>Auditor</b> - Bowman	X	1/1/24	N/A	N/A	N/A
<b>Claims Administrator</b> - Qual-Lynx	X	6/30/23	4/30/22	6/30/23	12/31/18
<b>Managed Care</b> - QualCare	X	6/30/23	N/A	6/30/23	N/A
<b>Payroll Auditor</b> - Bowman	X	1/1/24	N/A	1/1/24	N/A
<b>Property Appraiser</b> - AssetWorks	X	9/27/23	N/A	9/27/23	N/A
<b>Safety Director</b> - JA Montgomery	X	12/10/23	N/A	12/10/23	N/A
<b>Underwriting Manager</b> -Conner Strong	X	12/10/23	N/A	12/10/23	N/A
<b>Technology Risk Services</b> – Wintsec	X	4/11/24	N/A	4/11/24	N/A
<b>Treasurer</b> – Tom Tontarski	X	N/A	5/1/20	N/A	JIF
<b>Recording Secretary</b> – Kris Kristie	X	N/A	N/A	N/A	N/A
<b>Website</b> – Joyce Media	X	N/A	N/A	N/A	N/A
<b>Wellness Director</b> – Debby Schiffer	X	N/A	N/A	N/A	N/A
<b>Law Enforcement RMC</b> – Chris Winter	X	3/31/24	N/A	N/A	N/A

**Burlington County Municipal Joint Insurance Fund  
2022 Safety Incentive Program**

Member Municipality	Size	Opening Balance	"Additional" SIP Funds	Jan 2023	Feb 2023	March 2023	April 2023	May 2023	June 2023	July 2023	Aug 2023	Sept 2023	Oct 2023	Nov 2023	Dec 2023	Paid in 2024	Total Paid	Remaining Balance	Date Encumber
Bass River Township	S	2,100.00	250.00														0.00	<b>2,350.00</b>	
Beverly City	M	2,400.00	1,000.00				3,400.00										3,400.00	<b>0.00</b>	
Bordentown City	M	2,400.00	1,000.00														0.00	<b>3,400.00</b>	
Bordentown Township	L	2,700.00	1,000.00				3,700.00										3,700.00	<b>0.00</b>	
Chesterfield Township	S	2,100.00	750.00				2,850.00										2,850.00	<b>0.00</b>	
Delanco Township	S	2,100.00	1,000.00				3,100.00										3,100.00	<b>0.00</b>	
Delran Township	L	2,700.00	750.00														0.00	<b>3,450.00</b>	
Edgewater Park Towns	M	2,400.00	0.00				2,400.00										2,400.00	<b>0.00</b>	
Fieldsboro Borough	S	2,100.00	500.00				2,600.00										2,600.00	<b>0.00</b>	
Florence Township	L	2,700.00	750.00				3,450.00										3,450.00	<b>0.00</b>	
Hainesport Township	S	2,100.00	1,000.00				3,100.00										3,100.00	<b>0.00</b>	
Lumberton Township	M	2,700.00	500.00				3,200.00										3,200.00	<b>0.00</b>	
Mansfield Township	M	2,400.00	750.00				3,150.00										3,150.00	<b>0.00</b>	
Medford Township	XL	3,000.00	1,000.00					4,000.00									4,000.00	<b>0.00</b>	
Mount Laurel Township	XL	3,000.00	1,000.00				4,000.00										4,000.00	<b>0.00</b>	
New Hanover Township	S	2,100.00	250.00					2,350.00									2,350.00	<b>0.00</b>	
North Hanover Townsh	M	2,400.00	750.00					3,150.00									3,150.00	<b>0.00</b>	
Palmyra Borough	M	2,400.00	750.00					3,150.00									3,150.00	<b>0.00</b>	
Pemberton Borough	S	2,100.00	0.00				2,100.00										2,100.00	<b>0.00</b>	
Pemberton Township	XL	3,000.00	750.00														0.00	<b>3,750.00</b>	
Riverside Township	M	2,400.00	1,000.00														0.00	<b>3,400.00</b>	
Shamong Township	S	2,100.00	500.00				2,600.00										2,600.00	<b>0.00</b>	
Southampton Township	M	2,400.00	500.00				2,900.00										2,900.00	<b>0.00</b>	
Springfield Township	S	2,100.00	250.00														0.00	<b>2,350.00</b>	
Tabernacle Township	S	2,100.00	0.00				2,100.00										2,100.00	<b>0.00</b>	
Westampton Township	M	2,400.00	750.00					3,150.00									3,150.00	<b>0.00</b>	
Woodland Township	S	2,100.00	0.00				2,100.00										2,100.00	<b>0.00</b>	
Wrightstown Borough	S	2,100.00	1,000.00														0.00	<b>3,100.00</b>	
<b>Total By Line</b>		<b>\$66,600.00</b>	<b>\$17,750.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$46,750.00</b>	<b>\$15,800.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$62,550.00</b>	<b>\$21,800.00</b>	

**Must be Claimed or Encumbered by November 30, 2023. All Encumbered Claims Must be Claimed by February 1, 2024**

**Burlington County Municipal Joint Insurance Fund  
2023 Optional Safety Budget**

Member Municipality	Opening Balance	January 2023	February 2023	March 2023	April 2023	May 2023	June 2023	July 2023	August 2023	September 2023	October 2023	November 2023	December 2023	Paid 2024	Total Paid	Remaining Balance	Date Encumbered
Bass River Township	995.00														0.00	995.00	
Beverly City	1,595.00														0.00	1,595.00	
Bordentown City	1,595.00														0.00	1,595.00	
Bordentown Township	2,660.00														0.00	2,660.00	
Chesterfield Township	995.00														0.00	995.00	
Delanco Township	1,595.00														0.00	1,595.00	
Delran Township	2,660.00														0.00	2,660.00	
Edgewater Park Township	1,595.00														0.00	1,595.00	
Fieldsboro Borough	750.00														0.00	750.00	
Florence Township	2,660.00														0.00	2,660.00	
Hainesport Township	995.00														0.00	995.00	
Lumberton Township	2,660.00														0.00	2,660.00	
Mansfield Township	1,595.00														0.00	1,595.00	
Medford Township	4,645.00														0.00	4,645.00	
Mount Laurel Township	4,645.00				4,472.00										4,472.00	173.00	
New Hanover Township	750.00														0.00	750.00	
North Hanover Township	1,595.00														0.00	1,595.00	
Palmyra Borough	1,595.00														0.00	1,595.00	
Pemberton Borough	995.00														0.00	995.00	
Pemberton Township	4,645.00														0.00	4,645.00	
Riverside Township	2,660.00														0.00	2,660.00	
Shamong Township	995.00					995.00									995.00	0.00	
Southampton Township	1,595.00														0.00	1,595.00	
Springfield Township	995.00														0.00	995.00	
Tabernacle Township	995.00														0.00	995.00	
Westampton Township	1,595.00														0.00	1,595.00	
Woodland Township	995.00														0.00	995.00	
Wrightstown Borough	995.00														0.00	995.00	
<b>Total By Line</b>	<b>52,045</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$4,472.00</b>	<b>\$995.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>5,467.00</b>	<b>46,578.00</b>	

**Must be Claimed or Encumbered by November 30, 2023. All Encumbered Claims Must be Claimed by February 1, 2024**

**Burlington County Municipal Joint Insurance Fund  
2023 Wellness Incentive Program**

Member Municipality	Opening Balance	January 2023	February 2023	March 2023	April 2023	May 2023	June 2023	July 2023	August 2023	September 2023	October 2023	November 2023	December 2023	Paid 2024	Total Paid	Remaining Balance	Date of Encumber
Bass River Township	500.00														0.00	500.00	
Beverly City	750.00														0.00	750.00	
Bordentown City	750.00														0.00	750.00	
Bordentown Townshi	1,000.00				383.86	250.00									633.86	366.14	
Chesterfield Townshi	500.00				224.65										224.65	275.35	
Delanco Township	750.00														0.00	750.00	
Delran Township	1,000.00														0.00	1,000.00	
Edgewater Park Tow	750.00														0.00	750.00	
Fieldsboro Borough	500.00														0.00	500.00	
Florence Township	1,000.00														0.00	1,000.00	
Hainesport Township	500.00														0.00	500.00	
Lumberton Township	1,000.00														0.00	1,000.00	
Mansfield Township	750.00														0.00	750.00	
Medford Township	1,500.00														0.00	1,500.00	
Mount Laurel Townsh	1,500.00														0.00	1,500.00	
New Hanover Towns	500.00														0.00	500.00	
North Hanover Town	750.00					150.00									150.00	600.00	
Palmyra Borough	750.00														0.00	750.00	
Pemberton Borough	500.00														0.00	500.00	
Pemberton Township	1,500.00														0.00	1,500.00	
Riverside Township	1,000.00														0.00	1,000.00	
Shamong Township	500.00														0.00	500.00	
Southampton Towns	750.00														0.00	750.00	
Springfield Township	500.00														0.00	500.00	
Tabernacle Townshi	500.00														0.00	500.00	
Westampton Townsh	750.00														0.00	750.00	
Woodland Township	500.00														0.00	500.00	
Wrightstown Boroug	500.00														0.00	500.00	
<b>Total By Line</b>	<b>\$21,750.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$608.51</b>	<b>\$400.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>1,008.51</b>	<b>20,741.49</b>	

**Must be Claimed or Encumbered by November 30, 2023. All Encumbered Claims Must be Claimed by February 1, 2024**

**Burlington County Municipal Joint Insurance Fund  
2023 EPL/CYBER Risk Management Budget**

Member Municipality	Opening Balance	January 2023	Feb 2023	March 2023	April 2023	May 2023	June 2023	July 2023	August 2023	September 2023	October 2023	November 2023	December 2023	Paid in 2024	Total Paid	Remaining Balance	Date Encumbered
Bass River Township	500.00														0.00	500.00	
Beverly City	500.00														0.00	500.00	
Bordentown City	500.00														0.00	500.00	
Bordentown Township	500.00														0.00	500.00	
Chesterfield Township	500.00				500.00										500.00	-	
Delanco Township	500.00														0.00	500.00	
Delran Township	500.00														0.00	500.00	
Edgewater Park Townshi	500.00														0.00	500.00	
Fieldsboro Borough	500.00														0.00	500.00	
Florence Township	500.00														0.00	500.00	
Hainesport Township	500.00														0.00	500.00	
Lumberton Township	500.00														0.00	500.00	
Mansfield Township	500.00														0.00	500.00	
Medford Township	500.00														0.00	500.00	
Mount Laurel Township	500.00														0.00	500.00	
New Hanover Township	500.00														0.00	500.00	
North Hanover Township	500.00														0.00	500.00	
Palmyra Borough	500.00														0.00	500.00	
Pemberton Borough	500.00														0.00	500.00	
Pemberton Township	500.00														0.00	500.00	
Riverside Township	500.00														0.00	500.00	
Shamong Township	500.00														0.00	500.00	
Southampton Township	500.00														0.00	500.00	
Springfield Township	500.00														0.00	500.00	
Tabernacle Township	500.00														0.00	500.00	
Westampton Township	500.00														0.00	500.00	
Woodland Township	500.00														0.00	500.00	
Wrightstown Borough	500.00														0.00	500.00	
<b>Total By Line</b>	<b>14,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$500.00</b>	<b>\$13,500.00</b>	

**Must be Claimed or Encumbered by November 30, 2023. All Encumbered Claims Must be Claimed by February 1, 2024**

F:\DATA\RISK\EXCEL\BURLCO\2023\Safety\BURLCO 2023 REIMBURSE.xlsx\EPL CYBER

<b>MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND</b>					
<b>EMPLOYMENT PRACTICES COMPLIANCE STATUS - Burlco JIF</b>					
<b>Data Valued As of :</b>		<b>May 9, 2023</b>			
<b>Total Participating Members</b>		<b>28</b>			
Complaint		<b>27</b>			
Percent Compliant		96.43%			
			01/01/23	2023	
	Checklist Submitted	Compliant	EPL	POL	Co-Insurance
Member Name	*		Deductible	Deductible	01/01/23
BASS RIVER	Yes	Yes	\$ 20,000	\$ 20,000	20% of 1st 250K
BEVERLY	Yes	Yes	\$ 2,500	\$ 2,500	0%
BORDENTOWN CITY	Yes	Yes	\$ 20,000	\$ 20,000	20% of 1st 250K
BORDENTOWN TOWNSHIP	Yes	Yes	\$ 20,000	\$ 20,000	20% of 1st 250K
CHESTERFIELD	Yes	Yes	\$ 20,000	\$ 20,000	20% of 1st 250K
DELANCO	Yes	Yes	\$ 20,000	\$ 20,000	20% of 1st 100K
DELRAN	Yes	Yes	\$ 20,000	\$ 20,000	20% of 1st 250K
EDGEWATER PARK	Yes	Yes	\$ 2,500	\$ 2,500	0%
FIELDSBORO	Yes	Yes	\$ 20,000	\$ 20,000	20% of 1st 250K
FLORENCE	Yes	Yes	\$ 20,000	\$ 20,000	20% of 1st 250K
HAINESPORT	Yes	Yes	\$ 2,500	\$ 2,500	0%
LUMBERTON	Yes	Yes	\$ 20,000	\$ 20,000	20% of 1st 100K
MANSFIELD TOWNSHIP B	Yes	Yes	\$ 20,000	\$ 20,000	20% of 1st 250K
MEDFORD TOWNSHIP	Yes	Yes	\$ 20,000	\$ 20,000	20% of 1st 250K
MOUNT LAUREL	Yes	Yes	\$ 20,000	\$ 20,000	20% of 1st 250K
NEW HANOVER	Yes	Yes	\$ 20,000	\$ 20,000	20% of 1st 250K
NORTH HANOVER	Yes	Yes	\$ 20,000	\$ 20,000	20% of 1st 250K
PALMYRA	Yes	Yes	\$ 20,000	\$ 20,000	0%
PEMBERTON	Yes	Yes	\$ 20,000	\$ 20,000	20% of 1st 250K
PEMBERTON BOROUGH	Yes	Yes	\$ 20,000	\$ 20,000	20% of 1st 250K
RIVERSIDE	Yes	Yes	\$ 20,000	\$ 20,000	20% of 1st 250K
SHAMONG	Yes	Yes	\$ 10,000	\$ 10,000	0%
SOUTHAMPTON	Yes	Yes	\$ 2,500	\$ 2,500	0%
SPRINGFIELD	Yes	Yes	\$ 7,500	\$ 7,500	20% of 1st 100K
TABERNACLE	Yes	Yes	\$ 10,000	\$ 10,000	0%
WESTAMPTON	Yes	Yes	\$ 20,000	\$ 20,000	20% of 1st 250K
WOODLAND	Yes	Yes	\$ 20,000	\$ 20,000	20% of 1st 250K
WRIGHTSTOWN	No	No	\$ 100,000	\$ 20,000	20% of 1st 2Mil/20% of 1st 250K POL

# MEL STATUTORY BONDS as of 5/9/23

Name	Applicant	Active Statul	Bond Position 1	ive Date Position 1	Approval Status P	Date Position 1	Second Bond Position 2	Effective Date	Approval Sta	Status
Bass River Township	Eileen Brower	Yes	Treasurer	06/13/2016	Approved					Approved
Bass River Township	Albert Stanley	Yes	Tax Collector	06/05/2017	Approved		Yes	CFO (Assuming 1	06/05/2017	Approved
Bass River Township	Linda Eliason-Ash	No	Tax Collector	01/01/2007	Approved			05/31/2017		Approved
Beverly City	Yvonne Bullock	Yes	CFO (Assuming Treasurer Duties)	05/01/2014	Approved					Approved
Beverly City	Shari Key	No	Tax Collector	05/01/2014	Approved			07/19/2021		Approved
Beverly City	Error - delete	No		10/08/2020	Approved			10/08/2020		Approved
Beverly City	Dawn Gorman	Yes	Tax Collector	06/21/2021	Approved					Approved
Bordentown City	Jennifer M. Smith	Yes	Tax Collector	02/13/2017	Approved					Approved
Bordentown City	Caryn Hoyer	No	Tax Collector	08/10/2015	Approved			02/13/2017		Approved
Bordentown City	Margaret Peak	No	CFO (Assuming Treasurer Duties)	08/01/2013	Approved			06/14/2019		Approved
Bordentown City	Tanyika Johns	No	Tax Collector	03/11/2014	Approved			08/10/2015		Approved
Bordentown City	Richard Wright	No	Treasurer	06/20/2019	Approved			10/18/2020		Approved
Bordentown City	Margaret M. Peak	Yes	CFO (Assuming Treasurer Duties)	10/19/2020	Approved					Approved
Bordentown Township	Jeffrey Elasser	No	Tax Collector	08/01/2015	Approved			03/19/2021		Approved
Bordentown Township	Donna Muldrow	No	Treasurer	03/05/2009	Approved			03/01/2020		Approved
Bordentown Township	MaryAlice Picariello	No	Tax Collector	03/05/2009	Approved			05/29/2015		Approved
Bordentown Township	Add in error	No	Treasurer	01/01/1900	Incomplete			01/01/1900		Incomplete
Bordentown Township	Kittina Wallrath	No	Treasurer	03/01/2020	Incomplete			09/29/2021		Incomplete
Bordentown Township	Laurie Finger	Yes	Tax Collector	04/19/2021	Approved					Approved
Bordentown Township	Sumedha Rao	No	Treasurer	11/15/2021	Approved			11/23/2022		Approved
Chesterfield Township	Wendy Wulstein	Yes	Treasurer	01/31/2012	Approved					Approved
Chesterfield Township	Caryn M. Hoyer	Yes	Tax Collector	06/30/2008	Approved					Approved
Delanco Township	Jennifer Dellavalle	Yes	Tax Collector	11/01/2016	Approved					Approved
Delanco Township	Robert L. Hudnell	Yes	CFO (Assuming Treasurer Duties)	01/01/2007	Approved					Approved
Delanco Township	Lynn A. Davis	No	Tax Collector	01/01/2007	Approved			11/01/2016		Approved
Delran Township	Victoria Boras	No	Tax Collector	06/27/2011	Approved			02/28/2019		Approved
Delran Township	Linda Lewis	No	Treasurer	12/21/2018	Approved			04/01/2019		Approved
Delran Township	Tanyika Johns	Yes	Tax Collector	02/01/2019	Approved					Approved
Delran Township	Margaret M. Peak	No	CFO (Assuming Treasurer Duties)	04/08/2019	Approved			10/16/2020		Approved
Delran Township	Kareemah Press	No	CFO (Assuming Treasurer Duties)	10/19/2020	Approved			10/19/2020		Approved
Edgewater Park Township	Mindie Weiner	Yes	Tax Collector	02/05/2019	Approved					Approved
Edgewater Park Township	Tanyika Johns	No	Tax Collector		Approved			02/05/2019		Approved
Fieldsboro Borough	Lan Chen Shen	No	Tax Collector	01/01/2016	Approved			03/31/2019		Approved
Fieldsboro Borough	Peter Federico	Yes	Treasurer	01/01/2016	Approved					Approved
Fieldsboro Borough	LEIGHA A BOGDANOWICZ	No	Tax Collector	04/01/2019	Approved			01/03/2022		Approved
Fieldsboro Borough	Danielle Gsell	Yes	Tax Collector	01/03/2022	Approved					Approved
Florence Township	Christine Swiderski	Yes	Tax Collector	05/11/2020	Approved					Approved
Florence Township	Sandra Blacker	No	CFO (Assuming Treasurer Duties)	05/07/2020	Approved			11/30/2020		Approved
Florence Township	Michelle Chiemiego	Yes	Treasurer	11/01/2020	Approved					Approved
Florence Township	Paul Ordog	Yes	Library Treasurer	09/15/2022	Approved					Approved
Hainesport Township	Sharon A. Deviney	No	Tax Collector	01/01/2007	Approved			01/01/2020		Approved
Hainesport Township	Joanna Mustafa	No	CFO (Assuming Treasurer Duties)	12/13/2016	Approved			02/17/2017		Approved
Hainesport Township	Dawn Emmons	No	CFO (Assuming Treasurer Duties)	02/01/2017	Pending			01/31/2019		Pending
Hainesport Township	Donna Condo	No	CFO (Assuming Treasurer Duties)	02/01/2019	Approved			06/30/2022		Approved
Hainesport Township	Paula Tiver	Yes	Tax Collector	01/01/2020	Approved					Approved
Hainesport Township	Michael Dehoff	No	CFO (Assuming Treasurer Duties)	07/01/2022	Pending			11/07/2022		Pending
Hainesport Township	Dawn Gorman	Yes	CFO (Assuming Treasurer Duties)	11/08/2022	Approved					Approved
Lumberton Township	Robin D. Sarlo	No	Tax Collector	01/01/2016	Approved			12/31/2022		Approved
Lumberton Township	Sharon Deviney	No	Tax Collector	02/19/2011	Approved			12/31/2015		Approved
Lumberton Township	Tara Krueger	Yes	CFO (Assuming Treasurer Duties)	06/23/2022	Approved					Approved
Lumberton Township	Kim Muchowski	Yes	Tax Collector	01/01/2023	Approved					Approved
Mansfield Township	Elaine Fortin	No	Tax Collector	01/01/2007	Approved			07/01/2018		Approved
Mansfield Township	Joseph P Monzo	No	CFO (Assuming Treasurer Duties)	01/01/2007	Approved			07/01/2019		Approved
Mansfield Township	Dana Elliott	No	Tax Collector	07/01/2018	Approved			07/06/2020		Approved

## MEL STATUTORY BONDS as of 5/9/23

Mansfield Township	Bonnie Grouser	Yes	CFO (Assuming Treasurer Duties)	07/01/2019	Approved			Approved
Mansfield Township	Linda Hannawacker	Yes	Tax Collector	07/06/2020	Approved			Approved
Medford Township	Albert Stanley	No	CFO (Assuming Treasurer Duties)	08/03/2015	Approved	03/04/2019		Approved
Medford Township	Patricia Capasso	No	Tax Collector	01/01/2013	Approved	09/30/2020		Approved
Medford Township	Robin Sarlo	No	CFO (Assuming Treasurer Duties)	03/04/2019	Approved	02/23/2022		Approved
Medford Township	Rachel Warrington	Yes	Tax Collector	10/01/2020	Approved			Approved
Medford Township	Lindsey Parent	Yes	Treasurer	03/01/2022	Approved			Approved
Mount Laurel Township	Kim Muchowski	Yes	Tax Collector	10/24/2016	Approved			Approved
Mount Laurel Township	Karen Cohen	No	Library Treasurer	01/15/2014	Approved	12/31/2021		Approved
Mount Laurel Township	Tara Krueger	Yes	Treasurer	04/17/2017	Approved			Approved
Mount Laurel Township	Meredith Tomczyk	No	CFO (Assuming Treasurer Duties)	01/09/2012	Approved	01/01/1900		Approved
Mount Laurel Township	Maureen Mitchell	No	Tax Collector	01/30/2012	Approved	10/24/2016		Approved
Mount Laurel Township	Walter Stridick	Yes	Library Treasurer	01/01/2022	Approved			Approved
New Hanover Township	Lynn Davis	Yes	Tax Collector	01/01/2020	Approved			Approved
New Hanover Township	Terry Henry	Yes	CFO (Assuming Treasurer Duties)	02/26/2020	Approved			Approved
North Hanover Township	Mary Alice Picariello	Yes	Tax Collector	06/27/2009	Approved			Approved
North Hanover Township	Joseph Greene	Yes	Treasurer	04/29/2013	Approved			Approved
Palmyra Borough	Tanyika Johns	Yes	Tax Collector	06/15/2020	Approved			Approved
Palmyra Borough		No			Approved	01/01/1900		Approved
Palmyra Borough	Danielle Lippincott	No	Tax Collector	01/25/2019	Approved	01/01/1900		Approved
Palmyra Borough	Donna Condo	Yes	CFO (Assuming Treasurer Duties)	01/01/2016	Approved			Approved
Palmyra Borough	Janeen Rossi	No	Tax Collector			01/01/1900		
Pemberton Borough	Donna Mull	No	Treasurer	01/01/2011	Approved	10/31/2022		Approved
Pemberton Borough	Kathleen Smick	Yes	Tax Collector	05/19/2014	Approved	Yes	Treasurer 10/31/2022	Approved
Pemberton Township	Alison Varrellmann	No	Tax Collector	03/23/2015	Approved	04/20/2022		Approved
Pemberton Township	Robert Benick	No	Treasurer	01/01/2014	Approved	10/01/2021		Approved
Pemberton Township	Alison Shinkunas	No	Tax Collector	03/23/2015	Approved	01/01/1900		Approved
Pemberton Township	Shayla Steele	Yes	Tax Collector	06/20/2022	Approved			Approved
Pemberton Township	Joyce Tinnes	No	CFO (Assuming Treasurer Duties)	10/07/2021	Approved	12/31/2022		Approved
Pemberton Township	Daniel Hornickel	No	Tax Collector	04/20/2022	Approved	06/20/2022		Approved
Pemberton Township	Candice Pennewell	Yes	CFO (Assuming Treasurer Duties)	12/22/2022	Approved			Approved
Riverside Township	Meghan O. Jack	No	Treasurer	06/01/2013	Approved	01/01/2023		Approved
Riverside Township	Mindie Weiner	Yes	Tax Collector	03/21/2016	Approved			Approved
Riverside Township	Nancy Elmeaze	No	Tax Collector	09/01/2007	Approved	07/31/2015		Approved
Riverside Township	Michael Mansdoerfer	Yes	CFO (Assuming Treasurer Duties)	01/01/2022	Approved			Approved
Shamong Township	Christine Chambers	Yes	CFO (Assuming Treasurer Duties)	11/24/2014	Approved			Approved
Shamong Township	Kathryn J. Taylor	No	Tax Collector	01/01/2007	Approved	11/27/2020		Approved
Shamong Township	Kathryn Merkh	Yes	Tax Collector	01/01/2022	Approved			Approved
Southampton Township	Melissa Chesla	Yes	Tax Collector	09/01/2014	Approved			Approved
Southampton Township	Nancy Gower	No	CFO (Assuming Treasurer Duties)	01/01/2007	Approved	02/28/2022		Approved
Southampton Township	Kinjalben Patel	Yes	CFO (Assuming Treasurer Duties)	03/01/2022	Approved			Approved
Springfield Township	Dianne Kelly	No	CFO (Assuming Treasurer Duties)	01/01/2010	Approved	09/30/2020		Approved
Springfield Township	Melissa Chesla	Yes	Tax Collector	11/01/2014	Approved			Approved
Springfield Township	Yolaika Gonzalez	Yes	CFO (Assuming Treasurer Duties)	01/01/2021	Approved			Approved
Tabernacle Township	Kimberly Smith	Yes	Tax Collector	04/01/2016	Approved			Approved
Tabernacle Township	Susan Costales	No	Tax Collector	09/24/2008	Approved	08/21/2018		Approved
Tabernacle Township	Rodney R Haines	Yes	CFO (Assuming Treasurer Duties)	08/01/2018	Approved			Approved
Westampton Township	Robert L. Hudnell	Yes	Treasurer	01/01/2007	Approved			Approved
Westampton Township	Carol A. Brown-layou	No	Tax Collector	01/01/2007	Approved	12/31/2021		Approved
Westampton Township	Christine Taylor	No	Tax Collector	01/07/2022	Approved	02/28/2022		Approved
Westampton Township	Kathryn Merkh	Yes	Tax Collector	03/01/2022	Approved			Approved
Woodland Township	Nancy Seeland	Yes	Tax Collector	01/01/2015	Approved			Approved
Woodland Township	Kathleen Rosmando	Yes	CFO (Assuming Treasurer Duties)	06/06/2013	Approved			Approved
Wrightstown Borough	Ronald A. Ghrist	No	Treasurer	01/01/2010	Approved	12/22/2022		Approved
Wrightstown Borough	Jeffrey C. Elsasser	Yes	Tax Collector	11/01/2016	Approved			Approved



# MEL STATUTORY BONDS as of 5/9/23

Wrightstown Borough  
Wrightstown Borough

Lynn A. Davis  
Karen Baldino

No  
Yes

Tax Collector  
CFO (Assuming Treasurer Duties)

01/01/2010 Approved  
01/01/2023 Approved

11/01/2016

Approved  
Approved

**Burlington County Municipal Joint Insurance Fund  
Skateboard Park Approval Status**

<b>Member Municipality</b>	<b>Stage</b>	<b>Status</b>	<b>Notes</b>
Bass River			
Beverly			
Bordentown City			
Bordentown Twp			
Chesterfield			
<b>Delanco</b>	<b>Approved</b>		<b>Approved June 19, 2001</b>
Delran			
Edgewater			
Fieldsboro			
Florence			
Hainesport			
Lumberton			
Mansfield			
<b>Medford</b>	<b>Approved</b>		<b>Approved March 21, 2000</b>
Mount Laurel			
New Hanover			
North Hanover			
<b>Palmyra</b>	<b>Approved</b>		<b>Did not qualify as a skate park for MEL underwriting purposes</b>
Pemberton Boro.			
Pemberton Twp.			
Riverside			
Shamong			
Southampton			
Springfield			
Tabernacle			
Westampton			
Woodland			
Wrightstown			

## 2022-2023 ELECTED OFFICIALS RISK MANAGEMENT SEMINAR

This course details ways to control workers' compensation and liability insurance costs. Municipal elected officials, authority commissioners and a member's CEO (i.e., municipal manager / administrator or executive director) who completes this course by **the extended deadline of May 31, 2023**, may qualify for a \$250 credit (capped at approx. 5% of MEL assessment) in their local unit 2023 assessment.

1. To log into the MSI's New Learning Management System for the first time, you will need to **receive an activation email with code** by contacting your agencies Training Administrator or Andrea Felip at the MSI office at 856-552-4740 or [Afelip@jamontgomery.com](mailto:Afelip@jamontgomery.com).
2. **Once you receive your activation code via email**, follow the link and one-time instructions to activate your account. The activation process will give you a **new username** and allow you to create a password.
3. Once logged into the LMS, navigate to the **'Request Training' button** on the upper right portion of your Home Screen.
4. **Find and select the 2022-2023 Elected Officials Risk Management Seminar** in the dropdown and click submit at the bottom of the screen.
5. The course will now show in the **Assigned section** in the center of your Home screen.
6. **Click the title to launch** the course.
7. **For additional help** if needed, this video will walk you through the steps to enroll in online learning. [How to Register for Online Learning](#)

## *Land Use Training Certification*

### **Member**

Beverly City  
Bordentown City  
Bordentown Twp.  
Chesterfield Twp.  
Delanco Twp.  
Delran Twp.  
Edgewater Park Twp.  
Florence Twp.  
Hainesport Twp.  
Lumberton Twp.  
Mansfield Twp.  
Medford Twp.  
Mount Laurel Twp.  
New Hanover Twp.  
North Hanover Twp.  
Palmyra Borough  
Pemberton Twp.  
Riverside Twp.  
Shamong Twp.  
Tabernacle Twp.  
Westampton Twp.  
Woodland Twp.

# 2023 SPECIAL POLICE OFFICER PATROL PRACTICES UPDATE



## Four Hour Pre-Season Training

Instructed by: Chief Denis E. Connell, Retired

### TOPICS:

- |                                  |                                |
|----------------------------------|--------------------------------|
| 1. Service Animals:              | NJSA 10: 5-29                  |
| 2. NJ LAD:                       | Bathroom Access Issues         |
| 3. Immigrant Trust Directive:    | Policy Review                  |
| 4. L E Social Media:             | Evidence and OPRA Implications |
| 5. L E Computer Systems:         | Confidentiality                |
| 6. Case Law Update:              | State v Carter/State v. Keaton |
| 7. Duty to Provide Medical Help: | State-Created Danger Theory    |

### 2 Sessions Offered

**Wednesday, May 24, 2023**

CLASS CAPACITY: 90

6 pm - 10 pm

Cape May Police Academy  
County Complex

**Thursday, May 25, 2023**

CLASS CAPACITY: 40

6 pm - 10 pm

Atlantic County Police Academy  
5033 English Creek Road  
Mays Landing

The course is designed for newly appointed Special Officers Class I, Class II and Veteran Special Officers assigned to seasonal police duty.

### NOTE

All in-person training is conducted at COVID-compliant academy facilities. State regulations applicable at the time of training will be enforced.

These training seminars are provided free of charge to ACM, BURLCO and TRICO JIF Members on a first come - first serve basis. Register your personnel today!

[CLICK HERE TO REGISTER](#)

PLEASE DO NOT CALL THE ACADEMY TO REGISTER

Questions? Contact Kristi Kristie:  
Email: [Kristi\\_Kristie@RPAdmin.com](mailto:Kristi_Kristie@RPAdmin.com)





## Questions about employment issues? Call the New MEL Employment Practices Helpline

The MEL Safety Institute is pleased to announce the establishment of a NEW MEL Employment Practices Helpline (EPL), a dedicated resource to guide members on employment related issues.

The MEL EPL Helpline is staffed by attorneys that specialize in New Jersey employment law and understand the MEL JIF system. The three law firms staffing the EPL Helpline are affiliated with local Joint Insurance Funds (JIFs).

**Who can use the EPL Helpline?** MEL member municipalities will select and approve two individuals to use the helpline.

**What hours is the EPL Helpline available?** The helpline will be staffed during normal business hours, 9 a.m. – 5 p.m. Voicemail can be left afterhours for a callback.

**What kinds of issues can be addressed?** Any employment related topics or policies and procedures related to issues such as:

- Hiring
- Termination
- Harassment
- Discrimination
- Promotion/Demotion
- And more...

**What are the MEL EPL Helpline numbers?** MEL members can choose to call any of the MEL EPL Helpline firms listed below.

**MEL EPL HELPLINE:  
732-583-7474**

Jodi Howlett  
Cleary Giacobbe Alfieri Jacobs LLC  
955 State Route 34, Suite 200  
Matawan, NJ 07747955

**MEL EPL HELPLINE:  
609-522-5599**

David S. DeWeese  
The DeWeese Law Firm  
3200 Pacific Avenue  
Wildwood, New Jersey 08260

**MEL EPL HELPLINE:  
973-334-1900**

Fred Semrau  
Dorsey & Semrau  
714 Main Street  
Boonton, NJ 07005

**What happens after the call?** The attorney will provide the member with transcript of the call that includes recommendations. If the issue is beyond the scope of the MEL EPL Helpline the attorney will provide direction to the member on where to get appropriate assistance. All calls are confidential.





**MEL EPL Helpline  
Authorized Contact Person(s)**

<b>TOWN</b>	<b>AUTHORIZED CONTACT PERSON</b>	<b>ADDITIONAL CONTACT PERSON</b>
<b>Bass River Township</b>	Elizabeth Godfrey	James Renwick
<b>Beverly City</b>	Caitlin Midgette, Clerk	Rich Wolbert
<b>Bordentown City</b>	Grace I. Archer, City Clerk	Margaret Peak
<b>Bordentown Township</b>	Mike Theokas	Maria Carrington
<b>Chesterfield Township</b>	Tom Sahol	Caryn Hoyer
<b>Delanco Township</b>	Richard Schwab, Administrator	Janice M. Lohr, Clerk
<b>Delran Township</b>	Joe Bellina	Jamey Eggers, Clerk
<b>Edgewater Park Township</b>	Tom Pullion, Administrator	Patricia Clayton
<b>Fieldsboro Township</b>	Patrice Hansell	N/A
<b>Florence Township</b>	N/A	Nancy Erlston
<b>Hainesport Township</b>	Paula Kosko	Tara Wicker
<b>Lumberton Township</b>	Bobbie Quinn, Clerk	Carrie Gregory, HR Coordinator
<b>Mansfield Township</b>	Linda Semus, Clerk	Bonnie Grouser, Treasurer
<b>Medford Township</b>	Dawn Bielec	Kathy Burger
<b>Mount Laurel Township</b>	Meredith Tomczyk	Jerry Mascia
<b>New Hanover Township</b>	Susan Jackson	Kyle Tuliano
<b>North Hanover Township</b>	Mary Picariello	N/A
<b>Palmyra Borough</b>	John Gural, Administrator	Megan Campbell
<b>Pemberton Borough</b>	N/A	Kathy Smick
<b>Pemberton Township</b>	Daniel Hornickel, BA	Michele Brown
<b>Riverside Township</b>	Meghan Jack, Administrator	Susan Dydek
<b>Shamong Township</b>	Susan Onorato, Clerk	Joanne Robertson
<b>Southampton Township</b>	Kathy Hoffman	Donna Fascenda
<b>Springfield Township</b>	Paul Keller, Administrator	
<b>Tabernacle Township</b>	N/A	N/A
<b>Westampton Township</b>	Wendy Gibson, Admin	Stephen Ent
<b>Woodland Township</b>	Maryalice Brown	Nancy Seeland
<b>Wrightstown Borough</b>	Freda Gorman	James Ingling, Fire Official

**Burlington County Municipal Joint Insurance Fund**

P.O. Box 489, Marlton, New Jersey 08053 · P: 856-446-9100 · F: 856-446-9149 · [www.burlcojif.org](http://www.burlcojif.org)

# SAFETY DIRECTOR REPORT

## Burlington County Municipal Joint Insurance Fund

**TO:** Fund Commissioners, Safety Coordinators, and Risk Managers  
**FROM:** Keith Hummel, JIF Safety Director  
**DATE:** May 3, 2023

### J. A. MONTGOMERY CONSULTING SERVICE TEAM & LOSS CONTROL ACTIVITIES

Keith Hummel Associate Director Public Sector Risk Control <a href="mailto:khummel@jamontgomery.com">khummel@jamontgomery.com</a> Office: 856-552-6862	Mailing Address: TRIAD 1828 CENTRE Cooper Street, 18 <sup>th</sup> Floor Camden, NJ 08102  P.O. Box 99106 Camden, NJ 08101	Robert Garish Assistant Director Public Sector <a href="mailto:rgarish@jamontgomery.com">rgarish@jamontgomery.com</a> Office: 856-552-4650 Cell: 609-947-9719
Thomas Reilly Risk Control Consultant <a href="mailto:treilly@jamontgomery.com">treilly@jamontgomery.com</a> Office: 856-446-9205		John Saville Assistant Director Public Sector <a href="mailto:jsaville@jamontgomery.com">jsaville@jamontgomery.com</a> Office: 732-660-5009
Melissa Meccariello Administrative Assistant <a href="mailto:mmeccariello@jamontgomery.com">mmeccariello@jamontgomery.com</a> Office: 856-479-2070		

#### ***LOSS CONTROL SURVEYS***

- Borough of Palmyra Renewal on April 4, 2023
- Township of Bass River Renewal on April 7, 2023
- Township of Florence Renewal on April 12, 2023
- Township of Hainesport Renewal on April 21, 2023
- Township of Lumberton on April 28, 2023

#### ***LAW ENFORCEMENT LOSS CONTROL SURVEYS***

- No Law Enforcement Loss Control Surveys were completed in April

#### ***MEETINGS ATTENDED***

- Executive Claims Committee Meeting on April 11, 2023
- Executive Fund Committee Meeting on April 14, 2023
- BURLCO JIF Retreat on April 18, 2023
- Back Safety Material Training – Regional Training on April 19, 2023
- Safety, Claims, and Wellness Coordinator Roundtable on April 25, 2023



### ***MEL SAFETY INSTITUTE (MSI)***

All MSI communications will be distributed exclusively through the NJ MEL app, and an MSI Newsletter will be emailed to summarize the communications sent through the app.

If you would like to receive communications from MEL and MSI related to your position or operations, follow the directions to select from the list of available Push Notification “subscriptions.” Click here for [NJ MEL App Directions](#).

### ***MSI SAFETY DIRECTOR***

- How to Receive Push Notifications on the NJ MEL Mobile App?
- New LMS: New MSI LMS – Training Administrator Overview/New MSI LMS – Student (Learner) Overview
- Safe Exchange Zone Best Practices
- CDL Entry-Level Driver Trainer Best Practices
- CDL Controlled Substances & Alcohol Use Testing Policies For New Jersey Public Agencies
- CDL – Designated Employer Representative (DER) Best Practices
- National Work Zone Awareness Week
- MSI EXPO – Bergen County Law & Public Safety Institute
- Fall Protection at Treatment Plants, Pump Stations, & Wells Best Practices
- Tornado Best Practices
- New MSI Learning Management System Launch – Reminder and Resources
- MSI LIVE Schedule
- MSI Toolkit

### ***MSI Fire & EMS***

- Fire Protection Equipment & System Impairment Best Practices
- Firefighters – Facial Hair & Fit Testing

### ***MSI LAW ENFORCEMENT MESSAGES***

- Law Enforcement’s Role in Active Shooter Response & Prevention – MSI LE Bulletin
- Police Decision Making

### ***MSI NOW***

[MSI NOW](#) provides on-demand streaming videos and online classes that can be viewed 24/7 by our members. Topics pertain to many aspects of safety, risk control, employment practices, and supervision, and most can be viewed in under 20 minutes.

<b>MSI NOW</b>	
<b>Municipality</b>	<b>Number of Videos</b>
-0-	-0-

## *MSI LIVE*

[MSI LIVE](#) features real-time, instructor-led in-person, and virtual classes. Experienced instructors provide an interactive experience for the attendee on a broad spectrum of safety and risk control topics. Most MSI LIVE offerings have been awarded continuing education credits for municipal designations and certifications. The

MSI LIVE catalog provides a description of the course, the intended audience, and available credits. The [MSI LIVE Schedule](#) is available for registration. Please register early, under-attended classes will be canceled.

To maintain the integrity of the MSI classes and our ability to offer CEUs, we must abide by the rules of the State agency that issued the designation. Chief among those rules is the attendee of the class must attend the whole session. **Attendees who enter the class more than 5 minutes late or leave early will not be awarded CEUs for the class or receive a certificate of completion.**

For virtual classes, the MSI utilizes the Zoom platform to track the time each attendee logs in and logs out. Also, we can track participation, to demonstrate to the State agency the student also participated in polls, quizzes, and question & answer activities during the class. The MSI maintains these records to document our compliance with the State agency.

If you need assistance using the MSI Learning Management System, please call the MSI Helpdesk at 866-661-5120.

**NOTE:** We need to keep our list of MSI Training Administrators up-to-date. If there are any changes or deletions, or you need to appoint a new Training Administrator, please advise Andrea Felip at [afelip@jamontgomery.com](mailto:afelip@jamontgomery.com).

# LESSONS LEARNED FROM LOSSES

## MONTHLY NEWSLETTER – MAY 2023

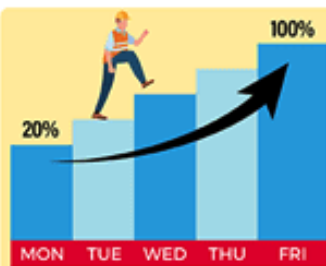


EVERY YEAR WE SEE MANY HEAT RELATED CLAIMS FOR WORKERS THAT ARE ENTIRELY PREVENTABLE. MANY OF THEM ARE MINOR, BUT OUR OFFICE HAS HANDLED CLAIMS IN NEW JERSEY INVOLVING FATAL INJURIES TO EMPLOYEES FROM THE HEAT. IT CAN HAPPEN. A TOLERANCE TO THE HEAT CAN BE BUILT, SEE OSHA DOCUMENT BELOW. ALSO PLEASE SEE THE LINK BELOW TO EXCELLENT INFORMATION ON THE MEL'S SAFETY INSTITUTE WEBSITE ABOUT SAFETY FOR YOUR EMPLOYEES DURING THE HEAT OF SUMMER.

[HTTPS://NJMEL.ORG/MEL-SAFETY-INSTITUTE/BULLETINS/SUMMER-HEAT-SAFETY/](https://njmel.org/mel-safety-institute/bulletins/summer-heat-safety/)



## Prevent Heat Illness at Work



**Ease into Work.** Nearly 3 out of 4 fatalities from heat illness happen during the first week of work.

**Build a tolerance to heat by increasing intensity by 20% each day.**



Drink cool water even if you are not thirsty



Rest for long enough to recover from the heat



Take breaks in a shady or cool area



Wear a hat and dress for the heat



Watch out for each other



Verbally check on workers wearing face coverings



**DATE:** May 08, 2023

**TO:** The Members of the Executive Board of the Burlington County Municipal JIF

**FROM:** Christopher Winter L/E Risk Management Consultant

**RE:** BURLCO Activities (April)

**1. Policy/Procedures:** Policy and Procedure requests have been received and will be forwarded to requesting agencies that will contain current L/E best practices, NJ AG Guideline and L/E Accreditation requirements.

**2. Agency Visits:**

Agency Visits are being scheduled at this time.

**3. Training:** Training classes are being considered and / or prepared in the following areas and will be announced in the near future to the agencies and Fund Commissioners:

(1) Report Writing (Scheduled for 07/06/23, (Burlington County Emergencies Training Center).

(2) Advanced Skills and Strategies for Resiliency Officers

**4. Law Enforcement Bulletins / Newsletters:** See Bulletin attached. (23-03)



**5. Meetings Attended:**

L/E Consultant Meeting	04/14/2023
BURLCO Executive Claim Meeting	04/11/2023
BURLCO Executive Meeting	04/18/2023



**TO:** All BURLCO JIF Police Departments

**FROM:** Christopher J. Winter, L/E Risk Management Consultant

**DATE:** April 30, 2023

**SUBJECT:** Acenda Inc. Mental Health Service Provider / Cooperative Outreach Police Exchange Program.

**L/E Bulletin:** 23-03

**DISCUSSION:** The following information was brought to the attention of the JIF Executive Director and reviewed by the Fund Professionals including the Fund Solicitor. Acenda Inc. which is a Mental Health Service Provider, has established a Police Exchange Program to provide joint participation in the Cooperative Outreach Police Exchange (COPE) aka: the Program”) to enhance and support law enforcement and their response to certain behavioral health crisis calls, within the guidelines mutually understood by both parties and agreed upon. To date, it appears three (3) Police Departments in the Gloucester County region have agreed to a “Pilot Program” that ends on or about September of 2023.

Based on the above-mentioned information, the following recommendations are provided to municipalities and police departments as it relates to personnel involved, the Memorandum of Understanding (MOU), implementation and certain personnel restrictions pertaining to the civilian personnel utilized by Acenda Inc.

- ❖ MOU information: The particular document should be completed and agreed upon by the Municipality as the Police Departments are NOT an entity that can enter into such an agreement.
- ❖ All agreements should be approved by Resolution of the Governing Body of the Municipality.
- ❖ The program information should be reviewed by the Chief of Police and the Municipal Solicitor.



- ❖ Behavioral Health Crisis Calls are to be handled as emergency “Calls for Service” received by the jurisdictional 911 system or by the MHSP which involve:
  - Behavioral/Mental Health;
  - Confused/Disoriented person;
  - Welfare Check;
  - Suicide; and
  - Other categories the Chief of Police deems appropriately related to behavioral health identified during the agreed Program.
  - **An agency policy** should be prepared and provided for personnel guidance that includes appropriate definitions for understanding by all involved.
  - Consider methods of travel by civilian personnel.
  - Attire to be worn by all involved. Ex: Sworn personnel, uniform or non-uniform; business attire for civilian personnel.
  - “On scene” involvement and limitations.
  - Frequency as to when the program will be implemented based on the volume of behavioral health crisis calls for service as determined by the Chief of Police and Acenda personnel.
  - Data Collection and Evaluation.
  - Police Department Responsibilities
  - Mental Health Service Provider Responsibilities.
  - Program Funding



- Liabilities of all involved, Duration, Withdrawal and Termination guidelines.
  
- ❖ Based on the outlined information, if any agency has further inquiries with this type of program you are recommended to contact your Municipal Solicitor or the JIF Solicitor (Mr. DeWeese), for further information with this type of program.

Disclaimer: The materials provided in this correspondence are for general informational and educational purposes only and are not intended to be and should not be considered legal advice or opinions. Prior to making any policy or rule changes, seek the advice of your municipal attorney or County Prosecutor.



## **BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND WELLNESS DIRECTOR'S REPORT**

**TO:** Municipal Fund Commissioners, Safety Coordinators, and Risk Managers  
**FROM:** Debby Schiffer, JIF Wellness Director  
**DATE:** May 16, 2023 via Zoom Video Conferencing  
**Contact Info:** [debby\\_schiffer@targetingwellness.com](mailto:debby_schiffer@targetingwellness.com) 856-322-1220

### **MAY - ACTIVITY & PLANNED EVENTS**

#### **Member Municipality Visits:**

Ten (10) towns visited in the month of April:

- Chesterfield (Presentation)
- Florence (Wellness Committee Meeting)
- Fieldsboro (Wellness)
- Palmyra (SCM)
- Hainesport (Wellness)
- New Hanover (Wellness)
- Southampton (chair yoga)
- Tabernacle (Wellness)
- Woodland
- Wrightstown (SCM)

**Towns not yet visited and no appointment scheduled yet:**  
Bass River, Bordentown City, Mt. Laurel

**At the time of writing this report, I have six (6) towns lined up for May:**

- Delran (Wellness)
- Riverside (SCM)
- Lumberton (Wellness)
- Pemberton Boro (SCM)
- Springfield (Wellness)
- Westampton (SCM)

I have been providing Paul and Kamini with my visit report, which you will in your packet. This continues to be updated so the version you see may be outdated.

I already have visits planned for June and July. There are a few towns that I have not heard from yet or have been unable to meet with me due to schedule changes.

**Some wellness ideas/initiatives to consider:**

- Wellness Challenge – Plant Based Eating
- National Meditation Day (May 31)
- Walking, Step or Hydration Challenges
- Healthy Snack Day
- Nutrition Awareness presentation
- Understanding Addictions Presentation (Cooper)
- Employee/Co-worker Appreciation Day
- Healthy Weight Loss Challenge
- "Give a Flower to Someone" Day

I continue to share ideas with all of my Wellness Coordinators of what different towns are doing that may help them with generating their own ideas (or copying!)

**Related Meetings and Announcements:**

- Wellness Advisory Committee – Next meeting is scheduled for May 16<sup>th</sup> at 9:30am via Zoom

**New Resources:**

*Medical Essentials Diagnostics* – I have shared this information with many towns upon my visits during Safety Committee Meetings or wellness coordinators. Some towns have scheduled an onsite visit from MED to share this information with either department heads or wellness committee members. If you would like me to reach out to them on your behalf or if you would like more information on what they are all about, please just let me know. Their closest clinic is in Marlton NJ.

*Department of Addiction with Cooper Health Systems* – A representative will conduct a presentation on Addictions – defining, types, stigma and treatments. In addition, they offer educational materials, resources and slide pdf. If you are interested in learning more, please reach out. There is a fee and would be a wonderful use of your Wellness Funds!

*Other resources available:* Reiki, chair yoga, meditation, nutrition, hypnotherapy, therapy for joint pain

*Dr. Elias Transformational Leadership Group Coaching Program for Law Enforcement:* we still have some spots left from our original pilot testing. I am working with Dr. Elias to get these spots filled and will provide an update as it becomes available.

**Targeting Wellness Newsletter – Reminder of the New Approach:**

This quarter's theme will be focusing on Exercise and Physical Activity. Please be sure to print or distribute it to all of your employees. As always, if you have any questions, comments or suggestions, please do not hesitate to reach out to me.

Here is a reminder of the planned themes for 2023:

Quarter 1 – Nutrition

**Quarter 2 – Physical Activity/Movement**

Quarter 3 – Sleep

Quarter 4 – Stress Management

The comorbidities to be highlighted in quarter two will be

***Hypertension (high blood pressure) – May***

***Cholesterol – June***

Your feedback is always welcomed and your support in getting this information out to all employees is greatly appreciated!

**May National Wellness Observances:**

National Physical Fitness and Sports Month

Arthritis Awareness Month

Global Employee Health and Fitness Month

Mental Health Awareness Month

National High Blood Pressure Education Month

National Osteoporosis Awareness Month

National Stroke Awareness Month

National Women's Health Week (5/14-5/20)

BURLCO VISITS

Wellness meeting with WC				
Attended or Confirmed SCM				
Inquired about SCM				
BURLCO JIF				
2023 Wellness				
MUNICIPALITY VISITS	APR	MAY	JUNE	NOTES
BASS RIVER	Need to reach out to Mari Ann	Reached out to Mari Ann (5/4)	6/29 @ 10am	Attend June SCM.
BEVERLY CITY	Interested in presentation on Hypnotherapy. Chair massage set for 4/21			Working to set up hypnotherapy session
BORDENTOWN CITY	Trying to set up appointment with Fallon/Grace/Gina		6/22 SCM @ 9:30am	Still trying to secure a time to visit. Reached out to Pete to attend next SCM.
BORDENTOWN TWP	Running a Wellness Challenge focusing on plant based eating.			Looking into MED
CHESTERFIELD	Presentation on Exercise 4/26		6/6 @ 10am	Planning a presentation for Sept
DELANCO	Looking to have afterwork fitness class at local PT			I spoke with the Fitness Training who will be offer them a class.
DELRAN		Planning to visit May 16th before JIF meeting.		Reached out to Kim to get an update and set up next meeting (5/4)
EDGEWATER PARK		Contacted Montana - update on wellness activities she plans to implement. (5/4)		<b>3 Challenges planned:</b> 1. Fitness Theme/ Desk Stretches- person who does them all week can turn their log sheet in and get entered into a drawing for a Fit bit 2 Sleep Hygiene- I'll have who ever wants to participate in this fill out a sleep log for a week. Once the sleep log is completed they can pick from prizes like white noise machine, essential oil diffuser, Lavender pillow and linen spray 3 Workplace Ergonomics- I'm going to send out the Mayo Clinic article about Office Ergonomics and anyone that reads it can come see me for a wrist support mouse pad
FIELDSBORO	Wellness visit 4/26 - tough doing challenges or group events with so little employees. Talked about options and MED			Reimbursed employees for wellness items purchased with receipt.
FLORENCE	4/11 Wellness CM - had MED in for intro presentation and sign up. Next Wellness Committee meeting in August			MED presented. Powered by Plants challenge. Walking challenge
HAINESPORT	Met with Tara to review wellness ideas 4/5		6/22 @ 3:30pm	Looking into a Nutritionist on a specific topic of interest. Reached out to possible resources.
LUMBERTON		Meet following 5/2 SCM in Westampton	6/13 @ 10am	Shared many ideas with Vicky. Will draft an email to be sent to all employees to get their feedback on level of interest.
MANSFIELD			6/21 @10am	I shared information on MED at their March SCM. They arranged to have them out for a presentation at their June SCM
MEDFORD		5/3 SCM @ 9am - rescheduled	TBD	Rescheduled the May meeting to June 13th at 9am, however Claims meeting that day. Looking at other dates.
MT. LAUREL		Email exchange with Safety Coor. Trying to set up a mutually convenient time to meet. Next SCM not until 7/13		Challenge in getting a meeting set up. Did not get a response to my request to attend the April SCM. Asking to stop by May after another meeting in the area. Not available. Next SCM is in July.
NEW HANOVER	Stopped by 4/13 planning Weight loss challenge			Wellness meeting in April. Working on launching a weight loss challenge. Talked about many ideas to support this.
NORTH HANOVER	April 26th chair massage			Very positive feedback on the chair massages. Will be doing this again. Not sure when the next SCM will be. Hope to attend.
PALMYRA	4/5 SCM @ 10am			They are working on some wellness ideas and offered my assistance in any way I could.
PEMBERTON BOROUGH	Met Rachel at Retreat!	5/3 SCM @ 12pm		attended SCM and shared MED. Police have taken advantage of this and Office/PW interested. Shared information with WC.
PEMBERTON TWP		Celebrating Nat'l Meditation Day and "Give a Flower to Someone Day"		Wellness committee shared the responsibilities of coming up with ideas each month to promote well-being.
RIVERSIDE		Hope to attend 5/16 SCM		Meghan, Michael, shared a proposal from Conner Strong on using their wellness funds on bringing in a coach
SHAMONG				Using an outdoor picnic table as "quiet space" for employees. Photos shared.
SOUTHAMPTON	Attending Chair yoga demo	5/9 SCM @ 10am - I have a doc appt		Planned chair yoga for April 21st. They did a water challenge in March. Planning a Healthy Potluck
SPRINGFIELD		Met with WC on May 3 before Pemberton Boro		Met with WC and discussed many possible ideas which she will be sharing for feedback at the next SCM 5/5
TABERNACLE	Stopped by after Woodland 4/17			Planning Chair Yoga for June 6th
WESTAMPTON		5/2 @ 8:30am		Met with SCM discussed wellness, have had MED in and many employees have already gone.
WOODLAND	4/17 SCM @ 10am			Met and reviewed wellness and MED.
WRIGHTSTOWN	4/13 @ 9am SCM			Met with PW and Liz. Shared wellness ideas and MED. Planning a Weight loss challenge



**Burlington County Municipal JIF  
Managed Care Summary Report  
2023**

<b>Intake</b>	<b>April-23</b>	<b>April-22</b>	<b>2023 April YTD</b>	<b>2022 April YTD</b>
# of New Claims Reported	18	19	93	133
# of Report Only	10	5	53	74
% Report Only	56%	26%	57%	56%
# of Medical Only	8	12	29	42
# of Lost Time	0	2	11	15
Medical Only to Lost Time Ratio	100:00	86:14	73:27	74:26
Claim Petition First Notice	0	0	0	2
COVID-19	0	1	20	65
Average Days Reported To Qual-Lynx (Indemnity, Medical Only, Report Only)	2.1	7.1	2.7	5.3
Average Days Reported To Employer (Indemnity, Medical Only, Report Only)	1.2	6.3	0.7	1.9

<b>Nurse Case Management</b>	<b>April-23</b>	<b>April-22</b>
# of Cases Assigned to Case Management	16	24
# of Cases >90 days	12	19

<b>Savings</b>	<b>April-23</b>	<b>April-22</b>	<b>2023 April YTD</b>	<b>2022 April YTD</b>
Bill Count	92	171	408	510
Provider Charges	\$235,729	\$173,341	\$592,233	\$658,010
Repriced Amount	\$136,225	\$52,918	\$278,163	\$284,704
Savings \$	\$99,503	\$120,423	\$314,070	\$373,306
% Savings	42%	69%	53%	57%

<b>QualCare Provider Network Penetration Rate</b>	<b>April-23</b>	<b>April-22</b>	<b>2023 April YTD</b>	<b>2022 April YTD</b>
Bill Count	96%	86%	93%	92%
Provider Charges	99%	92%	96%	96%

<b>Exclusive Provider Panel Penetration Rate</b>	<b>April-23</b>	<b>April-22</b>	<b>2023 April YTD</b>	<b>2022 April YTD</b>
Bill Count	97%	88%	95%	92%
Provider Charges	99%	95%	98%	96%

<b>Transitional Duty Summary</b>		<b>2023 April YTD</b>	<b>2022 April YTD</b>
% of Transitional Duty Days Worked		63%	81%
\$ Saved By Accommodating		\$45,898	\$59,371
% of Transitional Duty Days Not Accommodated		37%	19%
Cost Of Days Not Accommodated		\$27,588	\$12,069



**Burlington County Municipal JIF**  
**Average Days Report By JIF Member**  
**(Indemnity, Medical Only and Report Only)**  
**1/1/2023 - 4/30/2023**

	# Of Claims Reported	Average Days Reported To Qual-Lynx	Average Days Reported To Employer
BEVERLY CITY	1	0.0	0.0
DELRAN TOWNSHIP	6	2.5	0.2
FLORENCE TOWNSHIP	3	2.0	0.3
HAINESPORT TOWNSHIP	1	1.0	1.0
LUMBERTON TOWNSHIP	4	11.3	6.3
MANSFIELD TOWNSHIP	2	3.5	2.5
MEDFORD TOWNSHIP	10	0.9	0.1
MOUNT LAUREL TOWNSHIP	34	1.2	0.1
NORTH HANOVER TOWNSHIP	2	1.0	0.5
PALMYRA BOROUGH	1	0.0	0.0
PEMBERTON TOWNSHIP	11	0.7	0.0
SOUTHAMPTON TOWNSHIP	2	7.0	0.0
WESTAMPTON TOWNSHIP	16	6.5	1.9
<b>Grand Total</b>	<b>93</b>	<b>2.7</b>	<b>0.7</b>



**Burlington County Municipal JIF  
Claims Reported By Claim Type**

**April 2023**

<b>All Claims Reported</b>			
	<b># Of Claims Reported</b>	<b>Average Days Reported To Qual-Lynx</b>	<b>Average Days Reported To Employer</b>
MEDICAL ONLY	8	1.1	0.0
REPORT ONLY-WC	10	2.9	2.2
<b>Grand Total</b>	<b>18</b>	<b>2.1</b>	<b>1.2</b>
<b>Claims Reported - Not Covid-19</b>			
	<b># Of Claims Reported</b>	<b>Average Days Reported To Qual-Lynx</b>	<b>Average Days Reported To Employer</b>
MEDICAL ONLY	8	1.1	0.0
REPORT ONLY-WC	10	2.9	2.2
<b>Grand Total</b>	<b>18</b>	<b>2.1</b>	<b>1.2</b>
<b>Covid-19 Claims Reported</b>			
	<b># Of Claims Reported</b>	<b>Average Days Reported To Qual-Lynx</b>	<b>Average Days Reported To Employer</b>
<b>Grand Total</b>	<b>0</b>		

**1/1/2023 - 4/30/2023**

<b>All Claims Reported</b>			
	<b># Of Claims Reported</b>	<b>Average Days Reported To Qual-Lynx</b>	<b>Average Days Reported To Employer</b>
INDEMNITY	11	0.7	0.4
MEDICAL ONLY	29	1.7	0.3
REPORT ONLY-WC	53	3.7	1.1
<b>Grand Total</b>	<b>93</b>	<b>2.7</b>	<b>0.7</b>
<b>Claims Reported - Not Covid-19</b>			
	<b># Of Claims Reported</b>	<b>Average Days Reported To Qual-Lynx</b>	<b>Average Days Reported To Employer</b>
INDEMNITY	11	0.7	0.4
MEDICAL ONLY	27	1.6	0.1
REPORT ONLY-WC	35	4.5	1.4
<b>Grand Total</b>	<b>73</b>	<b>2.8</b>	<b>0.8</b>
<b>Covid-19 Claims Reported</b>			
	<b># Of Claims Reported</b>	<b>Average Days Reported To Qual-Lynx</b>	<b>Average Days Reported To Employer</b>
MEDICAL ONLY	2	3.5	2.5
REPORT ONLY-WC	18	2.1	0.4
<b>Grand Total</b>	<b>20</b>	<b>2.3</b>	<b>0.6</b>



**Burlington County Municipal JIF  
Nurse Case Management Report  
April 2023**

**# Of Claims Open to Nurse Case Management**

	Open		Re-Open		GRAND TOTAL
	INDEMNITY	MEDICAL ONLY	INDEMNITY	MEDICAL ONLY	
BEVERLY CITY	2	0	0	0	2
DELRAN TOWNSHIP	1	1	0	0	2
MANSFIELD TOWNSHIP	1	0	0	0	1
MEDFORD TOWNSHIP	2	1	0	0	3
MOUNT LAUREL TOWNSHIP	2	0	0	0	2
NORTH HANOVER TOWNSHIP	1	0	0	0	1
PEMBERTON TOWNSHIP	4	0	0	0	4
WESTAMPTON TOWNSHIP	1	0	0	0	1
<b>Grand Total</b>	<b>14</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>16</b>



**Burlington County Municipal JIF  
PPO Savings Report  
April 2023**

	Bill Count	Provider Charges	Repriced Amount	\$ Savings	% Savings
QualCare PPO	86	\$226,601	\$130,702	\$95,899	42%
Out Of Network	6	\$9,128	\$5,524	\$3,605	39%
<b>Grand Total</b>	<b>92</b>	<b>\$235,729</b>	<b>\$136,225</b>	<b>\$99,503</b>	<b>42%</b>

	EPO	QualCare PPO	Out Of Network	Grand Total	\$ Savings
Anesthesiology	0	2	2	4	\$4,683
Behavioral Health	5	0	1	6	\$3,218
Emergency Medicine	0	5	3	8	\$6,268
Hospital	0	5	0	5	\$67,118
MRI/Radiology	2	1	0	3	\$1,258
Neurology	2	0	0	2	\$291
Occupational Medicine	4	0	0	4	\$19
Orthopedic Surgery	4	1	0	5	\$769
Physical therapy	51	0	0	51	\$15,019
Physicians Fees	0	1	0	1	\$525
Urgent Care Center	3	0	0	3	\$336
<b>Grand Total</b>	<b>71</b>	<b>15</b>	<b>6</b>	<b>92</b>	<b>\$99,503</b>





**Burlington County Municipal JIF  
PPO Savings Report  
1/1/2023 - 4/30/2023**

	Bill Count	Provider Charges	Repriced Amount	\$ Savings	% Savings
QualCare PPO	380	\$569,754	\$263,895	\$305,859	54%
Negotiated	3	\$1,500	\$1,350	\$150	10%
Out Of Network	25	\$20,980	\$12,919	\$8,061	38%
<b>Grand Total</b>	<b>408</b>	<b>\$592,233</b>	<b>\$278,163</b>	<b>\$314,070</b>	<b>53%</b>

	EPO	QualCare PPO	Negotiated	Out Of Network	Grand Total	\$ Savings
Ambulatory Surgical Center	0	4	0	0	4	\$32,037
Anesthesiology	2	13	0	4	19	\$9,349
Behavioral Health	16	0	3	7	26	\$13,650
Durable Medical Equipment	0	1	0	0	1	\$751
Emergency Medicine	0	11	0	9	20	\$12,150
Hospital	0	20	0	0	20	\$169,047
Laboratory Services	1	0	0	0	1	\$1
MRI/Radiology	6	5	0	1	12	\$3,138
Neurology	4	0	0	0	4	\$334
Neurosurgery	6	0	0	0	6	\$1,521
Occupational Medicine	47	0	0	0	47	\$3,144
Orthopedic Surgery	19	1	0	0	20	\$2,362
Physical Medicine & Rehab	1	0	0	0	1	\$636
Physical therapy	195	0	0	0	195	\$55,316
Physicians Fees	0	13	0	0	13	\$4,276
Sports Medicine	9	0	0	0	9	\$5,556
Urgent Care Center	6	0	0	4	10	\$801
<b>Grand Total</b>	<b>312</b>	<b>68</b>	<b>3</b>	<b>25</b>	<b>408</b>	<b>\$314,070</b>

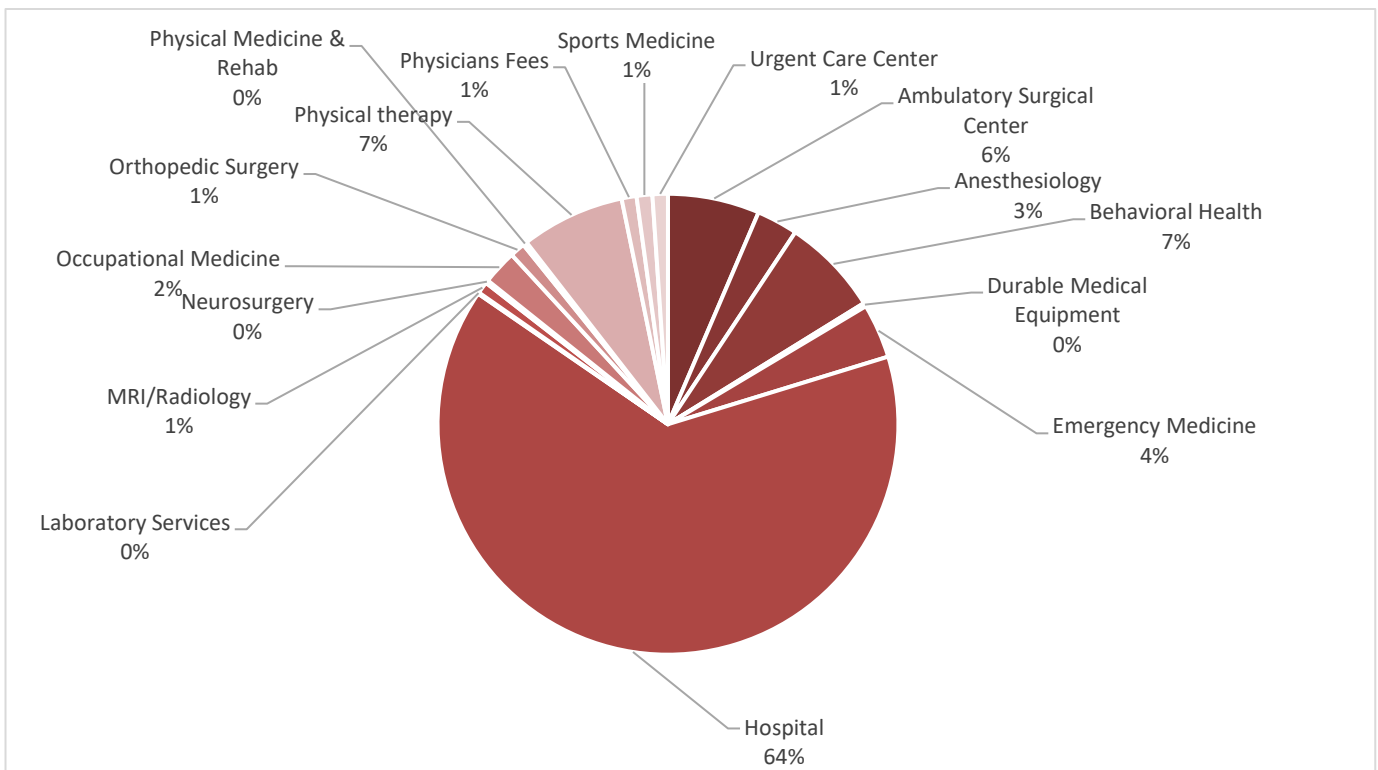


**Burlington County Municipal JIF  
Top 10 Providers And Paid Provider By Specialty  
1/1/2023 - 4/30/2023**

**Top 10 Providers**

	<b>Repriced Amount</b>
CAPITAL HEALTH SYSTEM, INC	\$119,009
VIRTUA WILLINGBORO HOSPITAL, INC.	\$21,530
VIRTUA WEST JERSEY HEALTH INC	\$21,396
NEUROBEHAVIORIAL REHABILITATION	\$13,158
VIRTUA MEDICAL GROUP, PA	\$12,397
VIRTUA MOUNT HOLLY HOSPITAL	\$11,796
MEMORIAL AMBULATORY SURGERY CENTER	\$11,288
NOVACARE REHABILITATION	\$9,854
SUMMIT SURGICAL CENTER, LLC	\$5,120
EMERGENCY PHYSICIAN ASSOCIATES OF SOUTH JERSEY, PC	\$4,335
<b>Grand Total</b>	<b>\$229,883</b>

**Paid Provider By Specialty**





**Burlington County Municipal JIF  
Transitional Duty Summary Report  
1/1/2023 - 4/28/2023**

	Transitional Duty Days Available	Transitional Duty Days Worked	% Of Transitional Duty Days Worked	\$ Saved By Accommodating	Transitional Duty Days Not Accommodated	% Of Transitional Duty Days Not Accommodated	Cost Of Days Not Accommodated
TABERNACLE TOWNSHIP	17	17	100%	\$1,714	0	0%	\$0
BEVERLY CITY	225	225	100%	\$20,584	0	0%	\$0
DELRAN TOWNSHIP	148	148	100%	\$20,899	0	0%	\$0
PEMBERTON TOWNSHIP	114	18	16%	\$1,195	96	84%	\$11,616
MOUNT LAUREL TOWNSHIP	143	16	11%	\$1,507	127	89%	\$14,674
WESTAMPTON TOWNSHIP	31	0	0%	\$0	31	100%	\$1,298
<b>Grand Total</b>	<b>678</b>	<b>424</b>	<b>63%</b>	<b>\$45,898</b>	<b>254</b>	<b>37%</b>	<b>\$27,588</b>



**Sample Transitional Duty Assignments  
April 2023**

<b>Job Title</b>	<b>Injury</b>	<b>TD Assignment</b>
Police Officer	Shoulder Strain	Answer calls and take reports
Street Maintenance	Rotator Cuff Strain	Supervisory position
Police Officer	Cervical & Lumbar Sprain	Working front desk/Answering phones
Water Meter Reader	Cervical Radiculopathy	Driving work truck and running errands
Laborer	Elbow Traumatic Bursitis	Driving only
Police Officer	MCL & Calf Sprain	Paperwork and assist in transporting vehicle to another location
Police Officer	Knee Sprain	Dispatch
Laborer	Groin Strain	Street sweeping and driving coworkers
Police Officer	Cervical & Lumbar Radiculopathy	Computer work in records department. No public contact
Firefighter	Hand/Wrist Fracture	Data entry, field inspections and photo documentation
Police Officer	Finger Laceration with tendon damage	Working on expungements
Police Officer	Long Covid - Adrenal insufficiency	Working in the evidence room
Firefighter	Displaced fracture of 5th metacarpal bone	Working in Fire Prevention
Police Officer	R Shoulder labral tear	Administrative functions such as calling officers for OT or side jobs
Police Officer	Rotator Cuff Tear	Conduct firearms investigations



**Burlington County Municipal JIF  
Prescription Benefit Management Program**

**1/1/2023 – 3/31/2023**

	January	February	March	Grand Total
<b>Script Count</b>	3	6	1	10
<b>Utilizing Patients Count</b>	3	3	1	5
<b>Billed Amount</b>	\$277	\$7,715	\$187	\$8,179
<b>Paid Amount</b>	\$95	\$3,127	\$43	\$3,265
<b>Total Savings Amount</b>	\$182	\$4,588	\$144	\$4,914
<b>% Savings</b>	66%	59%	77%	60%
<b>Opioid Cost %</b>	4%	0%	0%	0.1%
<b>Opioid Script %</b>	33%	0%	0%	11%
<b>Generic Utilization %</b>	100%	83%	100%	89%
<b>Cost per Patient</b>	\$32	\$1,042	\$136	\$565
<b>Cost per Script</b>	\$32	\$521	\$43	\$327



## Managed Care Quick Notes

34 Year Old Police Officer  
Injured November 2022

While running sprints with a police recruit at the Police Academy, claimant felt popping and pulling in the lower back to the leg. He was initially evaluated at Occupational Medicine and referred to an orthopedic specialist to evaluate a low back strain and sciatica. The orthopedic doctor did x-rays and found degeneration at the L5-S1 region. The claimant had prior surgery at those levels. Physical therapy was started and the claimant's condition did show improvement. In early December he was returned to modified duty and was returned to full duty the end of December. Physical therapy provided minimal relief and a home exercise program was recommended. The claimant returned to full duty in January 2023 although back pain and spasms persisted. An MRI was ordered and showed some post-op changes. Pain management injections were recommended. Bilateral facet injections were performed and did provide relief. A second opinion was scheduled with a neurosurgeon. The neurosurgeon agreed with the injections and the claimant continued to work full duty. The claimant is feeling good after the injections. He does not wish to follow up with the neurosurgeon as he does not feel it is necessary. The claimant will follow up with pain management and MMI is anticipated.

The NCM maintained close communication with the treating providers and the claimant. The claimant has been receptive to the treatment provided. He was returned to transitional duty quickly which kept him connected to his job and he quickly progressed to full duty.

# Technical Risks Services Director

## Monthly Executive Report



May 8, 2023

### Summary

Welcome to the new reporting format. Each month the CyberLiability report will consist of this executive summary of the past month's work plus the plans for the next month. And finally, maybe a tidbit or two on safety. This month's is about outlawed cameras and should be read carefully as you may have illegal cameras in your facilities.

The CyberLiability documentation portion of the report can be broken down into three parts.

User Training-These are the Wizer reports for the month

Vuln/pentesting- These are the D2 reports for the month

MEL Cyber JIF- This is the Cyber insurance Tier level documentation

This past month we have been putting together a program to streamline the document process for Cyber Training/vulnerability/MEL. This task can be quite daunting and frustrating to many of you as well as our staff. Hopefully we will produce a process that is both meaningful, accurate and as painless as possible so your time is not wasted digging up forms from old emails that you may have missed.

We have also narrowed the focus on our user training / network testing documents so we can get those tasks completed.

However, the most important task over the next few months will be the completion of the MEL questionnaire. For 2024 MEL has changed the rule for "Tiering" from 3 to just two. Hopefully all of you will qualify for the lowest tier now called Simple. The higher tier is now called Advanced. Many of you will make it here as well.

Our approach will be to get everyone to Simple as soon as possible. Then to revisit those members who wish to really drive their deductible down at Advanced.

You will soon receive an email from [MEL@wintseconsulting.com](mailto:MEL@wintseconsulting.com). MEL will describe the process in further detail. However if you want to get a jump on MEL, below is the link to the MEL CyberLiability page with the requirements and questionnaires. Go over it carefully with your staff and technicals.

We look forward to your cooperation.

Stay Cybersafe

Jerry Caruso

Link to MEL Cyber JIF

<https://njmel.org/mel-safety-institute/resource-center/public-officials/public-officials-cyber-risk-control/cyber-jif/>

## Training-Phishing Last 30 Days

Member	recipients	sent	opened	clicked	phished	reported
Bass River Township	18	18	4	1	0	0
Beverly City	31	30	9	1	0	0
Bordentown City	23	23	12	2	0	0
Bordentown Township	49	49	15	1	0	0
Chesterfield Township	36	35	18	2	0	0
Delanco Township	27	27	4	0	0	0
Delran Township	3	3	1	0	0	0
Edgewater Park Township	37	36	5	2	0	0
Florence Township	62	60	15	0	0	0
Hainesport Township	10	10	3	1	0	0
Lumberton Township	50	50	13	1	0	0
Mansfield Township	80	80	31	0	0	0
Medford Township	142	141	18	0	0	0
Mount Laurel Township	162	162	49	3	0	0
New Hanover Township	9	9	1	0	0	0
No Department	3	3	3	0	0	0
North Hanover Township	35	35	11	0	0	0
Palmyra Borough	37	37	10	1	0	0
Pemberton Borough	13	13	0	0	0	0
Pemberton Township	101	101	11	2	0	0
Riverside Township	40	39	3	0	0	0
Shamong Township	18	18	2	0	0	0
Southampton Township	20	20	4	0	0	0
Springfield Township	1	1	0	0	0	0
Tabernacle Township	26	26	7	1	0	0
Westampton Township	84	83	24	0	0	0
Woodland Township	17	17	0	0	0	0
Wrightstown Borough	1	1	0	0	0	0



## Vulnerability and Penetration Testing

Member	KYC&VSA Received	Vulnerability	PenTest
Bass River Township	X	X	
Beverly City	X	X	
Bordentown City	X	X	
Bordentown Township	X	X	
Chesterfield Township	X		
Delanco Township	X	X	
Delran Township	X		
Edgewater Park Township	X	X	
Fieldsboro Borough	X	X	
Florence Township	X	X	
Hainesport Township	X	X	
Lumberton Township	X	X	
Mansfield Township	X	X	
Medford Township	X	X	
Mount Laurel Township	X	X	
New Hanover Township			
North Hanover Township	X	X	
Palmyra Borough	X	X	
Pemberton Borough	X	X	
Pemberton Township	X	X	
Riverside Township	X	X	
Shamong Township	X	X	
Southampton Township	X	X	
Springfield Township	X	X	
Tabernacle Township	X	X	
Westampton Township	X	X	
Woodland Township	X		
Wrightstown Borough	X	X	
<b>Percentage Completed</b>	<b>96%</b>	85%	0%

# MEL Cyber JIF Framework Status

Member	Approval Status - Minimum	Approval Status - Advanced
Bass River Township		
Beverly City		
Bordentown City		
Bordentown Township		
Chesterfield Township		
Delanco Township		
Delran Township		
Edgewater Park Township		
Fieldsboro Borough		
Florence Township		
Hainesport Township		
Lumberton Township		
Mansfield Township		
Medford Township		
Mount Laurel Township		
New Hanover Township		
North Hanover Township		
Palmyra Borough		
Pemberton Borough		
Pemberton Township		
Riverside Township		
Shamong Township		
Southampton Township		
Springfield Township		
Tabernacle Township		
Westampton Township		
Woodland Township		
Wrightstown Borough		

## Cyber Security Bulletin May 2023

In recent years, certain Chinese video surveillance and telecommunications equipment manufacturers have come under scrutiny because of the potential security risks they pose to U.S. security. These manufacturers include familiar industry names, and their subsidiaries and affiliates. The U.S. Government has taken actions restricting the purchase of this equipment by Federal agencies and grant recipients, as well as prohibiting the marketing and sale of these products to certain markets. These actions include section 889 of the National Defense Authorization Act (NDAA) and the Secure Equipment Act of 2021 (SEA), the requirements of which were recently implemented by the Federal Communications Commission (FCC).

### What are the NDAA and the SEA?

The NDAA is legislation that Congress passes annually to set out priorities for national defense policy and funding. Section 889 of the NDAA generally prohibits the use of federal funds (including grant funds) to buy certain telecommunications equipment or services from **Huawei, ZTE, or Hytera Communications Corporation, or video surveillance equipment or services from Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company** (or any subsidiary or affiliate of such entities).

The SEA directed the FCC to adopt rules that clarify that it would no longer review or approve any application for equipment authorization for equipment that is on the FCC's list of telecommunications and video surveillance equipment deemed a threat to national security. The FCC implemented this mandate by adopting rules that prohibit the marketing and sale of broadband capable telecommunications and video surveillance equipment manufactured by these companies and their affiliates and subsidiaries to certain markets, e.g., **government facilities**, critical infrastructure. These rules became effective on **February 6th, 2023**.

### Why were these laws passed?

Both Section 889 and the SEA reflect growing concerns by the federal government about the security threat posed by equipment provided by certain Chinese manufacturers. As video cameras and telecommunications hardware have become increasingly smarter and better connected, related cybersecurity risks have grown in likelihood and threat level.

**A camera or broadband-enabled radio might not seem like the most likely candidate for a cybersecurity breach. But networked devices or any devices in the Internet of Things (IoT) can be used as a "back door" by hackers to enter larger networks or obtain user data.** These risks are heightened by the fact that Chinese manufacturers tend to make these devices available at low price points and most tend not to be as rigorously secured as laptops or servers.

What's more, many newer models contain System on a Chip (SoC) technology. This gives a great deal of computing power to devices like cameras but also makes them a much more likely risk vector for hackers.

These threats could be catastrophic for any business, but the stakes are even higher when these devices are used by the federal government or in the public safety environment. If devices were hacked, the possibility of eavesdropping on classified conversations, accessing confidential information, or disrupting essential services could have enormous repercussions, both nationally and globally.

This legislation will push many security companies and service providers who work with the U.S. government to carry out thorough due diligence of all their equipment, services and relationships to ensure they are compliant.

## Conclusion

NDAA regulation not only prevents federal agencies from installing cameras made by companies on the black list, but also prohibits them from doing business with any organization that uses them. This means that as a security leader, integrator, or facility manager you don't want to take the risk of installing non-NDAA compliant security systems for both compliance and cybersecurity reasons.

If you plan to work with government agencies or install security cameras on government property, you need to make sure that your video surveillance products are NDAA compliant. Additionally, it is strongly recommended that organizations use NDAA-compliant hardware as a general best practice and in an abundance of caution.

The best way to make sure that your security cameras are NDAA compliant is to seek the advice of your Technical advisor. You can also forward any information to me at [jerry@wintseconsulting.com](mailto:jerry@wintseconsulting.com) and I will obtain the answer for you. Please review your current equipment to make sure it is NDAA compliant and if it's not make plans to replace the equipment.

### **For more information and further reading of these articles:**

<https://www.securitymagazine.com/articles/98980-why-have-the-ndaa-and-fcc-banned-certain-security-cameras>

<https://www.fcc.gov/document/fcc-bans-authorizations-devices-pose-national-security-threat>

<https://getsafeandsound.com/2022/06/what-is-ndaa-compliant-security-cameras/>



1

Active Trainings

1,138

Invited Users

1,029

Started Training

1,026

Completed Training

90.16%

4.35

Rating

### 2023 Cyber Awareness Training - Part 1

Department	Invited Users	Started Training	Completed Training	%	Rating
Bass River Township	15	8	7	46.67%	4.45
Beverly City	31	23	23	74.19%	4.03
Bordentown City	21	21	21	100.00%	3.62
Bordentown Township	48	48	48	100.00%	4.13
Chesterfield Township	31	31	31	100.00%	4.53
Delanco Township	25	23	23	92.00%	4.37
Delran Township	59	59	59	100.00%	4.55
Edgewater Park Township	33	27	27	81.82%	4.72
Fieldsboro Borough	4	4	4	100.00%	3.00
Florence Township	62	57	57	91.94%	4.49
Hainesport Township	11	11	11	100.00%	4.75
Lumberton Township	47	34	34	72.34%	4.80
Mansfield Township	76	76	76	100.00%	4.18
Medford Township	137	136	136	99.27%	4.38
Mount Laurel Township	162	136	135	83.33%	4.29
New Hanover Township	9	8	8	88.89%	4.40
North Hanover Township	28	28	28	100.00%	4.61
Palmyra Borough	33	31	31	93.94%	4.53
Pemberton Borough	13	13	13	100.00%	4.69
Pemberton Township	102	97	97	95.10%	4.36
Riverside Township	36	25	24	66.67%	3.87
Shamong Township	16	16	16	100.00%	4.38
Southampton Township	16	13	13	81.25%	4.59
Springfield Township	23	19	19	82.61%	3.60
Tabernacle Township	20	8	8	40.00%	4.77
Westampton Township	83	79	79	95.18%	4.24
Woodland Township	12	10	10	83.33%	4.60
Wrightstown Borough	4	4	4	100.00%	4.83

### Comments

Messages	Rating	Created_at
good course	5	17 April 2023
Thorough in approach and presented in an easy to understand (and entertaining) manner.	4	03 April 2023
Maybe add some new stories because it all seemed the same as the last training.	3	03 April 2023
..	3	30 March 2023
OUTSTANDING!!!	5	30 March 2023
The videos of people who made mistakes was very helpful.	4	27 March 2023
none	5	27 March 2023
It was easy to understand. Thank you.	4	23 March 2023
Always something to learn.	4	17 March 2023
EASY TO FOLLOW.	4	15 March 2023
helpful and informative	5	15 March 2023
a good refresher	4	15 March 2023
Better than I expected!	4	14 March 2023
Took too long loading each section.	3	14 March 2023
JUst awesome	5	13 March 2023
Very helpful and interesting	5	13 March 2023
Great	5	11 March 2023
Excellent!!!!!!!!!!!!!!	5	10 March 2023
X	4	10 March 2023
very informative!!!!	4	09 March 2023
Very clear and easy to understand. I liked that the quizzes were between only a few sections so we weren't having to remember specific information after watching so many slides/videos.	5	09 March 2023
Very good - Thank you	5	09 March 2023
Great	5	09 March 2023
outstanding	5	06 March 2023
Great	5	06 March 2023
good reminder	4	04 March 2023
very informative	4	03 March 2023
Great	5	03 March 2023
Great	4	02 March 2023
good course	4	02 March 2023
very informative	5	21 June 2022
very informative	3	13 June 2022
very informative	5	08 June 2022
none	5	02 June 2022
none	5	02 June 2022
very informative	5	21 October 2021
very informative	3	04 October 2021

3

Active Campaigns

2,642

Sent

620

Opened

53

Clicked

2.01%

Clicked Rate

### Active Phishing Campaigns Stats

Department	Sent	Opened	Clicked	Clicked Rate	Last Sent
Bass River Township	38	10	3	7.89%	01 May 2023
Beverly City	75	21	2	2.67%	05 May 2023
Bordentown City	57	21	2	3.51%	05 May 2023
Bordentown Township	124	34	2	1.61%	05 May 2023
Chesterfield Township	76	33	3	3.95%	05 May 2023
Delanco Township	68	8	1	1.47%	05 May 2023
Delran Township	4				02 May 2023
Edgewater Park Township	85	21	4	4.71%	05 May 2023
Florence Township	152	40	3	1.97%	05 May 2023
Hainesport Township	28	9	3	10.71%	01 May 2023
Lumberton Township	118	33	3	2.54%	05 May 2023
Mansfield Township	178	67	4	2.25%	05 May 2023
Medford Township	333	47	2	0.60%	05 May 2023
Mount Laurel Township	399	89	9	2.26%	05 May 2023
New Hanover Township	23	2			24 April 2023
North Hanover Township	72	23			05 May 2023
Palmyra Borough	83	21	2	2.41%	05 May 2023
Pemberton Borough	30	1			05 May 2023
Pemberton Township	261	24	3	1.15%	05 May 2023
Riverside Township	91	23	2	2.20%	05 May 2023
Shamong Township	46	5			02 May 2023
Southampton Township	47	11			05 May 2023
Springfield Township	38	14	2	5.26%	12 May 2023
Tabernacle Township	55	14	2	3.64%	05 May 2023
Westampton Township	208	58	4	1.92%	05 May 2023
Woodland Township	31	2			05 May 2023
Wrightstown Borough	3				05 May 2023

May 9, 2023

To the Members of the  
Executive Board of the  
Burlington County Municipal  
Joint Insurance Fund

I have enclosed for your review and, in some cases consideration, documents of presentation relating to claims, transfers, and the financial condition of the Fund.

The statements included in this report are prepared on a “modified cash basis” and relate to financial activity through the one month period ending April 30, 2023 for Closed Fund Years 1991 to 2018, and Fund Years 2019, 2020, 2021, 2022 and 2023. The reports, where required, are presented in a manner prescribed or permitted by the Department of Insurance and the Division of Local Government Services of the Department of Community Affairs.

All statements contained in this report are subject to adjustment by annual audit.

A summary of the contents of these statements is presented below.

#### INVESTMENT INTEREST & INVESTMENTS:

Interest received or accrued for the reporting period totaled \$ 33,916.63. This generated an average annual yield of 2.48%. However, after including an unrealized net gain of \$ 8,076.23 in the asset portfolio, the yield is adjusted to 3.07% for this period. The total overview of the asset portfolio for the fund shows a current market value of \$14,170,635.48.

#### RECEIPT ACTIVITY FOR THE PERIOD

Subrogation Receipts \$ 13,253.82 w/YTD Total \$ 30,128.82  
Salvage Receipts \$ 0.00  
Overpayment Reimbursements \$ 469.88  
FY 2023 Premium Assessments \$ 0.00

#### LOSS RUN PAYMENT REGISTER ACTIVITY FOR THE PERIOD: (Action Item)

The enclosed report shows net claim activity during the reporting period for claims paid by the fund and claims payable by the Fund at period end in the amount of \$ 245,056.53. The claims detail shows 192 claim payments issued.

A.E.L.C.F. PARTICIPANT BALANCES AT PERIOD END:

Interest Allocated for the Period \$ 659.88 for a total Member Balance of \$319,957.57 with individual balances shown in the attached report.

CASH ACTIVITY FOR THE PERIOD:

The enclosed reconciliation report details that during the reporting period the Fund's "Cash Position" changed from an opening balance of \$ 16,854,584.99 to a closing balance of \$ 15,975,899.42 showing a decrease in the fund of \$ 878,685.57. A detailed reconciliation of this change, including its affect on our banking instruments, is included in my report.

BILL LIST FOR THE PERIOD: (Action Item)

Vouchers to be submitted for your consideration at the scheduled meeting show on the accompanying bill list at the end of my report.

The information contained in this cover report is a summary of key elements related to activity during the reporting period. Other detailed information is contained in the attached documents and, if desired, a more specific explanation on any question can be obtained by contacting me at 609-744-3597.

Respectfully Submitted,

Thomas J. Tontarski  
Treasurer



**BURLINGTON COUNTY  
MUNICIPAL JOINT INS. FUND  
Subrogation Report  
Calendar Year 2023**

DATE REC'D	CREDITED TO:	CLAIM/ FILE NUMBER	CLAIMANT NAME	COV. TYPE	FUND YEAR	AMOUNT RECEIVED	RECEIVED Y.T.D.
2/1	MT. LAUREL TWP.	2023288362	MT. LAUREL TWP.	PR	2022	1,800.00	
2/9	PEMBERTON BOROUGH	2019171998	JOSEPH LICATA	WC	2019	43.77	
2/15	PEMBERTON TWP	2023285546	SAMUEL HODNETT	WC	2022	160.00	
TOTAL-FEB						2,003.77	
TOTAL-YTD							2003.77
3/1	RIVERSIDE TWP.	2022263917	NICHOLAS STROUGH	WC	2022	150.00	
3/22	FLORENCE TWP.	2022257781	FLORENCE TWP.	PR	2021	4,150.00	
3/22	FLORENCE TWP.	2023285826	FLORENCE TWP.	PR	2022	10,571.23	
TOTAL-MAR.						14,871.23	
TOTAL-YTD							16,875.00
4/1	EDGEWATER PARK TWP	2022243606	EDGEWATER PARK TWP	PR	2021	8,323.76	
4/1	FLORENCE TWP.	2023285826	FLORENCE TWP.	PR	2022	715.00	
4/14	SOUTHAMPTON TWP	2023291761	SOUTHAMPTON TWP	PR	2022	1,355.06	
4/24	DELANCO TWP	2022257760	DELANCO TWP	PR	2021	2,860.00	
TOTAL-APR.						13,253.82	
TOTAL-YTD							30,128.82



**SUMMARY OF CASH AND INVESTMENT INSTRUMENTS**  
**BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND**  
**ALL FUND YEARS COMBINED**  
**CURRENT MONTH April**  
**CURRENT FUND YEAR 2023**

	Description:	INVEST. ACCT.	ASSET MGR.	OPERATING ACCT.	CLAIMS ACCOUNT	ADMIN. EXPENSE	JCMI
	<b>ID Number:</b>						
	<b>Maturity (Yrs)</b>						
	<b>Purchase Yield:</b>						
	<b>TOTAL for All</b>						
	<b>Accts &amp; instruments</b>						
<b>Opening Cash &amp; Investment Bal</b>	<b>\$16,854,583.54</b>	<b>114.93</b>	<b>-</b>	<b>2,618,761.25</b>	<b>100,423.67</b>	<b>1,158.55</b>	<b>14,134,125.14</b>
<b>Opening Interest Accrual Bal</b>	<b>\$0.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
1 Interest Accrued and/or Int	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2 Interest Accrued - discount	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3 zation and/or Interest Cost)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4 Accretion	\$295.18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$295.18
5 Interest Paid - Cash Instr.s	\$33,621.45	\$0.00	\$0.00	\$5,482.52	\$0.00	\$0.00	\$28,138.93
6 Interest Paid - Term Instr.s	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7 Realized Gain (Loss)	\$8,076.23	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,076.23
8 Net Investment Income	\$41,992.86	\$0.00	\$0.00	\$5,482.52	\$0.00	\$0.00	\$36,510.34
9 Deposits - Purchases	\$948,125.84	\$0.00	\$0.00	\$13,723.70	\$244,906.53	\$689,495.61	\$0.00
10 (Withdrawals - Sales)	-\$1,868,804.28	\$0.00	\$0.00	-\$934,402.14	-\$244,906.53	-\$689,495.61	\$0.00
Ending Cash & Investment Bal:	\$15,975,897.96	\$114.93	\$0.00	\$1,703,565.33	\$100,423.67	\$1,158.55	\$14,170,635.48
Ending Interest Accrual Balanc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Plus Outstanding Checks	\$179,796.53	\$0.00	\$0.00	\$822.00	\$140,978.60	\$37,995.93	\$0.00
(Less Deposits in Transit)	-\$14,131.00	\$0.00	\$0.00	-\$14,131.00	\$0.00	\$0.00	\$0.00
Balance per Bank	\$16,141,563.49	\$114.93	\$0.00	\$1,690,256.33	\$241,402.27	\$39,154.48	\$14,170,635.48

Investment Income Allocation													
ETE	Interest Allocation Flag 1=	1	1	1	1	1	0	0	0	0	1	1	
		Property	Liability	Auto	Workers Comp	Deductible	POL/EPL	EJIF	Cyber JIF	MEL	Admin	Contingency	Total
2023	Opening Cash & Investment	131,723.26	207,941.94	49,546.83	856,922.96	233,444.53	(89,190.44)	95,726.06	(36,699.76)	369,722.97	326,871.55	0.00	\$2,146,009.91
	Opening Interest Accrual Balance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00
	1 Interest Accrued and/or Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	2 Interest Accrued - discount	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	3 Capitalization and/or Interest Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	4 Accretion	\$2.26	\$3.57	\$0.85	\$14.70	\$4.01	\$0.00	\$0.00	\$0.00	\$0.00	\$5.61	\$0.00	\$31.00
	5 Interest Paid - Cash Instr.s	\$257.45	\$406.42	\$96.84	\$1,674.85	\$456.27	\$0.00	\$0.00	\$0.00	\$0.00	\$638.87	\$0.00	\$3,530.70
	6 Interest Paid - Term Instr.s	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	7 Realized Gain (Loss)	\$61.84	\$97.63	\$23.26	\$402.32	\$109.60	\$0.00	\$0.00	\$0.00	\$0.00	\$153.46	\$0.00	\$848.11
	8 Net Investment Income	\$321.56	\$507.62	\$120.95	\$2,091.87	\$569.87	\$0.00	\$0.00	\$0.00	\$0.00	\$797.94	\$0.00	\$4,409.81
	9 Interest Accrued - Net Change	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Ending Cash & Investment	\$119,196.39	\$206,949.56	\$49,667.78	\$719,606.96	\$234,014.41	-\$573,719.44	\$95,726.06	-\$36,699.76	\$369,722.97	\$179,465.38	\$0.00	\$1,363,930.32
	Ending Interest Accrual Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

		Property	Liability	Auto	Workers Comp	Deductible	POL/EPL	EJIF	Cyber JIF	MEL	Admin	Contingency	Total
2022	Opening Cash & Investment	(145,610.72)	409,495.42	100,687.81	940,306.14	451,782.69	(110,439.48)	(152,284.17)	0.00	(166,002.59)	992,439.09	93,685.94	\$2,414,060.13
	Opening Interest Accrual Balance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00
	1 Interest Accrued and/or Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	2 Interest Accrued - discount	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	3 Capitalization and/or Interest Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	4 Accretion	\$0.00	\$7.03	\$1.73	\$16.14	\$7.75	\$0.00	\$0.00	\$0.00	\$0.00	\$17.03	\$1.61	\$51.28
	5 Interest Paid - Cash Instr.s	\$0.00	\$800.36	\$196.79	\$1,837.82	\$883.01	\$0.00	\$0.00	\$0.00	\$0.00	\$1,939.72	\$183.11	\$5,840.80
	6 Interest Paid - Term Instr.s	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	7 Realized Gain (Loss)	\$0.00	\$192.25	\$47.27	\$441.46	\$212.11	\$0.00	\$0.00	\$0.00	\$0.00	\$465.94	\$43.98	\$1,403.02
	8 Net Investment Income	\$0.00	\$999.64	\$245.79	\$2,295.42	\$1,102.87	\$0.00	\$0.00	\$0.00	\$0.00	\$2,422.69	\$228.70	\$7,295.11
	9 Interest Accrued - Net Change	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Ending Cash & Investment	-\$150,786.16	\$410,495.06	\$100,933.61	\$924,822.51	\$452,885.55	-\$110,439.48	-\$152,284.17	\$0.00	-\$166,002.59	\$938,099.28	\$93,914.64	\$2,341,638.25
	Ending Interest Accrual Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

	Property	Liability	Auto	Workers Comp	Deductible	POL/EPL	EJIF	Cyber JIF	MEL	Admin	Contingency	Total
<b>2021</b>												
Opening Cash & Investment	(75,776.99)	403,892.89	79,094.34	345,922.99	349,415.75	(51,330.45)	(5.58)	0.00	48,490.04	112,765.14	0.00	\$1,212,468.13
Opening Interest Accrual B	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00
1 Interest Accrued and/or Inte	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2 Interest Accrued - discounte	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3 ization and/or Interest Cost)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4 Accretion	\$0.00	\$6.93	\$1.36	\$5.94	\$6.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.93	\$0.00	\$22.15
5 Interest Paid - Cash Instr.s	\$0.00	\$789.41	\$154.59	\$676.10	\$682.93	\$0.00	\$0.00	\$0.00	\$0.00	\$220.40	\$0.00	\$2,523.43
6 Interest Paid - Term Instr.s	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7 Realized Gain (Loss)	\$0.00	\$189.62	\$37.13	\$162.41	\$164.05	\$0.00	\$0.00	\$0.00	\$0.00	\$52.94	\$0.00	\$606.15
8 Net Investment Income	\$0.00	\$985.96	\$193.08	\$844.45	\$852.97	\$0.00	\$0.00	\$0.00	\$0.00	\$275.28	\$0.00	\$3,151.74
9 Interest Accrued - Net Char	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Ending Cash & Investment	-\$66,841.79	\$399,181.85	\$79,287.42	\$333,041.67	\$350,268.73	-\$51,330.45	-\$5.58	\$0.00	\$48,490.04	\$113,040.41	\$0.00	\$1,205,132.30
Ending Interest Accrual Ba	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

	Property	Liability	Auto	Workers Comp	Deductible	POL/EPL	EJIF	Cyber JIF	MEL	Admin	Contingency	Total
<b>2020</b>												
Opening Cash & Investment	(44,540.28)	265,191.11	80,406.22	492,805.48	430,596.95	631.72	0.95	0.00	(4,673.37)	120,443.04	47,796.80	\$1,388,658.62
Opening Interest Accrual B	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00
1 Interest Accrued and/or Inte	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2 Interest Accrued - discounte	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3 ization and/or Interest Cost)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4 Accretion	\$0.00	\$4.55	\$1.38	\$8.46	\$7.39	\$0.00	\$0.00	\$0.00	\$0.00	\$2.07	\$0.82	\$24.66
5 Interest Paid - Cash Instr.s	\$0.00	\$518.31	\$157.15	\$963.18	\$841.60	\$0.00	\$0.00	\$0.00	\$0.00	\$235.41	\$93.42	\$2,809.07
6 Interest Paid - Term Instr.s	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7 Realized Gain (Loss)	\$0.00	\$124.50	\$37.75	\$231.37	\$202.16	\$0.00	\$0.00	\$0.00	\$0.00	\$56.55	\$22.44	\$674.77
8 Net Investment Income	\$0.00	\$647.37	\$196.28	\$1,203.01	\$1,051.15	\$0.00	\$0.00	\$0.00	\$0.00	\$294.02	\$116.68	\$3,508.51
9 Interest Accrued - Net Char	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Ending Cash & Investment	-\$44,540.28	\$264,350.58	\$80,602.50	\$454,235.43	\$431,648.10	\$631.72	\$0.95	\$0.00	-\$4,673.37	\$120,737.06	\$47,913.48	\$1,350,906.17
Ending Interest Accrual Ba	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

	Property	Liability	Auto	Workers Comp	Deductible	POL/EPL	EJIF	Cyber JIF	MEL	Admin	Contingency	Total
<b>2019</b>												
Opening Cash & Investment	36,175.80	127,329.29	51,481.15	277,585.79	177,189.80	177.96	114.17	0.00	14,142.50	108,599.83	0.00	\$792,796.29
Opening Interest Accrual Balance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00
1 Interest Accrued and/or Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2 Interest Accrued - discount	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3 ization and/or Interest Cost)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4 Accretion	\$0.62	\$2.18	\$0.88	\$4.76	\$3.04	\$0.00	\$0.00	\$0.00	\$0.00	\$1.86	\$0.00	\$13.36
5 Interest Paid - Cash Instr.s	\$70.71	\$248.86	\$100.62	\$542.54	\$346.32	\$0.00	\$0.00	\$0.00	\$0.00	\$212.26	\$0.00	\$1,521.30
6 Interest Paid - Term Instr.s	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7 Realized Gain (Loss)	\$16.98	\$59.78	\$24.17	\$130.32	\$83.19	\$0.00	\$0.00	\$0.00	\$0.00	\$50.99	\$0.00	\$365.43
8 Net Investment Income	\$88.31	\$310.83	\$125.67	\$677.63	\$432.55	\$0.00	\$0.00	\$0.00	\$0.00	\$265.11	\$0.00	\$1,900.10
9 Interest Accrued - Net Char	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Ending Cash & Investment	\$36,264.11	\$126,699.61	\$51,606.82	\$276,480.40	\$177,622.35	\$177.96	\$114.17	\$0.00	\$14,142.50	\$108,864.93	\$0.00	\$791,972.85
Ending Interest Accrual Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

	Property	Liability	Auto	Workers Comp	Deductible	POL/EPL	EJIF	Cyber JIF	MEL	Admin	Contingency	Total
<b>Closed FY</b>												
Opening Cash & Investment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,417,140.54	0.00	\$8,417,140.54
Opening Interest Accrual Balance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00
1 Interest Accrued and/or Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2 Interest Accrued - discount	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3 ization and/or Interest Cost)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4 Accretion	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$144.43	\$0.00	\$144.43
5 Interest Paid - Cash Instr.s	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16,451.24	\$0.00	\$16,451.24
6 Interest Paid - Term Instr.s	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7 Realized Gain (Loss)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,951.76	\$0.00	\$3,951.76
8 Net Investment Income	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,547.44	\$0.00	\$20,547.44
9 Interest Accrued - Net Char	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Ending Cash & Investment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,437,687.98	\$0.00	\$8,437,687.98
Ending Interest Accrual Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Statement of Change in Net Assets

Report ID: IGLS0002



Market Value

Base Currency: USD

MX6F96590902 - BURLINGTON CNTY JIF

04/30/2023

Status: FINAL

	Current Period		Fiscal Year To Date	
	04/01/2023	04/30/2023	01/01/2023	04/30/2023
NET ASSETS - BEGINNING OF PERIOD		14,134,125.14		13,865,525.22
		<u>14,134,125.14</u>		<u>13,865,525.22</u>
RECEIPTS				
INVESTMENT INCOME				
INTEREST	24,153.34		92,280.49	
REALIZED GAIN/LOSS	0.00		-134,224.16	
UNREALIZED GAIN/LOSS-INVESTMENT	8,076.23		349,277.31	
ACCRETION/AMORTIZATION	295.18		-1,651.45	
TOTAL INVESTMENT INCOME		<u>32,524.75</u>		<u>305,682.19</u>
TOTAL RECEIPTS		<u>32,524.75</u>		<u>305,682.19</u>
DISBURSEMENTS				
ADMINISTRATIVE EXPENSES				
TRUSTEE/CUSTODIAN	865.24		1,916.99	
INVESTMENT ADVISORY FEES	-4,853.66		-2,399.64	
CONSULTING	2.83		1,054.58	
TOTAL ADMINISTRATIVE EXPENSES		<u>-3,985.59</u>		<u>571.93</u>
TOTAL DISBURSEMENTS		<u>-3,985.59</u>		<u>571.93</u>
NET ASSETS - END OF PERIOD		<u><u>14,170,635.48</u></u>		<u><u>14,170,635.48</u></u>

**BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND  
SUMMARY OF CASH TRANSACTIONS - ALL FUND YEARS COMBINED**

Current Fund Year: 2023 Month Ending: April		Property	Liability	Auto	Workers Comp	Deductible	POL/EPL	EJIF	Cyber JIF	MEL	Admin	Contingency	TOTAL
OPEN BALANCE	(98,028.93)	1,413,850.65	361,216.35	2,913,543.36	1,642,429.72	(250,150.69)	(56,448.57)	(36,699.76)	261,679.55	10,561,710.56	141,482.74	16,854,584.99	
<b>RECEIPTS</b>													
Assessments	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Refunds	13,253.82	0.00	0.00	469.88	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	13,723.70
Invest Pymnts	406.98	3,427.15	875.58	7,062.38	3,981.23	0.00	0.00	0.00	0.00	25,601.41	342.95	41,697.68	
Invest Adj	2.88	24.26	6.20	50.00	28.19	0.00	0.00	0.00	0.00	181.23	2.43	295.19	
Subtotal Invest	409.86	3,451.41	881.78	7,112.38	4,009.42	0.00	0.00	0.00	0.00	25,782.64	345.38	41,992.87	
Other *	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
<b>TOTAL</b>	<b>13,663.68</b>	<b>3,451.41</b>	<b>881.78</b>	<b>7,582.26</b>	<b>4,009.42</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>25,782.64</b>	<b>345.38</b>	<b>55,716.57</b>	
<b>EXPENSES</b>													
Claims Transfers	22,342.48	9,625.40	0.00	212,938.65	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	244,906.53
Expenses	0.00	0.00	0.00	0.00	0.00	484,529.00	0.00	0.00	0.00	204,966.61	0.00	689,495.61	
Other *	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
<b>TOTAL</b>	<b>22,342.48</b>	<b>9,625.40</b>	<b>0.00</b>	<b>212,938.65</b>	<b>0.00</b>	<b>484,529.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>204,966.61</b>	<b>0.00</b>	<b>934,402.14</b>	
<b>END BALANCE</b>	<b>(106,707.73)</b>	<b>1,407,676.66</b>	<b>362,098.13</b>	<b>2,708,186.97</b>	<b>1,646,439.14</b>	<b>(734,679.69)</b>	<b>(56,448.57)</b>	<b>(36,699.76)</b>	<b>261,679.55</b>	<b>10,382,526.59</b>	<b>141,828.12</b>	<b>15,975,899.42</b>	

**REPORT STATUS SECTION**

Report Month: April		Balance Differences	
Opening Balances:	Opening Balances are NOT equal		\$1.45
Imprest Transfers:	Imprest Totals are equal		\$0.00
Investment Balances:	Investment Payment Balances are equal		\$0.00
	Investment Adjustment Balances are equal		\$0.00
Ending Balances:	Ending Balances are NOT equal		\$1.46
Accrual Balances:	Accrual Balances are equal		\$0.00
Claims Transaction Status:			
Allocation variance 1:	Daily xactions add to monthly totals		0.00
Allocation variance 2:	Monthly transactions and allocation totals are equal		0.00
Allocation variance 3:	Treasurer/TPA net / Max/Min	0.00	(0.00)
Pre-existing variance:	No prior unreconci / Max/Min	0.00	0.00



SUMMARY OF CASH TRANSACTIONS												
FUND YEAR	2023											
Month Ending:	April											
	Property	Liability	Auto	Workers Comp	Deductible	POL/EPL	EJIF	Cyber JIF	MEL	Admin	Contingency	TOTAL
OPEN BALANCE	131,723.26	207,941.94	49,546.83	856,922.96	233,444.53	(89,190.44)	95,726.06	(36,699.76)	369,722.97	326,871.55	0.00	2,146,009.91
RECEIPTS												
Assessments	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Refunds	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Invest Pymnts	319.29	504.05	120.10	2,077.17	565.87	0.00	0.00	0.00	0.00	792.33	0.00	4,378.81
Invest Adj	2.26	3.57	0.85	14.70	4.01	0.00	0.00	0.00	0.00	5.61	0.00	31.00
Subtotal Invest	321.55	507.62	120.95	2,091.87	569.88	0.00	0.00	0.00	0.00	797.94	0.00	4,409.81
Other *	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	321.55	507.62	120.95	2,091.87	569.88	0.00	0.00	0.00	0.00	797.94	0.00	4,409.81
EXPENSES												
Claims Transfers	12,848.42	1,500.00	0.00	139,407.87	0.00	0.00	0.00	0.00	0.00	0.00	0.00	153,756.29
Expenses	0.00	0.00	0.00	0.00	0.00	484,529.00	0.00	0.00	0.00	148,204.11	0.00	632,733.11
Other *	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	12,848.42	1,500.00	0.00	139,407.87	0.00	484,529.00	0.00	0.00	0.00	148,204.11	0.00	786,489.40
END BALANCE	119,196.39	206,949.56	49,667.78	719,606.96	234,014.41	(573,719.44)	95,726.06	(36,699.76)	369,722.97	179,465.38	0.00	1,363,930.32

SUMMARY OF CASH TRANSACTIONS												
FUND YEAR	2022											
Month Ending:	April											
	Property	Liability	Auto	Workers Comp	Deductible	POL/EPL	EJIF	Cyber JIF	MEL	Admin	Contingency	TOTAL
OPEN BALANCE	(145,610.72)	409,495.42	100,687.81	940,306.14	451,782.69	(110,439.48)	(152,284.17)	0.00	(166,002.59)	992,439.09	93,685.94	2,414,060.13
RECEIPTS												
Assessments	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Refunds	2,070.06	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,070.06
Invest Pymnts	0.00	992.61	244.07	2,279.29	1,095.11	0.00	0.00	0.00	0.00	2,405.66	227.09	7,243.83
Invest Adj	0.00	7.03	1.73	16.14	7.75	0.00	0.00	0.00	0.00	17.03	1.61	51.29
Subtotal Invest	0.00	999.64	245.80	2,295.43	1,102.86	0.00	0.00	0.00	0.00	2,422.69	228.70	7,295.12
Other *	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	2,070.06	999.64	245.80	2,295.43	1,102.86	0.00	0.00	0.00	0.00	2,422.69	228.70	9,365.18
EXPENSES												
Claims Transfers	7,245.50	0.00	0.00	17,779.06	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25,024.56
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	56,762.50	0.00	56,762.50
Other *	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	7,245.50	0.00	0.00	17,779.06	0.00	0.00	0.00	0.00	0.00	56,762.50	0.00	81,787.06
END BALANCE	(150,786.16)	410,495.06	100,933.61	924,822.51	452,885.55	(110,439.48)	(152,284.17)	0.00	(166,002.59)	938,099.28	93,914.64	2,341,638.25

SUMMARY OF CASH TRANSACTIONS												
FUND YEAR 2021												
Month Ending:	April											
	Property	Liability	Auto	Workers Comp	Deductible	POL/EPL	EJIF	Cyber JIF	MEL	Admin	Contingency	TOTAL
OPEN BALANCE	(75,776.99)	403,892.89	79,094.34	345,922.99	349,415.75	(51,330.45)	(5.58)	0.00	48,490.04	112,765.14	0.00	1,212,468.13
RECEIPTS												
Assessments	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Refunds	11,183.76	0.00	0.00	32.89	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,216.65
Invest Pymnts	0.00	979.03	191.72	838.51	846.98	0.00	0.00	0.00	0.00	273.34	0.00	3,129.58
Invest Adj	0.00	6.93	1.36	5.94	6.00	0.00	0.00	0.00	0.00	1.93	0.00	22.16
Subtotal Invest	0.00	985.96	193.08	844.45	852.98	0.00	0.00	0.00	0.00	275.27	0.00	3,151.74
Other *	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	11,183.76	985.96	193.08	877.34	852.98	0.00	0.00	0.00	0.00	275.27	0.00	14,368.39
EXPENSES												
Claims Transfers	2,248.56	5,697.00	0.00	13,758.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00	21,704.22
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other *	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	2,248.56	5,697.00	0.00	13,758.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00	21,704.22
END BALANCE	(66,841.79)	399,181.85	79,287.42	333,041.67	350,268.73	(51,330.45)	(5.58)	0.00	48,490.04	113,040.41	0.00	1,205,132.30

SUMMARY OF CASH TRANSACTIONS												
FUND YEAR 2020												
Month Ending:	April											
	Property	Liability	Auto	Workers Comp	Deductible	POL/EPL	EJIF	Cyber JIF	MEL	Admin	Contingency	TOTAL
OPEN BALANCE	(44,540.28)	265,191.11	80,406.22	492,805.48	430,596.95	631.72	0.95	0.00	(4,673.37)	120,443.04	47,796.80	1,388,658.62
RECEIPTS												
Assessments	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Refunds	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Invest Pymnts	0.00	642.82	194.90	1,194.55	1,043.76	0.00	0.00	0.00	0.00	291.95	115.86	3,483.84
Invest Adj	0.00	4.55	1.38	8.46	7.39	0.00	0.00	0.00	0.00	2.07	0.82	24.67
Subtotal Invest	0.00	647.37	196.28	1,203.01	1,051.15	0.00	0.00	0.00	0.00	294.02	116.68	3,508.51
Other *	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	0.00	647.37	196.28	1,203.01	1,051.15	0.00	0.00	0.00	0.00	294.02	116.68	3,508.51
EXPENSES												
Claims Transfers	0.00	1,487.90	0.00	39,773.06	0.00	0.00	0.00	0.00	0.00	0.00	0.00	41,260.96
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other *	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	0.00	1,487.90	0.00	39,773.06	0.00	0.00	0.00	0.00	0.00	0.00	0.00	41,260.96
END BALANCE	(44,540.28)	264,350.58	80,602.50	454,235.43	431,648.10	631.72	0.95	0.00	(4,673.37)	120,737.06	47,913.48	1,350,906.17

SUMMARY OF CASH TRANSACTIONS												
FUND YEAR	2019											
Month Ending:	April											
	Property	Liability	Auto	Workers Comp	Deductible	POL/EPL	EJIF	Cyber JIF	MEL	Admin	Contingency	TOTAL
OPEN BALANCE	36,175.80	127,329.29	51,481.15	277,585.79	177,189.80	177.96	114.17	0.00	14,142.50	108,599.83	0.00	792,796.29
RECEIPTS												
Assessments	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Refunds	0.00	0.00	0.00	436.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00	436.99
Invest Pymnts	87.69	308.64	124.79	672.86	429.51	0.00	0.00	0.00	0.00	263.24	0.00	1,886.73
Invest Adj	0.62	2.18	0.88	4.76	3.04	0.00	0.00	0.00	0.00	1.86	0.00	13.34
Subtotal Invest	88.31	310.82	125.67	677.62	432.55	0.00	0.00	0.00	0.00	265.10	0.00	1,900.07
Other *	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	88.31	310.82	125.67	1,114.61	432.55	0.00	0.00	0.00	0.00	265.10	0.00	2,337.06
EXPENSES												
Claims Transfers	0.00	940.50	0.00	2,220.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,160.50
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other *	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	0.00	940.50	0.00	2,220.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,160.50
END BALANCE	36,264.11	126,699.61	51,606.82	276,480.40	177,622.35	177.96	114.17	0.00	14,142.50	108,864.93	0.00	791,972.85

SUMMARY OF CASH TRANSACTIONS												
FUND YEAR	Closed FY											
Month Ending:	April											
	Property	Liability	Auto	Workers Comp	Deductible	POL/EPL	EJIF	Cyber JIF	MEL	Admin	Contingency	TOTAL
OPEN BALANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,417,140.54	0.00	8,417,140.54
RECEIPTS												
Assessments	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Refunds	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Invest Pymnts	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20,403.01	0.00	20,403.01
Invest Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	144.43	0.00	144.43
Subtotal Invest	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20,547.44	0.00	20,547.44
Other *	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20,547.44	0.00	20,547.44
EXPENSES												
Claims Transfers	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other *	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
END BALANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,437,687.98	0.00	8,437,687.98

**CERTIFICATION AND RECONCILIATION OF CLAIMS PAYMENTS AND RECOVERIES  
BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND**

Month **April**  
Current Fund Year **2023**

Policy Year	Coverage	1.	2.	3.	4.	5.	6.	7.	8.
		Calc. Net Paid Thru Last Month	Monthly Net Paid April	Monthly Recoveries April	Calc. Net Paid Thru April	TPA Net Paid Thru April	Variance To Be Reconciled	Delinquent Unreconciled Variance From	Change This Month
2023	Property	24,931.92	12,848.42	0.00	37,780.34	37,780.34	0.00	0.00	0.00
	Liability	1,512.75	1,500.00	0.00	3,012.75	3,012.75	0.00	0.00	0.00
	Auto	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Workers Comp	49,786.08	139,407.87	0.00	189,193.95	193,035.66	(3,841.71)	0.00	(3,841.71)
	<b>Total</b>	<b>76,230.75</b>	<b>153,756.29</b>	<b>0.00</b>	<b>229,987.04</b>	<b>233,828.75</b>	<b>(3,841.71)</b>	<b>0.00</b>	<b>(3,841.71)</b>
2022	Property	440,260.72	7,245.50	2,070.06	445,436.16	445,436.16	0.00	0.00	0.00
	Liability	26,090.21	0.00	0.00	26,090.21	26,090.21	0.00	0.00	0.00
	Auto	8,259.89	0.00	0.00	8,259.89	8,259.89	0.00	0.00	0.00
	Workers Comp	769,754.16	17,779.06	0.00	787,533.22	783,691.51	3,841.71	0.00	3,841.71
	<b>Total</b>	<b>1,244,364.98</b>	<b>25,024.56</b>	<b>2,070.06</b>	<b>1,267,319.48</b>	<b>1,263,477.77</b>	<b>3,841.71</b>	<b>0.00</b>	<b>3,841.71</b>
2021	Property	528,881.51	2,248.56	11,183.76	519,946.31	519,946.31	0.00	0.00	0.00
	Liability	74,949.83	5,697.00	0.00	80,646.83	80,646.83	(0.00)	(0.00)	0.00
	Auto	40,319.15	0.00	0.00	40,319.15	40,319.15	0.00	0.00	0.00
	Workers Comp	1,559,600.50	13,758.66	32.89	1,573,326.27	1,573,326.27	0.00	0.00	0.00
	<b>Total</b>	<b>2,203,750.99</b>	<b>21,704.22</b>	<b>11,216.65</b>	<b>2,214,238.56</b>	<b>2,214,238.56</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
2020	Property	445,759.76	0.00	0.00	445,759.76	442,984.13	2,775.63	2,775.63	0.00
	Liability	177,353.07	1,487.90	0.00	178,840.97	178,840.97	0.00	0.00	0.00
	Auto	43,303.64	0.00	0.00	43,303.64	43,303.64	0.00	0.00	0.00
	Workers Comp	1,419,746.17	39,773.06	0.00	1,459,519.23	1,459,519.23	0.00	0.00	0.00
	<b>Total</b>	<b>2,086,162.64</b>	<b>41,260.96</b>	<b>0.00</b>	<b>2,127,423.60</b>	<b>2,124,647.97</b>	<b>2,775.63</b>	<b>2,775.63</b>	<b>0.00</b>
2019	Property	550,475.31	0.00	0.00	550,475.31	550,475.31	0.00	0.00	0.00
	Liability	311,714.56	940.50	0.00	312,655.06	312,655.06	0.00	0.00	0.00
	Auto	73,155.66	0.00	0.00	73,155.66	73,155.66	0.00	0.00	0.00
	Workers Comp	1,694,177.18	2,220.00	436.99	1,695,960.19	1,695,960.19	0.00	0.00	0.00
	<b>Total</b>	<b>2,629,522.71</b>	<b>3,160.50</b>	<b>436.99</b>	<b>2,632,246.22</b>	<b>2,632,246.22</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Closed FY	Property	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Liability	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Auto	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Workers Comp	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL</b>		<b>8,240,032.07</b>	<b>244,906.53</b>	<b>13,723.70</b>	<b>8,471,214.90</b>	<b>8,468,439.27</b>	<b>2,775.63</b>	<b>2,775.63</b>	<b>0.00</b>

FY 2023 Dividend  
AELCF Member Allocation

**BURLINGTON COUNTY MUNICIPAL  
JOINT INSURANCE FUND  
AELCF MEMBER DATA FY 2023**

	<b>FY 2023 31-Mar-23 Balance</b>	<b>FY 2023 April Interest</b>	<b>FY 2023 30-Apr-23 Balance</b>
Bass River Township	2,032.52	4.20	2,036.73
Beverly City	3,577.44	7.39	3,584.83
Bordentown City	44,247.47	91.44	44,338.91
Bordentown Township	58,911.05	121.75	59,032.80
Chesterfield Township	5,774.34	11.93	5,786.28
Delanco Township	4,352.94	9.00	4,361.94
Delran Township	17,220.27	35.59	17,255.86
Edgewater Park Township	10,575.19	21.86	10,597.04
Florence Township	14,455.72	29.88	14,485.60
Hainesport Township	15.18	0.03	15.21
Lumberton Township	14,067.47	29.07	14,096.54
Mansfield Township	6,847.71	14.15	6,861.86
Medford Township	29,932.27	61.86	29,994.13
Mount Laurel Township	54,098.48	111.80	54,210.28
North Hanover Township	9.58	0.02	9.60
Pemberton Borough	90.55	0.19	90.73
Riverside Township	29.68	0.06	29.74
Shamong Township	8,690.67	17.96	8,708.63
Southampton Township	13,974.20	28.88	14,003.08
Springfield Township	11.73	0.02	11.75
Tabernacle Township	9,645.60	19.93	9,665.53
Westampton Township	20,395.22	42.15	20,437.37
Wrightstown Borough	342.41	0.71	343.11
<b>ALLOCATION TOTALS</b>	<b>319,297.69</b>	<b>659.88</b>	<b>319,957.57</b>



## Check Register

Insurer: **BURLINGTON COUNTY J.I.F.**

Bank Account: BURLINGTON CTY JIF I

Claim Number	Claimant Type	DOL	Insured Name	Transaction Type	Payment Amount	Policy Period	Payment Type
<b>Check Number: 19402      Check Date: 04/03/2023      Payee Name: SMITH, MAGRAM, BERENATO &amp; MICHAU</b>							
2021215075	INDEMNITY	09/16/2020	DELANCO TOWNSHIP	I-ASSESSMENT-W.C. IND	\$7,710.00	2020-2020	Loss
					<b>Check Amount:</b>		<b>\$7,710.00</b>
<b>Check Number: 19403      Check Date: 04/03/2023      Payee Name: STATE SHORTHAND REPORTING SERVICE</b>							
2021215075	INDEMNITY	09/16/2020	DELANCO TOWNSHIP	E-MISC LEGAL EXPENSE WC	\$75.00	2020-2020	Expense
					<b>Check Amount:</b>		<b>\$75.00</b>
<b>Check Number: 19404      Check Date: 04/03/2023      Payee Name: MOUNT LAUREL TOWNSHIP</b>							
2023298216	INDEMNITY	03/06/2023	MOUNT LAUREL TOWNSHIP	I-TEMPORARY TOTAL DISABILITY	\$1,240.36	2023-2023	Loss
					<b>Check Amount:</b>		<b>\$1,240.36</b>
<b>Check Number: 19405      Check Date: 04/03/2023      Payee Name: MOUNT LAUREL TOWNSHIP</b>							
2023299080	INDEMNITY	03/15/2023	MOUNT LAUREL TOWNSHIP	I-TEMPORARY TOTAL DISABILITY	\$377.09	2023-2023	Loss
					<b>Check Amount:</b>		<b>\$377.09</b>
<b>Check Number: 19406      Check Date: 04/03/2023      Payee Name: MOUNT LAUREL TOWNSHIP</b>							
2023299080	INDEMNITY	03/15/2023	MOUNT LAUREL TOWNSHIP	I-TEMPORARY TOTAL DISABILITY	\$377.09	2023-2023	Loss
					<b>Check Amount:</b>		<b>\$377.09</b>
<b>Check Number: 19407      Check Date: 04/03/2023      Payee Name: MOUNT LAUREL TOWNSHIP</b>							
2023299080	INDEMNITY	03/15/2023	MOUNT LAUREL TOWNSHIP	I-TEMPORARY TOTAL DISABILITY	\$565.63	2023-2023	Loss
					<b>Check Amount:</b>		<b>\$565.63</b>
<b>Check Number: 19408      Check Date: 04/03/2023      Payee Name: MEDFORD TOWNSHIP</b>							
2023297645	INDEMNITY	02/28/2023	MEDFORD TOWNSHIP	I-TEMPORARY TOTAL DISABILITY	\$1,484.88	2023-2023	Loss
					<b>Check Amount:</b>		<b>\$1,484.88</b>
<b>Check Number: 19409      Check Date: 04/03/2023      Payee Name: PEMBERTON TOWNSHIP</b>							
2023293309	INDEMNITY	01/09/2023	PEMBERTON TOWNSHIP	I-TEMPORARY TOTAL DISABILITY	\$2,198.00	2023-2023	Loss
					<b>Check Amount:</b>		<b>\$2,198.00</b>
<b>Check Number: 19410      Check Date: 04/03/2023      Payee Name: PEMBERTON TOWNSHIP</b>							
2023293309	INDEMNITY	01/09/2023	PEMBERTON TOWNSHIP	I-TEMPORARY TOTAL DISABILITY	\$2,198.00	2023-2023	Loss
					<b>Check Amount:</b>		<b>\$2,198.00</b>
<b>Check Number: 19411      Check Date: 04/03/2023      Payee Name: PEMBERTON TOWNSHIP</b>							



## Check Register

Insurer: **BURLINGTON COUNTY J.I.F.**

Claim Number	Claimant Type	DOL	Insured Name	Transaction Type	Payment Amount	Policy Period	Payment Type
2023293309	INDEMNITY	01/09/2023	PEMBERTON TOWNSHIP	I-TEMPORARY TOTAL DISABILITY	\$2,198.00	2023-2023	Loss
<b>Check Amount:</b>					<b>\$2,198.00</b>		
<b>Check Number: 19412    Check Date: 04/03/2023    Payee Name: MOUNT LAUREL TOWNSHIP</b>							
2023297793	INDEMNITY	03/01/2023	MOUNT LAUREL TOWNSHIP	I-TEMPORARY TOTAL DISABILITY	\$2,355.00	2023-2023	Loss
<b>Check Amount:</b>					<b>\$2,355.00</b>		
<b>Check Number: 19413    Check Date: 04/03/2023    Payee Name: NEW JERSEY IME ASSOCIATES LLC</b>							
2019176278	INDEMNITY	06/11/2019	PEMBERTON TOWNSHIP	E-ALLOCATED MED EXAM WC	\$800.00	2019-2019	Expense
<b>Check Amount:</b>					<b>\$800.00</b>		
<b>Check Number: 19414    Check Date: 04/03/2023    Payee Name: Adam Tilger</b>							
2021215075	INDEMNITY	09/16/2020	DELANCO TOWNSHIP	I-PERMANENT PARTIAL DISABILITY	\$24,174.40	2020-2020	Loss
<b>Check Amount:</b>					<b>\$24,174.40</b>		
<b>Check Number: 19415    Check Date: 04/03/2023    Payee Name: Kyle Wilson</b>							
2021211846	INDEMNITY	08/04/2020	CHESTERFIELD TOWNSHIP	I-PERMANENT PARTIAL DISABILITY	\$1,764.00	2020-2020	Loss
<b>Check Amount:</b>					<b>\$1,764.00</b>		
<b>Check Number: 19416    Check Date: 04/03/2023    Payee Name: PEMBERTON TOWNSHIP</b>							
2023299982	1ST PARTY COLL PD	03/24/2023	PEMBERTON TOWNSHIP	M-MISC MED(WC) & PD (NON-WC) PR COLL	\$389.88	2023-2023	Loss
<b>Check Amount:</b>					<b>\$389.88</b>		
<b>Check Number: 19417    Check Date: 04/03/2023    Payee Name: PEMBERTON TOWNSHIP</b>							
2023297156	1ST PARTY COLL PD	02/21/2023	PEMBERTON TOWNSHIP	M-MISC MED(WC) & PD (NON-WC) PR COLL	\$756.38	2023-2023	Loss
<b>Check Amount:</b>					<b>\$756.38</b>		
<b>Check Number: 19418    Check Date: 04/03/2023    Payee Name: IVYREHAB NETWORK INC</b>							
2023280221	INDEMNITY	08/08/2022	PEMBERTON TOWNSHIP	M-PHYSICIAN FEES	\$340.00	2022-2022	Loss
<b>Check Amount:</b>					<b>\$340.00</b>		
<b>Check Number: 19419    Check Date: 04/03/2023    Payee Name: VIRTUA MOUNT HOLLY HOSPITAL</b>							
2023296205	INDEMNITY	02/10/2023	MOUNT LAUREL TOWNSHIP	M-ACUTE CARE HOSPITAL	\$2,700.00	2023-2023	Loss
2023297645	INDEMNITY	02/28/2023	MEDFORD TOWNSHIP	M-ACUTE CARE HOSPITAL	\$2,700.00	2023-2023	Loss
<b>Check Amount:</b>					<b>\$5,400.00</b>		
<b>Check Number: 19420    Check Date: 04/03/2023    Payee Name: ONE CALL CARE DIAGNOSTICS</b>							
2023293324	INDEMNITY	01/11/2023	BEVERLY CITY	M-MRI	\$1,150.00	2023-2023	Loss
2023294969	INDEMNITY	01/30/2023	MOUNT LAUREL TOWNSHIP	M-MRI	\$75.00	2023-2023	Loss



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Insurer: **BURLINGTON COUNTY J.I.F.**

Claim Number	Claimant Type	DOL	Insured Name	Transaction Type	Payment Amount	Policy Period	Payment Type
<b>Check Amount:</b>					<b>\$1,225.00</b>		
<b>Check Number: 19421    Check Date: 04/03/2023    Payee Name: MORRIS ANESTHESIA GROUP, PA</b>							
2023290114	INDEMNITY	12/01/2022	PEMBERTON TOWNSHIP	M-PHYSICIAN FEES	\$2,425.50	2022-2022	Loss
<b>Check Amount:</b>					<b>\$2,425.50</b>		
<b>Check Number: 19422    Check Date: 04/03/2023    Payee Name: EMERGENCY PHYSICIAN ASSOCIATES OF SOUTH JERSEY, PC</b>							
2023277377	INDEMNITY	06/30/2022	MOUNT LAUREL TOWNSHIP	M-PHYSICIAN FEES	\$718.00	2022-2022	Loss
2023293559	MEDICAL ONLY	01/12/2023	MOUNT LAUREL TOWNSHIP	M-PHYSICIAN FEES	\$1,113.00	2023-2023	Loss
<b>Check Amount:</b>					<b>\$1,831.00</b>		
<b>Check Number: 19423    Check Date: 04/03/2023    Payee Name: NovaCare Rehabilitation</b>							
2021234855	INDEMNITY	04/11/2021	DELRAN TOWNSHIP	M-PHYSICIAN FEES	\$564.00	2021-2021	Loss
<b>Check Amount:</b>					<b>\$564.00</b>		
<b>Check Number: 19424    Check Date: 04/03/2023    Payee Name: VIRTUA MEDICAL GROUP, PA</b>							
2023280119	INDEMNITY	08/08/2022	WESTAMPTON TOWNSHIP	M-ORTHO/NEURO FEES	\$298.08	2022-2022	Loss
2023290114	INDEMNITY	12/01/2022	PEMBERTON TOWNSHIP	M-PHYSICIAN FEES	\$885.34	2022-2022	Loss
2023298216	INDEMNITY	03/06/2023	MOUNT LAUREL TOWNSHIP	M-OCCUPATIONAL MEDICINE	\$95.40	2023-2023	Loss
<b>Check Amount:</b>					<b>\$1,278.82</b>		
<b>Check Number: 19425    Check Date: 04/03/2023    Payee Name: NEUROBEHAVIORIAL REHABILITATION</b>							
2021234392	INDEMNITY	04/01/2021	PEMBERTON TOWNSHIP	M-BEHAVIORAL HEALTH	\$1,690.00	2021-2021	Loss
2021234644	INDEMNITY	03/25/2021	PEMBERTON TOWNSHIP	M-BEHAVIORAL HEALTH	\$1,440.00	2021-2021	Loss
<b>Check Amount:</b>					<b>\$3,130.00</b>		
<b>Check Number: 19426    Check Date: 04/03/2023    Payee Name: EMERGENCY PHYSICIANS OF NEW JERSEY P A</b>							
2023280360	MEDICAL ONLY	08/10/2022	DELANCO TOWNSHIP	M-PHYSICIAN FEES	\$481.61	2022-2022	Loss
2023295067	MEDICAL ONLY	01/30/2023	MOUNT LAUREL TOWNSHIP	M-PHYSICIAN FEES	\$360.77	2023-2023	Loss
<b>Check Amount:</b>					<b>\$842.38</b>		
<b>Check Number: 19427    Check Date: 04/03/2023    Payee Name: JAG-ONE PHYSICAL THERAPY LLC</b>							
2023293324	INDEMNITY	01/11/2023	BEVERLY CITY	M-PHYSICIAN FEES	\$189.00	2023-2023	Loss
<b>Check Amount:</b>					<b>\$189.00</b>		
<b>Check Number: 19428    Check Date: 04/03/2023    Payee Name: myMATRIX</b>							
2021229233	MEDICAL ONLY	02/07/2021	DELRAN TOWNSHIP	M-PHARMACY	\$2,745.18	2021-2021	Loss
<b>Check Amount:</b>					<b>\$2,745.18</b>		





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Claim Number	Claimant Type	DOL	Insured Name	Transaction Type	Payment Amount	Policy Period	Payment Type
<b>Check Number: 19429      Check Date: 04/03/2023      Payee Name: DR CAROL SCHOBER PSYD</b>							
2023293309	INDEMNITY	01/09/2023	PEMBERTON TOWNSHIP	M-BEHAVIORAL HEALTH	\$145.00	2023-2023	Loss
<b>Check Amount:</b>					<b>\$145.00</b>		
<b>Check Number: 19430      Check Date: 04/03/2023      Payee Name: QUALCARE INC</b>							
2023299926	INDEMNITY	03/21/2023	WESTAMPTON TOWNSHIP	M-MEDICAL REHAB/NON VOCATIONAL WC	\$555.00	2023-2023	Loss
<b>Check Amount:</b>					<b>\$555.00</b>		
<b>Check Number: 19431      Check Date: 04/10/2023      Payee Name: QUAL-LYNX</b>							
2021234392	INDEMNITY	04/01/2021	PEMBERTON TOWNSHIP	E-MISC ALL OTHER WC	\$8.68	2021-2021	Expense
2021234644	INDEMNITY	03/25/2021	PEMBERTON TOWNSHIP	E-MISC ALL OTHER WC	\$11.93	2021-2021	Expense
2021235453	INDEMNITY	04/03/2021	PEMBERTON TOWNSHIP	E-MISC ALL OTHER WC	\$9.76	2021-2021	Expense
2022251695	INDEMNITY	10/05/2021	LUMBERTON TOWNSHIP	E-MISC ALL OTHER WC	\$9.75	2021-2021	Expense
2022270317	INDEMNITY	12/27/2021	FLORENCE TOWNSHIP	E-MISC ALL OTHER WC	\$5.42	2021-2021	Expense
<b>Check Amount:</b>					<b>\$45.54</b>		
<b>Check Number: 19432      Check Date: 04/10/2023      Payee Name: QUALCARE INC</b>							
2023300653	MEDICAL ONLY	04/01/2023	DELTRAN TOWNSHIP	M-MEDICAL REHAB/NON VOCATIONAL WC	\$555.00	2023-2023	Loss
2023300656	MEDICAL ONLY	04/01/2023	DELTRAN TOWNSHIP	M-MEDICAL REHAB/NON VOCATIONAL WC	\$555.00	2023-2023	Loss
2023300852	MEDICAL ONLY	04/04/2023	MOUNT LAUREL TOWNSHIP	M-MEDICAL REHAB/NON VOCATIONAL WC	\$555.00	2023-2023	Loss
2023300880	MEDICAL ONLY	04/05/2023	PALMYRA BOROUGH	M-MEDICAL REHAB/NON VOCATIONAL WC	\$555.00	2023-2023	Loss
<b>Check Amount:</b>					<b>\$2,220.00</b>		
<b>Check Number: 19433      Check Date: 04/10/2023      Payee Name: IVYREHAB NETWORK INC</b>							
2023280221	INDEMNITY	08/08/2022	PEMBERTON TOWNSHIP	M-PHYSICIAN FEES	\$255.00	2022-2022	Loss
<b>Check Amount:</b>					<b>\$255.00</b>		
<b>Check Number: 19434      Check Date: 04/10/2023      Payee Name: ROBERT WOOD JOHNSON UNIVERSITY HOSPITAL AT HAMILTON</b>							
2023287401	MEDICAL ONLY	10/27/2022	MOUNT LAUREL TOWNSHIP	M-ACUTE CARE HOSPITAL	\$2,366.00	2022-2022	Loss
<b>Check Amount:</b>					<b>\$2,366.00</b>		
<b>Check Number: 19435      Check Date: 04/10/2023      Payee Name: RADIOLOGY ASSOCIATES OF BURLINGTON COUNTY P A</b>							
2023278896	MEDICAL ONLY	07/22/2022	MOUNT LAUREL TOWNSHIP	M-PHYSICIAN FEES	\$14.29	2022-2022	Loss
<b>Check Amount:</b>					<b>\$14.29</b>		
<b>Check Number: 19436      Check Date: 04/10/2023      Payee Name: TWIN BORO PHYSICAL THERAPY ASSOCIATES PA</b>							
2023294969	INDEMNITY	01/30/2023	MOUNT LAUREL TOWNSHIP	M-PHYSICIAN FEES	\$160.00	2023-2023	Loss



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Insurer: **BURLINGTON COUNTY J.I.F.**

Claim Number	Claimant Type	DOL	Insured Name	Transaction Type	Payment Amount	Policy Period	Payment Type
<b>Check Amount:</b>					<b>\$160.00</b>		
<b>Check Number: 19437    Check Date: 04/10/2023    Payee Name: ROTHMAN ORTHOPAEDICS</b>							
2021227559	MEDICAL ONLY	01/13/2021	BORDENTOWN TOWNSHIP	M-ORTHO/NEURO FEES	\$111.50	2021-2021	Loss
<b>Check Amount:</b>					<b>\$111.50</b>		
<b>Check Number: 19438    Check Date: 04/10/2023    Payee Name: VIRTUA MEDICAL GROUP, PA</b>							
2023282863	INDEMNITY	08/24/2022	DELRAN TOWNSHIP	M-PHYSICIAN FEES	\$1,143.21	2022-2022	Loss
2023298675	MEDICAL ONLY	03/12/2023	MOUNT LAUREL TOWNSHIP	M-URGENT CARE CENTER	\$244.00	2023-2023	Loss
2023299926	INDEMNITY	03/21/2023	WESTAMPTON TOWNSHIP	M-OCCUPATIONAL MEDICINE	\$148.01	2023-2023	Loss
<b>Check Amount:</b>					<b>\$1,535.22</b>		
<b>Check Number: 19439    Check Date: 04/10/2023    Payee Name: EMERGENCY PHYSICIANS OF NEW JERSEY P A</b>							
2023299080	INDEMNITY	03/15/2023	MOUNT LAUREL TOWNSHIP	M-PHYSICIAN FEES	\$716.20	2023-2023	Loss
<b>Check Amount:</b>					<b>\$716.20</b>		
<b>Check Number: 19440    Check Date: 04/10/2023    Payee Name: JAG-ONE PHYSICAL THERAPY LLC</b>							
2023293324	INDEMNITY	01/11/2023	BEVERLY CITY	M-PHYSICIAN FEES	\$189.00	2023-2023	Loss
<b>Check Amount:</b>					<b>\$189.00</b>		
<b>Check Number: 19441    Check Date: 04/10/2023    Payee Name: CAPITAL HEALTH SYSTEM, INC</b>							
2023286685	MEDICAL ONLY	10/20/2022	PEMBERTON TOWNSHIP	M-ACUTE CARE HOSPITAL	\$1,495.20	2022-2022	Loss
<b>Check Amount:</b>					<b>\$1,495.20</b>		
<b>Check Number: 19442    Check Date: 04/10/2023    Payee Name: CAPEHART &amp; SCATCHARD PA</b>							
2022261438	BODILY INJURY	05/14/2021	MOUNT LAUREL TOWNSHIP	L-LEGAL GL	\$2,989.00	2021-2021	Legal
<b>Check Amount:</b>					<b>\$2,989.00</b>		
<b>Check Number: 19443    Check Date: 04/10/2023    Payee Name: I C U INVESTIGATIONS INC</b>							
2022263132	INLAND MARINE	01/30/2022	PEMBERTON TOWNSHIP	E-SUBROGATION EXPENSE PR	\$435.00	2022-2022	Expense
2023297645	INDEMNITY	02/28/2023	MEDFORD TOWNSHIP	E-INDEP ADJUSTOR WC	\$475.00	2023-2023	Expense
<b>Check Amount:</b>					<b>\$910.00</b>		
<b>Check Number: 19444    Check Date: 04/10/2023    Payee Name: LEO PETETTI LLC</b>							
2023294036	1ST PARTY COLL PD	01/18/2023	WESTAMPTON TOWNSHIP	E-APPRAISERS PR	\$135.00	2023-2023	Expense
<b>Check Amount:</b>					<b>\$135.00</b>		
<b>Check Number: 19445    Check Date: 04/10/2023    Payee Name: NEW JERSEY IME ASSOCIATES LLC</b>							
2022270100	INDEMNITY	04/04/2022	PEMBERTON TOWNSHIP	M-IND MED EXAMS WC	\$1,200.00	2022-2022	Loss



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Claim Number	Claimant Type	DOL	Insured Name	Transaction Type	Payment Amount	Policy Period	Payment Type
<b>Check Amount:</b>					<b>\$1,200.00</b>		
<b>Check Number: 19446    Check Date: 04/10/2023    Payee Name: THE DEWEESE LAW FIRM</b>							
2022259574	INDEMNITY	01/06/2022	LUMBERTON TOWNSHIP	E-SUBROGATION EXPENSE WC	\$150.00	2022-2022	Expense
<b>Check Amount:</b>					<b>\$150.00</b>		
<b>Check Number: 19447    Check Date: 04/10/2023    Payee Name: AFFANATO MARUT LLC</b>							
2020187376	INDEMNITY	10/18/2019	MOUNT LAUREL TOWNSHIP	L-LEGAL WC	\$253.00	2019-2019	Legal
2021224704	INDEMNITY	12/28/2020	MANSFIELD TOWNSHIP	L-LEGAL WC	\$221.00	2020-2020	Legal
2021234831	INDEMNITY	04/08/2021	DELRAN TOWNSHIP	L-LEGAL WC	\$143.00	2021-2021	Legal
2022246903	INDEMNITY	08/13/2021	PEMBERTON TOWNSHIP	L-LEGAL WC	\$169.00	2021-2021	Legal
2022269066	INDEMNITY	03/28/2022	BORDENTOWN CITY	L-LEGAL WC	\$338.00	2022-2022	Legal
<b>Check Amount:</b>					<b>\$1,124.00</b>		
<b>Check Number: 19448    Check Date: 04/10/2023    Payee Name: PIETRAS SARACINO SMITH &amp; MEEK LLP</b>							
2020186961	INDEMNITY	10/12/2019	BORDENTOWN CITY	L-LEGAL WC	\$1,015.50	2019-2019	Legal
2020207647	INDEMNITY	06/15/2020	TABERNACLE TOWNSHIP	L-LEGAL WC	\$2,231.00	2020-2020	Legal
2022246436	INDEMNITY	07/30/2021	LUMBERTON TOWNSHIP	L-LEGAL WC	\$277.50	2021-2021	Legal
2022255819	INDEMNITY	11/29/2021	PEMBERTON TOWNSHIP	L-LEGAL WC	\$1,322.50	2021-2021	Legal
2022270100	INDEMNITY	04/04/2022	PEMBERTON TOWNSHIP	L-LEGAL WC	\$1,988.00	2022-2022	Legal
<b>Check Amount:</b>					<b>\$6,834.50</b>		
<b>Check Number: 19449    Check Date: 04/10/2023    Payee Name: Daniel Dobbins</b>							
2021239260	INDEMNITY	06/01/2021	PEMBERTON TOWNSHIP	I-PERMANENT PARTIAL DISABILITY	\$1,177.36	2021-2021	Loss
<b>Check Amount:</b>					<b>\$1,177.36</b>		
<b>Check Number: 19450    Check Date: 04/10/2023    Payee Name: SOUTHAMPTON TOWNSHIP</b>							
2023298059	INLAND MARINE	02/27/2023	SOUTHAMPTON TOWNSHIP	M-MISC MED(WC) & PD (NON-WC) OTR LOSS PR	\$736.45	2023-2023	Loss
<b>Check Amount:</b>					<b>\$736.45</b>		
<b>Check Number: 19451    Check Date: 04/10/2023    Payee Name: NORTH HANOVER TOWNSHIP</b>							
2023298709	COMPREHENSIVE	03/10/2023	NORTH HANOVER TOWNSHIP	M-MISC MED(WC) & PD (NON-WC) PR COLL	\$2,433.31	2023-2023	Loss
<b>Check Amount:</b>					<b>\$2,433.31</b>		
<b>Check Number: 19452    Check Date: 04/10/2023    Payee Name: WESTAMPTON TOWNSHIP</b>							
2023294036	1ST PARTY COLL PD	01/18/2023	WESTAMPTON TOWNSHIP	M-MISC MED(WC) & PD (NON-WC) PR COLL	\$6,628.43	2023-2023	Loss
<b>Check Amount:</b>					<b>\$6,628.43</b>		



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Claim Number	Claimant Type	DOL	Insured Name	Transaction Type	Payment Amount	Policy Period	Payment Type
<b>Check Number: 19453      Check Date: 04/10/2023      Payee Name: PEMBERTON TOWNSHIP</b>							
2023300919	INLAND MARINE	04/04/2023	PEMBERTON TOWNSHIP	M-MISC MED(WC) & PD (NON-WC) OTR LOSS PR	\$1,768.97	2023-2023	Loss
<b>Check Amount:</b>					<b>\$1,768.97</b>		
<b>Check Number: 19454      Check Date: 04/17/2023      Payee Name: VERITEXT LLC</b>							
2020206165	POLICE PROF BI	05/17/2020	PEMBERTON TOWNSHIP	E-MISC ALL OTHER GL	\$551.40	2020-2020	Expense
<b>Check Amount:</b>					<b>\$551.40</b>		
<b>Check Number: 19455      Check Date: 04/17/2023      Payee Name: CAPEHART &amp; SCATCHARD PA</b>							
2021215075	INDEMNITY	09/16/2020	DELANCO TOWNSHIP	L-LEGAL WC	\$1,297.50	2020-2020	Legal
2021234644	INDEMNITY	03/25/2021	PEMBERTON TOWNSHIP	L-LEGAL WC	\$183.50	2021-2021	Legal
2021235453	INDEMNITY	04/03/2021	PEMBERTON TOWNSHIP	L-LEGAL WC	\$281.50	2021-2021	Legal
2022246442	INDEMNITY	08/22/2021	LUMBERTON TOWNSHIP	L-LEGAL WC	\$355.00	2021-2021	Legal
2022269146	INDEMNITY	08/11/2021	FLORENCE TOWNSHIP	L-LEGAL WC	\$99.00	2021-2021	Legal
<b>Check Amount:</b>					<b>\$2,216.50</b>		
<b>Check Number: 19456      Check Date: 04/17/2023      Payee Name: State of New Jersey - Div of Worker's Comp</b>							
2023294969	INDEMNITY	01/30/2023	MOUNT LAUREL TOWNSHIP	E-MISC ALL OTHER WC	\$0.59	2023-2023	Expense
<b>Check Amount:</b>					<b>\$0.59</b>		
<b>Check Number: 19457      Check Date: 04/17/2023      Payee Name: ATLANTIC SECURITY INT'L</b>							
2020181753	MEDICAL ONLY	08/20/2019	PEMBERTON TOWNSHIP	E-INDEP ADJUSTOR WC	\$151.50	2019-2019	Expense
<b>Check Amount:</b>					<b>\$151.50</b>		
<b>Check Number: 19458      Check Date: 04/17/2023      Payee Name: DAVID S DEWEESE</b>							
2023298726	PUB OFF PI	02/27/2023	WESTAMPTON TOWNSHIP	L-LEGAL GL	\$750.00	2023-2023	Legal
2023298940	PUB OFF PI	03/01/2023	WESTAMPTON TOWNSHIP	L-LEGAL GL	\$750.00	2023-2023	Legal
<b>Check Amount:</b>					<b>\$1,500.00</b>		
<b>Check Number: 19459      Check Date: 04/17/2023      Payee Name: AFFANATO MARUT LLC</b>							
2022249791	INDEMNITY	09/23/2021	PEMBERTON TOWNSHIP	L-LEGAL WC	\$286.00	2021-2021	Legal
2022251619	INDEMNITY	10/05/2021	LUMBERTON TOWNSHIP	L-LEGAL WC	\$156.00	2021-2021	Legal
<b>Check Amount:</b>					<b>\$442.00</b>		
<b>Check Number: 19460      Check Date: 04/17/2023      Payee Name: PIETRAS SARACINO SMITH &amp; MEEK LLP</b>							
2023278456	INDEMNITY	07/14/2022	PEMBERTON TOWNSHIP	L-LEGAL WC	\$858.50	2022-2022	Legal
<b>Check Amount:</b>					<b>\$858.50</b>		



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Claim Number	Claimant Type	DOL	Insured Name	Transaction Type	Payment Amount	Policy Period	Payment Type
<b>Check Number: 19461      Check Date: 04/17/2023      Payee Name: Dakota L. Diloreto</b>							
2023301174	1ST PARTY COLL PD	11/06/2022	MEDFORD TOWNSHIP	M-MISC MED(WC) & PD (NON-WC) PR COLL	\$500.00	2022-2022	Loss
<b>Check Amount:</b>					<b>\$500.00</b>		
<b>Check Number: 19462      Check Date: 04/17/2023      Payee Name: MOUNT LAUREL TOWNSHIP</b>							
2023299080	INDEMNITY	03/15/2023	MOUNT LAUREL TOWNSHIP	I-TEMPORARY TOTAL DISABILITY	\$1,319.80	2023-2023	Loss
<b>Check Amount:</b>					<b>\$1,319.80</b>		
<b>Check Number: 19463      Check Date: 04/17/2023      Payee Name: QUAL-LYNX</b>							
2023291761	INLAND MARINE	12/17/2022	SOUTHAMPTON TOWNSHIP	E-SUBROGATION EXPENSE PR	\$203.25	2022-2022	Expense
<b>Check Amount:</b>					<b>\$203.25</b>		
<b>Check Number: 19464      Check Date: 04/17/2023      Payee Name: MOUNT LAUREL TOWNSHIP</b>							
2023298216	INDEMNITY	03/06/2023	MOUNT LAUREL TOWNSHIP	I-TEMPORARY TOTAL DISABILITY	\$1,240.36	2023-2023	Loss
<b>Check Amount:</b>					<b>\$1,240.36</b>		
<b>Check Number: 19465      Check Date: 04/17/2023      Payee Name: QUAL-LYNX</b>							
2023285826	1ST PARTY COLL PD	10/12/2022	FLORENCE TOWNSHIP	E-SUBROGATION EXPENSE PR	\$107.25	2022-2022	Expense
<b>Check Amount:</b>					<b>\$107.25</b>		
<b>Check Number: 19466      Check Date: 04/17/2023      Payee Name: QUAL-LYNX</b>							
2022243606	1ST PARTY COLL PD	07/08/2021	EDGEWATER PARK TOWNSHIP	E-SUBROGATION EXPENSE PR	\$1,248.56	2021-2021	Expense
<b>Check Amount:</b>					<b>\$1,248.56</b>		
<b>Check Number: 19467      Check Date: 04/17/2023      Payee Name: Christopher Lindsey</b>							
2021214072	INDEMNITY	09/06/2020	NORTH HANOVER TOWNSHIP	I-PERMANENT PARTIAL DISABILITY	\$1,150.08	2020-2020	Loss
<b>Check Amount:</b>					<b>\$1,150.08</b>		
<b>Check Number: 19468      Check Date: 04/17/2023      Payee Name: SOUTHAMPTON TOWNSHIP</b>							
2023291761	INLAND MARINE	12/17/2022	SOUTHAMPTON TOWNSHIP	M-MISC MED(WC) & PD (NON-WC) OTR LOSS PR	\$1,000.00	2022-2022	Loss
<b>Check Amount:</b>					<b>\$1,000.00</b>		
<b>Check Number: 19469      Check Date: 04/17/2023      Payee Name: EDGEWATER PARK TOWNSHIP</b>							
2022243606	1ST PARTY COLL PD	07/08/2021	EDGEWATER PARK TOWNSHIP	M-MISC MED(WC) & PD (NON-WC) PR COLL	\$1,000.00	2021-2021	Loss
<b>Check Amount:</b>					<b>\$1,000.00</b>		
<b>Check Number: 19470      Check Date: 04/17/2023      Payee Name: TWIN BORO PHYSICAL THERAPY ASSOCIATES PA</b>							
2023294969	INDEMNITY	01/30/2023	MOUNT LAUREL TOWNSHIP	M-PHYSICIAN FEES	\$400.00	2023-2023	Loss
<b>Check Amount:</b>					<b>\$400.00</b>		



## Check Register

Insurer: **BURLINGTON COUNTY J.I.F.**

Claim Number	Claimant Type	DOL	Insured Name	Transaction Type	Payment Amount	Policy Period	Payment Type
<b>Check Number: 19471      Check Date: 04/17/2023      Payee Name: EMERGENCY PHYSICIAN ASSOCIATES OF SOUTH JERSEY, PC</b>							
2023297793	INDEMNITY	03/01/2023	MOUNT LAUREL TOWNSHIP	M-PHYSICIAN FEES	\$1,122.00	2023-2023	Loss
<b>Check Amount:</b>					<b>\$1,122.00</b>		
<b>Check Number: 19472      Check Date: 04/17/2023      Payee Name: NovaCare Rehabilitation</b>							
2021234855	INDEMNITY	04/11/2021	DELRAN TOWNSHIP	M-PHYSICIAN FEES	\$832.00	2021-2021	Loss
2023299080	INDEMNITY	03/15/2023	MOUNT LAUREL TOWNSHIP	M-PHYSICIAN FEES	\$294.00	2023-2023	Loss
<b>Check Amount:</b>					<b>\$1,126.00</b>		
<b>Check Number: 19473      Check Date: 04/17/2023      Payee Name: VIRTUA MEDICAL GROUP, PA</b>							
2023282863	INDEMNITY	08/24/2022	DELRAN TOWNSHIP	M-OCCUPATIONAL MEDICINE	\$119.91	2022-2022	Loss
2023285667	INDEMNITY	10/11/2022	TABERNACLE TOWNSHIP	M-PHYSICIAN FEES	\$115.79	2022-2022	Loss
2023300852	MEDICAL ONLY	04/04/2023	MOUNT LAUREL TOWNSHIP	M-OCCUPATIONAL MEDICINE	\$166.95	2023-2023	Loss
<b>Check Amount:</b>					<b>\$402.65</b>		
<b>Check Number: 19474      Check Date: 04/17/2023      Payee Name: NEUROBEHAVIORIAL REHABILITATION</b>							
2021234392	INDEMNITY	04/01/2021	PEMBERTON TOWNSHIP	M-BEHAVIORAL HEALTH	\$960.00	2021-2021	Loss
<b>Check Amount:</b>					<b>\$960.00</b>		
<b>Check Number: 19475      Check Date: 04/17/2023      Payee Name: BARRON EMERGENCY PHYSICIANS</b>							
2023287812	MEDICAL ONLY	10/31/2022	WOODLAND TOWNSHIP	M-PHYSICIAN FEES	\$577.42	2022-2022	Loss
<b>Check Amount:</b>					<b>\$577.42</b>		
<b>Check Number: 19476      Check Date: 04/17/2023      Payee Name: JAG-ONE PHYSICAL THERAPY LLC</b>							
2023293324	INDEMNITY	01/11/2023	BEVERLY CITY	M-PHYSICIAN FEES	\$189.00	2023-2023	Loss
<b>Check Amount:</b>					<b>\$189.00</b>		
<b>Check Number: 19477      Check Date: 04/17/2023      Payee Name: RWJBH EMERGENCY MEDICINE ASSOCIATES, LLC</b>							
2023287401	MEDICAL ONLY	10/27/2022	MOUNT LAUREL TOWNSHIP	M-PHYSICIAN FEES	\$526.80	2022-2022	Loss
<b>Check Amount:</b>					<b>\$526.80</b>		
<b>Check Number: 19478      Check Date: 04/17/2023      Payee Name: QUALCARE INC</b>							
2023301304	MEDICAL ONLY	04/12/2023	WESTAMPTON TOWNSHIP	M-MEDICAL REHAB/NON VOCATIONAL WC	\$555.00	2023-2023	Loss
<b>Check Amount:</b>					<b>\$555.00</b>		
<b>Check Number: 19479      Check Date: 04/17/2023      Payee Name: QUAL-LYNX</b>							
2023299321	MEDICAL ONLY	03/16/2023	MANSFIELD TOWNSHIP	E-MISC ALL OTHER WC	\$81.26	2023-2023	Expense
<b>Check Amount:</b>					<b>\$81.26</b>		



## Check Register

Insurer: **BURLINGTON COUNTY J.I.F.**

Claim Number	Claimant Type	DOL	Insured Name	Transaction Type	Payment Amount	Policy Period	Payment Type
<b>Check Number: 19480      Check Date: 04/24/2023      Payee Name: CAPEHART &amp; SCATCHARD PA</b>							
2022251695	INDEMNITY	10/05/2021	LUMBERTON TOWNSHIP	L-LEGAL WC	\$211.00	2021-2021	Legal
<b>Check Amount:</b>					<b>\$211.00</b>		
<b>Check Number: 19481      Check Date: 04/24/2023      Payee Name: MADDEN &amp; MADDEN PA</b>							
2021224219	POLICE PROF BI	11/18/2019	MOUNT LAUREL TOWNSHIP	L-LEGAL GL	\$940.50	2019-2019	Legal
2021231679	BODILY INJURY	10/18/2020	DELRAN TOWNSHIP	L-LEGAL GL	\$936.50	2020-2020	Legal
<b>Check Amount:</b>					<b>\$1,877.00</b>		
<b>Check Number: 19482      Check Date: 04/24/2023      Payee Name: I C U INVESTIGATIONS INC</b>							
2023298216	INDEMNITY	03/06/2023	MOUNT LAUREL TOWNSHIP	E-INDEP ADJUSTOR WC	\$475.00	2023-2023	Expense
2023299080	INDEMNITY	03/15/2023	MOUNT LAUREL TOWNSHIP	E-INDEP ADJUSTOR WC	\$475.00	2023-2023	Expense
<b>Check Amount:</b>					<b>\$950.00</b>		
<b>Check Number: 19483      Check Date: 04/24/2023      Payee Name: ULTIMATE COLLISON II, INC</b>							
2023282743	1ST PARTY COLL PD	09/09/2022	NEW HANOVER TOWNSHIP	M-MISC MED(WC) & PD (NON-WC) PR COLL	\$5,000.00	2022-2022	Loss
<b>Check Amount:</b>					<b>\$5,000.00</b>		
<b>Check Number: 19484      Check Date: 04/24/2023      Payee Name: MARSHALL DENNEHEY WARNER</b>							
2023287183	POLICE PROF PI	12/17/2021	PALMYRA BOROUGH	L-LEGAL GL	\$2,708.00	2021-2021	Legal
<b>Check Amount:</b>					<b>\$2,708.00</b>		
<b>Check Number: 19485      Check Date: 04/24/2023      Payee Name: PEMBERTON TOWNSHIP</b>							
2023278456	INDEMNITY	07/14/2022	PEMBERTON TOWNSHIP	I-TEMPORARY TOTAL DISABILITY	\$452.61	2022-2022	Loss
<b>Check Amount:</b>					<b>\$452.61</b>		
<b>Check Number: 19486      Check Date: 04/24/2023      Payee Name: MEDFORD TOWNSHIP</b>							
2023297645	INDEMNITY	02/28/2023	MEDFORD TOWNSHIP	I-TEMPORARY TOTAL DISABILITY	\$1,484.88	2023-2023	Loss
<b>Check Amount:</b>					<b>\$1,484.88</b>		
<b>Check Number: 19487      Check Date: 04/24/2023      Payee Name: Edward Butler</b>							
2020208328	INDEMNITY	06/23/2020	MOUNT LAUREL TOWNSHIP	I-PERMANENT PARTIAL DISABILITY	\$1,150.08	2020-2020	Loss
<b>Check Amount:</b>					<b>\$1,150.08</b>		
<b>Check Number: 19488      Check Date: 04/24/2023      Payee Name: IVYREHAB NETWORK INC</b>							
2023280221	INDEMNITY	08/08/2022	PEMBERTON TOWNSHIP	M-PHYSICIAN FEES	\$85.00	2022-2022	Loss
<b>Check Amount:</b>					<b>\$85.00</b>		
<b>Check Number: 19489      Check Date: 04/24/2023      Payee Name: BURLINGTON COUNTY ORTHOPAEDIC SPECIALIST P A</b>							

Processed Date: Apr 1, 2023 through Apr 30, 2023  
 Date Of Loss: All  
 Insured Name(s): All  
 Bank Account(s): 1000398298

Insurance Type(s): All  
 Claimant Type(s): All  
 Coverage(s): All

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## Check Register

Insurer: **BURLINGTON COUNTY J.I.F.**

Claim Number	Claimant Type	DOL	Insured Name	Transaction Type	Payment Amount	Policy Period	Payment Type
2023280221	INDEMNITY	08/08/2022	PEMBERTON TOWNSHIP	M-ORTHO/NEURO FEES	\$95.00	2022-2022	Loss
<b>Check Amount:</b>					<b>\$95.00</b>		
<b>Check Number: 19490    Check Date: 04/24/2023    Payee Name: TWIN BORO PHYSICAL THERAPY ASSOCIATES PA</b>							
2023294969	INDEMNITY	01/30/2023	MOUNT LAUREL TOWNSHIP	M-PHYSICIAN FEES	\$160.00	2023-2023	Loss
<b>Check Amount:</b>					<b>\$160.00</b>		
<b>Check Number: 19491    Check Date: 04/24/2023    Payee Name: SEAVIEW ORTHOPAEDIC &amp; MEDICAL ASSOCIATES</b>							
2023280194	INDEMNITY	08/09/2022	BEVERLY CITY	M-ORTHO/NEURO FEES	\$199.80	2022-2022	Loss
<b>Check Amount:</b>					<b>\$199.80</b>		
<b>Check Number: 19492    Check Date: 04/24/2023    Payee Name: VIPIN K. GUPTA MD</b>							
2021234392	INDEMNITY	04/01/2021	PEMBERTON TOWNSHIP	M-ORTHO/NEURO FEES	\$709.08	2021-2021	Loss
<b>Check Amount:</b>					<b>\$709.08</b>		
<b>Check Number: 19493    Check Date: 04/24/2023    Payee Name: NovaCare Rehabilitation</b>							
2023299080	INDEMNITY	03/15/2023	MOUNT LAUREL TOWNSHIP	M-PHYSICIAN FEES	\$98.00	2023-2023	Loss
<b>Check Amount:</b>					<b>\$98.00</b>		
<b>Check Number: 19494    Check Date: 04/24/2023    Payee Name: VIRTUA MEDICAL GROUP, PA</b>							
2023300852	MEDICAL ONLY	04/04/2023	MOUNT LAUREL TOWNSHIP	M-OCCUPATIONAL MEDICINE	\$95.40	2023-2023	Loss
<b>Check Amount:</b>					<b>\$95.40</b>		
<b>Check Number: 19495    Check Date: 04/24/2023    Payee Name: CENTRAL JERSEY URGENT CARE LLC</b>							
2023293347	MEDICAL ONLY	01/10/2023	PEMBERTON TOWNSHIP	M-URGENT CARE CENTER	\$320.00	2023-2023	Loss
<b>Check Amount:</b>					<b>\$320.00</b>		
<b>Check Number: 19496    Check Date: 04/24/2023    Payee Name: JAG-ONE PHYSICAL THERAPY LLC</b>							
2023293324	INDEMNITY	01/11/2023	BEVERLY CITY	M-PHYSICIAN FEES	\$189.00	2023-2023	Loss
<b>Check Amount:</b>					<b>\$189.00</b>		
<b>Check Number: 19497    Check Date: 04/24/2023    Payee Name: STRIVE PHYSICAL THERAPY SPECIALISTS, LLC</b>							
2023280194	INDEMNITY	08/09/2022	BEVERLY CITY	M-PHYSICIAN FEES	\$800.00	2022-2022	Loss
2023299398	MEDICAL ONLY	03/19/2023	MEDFORD TOWNSHIP	M-PHYSICIAN FEES	\$80.00	2023-2023	Loss
<b>Check Amount:</b>					<b>\$880.00</b>		
<b>Check Number: 19498    Check Date: 04/24/2023    Payee Name: CAPITAL HEALTH SYSTEM, INC</b>							
2023294791	INDEMNITY	01/26/2023	PEMBERTON TOWNSHIP	M-ACUTE CARE HOSPITAL	\$103,877.20	2023-2023	Loss
<b>Check Amount:</b>					<b>\$103,877.20</b>		





**Check Register**  
 Insurer: **BURLINGTON COUNTY J.I.F.**

Claim Number	Claimant Type	DOL	Insured Name	Transaction Type	Payment Amount	Policy Period	Payment Type
<b>Check Number: 19499</b>		<b>Check Date: 04/24/2023</b>		<b>Payee Name: QUALCARE INC</b>			
2023301456	MEDICAL ONLY	04/13/2023	MEDFORD TOWNSHIP	M-MEDICAL REHAB/NON VOCATIONAL WC	\$555.00	2023-2023	Loss
<b>Check Amount:</b>					<b>\$555.00</b>		

<b>Total of BURLINGTON CTY JIF I Account</b>			
<b>Number of Checks:</b>	<b>98</b>	<b>Total Payments:</b>	<b>\$245,056.53</b>
<b>Number of Payments:</b>	<b>192</b>	<b>First Check Number:</b>	<b>19402</b>
<b>Expense Payments:</b>	<b>\$5,409.35</b>	<b>Last Check Number:</b>	<b>19499</b>
<b>Legal Payments:</b>	<b>\$20,760.50</b>		
<b>Loss Payments:</b>	<b>\$218,886.68</b>		

<b>Grand Total</b>			
<b>Number of Checks:</b>	<b>98</b>	<b>Total Payments:</b>	<b>\$245,056.53</b>
<b>Number of Payments:</b>	<b>192</b>	<b>First Check Number:</b>	<b>19402</b>
<b>Expense Payments:</b>	<b>\$5,409.35</b>	<b>Last Check Number:</b>	<b>19499</b>
<b>Legal Payments:</b>	<b>\$20,760.50</b>		
<b>Loss Payments:</b>	<b>\$218,886.68</b>		

**BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND**

**BILL LIST - MAY 2023**

	<b>Payee</b>	<b>FY2023</b>	<b>FY2022</b>	<b>JIF Appropriation</b>	<b>Description</b>
1	The Actuarial Advantage	5,627.00		Prof Services/Actuary	March and April 2023 Fees
2	Arthur J. Gallagher Risk Management Services	32,517.00		Prof Services/Administration	May 2023 Fee
3	Arthur J. Gallagher Risk Management Services	101.84		Misc/Postage/Copies/Faxes	April 2023 - Postage, copies, fax expense
4	The DeWeese Law Firm, P.C.	6,413.00		Prof Services/Attorney	May 2023 Fees
5	Qual-Lynx	19,452.00		Prof Services/Claims Admin.	May 2023 Fees
6	Qual-Lynx	292.00		Misc/Performance Bond (TPA)	Inv#052701 Annual fee 1/1/23-12/31/23
7	Joyce Media	390.00		Misc/JIF Website	May 2023 Fees
8	Christopher J. Winter Sr.	1,833.00		Training/Police Risk Services	Law Enforcement Consultant-May 2023 fees
9	Kris Kristie	383.00		Misc/Recording Secretary	May 2023 Fees
10	J. A. Montgomery Consulting	12,125.00		Prof Services/Safety Director	May 2023 Fees
11	Wintsec Consulting LLC	3,400.00		Prof Services/Technology Risk Serv Dir	May 2023 Fees
12	Tom Tontarski	1,007.00		Prof Services/Treasurer	May 2023 Fees
13	Tom Tontarski	26.95		Misc/Postage/Copies/Faxes	UPS checks to RPA-April
14	Conner Strong & Buckelew	725.00		Prof Services/Underwriting Mgr	May 2023 Fees
15	Debby Schiffer	2,584.00		Wellness Program	May 2023 Fees
16	MEL JIF	434,506.00		MEL	MEL 2023 WC & Excess Liability - 2nd installment
17	MEL JIF	1,878.25		Faithful Performance/Fidelity Bond	MEL 2023 Fidelity Bond - 2nd installment
18	MEL JIF	212,887.00		Property Claims and Premium	MEL 2023 Property claims & prem. -2nd installment
19	MEL JIF	678,827.23		Transfer to RCF	2022 Assessment to RCF for FY 2018
20	NJ Cyber Risk Management Fund	158,961.00		Cyber JIF	NJ Cyber JIF 2nd installment 2023
21	GateHouse Media PA	30.92		Misc/Legal Notices	BCT-Ad#8626038 notice of mtg location change
22	Iron Mountain	81.32		Misc/Record Retention Service	*Inv#HMLG083; Storage 5/1-31/23; Service 3/29/23-4/25/23
23	Marco's Inc	250.00		training/training	Deposit for 6/12/23 Police Command Staff Training
24	Medford Village Country Club	5,593.60		Misc/Annual Planning Retreat	Annual planning retreat 4/18/23
25	ODP Business Solutions, LLC	216.54		Misc/Annual Planning Retreat	Inv#30786433601 Binders and Dividers
26	Township of Bordentown	250.00		Wellness Program	Wellness challenge prizes for 3 events
27	Township of Medford		4,000.00	Safety Incentive Program	Direct Full Check
28	New Hanover Township		2,350.00	Safety Incentive Program	Direct Full Check
29	North Hanover Township		3,150.00	Safety Incentive Program	Direct Full Check
30	North Hanover Township	150.00		Wellness Program	Chair massage
31	Palmyra Borough		3,150.00	Safety Incentive Program	Direct Full Check
32	Shamong Township	995.00		Optional Safety Budget	Safety items
33	Westampton Township		3,150.00	Safety Incentive Program	Direct Full Check
	<b>Subtotals</b>	<b>\$1,581,503.65</b>	<b>\$15,800.00</b>		

<b>JIF Bill List Total</b>	<b>\$1,597,303.65</b>
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## Municipal Excess Liability Joint Insurance Fund

9 Campus Drive – Suite 216  
Parsippany, NJ 07054  
*Tel (201) 881-7632*  
*Fax (201) 881-7633*

**Date:** Monday May 8, 2023

**To:** Burlington County Municipal Joint Insurance Fund

**From:** Commissioner Jack

**Subject:** Special MEL JIF meeting

**MEL and RCF Financials:** A special meeting was called to review and consider a resolution authorizing a supplemental assessment for 2020 and 2021 Fund Years Workers' Compensation and Liability. The Board of Commissioners adopted a resolution authorizing supplemental JIF assessments. Please see attached exhibit.

**Marketing Consultant:** In 2019, the MEL added a Marketing Consultant to support local JIFs in retaining and adding members. The Atlantic, Trico and Burlco JIFs have recently experienced fluctuations in membership and submitted correspondence asking the MEL to consider adding another Marketing Consultant to market in South Jersey. MEL Management Committee met on April 27, 2023, reviewed a proposal from Paul Miola of PJM Consultants LLC with an annual fee not to exceed \$44,000 and made a recommendation to award a 1-year contract. The Board of Fund Commissioners agreed with the recommendation and adopted a resolution awarding services.

## MEL May Report - Exhibit

2020 MEL Additional Assessment at 12/31/2022	4,500,000	1,700,000	500,000	6,700,000
	Liability	WC	Property	Total
ATL	228,919	107,630	43,450	379,999
BER	347,878	144,332	45,813	538,023
BURL	222,497	58,053	17,025	297,575
CAM	367,216	118,052	28,974	514,242
CNTRL	339,063	150,161	28,053	517,277
FRESP	26,672	24,490	9,049	60,211
MID JERSEY	169,023	63,928	15,372	248,323
MON	319,374	123,085	35,990	478,449
MOR	460,148	169,525	52,128	681,801
NJPHA	240,499	22,927	70,054	333,480
NJSI	96,080	49,226	10,126	155,432
NJUA	118,173	61,453	-	179,626
OCE	483,809	185,526	35,842	705,177
PAIC	180,377	54,394	12,528	247,299
PMM	97,943	35,459	10,001	143,403
SBER	305,958	127,950	31,800	465,708
SBEX	130,283	60,697	12,101	203,081
SBMU	122,624	57,700	12,738	193,062
TRICO	243,464	85,414	28,955	357,833
<b>Total</b>	<b>4,500,000</b>	<b>1,700,002</b>	<b>499,999</b>	<b>6,700,001</b>

2021 MEL Additional Assessment	1,500,000	1,300,000	6,500,000	9,300,000
	Liability	WC	Property	Total
ATL	84,860	81,894	593,890	760,644
BER	108,153	100,234	594,471	802,858
BURL	75,280	47,320	230,741	353,341
CAM	126,529	90,365	375,816	592,710
CNTRL	125,798	123,154	440,551	689,503
FRESP	10,413	12,791	91,558	114,762
MID JERSEY	55,033	49,156	196,187	300,376
MIDLSEX	-	5,025	-	5,025
MON	106,337	91,059	458,842	656,238
MOR	153,542	131,526	658,573	943,641
NJPHA	69,005	16,801	891,281	977,087
NJSI	28,145	31,506	129,057	188,708
NJUA	36,654	49,575	-	86,229
OCE	153,638	144,302	449,650	747,590
PAIC	56,402	39,634	156,250	252,286
PMM	33,023	27,418	141,100	201,541
SBER	99,179	98,325	401,758	599,262
SBEX	45,375	49,564	154,765	249,704
SBMU	39,041	42,654	163,133	244,828
TRICO	93,593	67,697	372,377	533,667
<b>Total</b>	<b>1,500,000</b>	<b>1,300,000</b>	<b>6,500,000</b>	<b>9,300,000</b>



## Municipal Excess Liability Residual Claims Fund

9 Campus Drive – Suite 216  
 Parsippany, New Jersey 07054  
*Tel (201) 881-7632*  
*Fax (201) 881-7633*

May 8, 2023

Memo to: Burlington County Municipal Joint Insurance Fund

From: Commissioner Jack

Re: RCF May 8, 2023 Meeting Summary

A special meeting was called to review and consider Resolution 13-23 Authorizing Supplement Assessments for the 2007, 2008, 2011, 2012, and 2013 Fund Years Workers' Compensation. The Board of Commissioners adopted the resolution which included the following schedule:

### RCF ADDITIONAL ASSESSMENT - December 31, 2022

Fund Year	2007	2008	2011	2012	2013	Total
<b>Additional Assessment</b>	3,378,126	1,033,027	4,188,238	3,882,479	1,574,856	14,056,726
<b>Fund_ID</b>						
Atlantic	251,943	85,124	236,250	276,206	106,932	956,455
Bergen	73,497	41,970	103,689	79,005	40,784	338,945
BMEL	-	-	-	-	-	-
Burlco	36,036	16,637	24,643	52,694	28,622	158,632
Camden	82,776	15,910	146,808	154,336	49,951	449,781
Central	183,030	59,489	175,261	161,518	92,618	671,916
MEL	1,609,319	502,473	2,110,609	2,163,590	789,306	7,175,297
Monmouth	171,504	47,329	215,833	146,590	66,181	647,437
Morris	138,227	33,501	201,417	174,082	94,889	642,116
NJPHA	134,154	42,981	139,018	63,657	19,162	398,972
NJUA	42,603	22,419	60,813	63,704	26,446	215,985
Ocean	231,265	73,837	293,011	205,434	124,628	928,175
PMM	41,471	12,209	37,481	30,387	6,475	128,023
South Bergen	96,719	23,729	84,778	60,923	23,760	289,909
Suburban Essex	93,802	14,183	136,093	101,049	34,357	379,484
Suburban Municipal	52,628	802	25,460	42,973	18,433	140,296
Trico	139,152	40,434	197,074	106,331	52,312	535,303
<b>Totals</b>	<b>3,378,126</b>	<b>1,033,027</b>	<b>4,188,238</b>	<b>3,882,479</b>	<b>1,574,856</b>	<b>14,056,726</b>

The next meeting is scheduled for Friday, June 2, 2023 at 10:30AM at the Forsgate Country Club.