

BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND

May 17, 2022
Hainesport Municipal Building
1 Municipal Centre Drive
Hainesport, NJ

OPEN SESSION MINUTES

The meeting of the Burlington County Municipal Joint Insurance Fund (BURLCO JIF) was held at Hainesport Municipal Building, Hainesport, NJ, Tuesday, May 17, 2022. Chair McMahon, **Chesterfield**, presiding. The meeting was called to order at 3:30 PM.

FLAG SALUTE

STATEMENT OF COMPLIANCE WITH OPEN PUBLIC MEETING ACT

Notice of this meeting was given by: (1) sending sufficient notice herewith to the *Burlington County Times*, Mt. Holly, NJ, and to the *Courier Post*, Cherry Hill, NJ; (2) filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities of the Burlington County Municipal Joint Insurance Fund; and (3) posting notice on the public bulletin boards of all member municipalities of the Burlington County Municipal Joint Insurance Fund.

ROLL CALL

Amanda Somes, *Alternate*, **Bass River Twp.**
Rich Wolbert, **Beverly City**
Grace Archer, **Bordentown City**
Maria Carrington, **Bordentown Twp.**
Glenn McMahon, **Chesterfield**
Joe Bellina, **Delran Twp.**
Erin Provenzano, **Delanco Twp.**
Fern Ouellette, *Alternate*, **Delanco Twp.**
Steve Fazekas, **Florence Twp.**
Paula Kosko, **Hainesport Twp.**
Susan Jackson, **New Hanover Twp.**
Robert Duff, *Alternate*, **North Hanover Twp.**
Dan Hornickel, **Pemberton Twp.**
Mike Mansdoerfer, **Riverside Twp.**
Susan Onorato, **Shamong Twp.**
James Ingling, **Wrightstown Borough**

Absent Fund Commissioners were:

Tom Pullion, **Edgewater Park**
Patrice Hansell, **Fieldsboro Borough**
Jay Springer, **Lumberton Twp.**
Mike Fitzpatrick, **Mansfield Twp.**
Kathy Burger, **Medford Twp.**
Jerry Mascia, **Mt. Laurel Twp.**
John Gural, **Palmyra Borough**
Donna Mull, **Pemberton Borough**
J. Paul Keller, **Springfield Twp.**
Kathy Hoffman, **Southampton Twp.**
Casey English, **Tabernacle Twp.**
Steve Ent, **Westampton Twp.**
Maryalice Brown, **Woodland Twp.**

Those also in attendance were:

Paul Forlenza, MGA, Executive Director, *AJG Risk Management Services, Inc.*
Paul Miola, CPCU, ARM, Deputy Executive Director, *AJG Risk Management Services, Inc.*
Kamini Patel, MBA, CIC, CPCU, *Pooling Administrator, AJG Risk Management Services, Inc.*
David DeWeese, Esquire, Fund Solicitor, *The DeWeese Law Firm, P.C.*
Tom Tontarski, Treasurer
John Saville, Safety Director, *J.A. Montgomery Risk Control*
Chris Roselli, Account Manager, *Qual-Lynx*
Karen Beatty, Account Manager, *QualCare*
Debby Schiffer, *Wellness Director*
Lou Romero, *Technology Risk Services Director*
Chris Winter, *Law Enforcement RMS*

Also present were the following Risk Management Consultant agencies:

Barclay Insurance
Hardenberg Insurance Group
Insurance Agency Mgmt.
Conner Strong & Buckelew

These minutes do not necessarily reflect the order in which some items were discussed.

Motion to move Rich Wolbert, Beverly City, to Acting Secretary in the absence of John Gural, Palmyra Borough and Erin Provenzano in the absence of John Gural and Jerry Mascia to the Executive Committee.

Motion by Mr. Wolbert, seconded by Ms. Kosko. All in Favor. Motion carried by unanimous vote.

CONDUCT OF MONTHLY MEETING

Motion by Ms. Kosko, seconded by Mr. Wolbert to allow that this monthly meeting be conducted by the Fund Commissioners present with all matters to be decided upon by a combined majority vote of all the Fund Commissioners. All in favor. Motion carried.

APPROVAL OF MINUTES

Chair McMahon presented the Open session meeting minutes of the April 19, 2022 meeting of the Fund, as found in the agenda packet and as provided to the Executive Committee prior to the Executive Committee meeting, for approval.

Chair McMahon asked if there were any questions at this time. No questions were entertained.

Motion by Ms. Kosko, seconded by Mr. Ingling to approve the Open session meeting minutes of the April 19, 2022 meeting. All in Favor. Motion carried by unanimous vote.

CLAIMS REVIEW COMMITTEE MEETING REPORT –May 10, 2022

In the absence of Ms. Burger, Mr. Forlenza reported that a Claims Committee meeting was held via Zoom Tuesday, May 10, 2022. The minutes from this meeting were a handout at today's meeting and are self-explanatory. He then highlighted the following:

The Committee reviewed one (1) General Liability PAR recommended for approval of settlement or continuing defense.

He noted the Committee reviewed quite a few Qual-Lynx reports in regards to Cancer Presumption Claims, PTSD, SAM and Occupational Claims. He also noted there was a settlement recommendation

by Mr. DeWeese that was discussed and approved by the Committee, which is included in more detail in the Minutes handout.

Lastly, Mr. Forlenza noted there was one action item that was not on tonight's agenda and that is the recommendation of a motion to authorize the Executive Director's office to prepare, advertise, and received RFP's for Claims Auditing firms.

Chair McMahon asked for a Motion to authorize the Executive Director's office to prepare, advertise, and received RFP's for Claims Auditing firms.

Motion by Mr. Wolbert, seconded by Ms. Archer to authorize the Executive Director's office to prepare, advertise and receive RFPs for Claim Auditing firms as presented. All in favor. Motion carried.

Mr. Forlenza noted any questions will be addressed during Closed Session if necessary.

EXECUTIVE DIRECTOR'S REPORT

Mr. Forlenza reviewed the Executive Director's Report found in the agenda packet with the membership. He then highlighted the following items from his report:

Mr. Forlenza referenced a report showing the Certificates of Insurance issued for March 22, 2022 thru April 22, 2022, and asked that members please review for accuracy.

Mr. Forlenza noted the allowance reports for SIP, OSB, Wellness, and EPL/Cyber Risk Management Budget balances, were included in the agenda. He noted all funds need to either be claimed or encumbered by November 30, 2022, with encumbered funds needing to be claimed by February 1, 2023. He then emphasized to please not wait until the last moment to claim your funds.

Mr. Forlenza referenced the Statutory Bond Status report and asked members to please review the report for accuracy and be sure to check the list to make sure any new employees/bonds are listed. He reminded the members that the bond is for the individual, not the position, and if you would like to check the status of an application, please contact Ed Cooney, Fund Underwriter.

Mr. Forlenza noted the 2021-2022 Elected Officials training ended May 1, 2022. He stated that there were five sessions held via zoom with approximately 400 elected officials participating. The participant lists are listed on the JIF website and that Megan Matro sent an email with links for reviewing the participant lists.

Mr. Forlenza stated a Risk Management Consultant's Roundtable is scheduled for May 19, 2022 at Merighi's, Vineland, NJ. During these sessions, attendees will be provided important information on a variety of topics including coverage provided by the JIF and the Annual Renewal process. Attendees will also have an opportunity to ask questions on any subject of importance to them. The registration information was sent out from the Executive Directors office last month. If there are any RMC's that have not registered, but would like to attend, please email his office.

Mr. Forlenza stated that the March 31, 2022, loss ratio snapshots have been uploaded into Origami and an email notice was sent to the membership earlier this month.

Lastly, Mr. Forlenza stated beginning later this month, a representative from the Executive Director's office will contact those members up for renewal this year to schedule an appointment with the Fund Commissioner, Risk Management Consultant, and Representatives of the Governing Body. These appointments are an opportunity to discuss the member's participation in the JIF and the many programs available to them. The Executive Director's office believes it is very important for the decision makers in each member municipality to understand the value of JIF membership. Those members up for Renewal are: *Bordentown City, Bordentown Township, Delran, Lumberton, Mansfield, New Hanover, Pemberton Borough, Riverside Township, and Southampton Township.*

Mr. Forlenza asked if there were any questions. No questions were entertained.

SOLICITOR'S REPORT

Open/Closed Claims Reports

Mr. DeWeese noted the Clams Committee met earlier today, and stated that there were two (2) closed case(s) since the last meeting:

Patel v. Township of Florence

Gressel, Scrofani, Hreha, and Matthews v. Township of Pemberton

Mr. DeWeese stated that there was one (1) new case(s) since the last meeting:

Galloway v. Township of Mt. Laurel

MEL EPL Helpline & Authorized Contact List – Mr. DeWeese reminded the members to please review the attached list of authorized contacts for the *MEL Employment Practices Helpline* and be sure that who you want to have access to the Helpline are listed on this report, as calls can only be fielded from those on the list. He reminded the members that they can appoint up to **two (2)** municipal representatives who will be permitted to contact the *Helpline* attorneys with their inquiries. The appointment of the municipal representatives must be made by Resolution of the Governing Body. These authorized contacts are the only individuals permitted to access this service, so please review the list and be sure who you would like appointed as the contacts are actually appointed. Mr. DeWeese stated calls have diminished significantly, he hopes that means things are going smoothly with employees in the municipalities, but reminded everyone the Helpline is available.

Mr. DeWeese encouraged members to utilize the *MEL Employment Practices Helpline* before taking any employment actions with respect to the legalization of marijuana. He informed the membership, the MEL Fund Attorney, will be releasing guidance in the near future.

SAFETY DIRECTOR'S REPORT

Mr. Saville stated that the Safety Director's Report is included in the agenda and is self-explanatory. He then highlighted the following:

Mr. Saville noted his report included a list of the Safety Director Bulletins and Safety Announcements issued during the month via the NJ MEL App, as well as the MSI Now, MSI Live, and DVD Services.

He noted that there are four (4) different platforms for training now. He stated that they are: MSI LIVE training (which includes the MEL media library video rentals); the MSI NOW (streaming videos added this year due to COVID); the traditional videos for streaming on MSI; and webinar trainings with live instructors for CEUs (this can be accessed from MSI). He noted the virtual MSI training directory is in his report. He noted that the MSI website was recently updated and is now easier to navigate. He reminded members that for an attendee to secure CEUs, the attendee **MUST** be present for the entire session.

Mr. Saville reminded the members that the Training EXPO will be next week at the Emergency training center in Westampton on May 24th.

He also asked the members to please remember to review the hierarchy reports for your town in the learning management system to be sure your training is up to date.

Mr. Saville encouraged all to do their monthly inspections on playgrounds and parks with the nice weather. He noted that his office is visiting members already for certain safety items.

Lastly, he asked the members to keep the list of MSI Training Administrators up to date. If there are any changes, deletions, or you need to appoint a new Training Administrator, please advise Andrea Felip in his office.

Mr. Saville asked if there were any questions at this time. No questions were entertained.

CLAIMS ADMINISTRATOR'S REPORT

Lessons Learned from Losses

Mr. Roselli reported that the *Lessons Learned from Losses* this month focuses on avoiding heat related injuries. He reminded members to ease their employees into the heat by building a tolerance to heat by increasing intensity by 20% each day.

Mr. Roselli asked if there were any questions at this time. No questions were entertained.

LAW ENFORCEMENT LIABILITY CONSULTANT REPORT

Mr. Winter stated in the month of April his initial visits are complete with the exception of one (1) agency, but is in the process of being scheduled. He is focusing on Transitional Duty noting it is very important for officers and there are many opportunities for them without being on patrol such as expungement of criminal convictions, clerical work, etc.

Mr. Winter stated that he will be teaching a class on managing aggressive behavior in the fall since so much training is occurring now, and that most of the Chiefs have indicated a need for report writing training as well.

Mr. Winter noted that he forwards his activity reports to the Fund Commissioners and Police Chiefs.

Mr. Winter asked if there were any questions. No questions were entertained.

WELLNESS DIRECTOR'S REPORT

Ms. Schiffer stated her report is included in the agenda packet and highlighted the following items and referenced some well-being initiatives and activities:

Ms. Schiffer noted she continues to reach out to her Wellness contacts in an attempt to schedule time to have an idea generating conversation regarding ways to use allocated wellness funds for 2022. A lot of shifting of positions has taken place within several towns, so please be sure to notify her of any changes with your assigned Wellness Coordinator. She then noted some of the idea's she has spoken with member towns about so far include starting an employee garden; reflexology, chair massages; Weight Loss Challenges; sleep hygiene, drink more water, eat more fiber or plants, move more, etc. She also noted she is looking into having a physical therapist come out and discuss ergonomics with the towns, or at a Wellness Meeting.

Ms. Schiffer noted this is a great time to be outside more to eat lunch outside, go for a walk, or host a walking/step challenge

In regards to the Wellness Coordinator Brainstorming Sessions – the first meeting was April 21 was open to all Wellness Coordinators and (8) BURLCO towns were represented, and the next meeting is May 11th. In regards to the JIF Mental Wellness and Health Initiatives Meeting on May 27th, she is looking at various program options being offered to determine if a comprehensive program can be created and offered to the JIF's.

Ms. Schiffer stated a List of Approved Wellness Items for Fund Coverage is listed on the JIF website for your reference.

May Targeting Wellness Newsletter

This month Ms. Schiffer noted some topics covered in her newsletter included:

- Understanding hypertension
- Ways to control HBP
- Food that can help lower your blood pressure
- 2 recipes

Ms. Schiffer asked if there were any questions at this time. No questions were entertained.

MANAGED HEALTH CARE REPORT

Lost Time v. Medical Only Cases

Ms. Beatty presented the BURLCO JIF *Lost Time v. Medical Only Cases (Intake Report)*:

	<i>April</i>	<i>YTD</i>
<i>Lost Time</i>	2	15
<i>Medical Only</i>	5	74
<i>Report Only</i>	9	72
<i># of New Claims Reported</i>	19	133
<i>Report Only % of Total</i>	26%	56%
<i>Medical Only/Lost Time Ratio</i>	86:14	74:26
<i>Average Days to Report to Qual-Lynx</i>	7.1	5.3
<i>Average Days Reported to employer</i>	6.3	1.9

Claims Report by Type

Ms. Beatty explained that this number may start to run high due to COVID claims on the rise again and the amount of time it takes to track all of those exposed and potential additional positive claims.

Days to Report – Non-COVID Claims: 1.6 days

Days to Report COVID Claims: 107.0 days

Managed Care Quick Notes

This is a new report which reviews a claim depicting the positive impact an assigned Managed Care Nurse can have on a claim by monitoring all aspects of the case. Ms. Beatty reviewed the case with the membership.

Transitional Duty Report

Ms. Beatty presented the Year-to-Date Transitional Duty Report, noting these were great results:

<i>Transitional Duty Summary Report</i>	<i>YTD</i>
<i>Transitional Duty Days Available</i>	664
<i>Transitional Duty Days Worked</i>	540
<i>% of Transitional Duty Days Worked</i>	81%
<i>Transitional Duty Days Not Accommodated</i>	124
<i>% of Transitional Duty Days Not Accommodated</i>	19%

<i>\$ Saved by Accommodating</i>	<i>\$59,371</i>
<i>\$ Lost by not Accommodating</i>	<i>\$12,069</i>

PPO Penetration Report:

Ms. Beatty presented the PPO Penetration Report:

<i>PPO Penetration Rate</i>	<i>April</i>
<i>Bill Count</i>	<i>171</i>
<i>Original Provider Charges</i>	<i>\$173,341</i>
<i>Re-priced Bill Amount</i>	<i>\$52,918</i>
<i>Savings</i>	<i>\$120,423</i>
<i>% of Savings</i>	<i>69%</i>
<i>Participating Provider Penetration Rate - Bill Count</i>	<i>86%</i>
<i>Participating Provider Penetration Rate – Provider Charges</i>	<i>92%</i>
<i>EPO Provider Penetration Rate - Bill Count</i>	<i>88%</i>
<i>EPO Provider Penetration Rate – Provider Charges</i>	<i>95%</i>

Top 10 Providers by Specialty: This report breaks down our top 10 providers by specialty e.g. Anesthesia/Pain Management, Facility, and MRI/Radiology as these are the heaviest expenses the Fund incurs.

Nurse Case Assignment Report: The final page of this report depicts the number of open cases each Nurse Case Manager carried for each month to date, along with how many cases were closed for the current month, and how many cases were opened for the current month. The attached report depicts the information through April 2022.

Ms. Beatty asked if there were any questions. No questions were entertained.

TECHNOLOGY RISK SERVICES REPORT

Mr. Romero stated in regards to the WIZER Training, the training course is approximately 25-30 minutes long and the FCs or clerks have been designated as the Point of Contact and will receive weekly status reports. He further stated that you are responsible for ensuring compliance within your municipality. If you are not receiving these reports, please contact him. If changes need to be made, please send them to him and he will forward to the vendor. The JIF is already planning a new training course to be launched in June, lets make sure all current training is completed as soon as possible.

The Wizer training program incorporates phishing simulations to gauge the program’s effectiveness and knowledge of your employees. You will need to work with your IT service provider to ensure that Wizer’s IP address and web domains are white listed from each municipality’s network so the phishing emails can pass through your firewalls.

He then referenced the report in the agenda stating the BURLCO JIF, as of April 5, 2022, is 96% complete with 1,075 users and of today the BURLCO JIF is 96% complete with 1,074 users.

Mr. Romero then noted that to date there are 17 members who have confirmed the whitelisting of the Wizer Domain and IP addresses to take advantage of the phishing email program. He stated he will be following up again with the remaining six (6) towns who have not yet submitted.

In regards to D2 Vulnerability testing, to date there are only six (6) members who have not submitted their *Know Your Client* (KYC) questionnaire and *Vendor Service Agreement* (VSA). Both of these forms must be completed, signed and returned to the JIF's office. Please note that these testing exercises cannot begin until we have received both completed forms from your municipality, so please be sure to get them both in as soon as possible. He also reviewed some recent vulnerability findings with the members.

In regards to the MEL's Cyber Risk Management Program, there are currently ten (10) members approved in all three Tiers, along with 15 approved in Tier 1 and 13 approved in Tier 2. Mr. Romero noted he will be reaching out to members to see how he can assist. He noted this is moving in the right direction, but still very slowly coming along and he will continue to reach out to members to schedule onsite visits to provide assistance with any of the cyber initiatives as he realizes some of these programs can be challenging or overwhelming.

He stated he continues to focus on working with all the members and their IT service providers to achieve Tier 1, 2, or 3 certification and ensure the training roster is accurate and current. If you have an employee who works in multiple municipalities, please let him know so they don't have to retake the training in the other towns where they work.

Lastly Mr. Romero discussed suspicious emails and phone calls. Phishing scams are a constant threat - using various social engineering ploys, cyber-criminals will attempt to trick you into divulging personal information such as your login ID and password, banking or credit card information.

Phishing scams can be carried out by phone, text, or through social networking sites, but most commonly by email, so be suspicious of any official-looking email message or phone call that asks for personal or financial information.

Mr. Romero asked if there were any questions. No questions were entertained.

TREASURER'S REPORT

Mr. Tontarski presented an overview of the Treasurer's Report for the month of April 2022, a copy of which was provided to the membership in the agenda packet. Mr. Tontarski's reports are prepared on a "modified cash basis" and relate to financial activity through the one month period ending April 30, 2022 for Closed Fund Years 1991 through 2017, and Fund Years 2018, 2019, 2020, 2021, and 2022.

Investment Interest

Interest received or accrued for the reporting period totaled \$ -96798.47. This generated an average annual yield of 6.97%. However, after including an unrealized net loss of \$230,694.41 in the asset portfolio, the yield is adjusted to -22.97% for this period. The total overview of the asset portfolio for the fund shows a current market value of \$14,020,080.62.

Receipt Activity for the Period

	Monthly	YTD
Subrogation Receipts	\$5,555.51	\$24,439.69
Salvage Receipts	\$0.00	
Overpayment Reimbursements	\$0.00	

Loss Run Payment Register – April 2022

Mr. Tontarski stated that the report included in the agenda packet shows net claim activity during the reporting period for claims paid by the Fund and claims payable by the Fund at period end in the amount of \$129,275.14. The claim detail shows 117 claim payments issued.

A.E.L.C.F. Participant Balances at Period End

Delran Township	\$0.00
Chesterfield Township	\$2,214.00
Bordentown City	\$40,850.00
Bordentown Township	\$56,998.00
Westampton Township	\$10,481.00

Cash Activity for the Period

During the reporting period the Fund’s “Cash Position” changed from an opening balance of \$17,603,177.44 to a closing balance of \$16,617,337.60 showing a decrease in the fund of \$985,839.84.

Bill List – May 2022

For the Executive Committee’s consideration, Mr. Tontarski presented the May 2022 Bill List in the amount of \$757,105.77 .

Chair McMahon entertained a motion to approve the April 2022 Loss Run Payment Register and the May 2022 Bill List in the amount of \$757,105.77, as presented.

Chair McMahon asked if there were any questions at this time. No questions were entertained.

Motion by Mr. Wolbert, seconded by Ms. Kosko to approve the *April 2022 Loss Run Payment Register and the May 2022 Bill List*, as presented.

ROLL CALL *Yeas* Amanda Somes, *Alternate*, **Bass River Twp.**
Rich Wolbert, **Beverly City**
Grace Archer, **Bordentown City**
Maria Carrington, **Bordentown Twp.**
Glenn McMahon, **Chesterfield**
Joe Bellina, **Delran Twp.**
Erin Provenzano, **Delanco Twp.**
Steve Fazekas, **Florence Twp.**
Paula Kosko, **Hainesport Twp.**
Susan Jackson, **New Hanover Twp.**
Robert Duff, *Alternate*, **North Hanover Twp**
Dan Hornickel, **Pemberton Twp.**
Mike Mansdoerfer, **Riverside Twp.**
Susan Onorato, **Shamong Twp.**
James Ingling, **Wrightstown**

Nays: None
Abstain: None

Motion carried by unanimous vote.

COMMITTEE REPORTS

Nothing to Report this month

MEL/RCF/EJIF REPORTS

In the absence of Ms. Jack, Mr. Forlenza noted a Bulletin and a sample resolution in regards to "Support Budget CAP Relief". He noted that all municipalities are asked to support budget cap relief by adopting the following resolution urging the NJ legislature to amend the budget cap law for increasing insurance costs caused by issues beyond local control. He noted he would send out this resolution to the members.

Mr. Forlenza commented that he had a meeting with representatives of Assemblywoman Park two weeks ago. She is considering introducing cap relief legislation for cyber security related expenses as well

MISCELLANEOUS BUSINESS

Next Meeting

Chair McMahon noted that the next meeting of the BURLCO JIF will take place on **Tuesday, June 21, 2022 at 3:30 PM** in-person in at the Hainesport Municipal Building.

PUBLIC COMMENT

Motion by Ms. Kosko, seconded by Mr. Wolbert to open the meeting to the public. All in favor. Motion carried.

Chair McMahon opened the meeting to the public for comment.

Hearing no comment from the public, Chair McMahon entertained a motion to close the public portion of the meeting.

Motion by Ms. Kosko, seconded by Mr. Wolbert, to close the meeting to the public. All in favor. Motion carried.

At this time, Chair McMahon asked Mr. DeWeese if there was a need for a Closed Session. Mr. DeWeese noted, at this time, there is not a need to hold a closed Session unless anyone had any questions in regard to the PARs. No questions were entertained.

APPROVAL OF CLAIMS PAYMENTS

Chair McMahon asked members for their questions at this time. No questions were entertained.

Chair McMahon entertained a motion to approve the following PARs as reviewed and recommended by the Claims Review Committee.

<i>General Liability</i>

2020180405

Motion by Mr. Wolbert, seconded by Mr. Ingling, to approve Payment Authority on the Claims reviewed and recommended by the Claims Review Committee:

ROLL CALL	Yeas	Amanda Somes, <i>Alternate</i> , Bass River Twp.
		Rich Wolbert, Beverly City
		Grace Archer, Bordentown City
		Maria Carrington, Bordentown Twp.
		Glenn McMahon, Chesterfield
		Joe Bellina, Delran Twp.
		Erin Provenzano, Delanco Twp.
		Steve Fazekas, Florence Twp.

Paula Kosko, **Hainesport Twp.**
Susan Jackson, **New Hanover Twp.**
Robert Duff, *Alternate*, **North Hanover Twp**
Dan Hornickel, **Pemberton Twp.**
Mike Mansdoerfer, **Riverside Twp.**
Susan Onorato, **Shamong Twp.**
James Ingling, **Wrightstown Boro.**

Nays: None
Abstain: None

All in Favor. Motion carried by unanimous vote.

AUTHORIZATION TO ABANDON SUBROGATION – APPROVAL

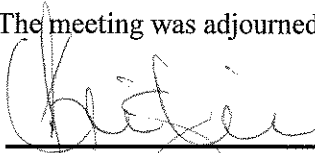
There were no (0) claim(s) recommended by the Claims Committee for abandonment of subrogation since the last meeting:

MOTION TO ADJOURN

Chair McMahon entertained a motion to adjourn the May 17, 2022 meeting of the BURLCO JIF.

Motion by Mr. Ingling, seconded by Ms. Kosko to adjourn the May 17, 2022 meeting of the BURLCO JIF. All in favor. Motion carried.

The meeting was adjourned at 4:11 PM.



Kris Kristie,
Recording Secretary for



Rich Wolbert, Acting SECRETARY