

**BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND**  
**RESOLUTION #2022- 22**

**RESOLUTION AUTHORIZING THE RELEASE OF FUND YEAR 2019 CLOSED  
SESSION EXECUTIVE COMMITTEE MEETING MINUTES INCLUSIVE OF  
PREVIOUS REDACTED DISCUSSIONS DUE TO ONGOING LITIGATION THAT MAY  
NOW BE RELEASED AS RECOMMENDED BY THE FUND SOLICITOR**

**WHEREAS**, the Burlington County Municipal Joint Insurance Fund has been organized pursuant to *N.J.S.A. 40A:10-36 et. seq.*; and

**WHEREAS**, the Burlington County Municipal Joint Insurance Fund is duly constituted as a Municipal Self Insurance Fund to provide insurance coverage to its member municipalities; and

**WHEREAS**, the Burlington County Municipal Joint Insurance Fund is subject to the provisions of NJSA 10:4-6 the "Open Public Meetings Act"; and

**WHEREAS**, in 2019, the Executive Committee, during regularly scheduled meetings of the Fund, deemed it necessary to enter into a closed session to discuss matters affecting the safety and property of the public and to discuss pending or anticipated litigation and/or contract negotiations as authorized by NJSA 10:4-12; and

**WHEREAS**, in accordance with NJSA 10:4-14 minutes of these closed sessions were transcribed by the Fund Recording Secretary and approved by the Executive Committee; and

**WHEREAS**, in correspondence dated February 15, 2022 the Fund Recording Secretary requested that the Fund Solicitor review the closed session meeting minutes from Fund Year 2019 to make a determination as to whether any of these previous redacted minutes could be released to the public; and


**WHEREAS**, in correspondence dated April 4, 2022, a copy of which is attached hereto and incorporated herein by reference, the Fund Solicitor advised the Executive Director's Office that previously redacted sections of Closed Session Minutes from the July 16, 2019; November 26, 2019; and December 17, 2019 Executive Committee Meetings can now be released to the public in their entirety as the matters have now been resolved.

**NOW, THEREFORE BE IT RESOLVED**, by the Commissioners of the Burlington County Municipal Joint Insurance Fund that the previously redacted sections of Closed Session Minutes from the July 16, 2019; November 26, 2019; and December 17, 2019 Executive Committee Meetings can now be released in their entirety to the public as the matters have now been resolved; and

**BE IT FURTHER RESOLVED** that a copy of this Resolution be forwarded to the Fund Recording Secretary and Executive Director for their knowledge and action as required.

This Resolution was duly adopted by the Burlington County Municipal Joint Insurance Fund at a public meeting held on April 19, 2022.

**BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND**

Attest:   
~~John Gural, Secretary~~  
Acting Secretary

By:   
Glenn McMahon, Chairperson



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April 4, 2022

Paul A. Forlenza, Executive Director, BURLCOJIF  
**ARTHUR J. GALLAGHER**  
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[via [paul\\_forlenza@riskprogramadministrators.com](mailto:paul_forlenza@riskprogramadministrators.com)]

**RE: BURLCOJIF 2019 Closed Session Meeting Minutes**

Dear Paul:

Please be advised that I have reviewed the redactions from the Closed Session Meeting Minutes from the Fund Year 2019 (January through December) and based upon my review of those redactions, the redactions to the July 16, 2019, November 26, 2019, and December 17, 2019 Closed Session Minutes can now be released.

If you have any questions, or need for additional information please do not hesitate to contact me.

Very truly yours,  
**THE DEWEESE LAW FIRM, P.C.**



David S. DeWeese

DSD/b

cc: Tracy Forlenza, Recording Secretary, BURLCOJIF  
Kris Kristie, Sr. Account Representative, Risk Program Administrators  
Kamini Patel, MBA, CIC, CPCU, Pooling Administrator  
Chris Roselli, Acct. Mgt., Qual-Lynx  
Glenn McMahon, BURLCOJIF Fund Chair

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