

**BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND  
RESOLUTION #2022-17**

**RESOLUTION AUTHORIZING THE CREATION OF THE MEL UNENCUMBERED SURPLUS ACCOUNT, THE FUND TREASURER TO TRANSFER ANY REMAINING BALANCES FROM THE MEL RETROSPECTIVE ACCOUNT TO THE MEL SURPLUS ACCOUNT, AND AUTHORIZING THE FUND TREASURER TO TRANSFER \$144,742 FROM THE FUND YEAR 2021 MEL LIABILITY & WORKERS' COMPENSATION BUDGET LINE ITEM AND \$10,562 FROM THE MEL EXCESS PROPERTY LINE ITEM TO THE MEL SURPLUS ACCOUNT AND CLOSE THE MEL RETROSPECTIVE ACCOUNT**

**WHEREAS**, the Burlington County Municipal Joint Insurance Fund (hereafter referred to as the FUND) has been organized pursuant to *N.J.S.A. 40A:10-36 et. seq.*; and

**WHEREAS**, the FUND is duly constituted as a Municipal Self Insurance Fund to provide insurance coverage to its member municipalities; and

**WHEREAS**, the FUND is a member of the Municipal Excess Liability Joint Insurance Fund (MEL JIF); and

**WHEREAS**, the MEL JIF implemented a Retrospective Program in 2016 in which the FUND participated; and

**WHEREAS**, participation in the MEL JIF Retrospective Program required the FUND to pay the NJ MEL 85% of excess workers' compensation and liability loss funding assessment and 100% of all excess premiums for workers compensation, liability and property coverage for each Fund Year; and

**WHEREAS**, during the 2022 FUND Budget planning process, the FUND was notified by the NJ MEL that the JIF Retrospective Program and its obligations on the FUND has ended for all years inclusive of 2021; and

**WHEREAS**, since 2016, the FUND has approved via resolution transferring any remaining balances from the Budgeted MEL appropriations to the FUND's MEL Retrospective Account in anticipation of future payments to the NJ MEL resulting from the implementation of the MEL Surplus Floor requirements; and

**WHEREAS**, with the end of the MEL Retrospective Program it is appropriate to create a MEL Unencumbered Surplus Account to hold any remaining balances once annual MEL Premiums are paid; and

**WHEREAS**, any existing balances in the MEL Retrospective Account should be transferred to the MEL Unencumbered Surplus Account and the MEL Retrospective Account closed; and

**WHEREAS**, pursuant to the terms of the MEL JIF Retrospective Program, the FUND paid the MEL JIF \$1,871,434 (inclusive of Elected Officials credits) in Fund Year 2021 which represents 85% of the FUND's obligation to the MEL JIF for excess workers' compensation and liability loss funding and all excess premiums for Fund Year 2021; and

**WHEREAS**, in developing the Fund Year 2021 Budget, the FUND budgeted an additional \$144,742 more than the FUND's obligation for excess workers' compensation and liability loss funding and an additional \$10,562 in excess property premium; and

**WHEREAS**, it is in the FUND's best interest to transfer \$155,304 from the Fund Year 2021 Budget into the MEL Unencumbered Surplus Account to guarantee that these funds will be available to pay any obligations pursuant to the MEL Surplus Floor Program, account for these funds on a member-by-member basis, and to insure for their proper accounting.

**NOW THEREFORE BE IT RESOLVED** by the Commissioners of the Burlington County Municipal Joint Insurance Fund that the FUND Treasurer is hereby authorized to create a MEL Unencumbered Surplus Account; and

**BE IT FURTHER RESOLVED** that the FUND Treasurer is hereby authorized to transfer any balances currently held in the MEL Retrospective Account to the MEL Unencumbered Surplus Account; and

**BE IT FURTHER RESOLVED** that the FUND Treasurer is hereby authorized to close the MEL Retrospective Account upon completing the aforementioned authorized transfer; and

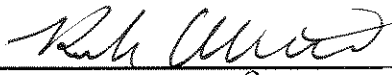
**BE IT FURTHER RESOLVED** are that the FUND Treasurer is hereby authorized to transfer \$144,742 from the Fund Year 2021 MEL Workers' Compensation and Liability Budget line item and \$10,562 from the 2021 MEL Excess Property line item to the MEL Unencumbered Surplus Account; and

**BE IT FURTHER RESOLVED** that the FUND Treasurer, FUND Auditor, and Administrative Consultant are hereby directed to account for these funds in accordance with accepted accounting practices for Joint Insurance Funds; and

**BE IT FURTHER RESOLVED** that a copy of this Resolution be provided to the Executive Director's office, the FUND Treasurer, FUND Auditor, and Administrative Consultant for their attention and action.

This Resolution was duly adopted by the Burlington County Municipal Joint Insurance Fund at a public meeting held on January 18, 2022.

**BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND**

Attest:   
~~John Gural, Secretary, Acting~~  
Rich Wolbert

By:   
Glenn McMahon, Chairperson

Date: Jan 18 2022