



AGENDA PACKET



Tuesday, May 18, 2021 at 3:30 PM
Via Zoom Conferencing

<https://zoom.us/j/95176131752>

Telephone Access: 646 876 9923 US (New York)

Meeting ID: 951 7613 1752

WWW.BURLCOJIF.ORG

BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND

Tuesday, May 18, 2021 – 3:30 PM

Via Zoom Conferencing

<https://zoom.us/j/95176131752>

Meeting ID: 951 7613 1752

Telephone Access: 646-876-9923 US (New York)

AGENDA

- I. Meeting called to order by Chairman
- II. Salute the Flag
- III. Statement of Compliance with Open Public Meetings Act
 - A. Notice of this meeting was given by:
 - 1. Sending sufficient notice herewith to the ***Burlington County Times***, Mount Holly, and ***Courier Post***, Cherry Hill NJ;
 - 2. Filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities; and
 - 3. Posting notice on the public bulletin boards of all member municipalities of the BURLCO JIF.
- IV. Roll Call
 - A. Fund Commissioners
 - B. Fund Professionals
 - C. Risk Management Consultants
 - D. Move up Alternates (*if necessary*)
- V. Approval of Minutes
 - A. Adoption of the **April 20, 2021** Meeting Minutes.....Pages 1-16
 - B. Adoption of the **April 20, 2021** Closed Session Minutes.....Handout

Motion to Adopt the above meeting minutes – **Motion – All in Favor**

The Closed Session Minutes shall not be released to the public until the reason(s) for their remaining confidential is no longer applicable and the Fund Solicitor has an opportunity to review them.
- VII. Executive Director’s Report..... Pages 17- 53
 - A. Lost Time Accident Frequency.....Pages 21-22
 - B. Certificates of Insurance.....Page 23
 - C. Financial Fast Track Report.....Page 24
 - D. Regulatory Filing Checklists.....Pages 25-26
 - E. 2020 Safety Incentive Program Awards.....Page 27
 - F. 2021 Optional Safety Budget.....Page 28
 - G. 2021 Wellness Incentive.....Page 29
 - H. 2021 EPL/Cyber Risk Management Budget.....Page 30
 - I. EPL Compliance StatusPage 31
 - J. Statutory Bond Status.....Pages 32-33
 - K. Skateboard Park Approval Status.....Page 34
 - L. Capehart Scatchard Updates.....Pages 35- 38
 - M. 2022-2023 MEL EPL Risk Management Plan Update
 - N. Police Command Staff Training Invitation.....Pages 39-40
 - O. Managerial & Supervisory Training Invitation.....Pages 41-45
 - P. Non-Supervisory EPL Employee Training.....Pages 46-51
 - Q. Protection & Safe Treatment of Minors Training – Additional Dates Announcement....Page 52
 - R. Land Use Training Certification.....Page 53
 - S. Financial Disclosure Statement Filing

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| IX. | | Safety Director's Report | |
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| | F. | May Bill List..... | Page 141 |
| | | Motion to approve the Payment Register & Bill Lists– Motion – Roll Call | |
| XV. | | Committee Report | |
| | | Nothing to Report | |
| XVI. | | MEL/RCF/E-JIF Reports | |
| | | Nothing to Report | |

XVII. Miscellaneous Business

**The next meeting will be held on Tuesday, June 15, 2021
at 3:30 PM via Zoom Conferencing**

XVIII. Meeting Open to Public Comment

- A. Motion to Open Meeting to Public Comment – **Motion - All in Favor**
- B. Motion to Close Meeting to Public Comment – **Motion - All in Favor**

XIX. Closed Session – Resolution 2021-_____ Authorizing a Closed Session of the Burlington County Municipal Joint Insurance Fund to discuss matters affecting the protection of safety and property of the public and to discuss pending or anticipated litigation and/or contract negotiations – **Motion -Roll Call**

- A. Professionals' Reports
 - 1. Claims Administrator's Report
 - a. Review of PARs over \$10,000
 - 2. Executive Director's Report
 - 3. Safety Director's Report
 - 4. Solicitor's Report
- B. Reopen Public Portion of Meeting – **Motion – All in Favor**

XX Approval of Claims Payments – **Motion – Roll Call**

XXI Authorization to Abandon Subrogation (if necessary) – **Motion – Roll Call**

XXII. Motion to Adjourn Meeting – **Motion – All in Favor**

BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND

April 20, 2021
Via Zoom Conferencing

OPEN SESSION MINUTES

The meeting of the Burlington County Municipal Joint Insurance Fund (BURLCO JIF) was held via Zoom Conferencing on Tuesday, April 20, 2021 at 3:30PM, prevailing time. Acting Chair Gural, **Palmyra**, presiding. The meeting was called to order at 3:30PM.

Mr. Forlenza then took a moment to verify call in phone numbers and rename them to the appropriate member.

FLAG SALUTE

STATEMENT OF COMPLIANCE WITH OPEN PUBLIC MEETING ACT

Notice of this meeting was given by: (1) sending sufficient notice herewith to the **Burlington County Times**, Mt. Holly, NJ, and to the **Courier Post**, Cherry Hill, NJ; (2) filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities of the Burlington County Municipal Joint Insurance Fund; and (3) posting notice on the public bulletin boards of all member municipalities of the Burlington County Municipal Joint Insurance Fund.

ROLL CALL

James Renwick, **Bass River Twp.**
Rich Wolbert, **Beverly City**
Mike Theokas, **Bordentown Twp.**
Grace Archer, **Bordentown City**
Tom Sahol, *Alternate*, **Chesterfield**
Erin Provensano, **Delanco Twp.**
Jeffrey Hatcher, **Delran Twp.**
Tom Pullion, **Edgewater Park**
Patrice Hansell, **Fieldsboro Boro**
Steve Fazekas, **Florence Twp.**
Paula Kosko, **Hainesport Twp.**
Brandon Umba, **Lumberton Twp.**
Mike Fitzpatrick, **Mansfield Twp.**
Kathy Burger, **Medford Twp.**
Brandon Shillingford, *Alternate*, **Mt. Laurel Twp.**
Kyle Tuliano, **New Hanover Twp.**
Mary Picariello, **North Hanover Twp**
John Gural, **Palmyra Boro**
Dan Hornickel, **Pemberton Twp.**
Meghan Jack, **Riverside Twp.**
David Matchett, **Shamong Twp.**
Kathy Hoffman, **Southampton Twp.**
Bob Sunbury, *Alternate*, **Tabernacle Twp.**
Steve Ent, **Westampton Twp.**
Maryalice Brown, **Woodland Twp.**
James Ingling, **Wrightstown Boro**

Absent Fund Commissioners were:

Donna Mull, **Pemberton Boro**
J. Paul Keller, **Springfield Twp.**

Those also in attendance were:

Paul Forlenza, MGA, Executive Director, *AJG Risk Management Services, Inc.*
Paul Miola, CPCU, ARM, *AJG Risk Management Services, Inc.*
David S. DeWeese, Esquire, Fund Solicitor, *The DeWeese Law Firm, P.C.*
Tom Tontarski, Treasurer
John Saville, Safety Director, *J.A. Montgomery Risk Control*
Chris Roselli, Claims Administrator, *Qual-Lynx*
Karen Beatty, *QualCare*
Debby Schiffer, *Wellness Director*
Lou Romero, *Technology Risk Services*.....after roll call

Also present were the following Risk Management Consultant agencies:

CBIZ Benefits & Insurance Services
Conner Strong & Buckelew
EJA/Capacity Insurance
Hardenberg Insurance Group
Insurance Agency Mgmt.

Absent Risk Management Consultant agencies:

Motion to move up John Gural, Palmyra, to Acting Chair; Rich Wolbert, Beverly, to Acting Secretary; and Grace Archer, Bordentown City, and Mike Theokas, Bordentown Township to the Executive Committee for voting purposes.

Motion by Mr. Pullion, seconded by Mr. Ingling to move up the members as presented. All in Favor. Motion carried by majority vote.

These minutes do not necessarily reflect the order in which some items were discussed.

APPROVAL OF THE OPEN & CLOSED SESSION MINUTES

Acting Chair Gural presented the Open & Closed session meeting minutes of the March 16, 2021 meeting of the Fund, as found in the agenda packet and as provided to the Executive Committee prior to the Executive Committee meeting, for approval.

Acting Chair Gural asked if there were any questions at this time. No questions were entertained.

Motion by Mr. Gural seconded by Mr. Cramer to approve the Open & Closed session meeting minutes of the March 16, 2021 meeting. All in Favor. Motion carried by majority vote.

The Closed Session minutes of the March 16, 2021 meeting shall not be released to the public until the reason(s) for their remaining closed is no longer applicable and the Fund Solicitor has had the opportunity to review them.

EXECUTIVE DIRECTOR'S REPORT

Mr. Forlenza reviewed the Executive Director's Report found in the agenda packet with the membership. He then highlighted the following items from his report:

Mr. Forlenza referenced the most recent Certificates of Insurance reports which included March 2021 certificates and asked the members to please review for accuracy and be sure they were issued to the correct organizations with the correct limits and types of coverage.

Mr. Forlenza asked for members to review their OSB, Wellness, and EPL/Cyber Risk Management Budget balances included in the agenda. A consolidated announcement letter including instructions on how to collect your 2021 Optional Safety Budget allowance; Wellness allowance, and EPL/Cyber Risk allowance was emailed to all members the week of February 22, 2021, and a separate communication was sent to all members in regards to your Safety Incentive Program on March 3, 2021. He noted all funds needed to be claimed by November 30, 2021. If you encumber your funds, they must be claimed by February 1, 2022. Mr. Forlenza emphasized not to wait until the last moment to utilize your funds.

Mr. Forlenza referenced the Statutory Bond Status report and asked members to please review the report for accuracy and be sure to check the list and make sure any new employees are listed. He reminded the members that the bond is for the individual, not the position, and if you would like to check the status of an application, please contact Ed Cooney, Fund Underwriter.

Mr. Forlenza noted the 2022-2023 MEL EPL Risk Management Plan had been revised and in July 2020 the Model Employment Practice Policies and Employee Handbook were placed on the NJ MEL's website (NJMEL.org). Adopting the revised policies and handbook are one of steps required by all members to become/remain in compliance with the MEL EPL Risk Management Plan. He reminded the membership that the June 1, 2021 deadline has been extended to November 1, 2021, however, please do not wait until the last minute to complete your trainings and other requirements. Use the extra allotted time wisely.

In regards to the Police Command Staff Training, Mr. Forlenza stated on or about April 13, 2021 a *Save the Date* was emailed to all Fund Commissioners and Risk Management Consultants for the upcoming Police Command Staff Training. He noted that the goal is to complete this training in person following all social distancing guidelines. Additional information will be forthcoming.

Mr. Forlenza noted during the week of March 8, 2021, an invitation was emailed to all members for the Managers & Supervisor's Employment Liability Training. In addition to those dates, and due to several requests, two (2) evening training classes have been scheduled on April 27 and May 27, 2021 starting at 6:30 pm. This training is being held via webinar and will be presented by Armando Riccio, Esq. Participation in this training is required for compliance with the 2022-2023 MEL EPL Plan of Risk Management. Please note that participation in each session is limited to 100 participants. Please contact the Executive Director's office if you have any questions.

In regards to Non-Supervisory EPL Employee Training, Mr. Forlenza stated on November 23, 2020, a memorandum was sent to all members notifying them of the availability of non-supervisory employee training through the MEL Safety Institute (MSI). A required element of compliance with the MEL's 2022-2023 Employment Practices Liability (EPL) Risk Management Plan, all members are required to notify their non-supervisory employees of the availability of this training, though not required to take it. The training module is entitled *Building a Safe Workplace: Anti-Harassment and Discrimination* and is approximately 20 minutes in length. The memorandum provided specific directions on how to access the training module in the MSI, however a new memorandum has recently been emailed to all members as the MEL has changed the directions. All members should document the notification of the availability of this training to their employees and the notification should go out as soon as possible. Again, the deadline to comply with all aspects of the EPL Risk Management Plan has been extended to November 1, 2021

Mr. Forlenza noted, again, this year, the Fund is sponsoring Elected Officials training and it will be conducted online. The MEL will reduce each member's 2021 MEL Assessment by \$250 for each municipal elected official who completes one of the online training sessions. This credit will also be extended to the member's CEO (i.e. Municipal Manager or Administrator) again this year. The total credit is limited to 5% of a member's 2021 MEL Assessment. On November 23, 2020 a memorandum including detailed directions on how to access this training through the MSI was emailed to Municipal Clerks, Fund Commissioners, and Risk Management Consultants, however a new memorandum has recently been emailed to all members as the MEL has changed the directions. Mr. Forlenza stated the participant count across all there JIF's is very low and he emphasized not to lose that \$250 credit per attendee and reiterated the May 3, 2021 deadline. He noted that a reminder regarding this training was sent to all members earlier in the month.

Mr. Forlenza stated on or about March 1, 2021, a notice was sent to all Fund Commissioners and Municipal Clerks announcing the availability of additional training dates for the *Protection & Safe Treatment of Minors* webinars which will be conducted by Armando Riccio through the MSI. He emphasized it is strongly recommended that all Managers & Supervisors complete this training as soon as possible if not already completed. Completion of this training will assist in defending the municipality and their employees should they be named in a SAM claim. Mr. Forlenza noted that this training is separate and distinct from the Managers & Supervisors employment training that must be completed for compliance with the MEL EPL Risk Management Plan.

Mr. Forlenza noted as to the request of some individuals, on or about March 31, 2021, Paul Miola emailed all Fund Commissioners and Risk Management Consultants a memorandum and spreadsheet that summarizes the various training, reimbursement programs, and the due dates for programs offered by your Joint Insurance Fund. The memorandum contains links to the various announcements and registration sites. This information is also conveniently posted to the top of the JIF homepage. We ask that you please share these documents with anyone who may have need of this information. Please direct any questions or comments to the Executive Director's Office.

In regards to the Annual Planning Retreat, Mr. Forlenza noted the Retreat has been tentatively scheduled for Tuesday May 4th & Thursday, May 6th. The Retreat will be held via webinar and will include approximately two (2) hours of presentations each day beginning at 10:00 AM. Each day's presentations will be different. Mr. Forlenza also reminded the members that participation in one of the days is a requirement of the Safety Incentive Program and mandatory to qualify for your SIP funds. If both days are attended, you will qualify for an SIP enhanced reward. Additional information, along with the invitation and list of presentations, and additional information will be forthcoming.

Mr. Forlenza noted an email inquiring about interest in attending the New Fund Commissioner Orientation was emailed to all Fund Commissioners, Alternate Fund Commissioners and Risk Management Consultants on or about February 12, 2021. We received quite a few responses from all three JIF's and a confirmation email was sent to all those that expressed interest on March 11, 2021 and was held on Monday, April 12, 2021 at 2:00 pm via Zoom. If you missed the BURLCO Fund Commissioner Orientation, and would still like this training, please contact the Executive Directors office and we will provide this training.

In regards to filing your Financial Disclosure Statement, in 2014, the Division of Local Government Services implemented a new "on line" process for completion and submission of Financial Disclosure Statements (FDS). Each Fund Commissioner has a unique PIN # for which to file for their position of Fund Commissioner with the JIF. Newly assigned Fund

Commissioners receive their Filing PIN # from the Executive Director's office once we are notified of their assignment. Once we are notified that the online portal is open and receive Local Notice 2021-08, Kris Kristie will notify all Fund Commissioners, and Fund Professionals required to complete the FDS process, via email of their responsibility to include their role with the JIF on their FDS. All FDS must be submitted by June 30, 2021. Any newly appointed Fund Commissioner that has not yet received their PIN#. Please contact the Executive Directors office.

Lastly, Mr. Forlenza referenced the quarterly attendance record included in the agenda packet for the first quarter of 2021. He noted this information is taken directly from the minutes of the Recording Secretary, so if you notice a discrepancy, please contact Kris Kristie.

Mr. Forlenza asked if there were any other questions. No questions were entertained.

SOLICITOR'S REPORT

Closed Claims Report

Mr. DeWeese stated that there were no (0) closed cases since the last meeting:

MEL EPL Helpline & Authorized Contact List – Mr. DeWeese reminded the members to please review the attached list of authorized contacts for the *MEL Employment Practices Helpline* and that members can appoint up to **two (2)** municipal representatives who will be permitted to contact the *Helpline* attorneys with their inquiries. The appointment of the municipal representatives must be made by Resolution of the Governing Body. These authorized contacts are the only individuals permitted to access this service, so please review the list and be sure who you would like appointed as the contacts is actually appointed.

Lastly, Mr. DeWeese referenced a Legal Bulletin he had emailed to all members recently and was presented as a handout at tonight's meeting, which described *Daniel's Law*. He explained Daniel's Law was adopted in response to the tragic murder of Federal Judge Salas's son and the shooting of her Husband. The purpose of the Law was to forbid the disclosure, by municipalities and others, of the addresses and other personal information of Judges and their family members. The Law provides for a civil remedy for the wrongful disclosure of the addresses and personal information of Judges and their family members. In addition, the law includes Police Officers (active and retired), Judges and Prosecutors and their respective family members. Mr. DeWeese stated he didn't feel it was a very well thought out legislation, however, the purpose of his bulletin was simply to advise of the law and to give some direction on your responsibilities regarding this law. As this is a new law there are no other Case Laws or Opinions providing any further guidance. Mr. DeWeese feels *Daniel's Law* establishes some major obstacles for municipal governments as well as State Governments to make certain the addresses and phone numbers are not accessible on the internet of current and past Judges or Prosecutors as you may not even know who they are or even if they are residing in your municipality.

Mr. DeWeese noted the hope is, that going forward, there will be more guidance in how to deal with the requirements this law has established. Mr. DeWeese noted he just wanted to present this introduction to it, and in the meantime should you have any questions, please reach out to him and he will be happy to assist you. Mr. DeWeese stated his hope is there will be better information provided going forward.

Mr. DeWeese asked if there were any questions at this time. No questions were entertained.

SAFETY DIRECTOR'S REPORT

Mr. Saville stated that the Safety Director's Report is included in the agenda and is self-explanatory. He then highlighted the following:

Mr. Saville noted his report included a list of the Safety Director Bulletins and Safety Announcements issued during the month.

Mr. Saville noted the MSI training continues to be provided through the Zoom Webinar format due to restrictions brought about from the pandemic, however he wanted to remind everyone that training requirements must still be met and that PEOSHA is actively conducting compliance visits. He recommends taking advantage of the MSI Live virtual classes of the videos offered through MSI Now. Group registrations are available for those with limited internet capabilities.

Mr. Saville noted, if it has not been done recently, please look at the newly updated MSI website, as navigation is now easier, and to please be sure the appropriate personnel review the Safety Bulletins as they are distributed, especially those for law enforcement.

In regards to the Police One Training, Mr. Saville reported that 16 of the 20 law Enforcement agencies in the BURLCOJIF are actively participating in the program. Activity has remained unchanged for the last two months, and we still have one member with no activity at all. If anyone is interested in the details you may email him and he will provide that information.

Mr. Saville asked if there were any questions at this time. No questions were entertained.

CLAIMS ADMINISTRATOR'S REPORT

Lessons Learned from Losses

Mr. Roselli presented the *Lessons Learned from Losses* for April which reviewed *Inspection Programs*. He then highlighted the following in order to ensure that observations are reported, corrected, and documented, consider the following:

- Ensure a system of regular inspections and observations
- Training employees to identify potential hazards
- Procedures for employees and citizens to report potential hazards
- Procedures to log all reports and record corrective actions
- Procedures to notify other entities/authorities of condition and/or incidents that require attention
- Procedures to investigate incidents and accidents
- DOCUMENT! If it is not documented, it did not happen!

Mr. Roselli then discussed an example of how a costly claim was decided in favor of the insured due to the member's very active maintenance and inspections program.

Mr. Roselli asked if there were any questions at this time. No questions were entertained.

Qual-Lynx Annual Report

Mr. Roselli referenced the 2019/2020 Qual-Lynx Annual Report included in the agenda packet and thanked Mr. Forlenza, Mr. Miola, Ms. Mooney, Ms. Langsdorf, and Ms. Beatty for their assistance working on this report.

Mr. Roselli noted the Report is self-explanatory, encouraged all members to review it, and highlighted the following:

The year 2020 was a game changer, as the amount of claims increased with the onset of COVID 19 (a 44% increase in claims counts) and transitioning 150 employees to work from home. The total number of claims received across all line of coverage for 2020 was 2,049 with 727 remaining open as of 12/31/20. What we weren't thinking of as 2020 came about was the number of weather events to come. The first event occurred in early February, and there were three catastrophic weather events in April, two in June, two in July, Tropical Storm Isaias in early August and three in November and December. 2019 only brought a few weather events. These weather events have created many additional claims for the Property unit to handle.

Mr. Roselli noted Street Maintenance had the highest number of Liability claims in 2020, with Police having the most costly. In regards to Property Claims for 2020, Street Maintenance again had the highest number and most costly claims.

In regards to Workers Compensation Claims, due to the 30% increase in claims due to COVID 19, there was need for additional staffing to adjust and monitor the claims through 2020 and into 2021. The Police had the highest number of claims and the most expensive claims in 2020 by far, and this was mostly due to the high number of COVID claims that arose from the Police Departments. There was a total of 102 COVID related claims in 2020 for the BURLCOJIF with a cost of \$2,164.68 per claim and a total incurred of \$263,009 for 2020.

Ms. Beatty reported on the Managed Care aspect of the Annual report, noting 219 new providers were recruited into the Workers Compensation Network, and over the last five years a total of \$7,326,372 was saved by the BURLCOJIF after applying the QualCare Provider Network discounts. The average Participating Provider Penetration Rate was 93% for the BURLCOJIF over those 5 years. This means that members of the BURLCOJIF utilized our network of providers 93% of the time, which helps generate the savings. In addition, initial direction of care to occupational medicine or urgent care facilities resulted in savings to the BURLCOJIF of \$260,251 in 2019 and \$265,997 in 2020 based on the average cost per visit with an additional savings of \$6,818 for utilizing the myMatrixx prescription benefit management program.

Ms. Beatty reported the average monthly case load in 2020 per Nurse Case Managers was 18 cases; up from 16 in 2019 and a total amount of \$158,131 saved by the BURLCO JIF in 2020 by accommodating Transitional Duty.

Ms. Beatty noted in regards to Virtual Care, QualCare, in cooperation with Qual-Lynx, was able to partner with our vast network of medical providers to establish Virtual Care treatment panels with providers who were willing and able to provide tele-medicine and tele-rehab in lieu of in-person office visits. Minimal interruption of care was experienced by our claimants; in most cases any disruption was related to the state mandated postponement of surgeries.

In conclusion, Mr. Roselli noted in 2019 - 2020, Qual-Lynx continued to handle the JIF's claims, provide training to the members and provide feedback to the Administrator, Solicitor and Safety Professionals.

Mr. Wolbert asked if QualCare looks at Urgent Care locations, specifically Riverside, to see what exact services they offer. He noted he has sent employees to Riverside Urgent Cares, just

to find out they don't handle certain services ie: x-rays, etc. He noted this tends to delay treatment and it ends up in multiples bills for different services from different locations. Ms. Beatty noted she would look into this situation

WELLNESS DIRECTOR'S REPORT

Ms. Schiffer stated her report is included in the agenda packet and highlighted the following:

She stated that the first quarter is a very busy time with budgeting, taxes and continued restrictions and guidelines that have to be followed due to the pandemic so let's focus on planning some wellness initiative before we get too far into the second quarter so we avoid being pressured at the end of the year to spend the money.

Ms. Schiffer presented these ideas to consider:

- Fun challenges – bingo (theme oriented, check out the sample in your agenda packet), weight loss/maintenance, sports themed wellness challenges (Spring Training, Baseball Homerun)
- Virtual or on-site cooking demos (purchase all the ingredients for participants so they can try the recipe at home)
- Offer a craft activity (purchase the materials for participants to try)
- Start a club - walking, book, recipe, garden/herbs, food drive, stretching etc. (identify employees with similar interests)
- A 10 – 15 minute Reset Break once a week (time for mindfulness – someone different leads the group each week)
- Produce – CSA or delivery/pick up from local grocery
- Have a theme day where employees can dress to represent that theme (silly hat day, Hawaiian shirt day) – have employees vote on a winner for a small prize
- Once a week ask a trivia question relative to wellness
- Wellness information display rack
- Chair massages

Please remind your Municipal Wellness Coordinator that wellness activities will never generate interest with all employees, but their hard work and dedication in trying to bring ideas to them is appreciated and valued! Even if it brings happiness to a few, the efforts are well worth!

Ms. Schiffer reported there were no new activities scheduled as of when this report was submitted and any updates will be presented during the Executive Committee Meeting.

If you are planning or have held a wellness initiative that she is not aware of, please let her know. She would like to share all ideas so other towns can benefit should they be looking for something different to do.

Ms. Schiffer reported the Food Bank of South Jersey offers free educational classes and cooking demos for the following counties: Burlington, Camden, Gloucester, and Salem. She had sent out a flyer with more information to those towns that would be eligible.

Ms. Schiffer noted another mindful practice is scheduled for April 22th – Earth Day. Notification will go out prior to the event

Ms. Schiffer noted the Newsletter contained in your agenda packet covers the following topics:

- Managing your stress is possible

- Consider meditation (let's plan to do another mindfulness practice later this month...stay tuned) :-)
- Why walking is beneficial
- Laughter- do you have a sense of humor?
- Tips to spring clean your mind
- Nutritional Bites - growing your own broccoli sprouts
- Recipe - Pea Pesto Pasta with sun-dried tomatoes & arugula

Also included was Coping with Stress Bingo, and a Word Search Puzzle along with a listing of JIF Approved Wellness Items and Activities.

Ms. Schiffer asked if there were any questions at this time. No questions were entertained.

MANAGED HEALTH CARE REPORT

Lost Time v. Medical Only Cases

Ms. Beatty presented the BURLCO JIF *Lost Time v. Medical Only Cases (Intake Report)*:

| | <i>March</i> | <i>YTD</i> |
|-------------------------------------|---------------------|-------------------|
| <i>Lost Time</i> | 8 | 22 |
| <i>Medical Only</i> | 12 | 33 |
| <i>Report Only</i> | 20 | 85 |
| <i># of New Claims Reported</i> | 40 | 140 |
| <i>Report Only % of Total</i> | 50% | 61% |
| <i>Medical Only/Lost Time Ratio</i> | 60:40 | 60:40 |
| <i>Average Days to Report</i> | 5.3 | 5.0 |

Ms. Beatty noted the Average Days to Report is running high due to the COVID claims and how long it takes to contract trace to confirm who may have been exposed. Mr. Miola asked if a separate report could be generated to show the COVID Claims and the days to report relating to those claims and then a separate report for all other claims. This will allow us to determine accurate Days to Report, exclusive of COVID related claims. Ms. Beatty stated she would have it available for next month's meeting.

Transitional Duty Report

Ms. Beatty presented the Year-to-Date Transitional Duty Report:

| <i>Transitional Duty Summary Report</i> | <i>YTD</i> |
|---|-------------------|
| <i>Transitional Duty Days Available</i> | 559 |
| <i>Transitional Duty Days Worked</i> | 387 |
| <i>% of Transitional Duty Days Worked</i> | 69% |
| <i>Transitional Duty Days Not Accommodated</i> | 172 |
| <i>% of Transitional Duty Days Not Accommodated</i> | 31% |
| <i>\$ Saved by Accommodating</i> | \$4,1197 |

| | |
|-------------------------------------|-----------------|
| <i>\$ Lost by Not Accommodating</i> | <i>\$21,245</i> |
|-------------------------------------|-----------------|

Ms. Beatty presented a report that depicts the number of cases related to COVID-19 from January 2021 to March 2021 by town and month. The highlights of this report are as follows:

| | |
|-------------------------------|----|
| Total Cases in the BURLCOJIF: | 98 |
| Indemnity: | 17 |
| Medical Only: | 16 |
| Report Only: | 65 |

PPO Penetration Report:

Ms. Beatty presented the PPO Penetration Report:

| <i>PPO Penetration Rate</i> | <i>March</i> |
|---|---------------------|
| <i>Bill Count</i> | <i>218</i> |
| <i>Original Provider Charges</i> | <i>\$400,014</i> |
| <i>Re-priced Bill Amount</i> | <i>\$192,933</i> |
| <i>Savings</i> | <i>\$207,081</i> |
| <i>% of Savings</i> | <i>52%</i> |
| <i>Participating Provider Penetration Rate - Bill Count</i> | <i>95%</i> |
| <i>Participating Provider Penetration Rate – Provider Charges</i> | <i>96%</i> |
| <i>EPO Provider Penetration Rate - Bill Count</i> | <i>96%</i> |
| <i>EPO Provider Penetration Rate – Provider Charges</i> | <i>93%</i> |

Ms. Beatty asked if there were any questions. No questions were entertained.

TECHNOLOGY RISK SERVICES REPORT

Mr. Romero noted in regards to the phishing emails for the month of February there were 650 phishing emails issued with 11 clicked, or 1.7%, which is very good. Mr. Romero noted again, there are some firewalls that are blocking the phishing email exercises, and asked the members to please ask your IT service provider to whitelist the IP address that Pivot Point uses to launch their simulated phishing emails. He also noted he will continue to send reports to the Fund Commissioners so they can see which employees are clicking on the phishing emails.

Mr. Romero noted the MEL has launched the revised Cyber Risk Management Program and he is planning two training webinars to help you become familiar with the requirements and the rollout of the program. These webinars are identical, and will be reviewing the three Tiers, inclusive of some new requirements including: Password Management, Email Warning Label, System and Event Logging, Remote Access – Pin, Third Party Risk Management and some others. These webinar trainings will take place on April 13th and April 21st, both at 10:00 am.

In regards to the MEL Cyber Risk Management Compliance, 22 of our 28 members are certified in Tier 1, and 20 of the 28 are completely certified. He is working on webinars as just discussed,

a worksheet and a new assessment process which will include new findings, recommendations and guidance as he explained some controls have moved between Tiers and some have become more stringent. Mr. Romero noted he will be presenting a training presentation for the upcoming virtual Retreat and additional information will be forthcoming.

Mr. Romero noted that Pivot Point Security continues to be back on track with their Vulnerability Scanning of member firewalls and gateways, and included the report in the agenda packet. He noted everyone should have received their Vulnerability Report for this month.

Lastly, Mr. Romero reminded everyone again, with tax season being extended, to be careful of emails indicating they are from the IRS, or related to taxes as cyber criminals are trying to get you to believing they are sending you legitimate tax documents, or insist you owe the IRS money. He also noted cyber criminals have now started what is called Credential Stuffing. This is a type of cyberattack in which threat actors attempt to access online accounts using compromised user credentials exposed in a data breach. Lists of compromised credentials are often found on dark web forums or for sale on dark web marketplaces. Once these lists are obtained, threat actors can use scripts to automate the process of attempting to access online accounts using these credentials. These attempts can be successful when a user reuses a password across multiple accounts; therefore, exposed user credentials for account A can result in the compromise of account B. Account compromises can lead to identity theft, financial theft, and further cyberattacks, including network compromises and data breaches.

Mr. Romero asked if there were any questions. No questions were entertained.

TREASURER'S REPORT

Mr. Tontarski presented an overview of the Treasurer's Report for the month of March 2021, a copy of which was provided to the membership in the agenda packet. Mr. Tontarski reports are valued as of March 31, 2021 for Closed Fund Years 1991 through 2016, and Fund Years 2017, 2018, 2019, 2020, and 2021.

Investment Interest

Interest received or accrued for the reporting period totaled \$17,989.44. This generated an average annual yield of .86%. However, after including an unrealized net loss of \$38,378.24 in the asset portfolio, the yield is adjusted to -1.25% for this period. The total overview of the asset portfolio for the fund shows an overall unrealized gain of \$44,704.45 as it relates to current market value of \$3,751,446.36 vs. the amount we have invested. This current market value, however, when considering the total accrued income at month end is \$4,763,071.25.

Our asset portfolio with Wilmington/Trust consists of 4 obligations with maturities less than one year.

Mr. Tontarski noted the correct month of the Claims Activity Reconciliation Report was emailed out earlier to everyone as a handout for today's meeting. He also noted this was the first month that the MEL JCMi Account was included in his report and he noted there was currently \$11,977,192.24 in that account.

Receipt Activity for the Period

| | Monthly | YTD |
|----------------------------|-------------|-------------|
| Subrogation Receipts | \$12,340.02 | \$13,109.83 |
| Salvage Receipts | \$0.00 | |
| Overpayment Reimbursements | \$0.00 | |

| | | |
|------------------------------------|--------------|--|
| MEL Excess Property Reimbursements | \$12,253.96 | |
| FY 2021 Premium Receipts | \$257,162.00 | |

A.E.L.C.F. Participant Balances at Period End

| | |
|-----------------------|-------------|
| Delran Township | \$16,210.00 |
| Chesterfield Township | \$1,115.00 |
| Bordentown City | \$70,484.00 |
| Bordentown Township | \$63,883.00 |
| Westampton Township | \$10,436.00 |

Cash Activity for the Period

During the reporting period the Fund's "Cash Position" changed from an opening balance of \$19,709,007.04 to a closing balance of \$19,344,614.69 showing a decrease in the fund of \$364,392.35.

Loss Run Payment Register – March 2021

Mr. Tontarski stated that the report included in the agenda packet shows net claim activity during the reporting period for claims paid by the Fund and claims payable by the Fund at period end in the amount of \$527,375.24. The claim detail shows 415 claim payments issued.

Bill List –April 2021

For the Executive Committee's consideration, Mr. Tontarski presented the April 2021 Bill List in the amount of \$552,919.45

Acting Chair Gural entertained a motion to approve the April 2021 Loss Run Payment Register and the April 2021 Bill List, as presented.

Acting Chair Gural asked if there were any questions at this time. No questions were entertained.

Motion by Mr. Theokas seconded by Mr. Ingling to approve the *March 2021 Loss Run Payment Register and the April 2021 Bill List* as presented.

ROLL CALL *Yeas* James Ingling, **Wrightstown Boro.**
 Paula Kosko, **Hainesport Twp.**
 Rich Wolbert, **Beverly City**
 John Gural, *Secretary*, **Palmyra Boro.**
 Grace Archer, **Bordentown City**
 Mike Theokas, **Bordentwon Township**

Nays: None
Abstain: None

Motion carried by unanimous vote.

COMMITTEE REPORTS

Safety Committee Meeting Minutes – March 16, 2021

In Mr. Cramer's absence, Mr. Miola presented the Safety Committee Meeting report. Mr. Miola noted the Committee met on March 16, 2021 and the detailed minutes included in the agenda packet were a draft copy. He apologized for the error and noted the correct minutes were

emailed out to all members prior to today's meeting for your review. He then highlighted the following from the meeting.

He noted the committee reviewed and discussed the latest Loss Ratio Reports for the JIF, MEL and EPL valued as of 12/31/20, Safety Bulletins; Police Training MEL Safety & Education Committee minutes from November 2020 and January 2021; Wellness initiatives; and PEOSHA updates and their most cited citations. Mr. Miola noted the MEL is working diligently on getting information out to all members in regards to the Cannabis Legislation and there are several memorandums included in the agenda this month. Mr. Miola also noted there will be a virtual Police Ad-Hoc meeting April 27, and as far as Wellness, Ms. Schiffer gave a good report earlier in the meeting. Lastly he noted a pre-recorded presentation will be added to the JIF website in regards to the Safety Kickoff Breakfast, as well as had discussions on holding certain events virtually or in-person. Mr. Miola noted that concluded his report unless there were any questions. No questions were entertained.

MEL/RCF/E-JIF REPORT

Mr. Forlenza reported the MEL, RCF, and EJIF met on March 26, 2021 and referenced several reports and bulletins included in the agenda. He noted there is quite a bit of information so please be sure to read through it. He then highlighted the following:

Mr. Forlenza noted the deadline for the EPL Compliance date has been extended from June 1, 2021 to November 1, 2021. He also noted there was action taken to move forward with an RFQ for the Excess Property Claims Administrator for the MEL, as they do not seem happy with the services currently being provided.

Mr. Forlenza noted as Mr. Miola had stated earlier, the legalization of Cannabis is a big issue and attached to the MEL Report this month are a number of memorandums that provide some good direction and information, and also provided separately was a Bulletin on the topic of Mandatory Vaccines of employees. The MEL had originally crafted a memorandum, and then Mr. DeWeese expanded on that memo and it was distributed in January and we included again in the agenda packet this month.

Also released was a Legal Bulletin from Mr. Semrau, Solicitor for the MEL, which provides an update on NJ Cannabis Legislation and includes a model ordinance of which members can use to opt out of in regards to allowing the establishment of Cannabis Distribution Facilities within their municipal borders. Mr. Forlenza stated to be careful with this and to review with your Solicitor prior to acting as obviously this ordinance comes into play and is different then your Land Use Ordinance, so please be sure to review this carefully prior to undertaking this particular type of ordinance.

Mr. Forlenza noted there was yet another Bulletin issued in February in regards to NJ Cannabis Legislation and Public Safety Zoning issues and Policies and Best Practices. Mr. Forlenza emphasized again to please read through all of these documents and be cognoscente of these issues as they start to develop. He also noted the MEL emailed out early today a memorandum that talks about the use of Cannabis in the workplace. If you have any questions, you can reach out to the Fund Solicitor, the MEL Helpline, or the Executive Director's office.

Mr. Forlenza stated that concluded his report unless there were any questions. Acting Chair Gural asked if there was any type of survey of the members to see who was interested in the Cannabis distribution sites and who wasn't and why? Mr. Forlenza stated not as of now. Mr. Gural noted it may be helpful to understand what everyone's neighbor is doing. Mr. Forlenza noted he would look into it. No further questions were entertained.

Mr. Matchett noted the RCF also met on March 26, 2021, and Mr. Forlenza covered most everything that was covered not only at the MEL meeting, but the RCF Meeting as well. Mr. Matchett stated the rest of the report was included in the agenda and is self-explanatory. He did highlight though that there was a report from the EJIF discussed in regards to growing Cannabis and that the odor can travel up to ½ mile, so there is some concern in regards to that issue. Mr. Matchett noted if this is going to be going on in your town, you may need to alert your residents. He then stated unless there were any questions, that concludes his report. No questions were entertained.

Mr. Forlenza noted the EJIF met as well on March 26, 2021 and that report was also included in the agenda packet and to please take note of the Environmental Alert and the impact of cannabis on the environment. Mr. Forlenza asked if there were any questions. No questions were entertained.

MISCELLANEOUS BUSINESS

Acting Chair Gural entertained a motion to adopt *Resolution 2021-20* Authorizing the payment of \$15,840.00 in Allocated File Expenses for 2020 COVID Related Workers Compensation Expenses From the 2020 Loss Funding Budget and Further Authorizing the Ongoing Payment of 2021 COVID Related Expenses in Accordance with the Professional Services Contracts Between Qual-Lynx and the Burlington County Municipal Joint Insurance Fund.

Mr. Forlenza reminded the Committee of their discussions last month regarding additional compensation due and owing to Qual Lynx as a result of the influx of COVID claims. Mr. Forlenza reminded the Committee that the deciding factor in the amount of additional compensation due to Qual Lynx is based upon how the COVID claims are interpreted under the excess WC policy; one occurrence, thus all COVID claims are considered part of the same occurrence with multiple claimants, or as individual claims.

Mr. Forlenza also reminded the committee that at the last MEL Executive Director's meeting it was clear that no matter how the excess WC insurer, Safety National, decides in regards to their interpretation of the COVID claims, the MEL is considering this one occurrence with multiple claims.

With that said, Mr. Forlenza explained how the Qual-Lynx contract currently reads for situations where there is "one occurrence" with multiple claimants. Pursuant to the contract, he is making a recommendation that the Fund make a payment to Qual-Lynx that incorporates all of the documented hourly charges for COVID claims through the end of 2020. He noted that this payment would be made out of the 2020 loss funding dollars as the hourly fee is an allocated file expense as noted in the contract. Qual Lynx provided detailed documentation by the tenth of the hour for 2020 COVID claims. In total, 243 hours at \$65 per hour are documented for a total cost of \$15,840. Mr. Forlenza noted he has discussed with Mr. DeWeese how payment should be made, and Mr. DeWeese is of the opinion that a Resolution authorizing the payment and documenting the reason for the payment should be approved by the Fund. Mr. Forlenza referenced Resolution 2021-20 presented for approval. He also noted the resolution authorizes the continuing billing of the hourly rate for 2021 the cost of which will be billed to the loss funding budget.

Mr. Forlenza asked if there were any questions. No questions were entertained.

Motion by Mr. Wolbert seconded by Mr. Ingling to adopt Resolution 2021-20 as presented. All in favor. Motion carried.

Next, Acting Chair Gural asked for a Motion to authorize the Fund Solicitor & Executive Director to prepare, advertise, and receive Requests for Qualifications for the position of Workers Compensation Defense Attorneys and Liability Defense Attorneys.

Motion by Mr. Theokas, seconded by Mr. Ingling for authorization as requested. All in favor. Motion carried.

Next Meeting

Acting Chair Gural noted that the next meeting of the BURLCO JIF will take place on **Tuesday, May 18, 2021 at 3:30 PM** via Zoom Conferencing.

PUBLIC COMMENT

Motion by Mr. Cramer, seconded by Mr. Wolbert to open the meeting to the public. All in favor. Motion carried.

Acting Chair Gural opened the meeting to the public for comment.

Motion by Mr. Ingling, seconded by Ms. Archer, to open the meeting to the public. All in favor. Motion carried.

Acting Chair Gural entertained a motion to close the public portion of the meeting.

Motion by Ms. Kosko, seconded by Mr. Ingling, to close the meeting to the public. All in favor. Motion carried.

EXECUTIVE SESSION MEETING – Resolution #2021-21

Acting Chair Gural entertained a motion to go into a closed session to discuss matters affecting the protection and safety of the public and to discuss pending or anticipated litigation and/or contract negotiations.

Motion by Ms. Kosko, seconded by Mr. Wolbert to Adopt ***Resolution #2021-21***

| | | |
|------------------|--------------------|---|
| ROLL CALL | <i>Yeas</i> | James Ingling, Wrightstown Boro. Paula Kosko, Hainesport Twp. Rich Wolbert, Beverly City John Gural, Secretary, Palmyra Boro. Grace Archer, Bordentown City |
|------------------|--------------------|---|

| | |
|------------------------|------|
| <i>Nays:</i> | None |
| <i>Abstain:</i> | None |

All in favor. Motion carried by unanimous vote.

A Closed Session of the BURLCO JIF was held and the meeting was then reopened to the public.

REOPEN PUBLIC PORTION OF THE MEETING

Acting Chair Gural entertained a motion to reopen the public portion of the meeting.

Motion by Mr. Ingling seconded by Mr. Wolbert to reopen the public portion of the meeting. All in favor. Motion carried.

APPROVAL OF CLAIMS PAYMENTS

Acting Chair Gural asked for a motion for *Approval of Claims Payment* on the following claims as presented in Closed Session.

| <i>Workers' Compensation</i> | <i>General Liability</i> | <i>Property</i> |
|-------------------------------------|---------------------------------|------------------------|
| <i>2020198969</i> | <i>2020192488</i> | <i>2021226600</i> |
| <i>2018143570</i> | | <i>2021230222</i> |
| <i>2021212406</i> | | |
| <i>MLT-2021221630</i> | | |

Acting Chair Gural asked if there were any questions at this time. No questions were entertained.

Motion by Ms. Archer, seconded by Mr. Wolbert, to approve the following claims as discussed in *Closed Session*.

ROLL CALL ***Yeas*** James Ingling, Wrightstown Boro.
Rich Wolbert, Beverly City
John Gural, Secretary, Palmyra Boro.
Grace Archer, Bordentown City

Nays: None
Abstain: None

Motion carried by unanimous vote.

AUTHORIZATION TO ABANDON SUBROGATION – APPROVAL

There were zero (0) claim(s) presented for abandon subrogation:

MOTION TO ADJOURN

Acting Chair Gural entertained a motion to adjourn the April 20, 2021 meeting of the BURLCO JIF.

Motion by Mr. Ingling, seconded by Mr. Wolbert to adjourn the April 20, 2021 meeting of the BURLCO JIF. All in favor. Motion carried.

The meeting was adjourned at 5:10 PM.

Kris Kristie,
Recording Secretary for

Rich Wolbert, ACTING SECRETARY



To: Fund Commissioners
From: Paul A. Forlenza, MGA, RMC, Executive Director
Date: May 18, 2021
Re: Executive Director's Report

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A. Lost Time Accident Frequency Report – (pgs. 21-22)

The Mach 2021 Lost Time Accident Frequency Summary and the Statewide Recap for March 2021 are attached for your review.

B. Certificates of Insurance (pg. 23)

A summary of the Certificates of Insurance issued during April 2021 is attached for your review.

C. Financial Fast Track Report (pg. 24)

The Financial Fast Track Report as of March 31, 2021 is attached for your review. The report is generated by PERMA and provides a “snapshot” of the JIF’s financial status. The JIF’s surplus position as of March 31, 2021 was **\$9,681,983**

D. Regulatory Filing Checklists (pgs.25-26)

Enclosed please find two regulatory filing checklists that we provide each month as part of our due diligence reporting on behalf of the JIF. These checklists provide an outline of required reporting to the Departments of Banking and Insurance and Community Affairs on an annual and a monthly basis, and the status of the items outlined.

E. 2020 Safety Incentive Program Awards (pg. 27)

A report detailing available balances for each member is included in the agenda. A letter from our office describing on how to collect your 2020 Safety Award Money was sent to all members on or about March 3, 2021. If you have any questions on how to collect your 2020 Safety Incentive Program Awards, please contact our office. **Please note that the deadline to claim or encumber these funds is November 30, 2021. All encumbered funds have to be claimed by February 1, 2022.**

F. 2021 Optional Safety Budget (pg. 28)

A consolidated announcement letter including instructions on how to collect your 2021 Optional Safety Budget allowance was emailed to all members the week of February 22, 2021. A report detailing available balances for each member is included in the agenda. If you have any questions on how to collect your 2021 Optional Safety Budget allowance, please contact our office. **Please note that the deadline to claim or encumber these funds is November 30, 2021. All encumbered funds have to be claimed by February 1, 2022.**

G. 2021 Wellness Incentive Program Allowance (pg.29)

A consolidated announcement letter including instructions on how to collect your 2021 Wellness Incentive funds was emailed to all members the week of February 22, 2021. A report detailing available balances for each member is included in the agenda. If you have any questions on how to collect your 2021

Wellness Incentive Program Budget allowance, please contact our office. **Please note that the deadline to claim or encumber these funds is November 30, 2021. All encumbered funds have to be claimed by February 1, 2022.**

H. 2021 EPL/Cyber Risk Management Budget (pg. 30)

A consolidated announcement letter including instructions on how to collect your 2021 EPL/Cyber Risk Management funds was emailed to all members the week of February 22, 2021. A report detailing available balances for each member is included in the agenda. If you have any questions on how to collect your 2021 EPL/Cyber Risk Management Budget allowance, please contact our office. **Please note that the deadline to claim or encumber these funds is November 30, 2021. All encumbered funds have to be claimed by February 1, 2022.**

I. Employment Practices Liability Compliance – (pg. 31)

A report regarding each member's compliance status with the MEL EPL/POL Risk Management Plan is included for your review. Each member should review this report carefully to insure its accuracy. If you believe the report to be inaccurate regarding your town, please contact PERMA directly.

J. Statutory Bond Status (pgs. 32-33)

The latest listing of Statutory Bonds issued by the MEL for JIF members is included for your review. This list should be reviewed for accuracy. Any questions on the status of an application or a bond listed on the report should be directed to Ed Cooney, Fund Underwriter at 973-659-6424 or ecooney@connerstrong.com.

K. Skateboard Park Approval Status (pg. 34)

The MEL has established a process, outlined in MEL Coverage Bulletin **2021-06**, which must be followed by all members who wish to construct a skateboard park and have the BURLCO JIF and MEL provide the facility with coverage. Any member with a park currently under construction or in the review process should review the enclosed spreadsheet to be sure that it accurately depicts the status of your facility. All members considering construction of a skateboard park should contact the Executive Director's office prior to moving forward.

L. Capehart Scatchard Updates (pgs.35- 38)

John Geaney, Esq. of the law firm of Capehart & Scatchard periodically provides updates on court cases dealing with workers' compensation, ADA and FMLA issues. Copies of his latest updates are included for your information.

M. 2022-2023 MEL EPL Risk Management Plan Update

In July 2020, the revised Model Employment Practice Policies and Employee Handbook were placed on the NJ MEL's website (NJMEL.org). Adopting the revised policies and handbook are one of steps required by all members to become/remain in compliance with the MEL EPL Risk Management Plan. The date for completing the necessary steps for compliance with the MEL EPL Risk Management Plan is November 1, 2021.

N. Police Command Staff Training Invite (pgs. 39-40)

On or about April 29, 2021 an invitation was emailed to all Fund Commissioners and Risk Management Consultants for the upcoming Police Command Staff Training, asking them to please forward to their Police Department for review and action. Completion of this training by the members of your Police Department's Command Staff is a required element for compliance with the MEL's 2022-2023 Employment Practices Liability Plan of Risk Management. Please note that this training is being held in person. Each of the three (3) training dates will include AM & PM sessions. Each session is identical in the materials to be covered. Social distancing and the wearing of masks will be enforced. The training dates are as follows:

Thursday, June 3, 2021 @ Indian Springs Country Club, Marlton
Tuesday, June 8, 2021 @ Merighi's Savoy Inn, Vineland
Wednesday, June 23 @ Auletto's Catering, Deptford

O. Managerial & Supervisory Training Invitation (pg. 41-45)

During the week of March 8, 2021, an invitation was emailed to all members for the Managers & Supervisor's Employment Liability Training. This trainings are being held via webinar and are presented by Armando Riccio, Esq. Participation in this training is required for compliance with the 2022-2023 MEL EPL Plan of Risk Management. Please note that participation in each session is limited to 100 participants. **Due to unforeseen circumstances, the May 12th sessions were postponed and rescheduled to June 9, 2021. All registrants for these sessions were notified of this change and sent a new link for the June 9th training.** Please contact the Executive Director's office if you have any questions.

P. Non-Supervisory EPL Employee Training (pgs. 46-51)

On November 23, 2020, a memorandum was sent to all members notifying them of the availability of non-supervisory employee training through the MEL Safety Institute (MSI). A required element of compliance with the MEL's 2022-2023 Employment Practices Liability (EPL) Risk Management Plan, all members are required to notify their non-supervisory employees of the availability of this training. The training module is entitled *Building a Safe Workplace: Anti-Harassment and Discrimination* and is approximately 20 minutes in length. The memorandum provides specific directions on how to access the training module in the MSI. All members should document the notification of the availability of this training to their employees. The notification should go out as soon as possible. The deadline to comply with this aspect of the EPL Risk Management plan is November 1, 2021.

Q. Protection & Safe Treatment of Minors – Additional Dates (pg. 52)

On or about March 1, 2021, a notice was sent to all Fund Commissioners and Municipal Clerks announcing the availability of additional training dates for the *Protection & Safe Treatment of Minors* webinars. It is strongly recommended that all Managers & Supervisors complete this training as soon as possible if not already completed. Completion of this training will assist in defending the municipality and their employees should they be named in a SAM claim. Please remember that this training is separate and distinct from the Managers & Supervisors employment training that must be completed for compliance with the MEL EPL Risk Management Plan.

R. Land Use Training Certification (pg. 53)

Attached for your review is a list of members that have provided a certification to the Fund Underwriter indicating that they have completed the Land Use Training process for at least some of their Board Members. Land Use Board members that complete the training process will be eligible for enhanced coverage should they be personally named in a Land Use claim. Please note that only these Board members that have completed the training are eligible for the enhanced coverage. If you would like additional copies of the Land Use Liability Training Booklets, please contact the Executive Director's office. If you have any questions regarding the individuals that have completed the training, please do not hesitate to contact Ed Cooney, Fund Underwriter at 973-659-6424 or ecooney@connerstrong.com.

S. Financial Disclosure Statement Filing

In 2014, the Division of Local Government Services implemented a new "on line" process for completion and submission of Financial Disclosure Statements (FDS). Each Fund Commissioner has a unique PIN # for which to file for their position of Fund Commissioner with the JIF. Newly assigned Fund Commissioners receive their Filing PIN # from the Executive Director's office once we are notified of their assignment. On or about April 29, 2021, an email, including instruction and a copy of

Local Finance Notice 2021-8, was sent to all Fund Commissioners and Fund Professionals, required to complete the FDS process, notifying them of their responsibility to include their role with the JIF on their FDS. All FDS must be submitted by June 30, 2021. Any newly appointed Fund Commissioner that has not yet received their PIN# from the Executive Director's office should contact Kris Kristie at 856-446-9136.

T. Website (WWW.BURLCOJIF.ORG)

In 2019, the new BURLCO JIF website was launched. Please take a moment to explore the new site, which contains a plethora of information in an easy to read and navigate format. If you have any questions, comments, or feedback, please contact Megan Matro at 856-446-9141 or Megan_Matro@riskprogramadministrators.com.

U. New Member Activity

Nothing to Report

| Burlington County Municipal JIF JOINT INSURANCE FUND | | | | | | | | | |
|--|----------------------------|-------------|----------------|-----------|-----------|-----------|---------------------------|--|-------------|
| 2021 LOST TIME ACCIDENT FREQUENCY EXCLUDING SIR MEMBERS/ EXCLUDING COVID CLAIMS | | | | | | | | | |
| DATA VALUED AS OF March 31, 2021 | | | | | | | | | |
| | | # CLAIMS | Y. T. D. | 2021 | 2020 | 2019 | | | TOTAL |
| | | ** FOR | LOST TIME | LOST TIME | LOST TIME | LOST TIME | | | RATE |
| MEMBER_ID | MEMBER | * 3/31/2021 | ACCIDENTS | FREQUENCY | FREQUENCY | FREQUENCY | MEMBER | | 2021 - 2019 |
| 1 | 75 Beverly City | | 0 | 0.00 | 4.17 | 0.00 | 1 Beverly City | | 1.90 |
| 2 | 76 Delanco Township | | 0 | 0.00 | 1.71 | 0.00 | 2 Delanco Township | | 0.73 |
| 3 | 78 Edgewater Park Township | | 0 | 0.00 | 3.48 | 0.00 | 3 Edgewater Park Township | | 1.70 |
| 4 | 79 Florence Township | | 0 | 0.00 | 0.00 | 1.91 | 4 Florence Township | | 0.84 |
| 5 | 80 Hainesport Township | | 0 | 0.00 | 0.00 | 0.00 | 5 Hainesport Township | | 0.00 |
| 6 | 81 Lumberton Township | | 0 | 0.00 | 0.00 | 0.00 | 6 Lumberton Township | | 0.00 |
| 7 | 82 Mansfield Township | | 0 | 0.00 | 0.00 | 0.00 | 7 Mansfield Township | | 0.00 |
| 8 | 83 Medford Township | | 0 | 0.00 | 1.22 | 0.72 | 8 Medford Township | | 0.87 |
| 9 | 84 Riverside Township | | 0 | 0.00 | 0.00 | 0.00 | 9 Riverside Township | | 0.00 |
| 10 | 85 Shamong Township | | 0 | 0.00 | 0.00 | 0.00 | 10 Shamong Township | | 0.00 |
| 11 | 86 Tabernacle Township | | 0 | 0.00 | 1.01 | 0.00 | 11 Tabernacle Township | | 0.40 |
| 12 | 208 Pemberton Township | | 0 | 0.00 | 1.49 | 2.56 | 12 Pemberton Township | | 1.79 |
| 13 | 373 Southampton Township | | 0 | 0.00 | 2.50 | 1.18 | 13 Southampton Township | | 1.66 |
| 14 | 456 Springfield Township | | 0 | 0.00 | 0.00 | 0.00 | 14 Springfield Township | | 0.00 |
| 15 | 531 Chesterfield Township | | 0 | 0.00 | 2.11 | 0.00 | 15 Chesterfield Township | | 0.94 |
| 16 | 532 Westampton Township | | 0 | 0.00 | 1.50 | 3.03 | 16 Westampton Township | | 2.03 |
| 17 | 576 Mount Laurel Township | | 0 | 0.00 | 1.05 | 2.02 | 17 Mount Laurel Township | | 1.32 |
| 18 | 577 Bass River Township | | 0 | 0.00 | 0.00 | 0.00 | 18 Bass River Township | | 0.00 |
| 19 | 589 Bordentown City | | 0 | 0.00 | 2.15 | 2.07 | 19 Bordentown City | | 1.86 |
| 20 | 600 Bordentown Township | | 0 | 0.00 | 2.42 | 4.73 | 20 Bordentown Township | | 3.20 |
| 21 | 601 North Hanover Township | | 0 | 0.00 | 1.17 | 0.00 | 21 North Hanover Township | | 0.58 |
| 22 | 636 Wrightstown Borough | | 0 | 0.00 | 0.00 | 0.00 | 22 Wrightstown Borough | | 0.00 |
| 23 | 642 Pemberton Borough | | 0 | 0.00 | 0.00 | 2.33 | 23 Pemberton Borough | | 1.04 |
| 24 | 650 Palmyra Borough | | 0 | 0.00 | 0.00 | 1.20 | 24 Palmyra Borough | | 0.55 |
| 25 | 651 Woodland Township | | 0 | 0.00 | 0.00 | 0.00 | 25 Woodland Township | | 0.00 |
| 26 | 679 Fieldsboro Borough | | 0 | 0.00 | 0.00 | 0.00 | 26 Fieldsboro Borough | | 0.00 |
| 27 | 697 New Hanover Township | | 0 | 0.00 | 0.00 | *** | 27 New Hanover Township | | 0.00 |
| 28 | 77 Delran Township | | 0 | 2.88 | 1.53 | 0.94 | 28 Delran Township | | 1.47 |
| Totals: | | | 0 | 1 | 0.18 | 1.10 | 1.25 | | 1.06 |
| Frequency = (Y. T. D. LOST TIME ACCIDENT * 200,000) / ADJUSTED HOURS WORKED | | | | | | | | | |
| * Member does not participate in the FUND for Workers' Comp coverage | | | | | | | | | |
| ** Member has a higher Self Insured Retention for Workers' Comp and is EXCLUDED from this report | | | | | | | | | |
| *** MEMBER WAS NOT ACTIVE FOR THIS FUND YEAR | | | | | | | | | |
| 2020 Loss Time Accident | | | | | | | | | |
| Frequency as of | | | March 31, 2020 | 1.17 | | | | | |

| 2021 LOST TIME ACCIDENT FREQUENCY ALL JIFs EXCLUDING SIR MEMBERS/ EXCLUDING COVID CLAIMS | | | | |
|--|------------------|-----------------------|------------------|--------------------|
| | | | | |
| | | March 31, 2021 | | |
| | | | | |
| | | | | |
| | 2021 | 2020 | 2019 | TOTAL |
| | LOST TIME | LOST TIME | LOST TIME | RATE * |
| FUND | FREQUENCY | FREQUENCY | FREQUENCY | 2021 - 2019 |
| Professional Municipal Man | 0.00 | 1.14 | 2.29 | 1.52 |
| Burlington County Municipa | 0.18 | 1.10 | 1.25 | 1.06 |
| Bergen County | 0.35 | 1.22 | 1.49 | 1.24 |
| Monmouth County | 0.46 | 0.80 | 1.28 | 0.98 |
| Central New Jersey | 0.55 | 1.46 | 1.54 | 1.39 |
| Ocean County | 0.60 | 1.35 | 1.82 | 1.48 |
| South Bergen County | 0.70 | 1.76 | 1.67 | 1.60 |
| Morris County | 0.74 | 1.17 | 1.59 | 1.31 |
| Gloucester, Salem, Cumbe | 0.78 | 1.45 | 1.80 | 1.53 |
| Atlantic County Municipal J | 0.80 | 1.70 | 2.57 | 1.97 |
| Suburban Metro | 0.82 | 1.58 | 1.76 | 1.60 |
| Camden County | 0.93 | 1.26 | 1.37 | 1.27 |
| NJ Public Housing Authority | 1.06 | 1.59 | 1.80 | 1.62 |
| NJ Utility Authorities | 1.12 | 2.01 | 2.62 | 2.18 |
| Suburban Municipal | 1.34 | 1.58 | 1.81 | 1.65 |
| | | | | |
| AVERAGE | 0.70 | 1.41 | 1.78 | 1.49 |
| | | | | |
| * NOTE : lost days may include claims with reserves - where claimant may not yet have had lost time | | | | |

Burlington County Municipal JIF

Certificate of Insurance Monthly Report

From 3/22/2021 To 4/22/2021

| Holder (H)/ Insured Name (I) | Holder / Insured Address | Description of Operations | Issue Date/ Cert ID | Coverage |
|--|---|---|------------------------|--------------------|
| H - Babe Ruth League, Inc I - Township of Florence | 1670 Whitehorse-Mercerville Road Mercerville, NJ 08619 | RE: Florence Township Cal Ripken Baseball League Certificate Holder is amended to be included as "Additional Insured" the Person(s) or Organization(s) as shown in the description section of this certificate of insurance for General Liability & Excess Liability pursuant to the terms, conditions, limitations and exclusions of the JIF Casualty insurance policies (but only with respect to liability caused in whole or in part by the acts or omissions of the named insured) as respects to Florence Township Cal Ripken Baseball League. As respects the General Liability coverage, the policies do not have an exclusion for either athletic participation or sexual abuse/molestation. | 3/24/2021 #2823146 | GL AU EX WC |
| H - Burlington County Board of I - Township of Pemberton | Commissioners 49 Rancocas Road, P.O. Box 6000 Mount Holly, NJ 08060 | RE: use of Burlington County Right of Way for Community Yard Sale The Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to the use of Burlington County Right of Way for Community Yard Sale. | 3/26/2021 #2875549 | GL AU EX WC |
| H - County of Burlington I - Township of Pemberton | Board of Chosen Freeholders 49 Rancocas Road Eastampton, NJ 08060 | RE: Road Closings - Water Carnival The Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to closing County roads for the Water Carnival | 3/31/2021 #2880122 | GL AU EX WC |
| H - Burlington County Commissioners I - Township of Pemberton | 49 Rancocas Road Room 25 PO Box 6000 Mount Holly, NJ 08060 | RE: Road Closings - Water Carnival The Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to closing County roads for the Water Carnival | 3/31/2021 #2880125 | GL AU EX WC |
| H - Burlington County Board of Commissioners I - Township of Lumberton | Attn: Insurance and Risk Management Division 49 Rancocas Road, P.O. Box 6000 Mount Holly, NJ 08060 | RE: the closing of County Route 541 for the Memorial Day Parade The Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to the closing of County Route 541 for the Memorial Day Parade | 4/2/2021 #2888718 | GL AU EX WC OTH |
| H - Atlantic County Police Training I - Township of Mount Laurel | Center 5033 English Creek Avenue Egg Harbor Township, NJ 08234 | RE: Mount Laurel Police Department sending six (6) police recruits to the Atlantic County Police Academy The Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to the Mount Laurel Police Department sending six (6) police recruits to the Atlantic County Police Academy. | 4/13/2021 #2895962 | GL AU EX WC |
| H - Willingboro Fire Department | Chief Anthony Burnett | RE: use of equipment or premises by the Medford Fire & EMS/OEM | 4/19/2021 | GL AU EX |

BURLINGTON COUNTY MUNICIPAL FUND

FINANCIAL FAST TRACK REPORT

AS OF March 31, 2021

| | <i>THIS MONTH</i> | <i>YTD CHANGE</i> | <i>PRIOR YEAR END</i> | <i>FUND BALANCE</i> |
|--|-----------------------|-----------------------|---------------------------|-------------------------|
| 1. UNDERWRITING INCOME | 680,340 | 2,041,020 | 128,691,648 | 130,732,668 |
| 2. CLAIM EXPENSES | | | | |
| Paid Claims | 502,781 | 874,838 | 48,641,102 | 49,515,940 |
| Case Reserves | (55,182) | (9,110) | 4,469,559 | 4,460,449 |
| IBNR | (43,355) | 36,879 | 2,465,014 | 2,501,893 |
| Recoveries | 104,428 | 84,343 | (247,254) | (162,911) |
| TOTAL CLAIMS | 508,673 | 986,950 | 55,328,421 | 56,315,371 |
| 3. EXPENSES | | | | |
| Excess Premiums | 249,891 | 749,346 | 36,314,788 | 37,064,133 |
| Administrative | 102,981 | 320,002 | 21,954,784 | 22,274,786 |
| TOTAL EXPENSES | 352,873 | 1,069,347 | 58,269,572 | 59,338,919 |
| 4. UNDERWRITING PROFIT (1-2-3) | (181,205) | (15,277) | 15,093,655 | 15,078,378 |
| 5. INVESTMENT INCOME | (20,389) | (6,833) | 4,713,686 | 4,706,853 |
| 6. DIVIDEND INCOME | 0 | 0 | 688,486 | 688,486 |
| 7. STATUTORY PROFIT (4+5+6) | (201,594) | (22,110) | 20,495,827 | 20,473,716 |
| 8. DIVIDEND | 0 | 0 | 10,473,464 | 10,473,464 |
| 9. RCF & MEL Surplus Trigger Assessment | 0 | 0 | 318,269 | 318,269 |
| 10. STATUTORY SURPLUS (7-8-9) | (201,594) | (22,110) | 9,704,094 | 9,681,983 |

SURPLUS (DEFICITS) BY FUND YEAR

| | | | | |
|---------------------------------|------------------|-----------------|------------------|-------------------|
| Closed | (9,884) | (2,996) | 7,864,045 | 7,861,049 |
| MEL JIF Retro | (637) | (193) | 309,743 | 309,550 |
| 2017 | (16,225) | (14,404) | 1,942,389 | 1,927,985 |
| 2018 | (14,937) | (14,403) | (934,287) | (948,691) |
| 2019 | (102,898) | (101,601) | (94,975) | (196,576) |
| 2020 | 75,226 | 77,352 | 617,179 | 694,531 |
| 2021 | (132,239) | 34,135 | | 34,135 |
| TOTAL SURPLUS (DEFICITS) | (201,594) | (22,110) | 9,704,094 | 9,681,983 |
| TOTAL CASH | | | | 19,344,615 |

CLAIM ANALYSIS BY FUND YEAR

| | | | | |
|---------------------------------|-----------------|-----------------|-------------------|-------------------|
| TOTAL CLOSED YEAR CLAIMS | 0 | 0 | 42,030,381 | 42,030,381 |
| FUND YEAR 2017 | | | | |
| Paid Claims | 152,675 | 185,314 | 1,584,777 | 1,770,090 |
| Case Reserves | (112,786) | (170,389) | 531,581 | 361,192 |
| IBNR | (26,256) | (1,291) | 121,920 | 120,629 |
| Recoveries | - | 0 | 0 | 0 |
| TOTAL FY 2017 CLAIMS | 13,634 | 13,633 | 2,238,278 | 2,251,911 |
| FUND YEAR 2018 | | | | |
| Paid Claims | 44,457 | 83,611 | 3,116,641 | 3,200,252 |
| Case Reserves | (10,978) | (29,812) | 901,020 | 871,208 |
| IBNR | (19,295) | (39,615) | 547,274 | 507,659 |
| Recoveries | 0 | 0 | 0 | 0 |
| TOTAL FY 2018 CLAIMS | 14,184 | 14,183 | 4,564,935 | 4,579,119 |
| FUND YEAR 2019 | | | | |
| Paid Claims | 30,036 | 182,542 | 1,724,312 | 1,906,853 |
| Case Reserves | 123,531 | (60,155) | 1,373,367 | 1,313,212 |
| IBNR | (53,212) | (22,030) | 472,371 | 450,341 |
| Recoveries | 0 | 0 | 0 | 0 |
| TOTAL FY 2019 CLAIMS | 100,356 | 100,356 | 3,570,050 | 3,670,406 |
| FUND YEAR 2020 | | | | |
| Paid Claims | 85,051 | 209,130 | 901,285 | 1,110,415 |
| Case Reserves | 36,371 | (62,807) | 1,050,228 | 987,420 |
| IBNR | (321,573) | (326,388) | 1,220,519 | 894,131 |
| Recoveries | 122,004 | 101,919 | (247,254) | (145,335) |
| TOTAL FY 2020 CLAIMS | (78,146) | (78,146) | 2,924,778 | 2,846,632 |
| FUND YEAR 2021 | | | | |
| Paid Claims | 190,562 | 214,241 | | 214,241 |
| Case Reserves | (91,321) | 314,055 | | 314,055 |
| IBNR | 376,981 | 426,203 | | 426,203 |
| Recoveries | (17,576) | (17,576) | | (17,576) |
| TOTAL FY 2021 CLAIMS | 458,646 | 936,923 | | 936,923 |
| COMBINED TOTAL CLAIMS | 508,673 | 986,950 | 55,328,421 | 56,315,371 |

This report is based upon information which has not been audited nor certified by an actuary and as such may not truly represent the condition of the fund.

Fund Year 2020 and Fund Year 2021 Claims reflect anticipated recoverable amounts from the MEL of \$243,681 and \$66,312 respectively
for COVID 19 Workers Compensation claims.

Burlington County Municipal Joint Insurance Fund

Monthly Regulatory Filing Checklist

Fund Year 2021 for the Month of April

| ITEM | FILING STATUS |
|---|----------------------|
| Meeting Minutes | 5/19/21 |
| Bylaws Amendments | N/A |
| Risk Management Program Changes | N/A |
| New Member Filings | N/A |
| Supplemental Assessments/Contributions | N/A |
| Budget Amendments (transfers, etc.) | N/A |
| Surplus Distribution (refunds/dividends) | N/A |
| Changes/Amendments/Additions to Service Providers | N/A |
| Executive Committee Changes | N/A |

Burlington County Municipal Joint Insurance Fund - Annual Regulatory Filing Check List

Year: January 1, 2021 – December 31, 2021

| ITEM | FILING STATUS |
|---|----------------------|
| Ethics Filings (<i>Notification to FC's and Prof's</i>) | 4/29/21 |
| Renewal Resolutions and Indemnity & Trust Agreements | |
| Budget and Actuarial Certification/Opinion Letter | 12/23/20 |
| Annual Assessments/Contributions | 12/23/20 |
| Supplemental Assessments/Contributions | |
| Risk Management Program | 2/9/21 |
| Annual Certified Audit | |
| List of Fund Commissioners & Executive Committee | 2/9/21 |
| Identity of Administrator | 2/9/21 |
| Identity of Treasurer | 2/9/21 |
| Excess Insurance /Group Purchase Insurance/Reinsurance Policies | 2/9/21 |
| Withdrawals | |
| Exhibit A - Certification of JIF Fund Professionals | 2/9/21 |
| Exhibit B - Certification of JIF Data Forms | N/A |
| Exhibit D - New Member Filings | N/A |
| New Service Providers | 2/9/21 |
| Annual Reorganization Resolutions, including Cash Management Plan | 2/9/21 |

| Professionals | Contract | Gen Ins | Fidelity | E&O | Surety |
|--|-----------------|----------------|-----------------|----------------|---------------|
| Actuary – Actuarial Advantage | X | 8/7/21 | N/A | 8/7/21 | N/A |
| Administrative Consultant -PERMA | X | 12/10/21 | N/A | 12/10/21 | N/A |
| Administrator - AJG | X | 10/1/21 | 5/1/20 | 10/1/21 | N/A |
| Asset Manager -Wilmington Trust | X | 10/1/21 | JIF | 10/1/21 | N/A |
| Banking – M & T | X | N/A | 10/1/21 | N/A | N/A |
| Attorney - DeWeese | X | 9/1/21 | N/A | 9/1/21 | N/A |
| Auditor - Bowman | X | 8/1/21 | N/A | N/A | N/A |
| Claims Administrator - Qual-Lynx | X | 7/1/21 | 5/1/20 | 10/1/21 | 12/31/18 |
| Managed Care - QualCare | X | 7/1/21 | N/A | 10/1/21 | N/A |
| Payroll Auditor - Bowman | X | 8/1/21 | N/A | 8/1/21 | N/A |
| Property Appraiser - AssetWorks | X | 9/27/21 | N/A | 9/27/21 | N/A |
| Safety Director - JA Montgomery | X | 12/10/21 | N/A | 12/10/21 | N/A |
| Underwriting Manager -Conner Strong | X | 12/10/21 | N/A | 12/10/21 | N/A |
| Technology Risk Services – Lou Romero | X | 3/1/21 | N/A | 3/1/21 | N/A |
| Treasurer – Tom Tontarski | X | N/A | 5/1/20 | N/A | JIF |
| Recording Secretary – Kris Kristie | X | N/A | N/A | N/A | N/A |
| Website – Joyce Media | X | N/A | N/A | N/A | N/A |
| Wellness Director – Debby Schiffer | X | N/A | N/A | N/A | N/A |

**Burlington County Municipal Joint Insurance Fund
2020 Safety Incentive Program**

| Member Municipality | Size | Opening Balance | Jan 2021 | Feb 2021 | March 2021 | April 2021 | May 2021 | June 2021 | July 2021 | Aug 2021 | Sept 2021 | Oct 2021 | Nov 2021 | Dec 2021 | Paid in 2022 | Total Paid | Remaining Balance | Date Encumber | Lunch \$10PP |
|----------------------|------|--------------------|---------------|---------------|---------------|--------------------|-------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|--------------------|--------------------|---------------|--------------|
| Bass River | S | 2,100.00 | | | | 2,100.00 | | | | | | | | | | 2,100.00 | 0.00 | | NA |
| Beverly | M | 2,900.00 | | | | | | | | | | | | | | 0.00 | 2,900.00 | | NA |
| Bordentown City | M | 3,150.00 | | | | | | | | | | | | | | 0.00 | 3,150.00 | | NA |
| Bordentown Twp | L | 3,200.00 | | | | | | | | | | | | | | 0.00 | 3,200.00 | | NA |
| Chesterfield | S | 2,600.00 | | | | | | | | | | | | | | 0.00 | 2,600.00 | | NA |
| Delanco | S | 2,850.00 | | | | | | | | | | | | | | 0.00 | 2,850.00 | | NA |
| Delran | L | 3,450.00 | | | | | | | | | | | | | | 0.00 | 3,450.00 | | NA |
| Edgewater | M | 2,400.00 | | | | | | | | | | | | | | 0.00 | 2,400.00 | | NA |
| Fieldsboro Boro | S | 2,850.00 | | | | | 2,850.00 | | | | | | | | | 2,850.00 | 0.00 | | NA |
| Florence | L | 3,450.00 | | | | 3,450.00 | | | | | | | | | | 3,450.00 | 0.00 | | NA |
| Hainesport | S | 2,850.00 | | | | 2,850.00 | | | | | | | | | | 2,850.00 | 0.00 | | NA |
| Lumberton | M | 3,450.00 | | | | | 3,450.00 | | | | | | | | | 3,450.00 | 0.00 | | NA |
| Mansfield | M | 3,150.00 | | | | 3,150.00 | | | | | | | | | | 3,150.00 | 0.00 | | NA |
| Medford | XL | 3,750.00 | | | | | | | | | | | | | | 0.00 | 3,750.00 | | NA |
| Mount Laurel | XL | 3,750.00 | | | | 3,750.00 | | | | | | | | | | 3,750.00 | 0.00 | | NA |
| New Hanover | S | 2,350.00 | | | | | | | | | | | | | | 0.00 | 2,350.00 | | NA |
| North Hanover | M | 2,900.00 | | | | | 2,900.00 | | | | | | | | | 2,900.00 | 0.00 | | NA |
| Palmyra | M | 2,400.00 | | | | | | | | | | | | | | 0.00 | 2,400.00 | | NA |
| Pemberton Boro. | S | 2,100.00 | | | | 2,100.00 | | | | | | | | | | 2,100.00 | 0.00 | | NA |
| Pemberton Twp. | XL | 3,750.00 | | | | | | | | | | | | | | 0.00 | 3,750.00 | | NA |
| Riverside | M | 3,150.00 | | | | | | | | | | | | | | 0.00 | 3,150.00 | | NA |
| Shamong | S | 2,850.00 | | | | 2,850.00 | | | | | | | | | | 2,850.00 | 0.00 | | NA |
| Southampton | M | 2,900.00 | | | | 2,900.00 | | | | | | | | | | 2,900.00 | 0.00 | | NA |
| Springfield | S | 2,600.00 | | | | | | | | | | | | | | 0.00 | 2,600.00 | | NA |
| Tabernacle | S | 2,850.00 | | | | 2,850.00 | | | | | | | | | | 2,850.00 | 0.00 | | NA |
| Westampton | M | 3,150.00 | | | | | | | | | | | | | | 0.00 | 3,150.00 | | NA |
| Woodland | S | 2,100.00 | | | | | | | | | | | | | | 0.00 | 2,100.00 | | NA |
| Wrightstown | S | 2,850.00 | | | | | | | | | | | | | | 0.00 | 2,850.00 | | NA |
| Total By Line | | \$81,850.00 | \$0.00 | \$0.00 | \$0.00 | \$26,000.00 | \$9,200.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$35,200.00 | \$46,650.00 | | NA |

Must be Claimed or Encumbered by November 30, 2021. All Encumbered Claims Must be Claimed by February 1, 2022

**Burlington County Municipal Joint Insurance Fund
2021 Optional Safety Budget**

| Member Municipality | Opening Balance | January 2021 | February 2021 | March 2021 | April 2021 | May 2021 | June 2021 | July 2021 | August 2021 | September 2021 | October 2021 | November 2021 | December 2021 | Paid 2022 | Total Paid | Remaining Balance | Date Encumbered |
|---------------------|-----------------|--------------|---------------|------------|------------|----------|-----------|-----------|-------------|----------------|--------------|---------------|---------------|-----------|------------|-------------------|-----------------|
| Bass River | 995.00 | | | | | | | | | | | | | | 0.00 | 995.00 | |
| Beverly Ctiy | 1,595.00 | | | | | | | | | | | | | | 0.00 | 1,595.00 | |
| Bordentown City | 1,595.00 | | | | | | | | | | | | | | 0.00 | 1,595.00 | |
| Bordentown Twp. | 2,660.00 | | | | | | | | | | | | | | 0.00 | 2,660.00 | |
| Chesterfield | 995.00 | | | | | | | | | | | | | | 0.00 | 995.00 | |
| Delanco | 1,595.00 | | | | | | | | | | | | | | 0.00 | 1,595.00 | |
| Delran | 2,660.00 | | | | | | | | | | | | | | 0.00 | 2,660.00 | |
| Edgewater Park | 1,595.00 | | | | | | | | | | | | | | 0.00 | 1,595.00 | |
| Fieldsboro | 750.00 | | | | | | | | | | | | | | 0.00 | 750.00 | |
| Florence | 2,660.00 | | | | | | | | | | | | | | 0.00 | 2,660.00 | |
| Hainesport | 995.00 | | | | | | | | | | | | | | 0.00 | 995.00 | |
| Lumberton | 2,660.00 | | | | | | | | | | | | | | 0.00 | 2,660.00 | |
| Mansfield | 1,595.00 | | | | | | | | | | | | | | 0.00 | 1,595.00 | |
| Medford | 4,645.00 | | | | | | | | | | | | | | 0.00 | 4,645.00 | |
| Mount Laurel | 4,645.00 | | | | | | | | | | | | | | 0.00 | 4,645.00 | |
| New Hanover | 750.00 | | | | | | | | | | | | | | 0.00 | 750.00 | |
| North Hanover | 1,595.00 | | | | | | | | | | | | | | 0.00 | 1,595.00 | |
| Palmyra | 1,595.00 | | | | | | | | | | | | | | 0.00 | 1,595.00 | |
| Pemberton Boro | 995.00 | | | | 559.38 | | | | | | | | | | 559.38 | 435.62 | |
| Pemberton Twp. | 4,645.00 | | | | | | | | | | | | | | 0.00 | 4,645.00 | |
| Riverside | 2,660.00 | | | | | | | | | | | | | | 0.00 | 2,660.00 | |
| Shamong | 995.00 | | | | | | | | | | | | | | 0.00 | 995.00 | |
| Southampton | 1,595.00 | | | | | | | | | | | | | | 0.00 | 1,595.00 | |
| Springfield | 995.00 | | | | | | | | | | | | | | 0.00 | 995.00 | |
| Tabernacle | 995.00 | | | | | | | | | | | | | | 0.00 | 995.00 | |
| Westampton | 1,595.00 | | | | | | | | | | | | | | 0.00 | 1,595.00 | |
| Woodland | 995.00 | | | | | | | | | | | | | | 0.00 | 995.00 | |
| Wrightstown | 995.00 | | | | | | | | | | | | | | 0.00 | 995.00 | |
| Total By Line | 52,045 | \$0.00 | \$0.00 | \$0.00 | \$559.38 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 559.38 | 51,485.62 | |

Must be Claimed or Encumbered by November 30, 2021. All Encumbered Claims Must be Claimed by February 1, 2022

**Burlington County Municipal Joint Insurance Fund
2021 Wellness Incentive Program**

| Member Municipality | Opening Balance | January 2021 | February 2021 | March 2021 | April 2021 | May 2021 | June 2021 | July 2021 | August 2021 | September 2021 | October 2021 | November 2021 | December 2021 | Paid 2022 | Total Paid | Remaining Balance | Date of Encumber |
|---------------------|-----------------|--------------|---------------|------------|------------|------------|-----------|-----------|-------------|----------------|--------------|---------------|---------------|-----------|------------|-------------------|------------------|
| Bass River | 500.00 | | | | | | | | | | | | | | 0.00 | 500.00 | |
| Beverly | 750.00 | | | | | | | | | | | | | | 0.00 | 750.00 | |
| Bordentown City | 750.00 | | | | | | | | | | | | | | 0.00 | 750.00 | |
| Bordentown Twp. | 1,000.00 | | | | 203.36 | 770.65 | | | | | | | | | 974.01 | 25.99 | |
| Chesterfield | 500.00 | | | | | | | | | | | | | | 0.00 | 500.00 | |
| Delanco | 750.00 | | | | | | | | | | | | | | 0.00 | 750.00 | |
| Delran | 1,000.00 | | | | | | | | | | | | | | 0.00 | 1,000.00 | |
| Edgewater Park | 750.00 | | | | | 407.29 | | | | | | | | | 407.29 | 342.71 | |
| Fieldsboro | 500.00 | | | | | | | | | | | | | | 0.00 | 500.00 | |
| Florence | 1,000.00 | | | | | | | | | | | | | | 0.00 | 1,000.00 | |
| Hainesport | 500.00 | | | | | | | | | | | | | | 0.00 | 500.00 | |
| Lumberton | 1,000.00 | | | | | | | | | | | | | | 0.00 | 1,000.00 | |
| Mansfield | 750.00 | | | | | | | | | | | | | | 0.00 | 750.00 | |
| Medford | 1,500.00 | | | | | | | | | | | | | | 0.00 | 1,500.00 | |
| Mount Laurel | 1,500.00 | | | | | | | | | | | | | | 0.00 | 1,500.00 | |
| New Hanover | 500.00 | | | | | | | | | | | | | | 0.00 | 500.00 | |
| North Hanover | 750.00 | | | | | | | | | | | | | | 0.00 | 750.00 | |
| Palmyra | 750.00 | | | | 750.00 | | | | | | | | | | 750.00 | 0.00 | |
| Pemberton Boro | 500.00 | | | | | | | | | | | | | | 0.00 | 500.00 | |
| Pemberton Twp. | 1,500.00 | | | | | | | | | | | | | | 0.00 | 1,500.00 | |
| Riverside | 1,000.00 | | | | | | | | | | | | | | 0.00 | 1,000.00 | |
| Shamong | 500.00 | | | | | | | | | | | | | | 0.00 | 500.00 | |
| Southampton | 750.00 | | | | | | | | | | | | | | 0.00 | 750.00 | |
| Springfield | 500.00 | | | | | | | | | | | | | | 0.00 | 500.00 | |
| Tabernacle | 500.00 | | | | | | | | | | | | | | 0.00 | 500.00 | |
| Westampton | 750.00 | | | | | | | | | | | | | | 0.00 | 750.00 | |
| Woodland | 500.00 | | | | | | | | | | | | | | 0.00 | 500.00 | |
| Wrightstown | 500.00 | | | | | | | | | | | | | | 0.00 | 500.00 | |
| Total By Line | \$21,750.00 | \$0.00 | \$0.00 | \$0.00 | \$953.36 | \$1,177.94 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 2,131.30 | 19,618.70 | |

Must be Claimed or Encumbered by November 30, 2021. All Encumbered Claims Must be Claimed by February 1, 2022

**Burlington County Municipal Joint Insurance Fund
2021 EPL/CYBER Risk Management Budget**

| Member Municipality | Opening Balance | January 2021 | Feb 2021 | March 2021 | April 2021 | May 2021 | June 2021 | July 2021 | August 2021 | September 2021 | October 2021 | November 2021 | December 2021 | Paid in 2022 | Total Paid | Remaining Balance | Date Encumbered |
|---------------------|-----------------|--------------|----------|------------|------------|----------|-----------|-----------|-------------|----------------|--------------|---------------|---------------|--------------|------------|-------------------|-----------------|
| Bass River | 500.00 | | | | | | | | | | | | | | 0.00 | 500.00 | |
| Beverly | 500.00 | | | | | | | | | | | | | | 0.00 | 500.00 | |
| Bordentown City | 500.00 | | | | | | | | | | | | | | 0.00 | 500.00 | |
| Bordentown Twp. | 500.00 | | | | | | | | | | | | | | 0.00 | 500.00 | |
| Chesterfield | 500.00 | | | | | | | | | | | | | | 0.00 | 500.00 | |
| Delanco | 500.00 | | | | | | | | | | | | | | 0.00 | 500.00 | |
| Delran | 500.00 | | | | | | | | | | | | | | 0.00 | 500.00 | |
| Edgewater Park | 500.00 | | | | | | | | | | | | | | 0.00 | 500.00 | |
| Fieldsboro | 500.00 | | | | | | | | | | | | | | 0.00 | 500.00 | |
| Florence | 500.00 | | | | | | | | | | | | | | 0.00 | 500.00 | |
| Hainesport | 500.00 | | | | | 500.00 | | | | | | | | | 500.00 | - | |
| Lumberton | 500.00 | | | | | | | | | | | | | | 0.00 | 500.00 | |
| Mansfield | 500.00 | | | | | | | | | | | | | | 0.00 | 500.00 | |
| Medford | 500.00 | | | | | | | | | | | | | | 0.00 | 500.00 | |
| Mt. Laurel | 500.00 | | | | | | | | | | | | | | 0.00 | 500.00 | |
| New Hanover | 500.00 | | | | | | | | | | | | | | 0.00 | 500.00 | |
| North Hanover | 500.00 | | | | | | | | | | | | | | 0.00 | 500.00 | |
| Palmyra | 500.00 | | | | | | | | | | | | | | 0.00 | 500.00 | |
| Pemberton Boro | 500.00 | | | | | | | | | | | | | | 0.00 | 500.00 | |
| Pemberton Twp. | 500.00 | | | | | | | | | | | | | | 0.00 | 500.00 | |
| Riverside | 500.00 | | | | | | | | | | | | | | 0.00 | 500.00 | |
| Shamong | 500.00 | | | | | | | | | | | | | | 0.00 | 500.00 | |
| Southampton | 500.00 | | | | | | | | | | | | | | 0.00 | 500.00 | |
| Springfield | 500.00 | | | | | | | | | | | | | | 0.00 | 500.00 | |
| Tabernacle | 500.00 | | | | | | | | | | | | | | 0.00 | 500.00 | |
| Westampton | 500.00 | | | | | | | | | | | | | | 0.00 | 500.00 | |
| Woodland | 500.00 | | | | | | | | | | | | | | 0.00 | 500.00 | |
| Wrightstown | 500.00 | | | | | | | | | | | | | | 0.00 | 500.00 | |
| Total By Line | 14,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$500.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$500.00 | \$13,500.00 | |

Must be Claimed or Encumbered by November 30, 2021. All Encumbered Claims Must be Claimed by February 1, 2022

| MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND | | | | | | |
|---|------------------------|-------------|------------|--------------------------------|------------|-------------------------------------|
| EMPLOYMENT PRACTICES COMPLIANCE STATUS - Burlco JIF | | | | | | |
| Data Valued As of : | | May 5, 2021 | | | | |
| Total Participating Members | | 28 | | | | |
| Complaint | | 26 | | | | |
| Percent Compliant | | 92.86% | | | | |
| | | | | | | |
| | | | 01/01/21 | | 2021 | |
| | Checklist Submitted | Compliant | EPL | | POL | Co-Insurance |
| Member Name | * | | Deductible | | Deductible | 01/01/21 |
| BASS RIVER | Yes | Yes | \$ 20,000 | | \$ 20,000 | 20% of 1st 250K |
| BEVERLY | Yes | Yes | \$ 20,000 | | \$ 20,000 | 20% of 1st 250K |
| BORDENTOWN CITY | Yes | Yes | \$ 20,000 | | \$ 20,000 | 20% of 1st 250K |
| BORDENTOWN TOWNSHIP | Yes | Yes | \$ 5,000 | | \$ 5,000 | 0% |
| CHESTERFIELD | Yes | Yes | \$ 20,000 | | \$ 20,000 | 20% of 1st 250K |
| DELANCO | Yes | Yes | \$ 20,000 | | \$ 20,000 | 20% of 1st 100K |
| DELRAN | Yes | Yes | \$ 20,000 | | \$ 20,000 | 20% of 1st 250K |
| EDGEWATER PARK | Yes | Yes | \$ 2,500 | | \$ 2,500 | 0% |
| FIELDSBORO | Yes | Yes | \$ 20,000 | | \$ 20,000 | 20% of 1st 250K |
| FLORENCE | Yes | Yes | \$ 20,000 | | \$ 20,000 | 20% of 1st 250K |
| HAINESPORT | Yes | Yes | \$ 2,500 | | \$ 2,500 | 0% |
| LUMBERTON | Yes | Yes | \$ 20,000 | | \$ 20,000 | 20% of 1st 100K |
| MANSFIELD TOWNSHIP B | Yes | Yes | \$ 2,500 | | \$ 2,500 | 0% |
| MEDFORD TOWNSHIP | Yes | Yes | \$ 20,000 | \$75,000 Police EPL Deductible | \$ 20,000 | 20% of 1st 250K |
| MOUNT LAUREL | Yes | Yes | \$ 20,000 | | \$ 20,000 | 20% of 1st 250K |
| NEW HANOVER | No | No | \$ 20,000 | | \$ 20,000 | 20% of 1st 250K |
| NORTH HANOVER | Yes | Yes | \$ 20,000 | | \$ 20,000 | 20% of 1st 250K |
| PALMYRA | Yes | Yes | \$ 20,000 | | \$ 20,000 | 0% |
| PEMBERTON | Yes | Yes | \$ 20,000 | | \$ 20,000 | 20% of 1st 250K |
| PEMBERTON BOROUGH | Yes | Yes | \$ 20,000 | | \$ 20,000 | 20% of 1st 250K |
| RIVERSIDE | Yes | Yes | \$ 20,000 | | \$ 20,000 | 20% of 1st 250K |
| SHAMONG | Yes | Yes | \$ 10,000 | | \$ 10,000 | 0% |
| SOUTHAMPTON | Yes | Yes | \$ 2,500 | | \$ 2,500 | 0% |
| SPRINGFIELD | Yes | Yes | \$ 7,500 | | \$ 7,500 | 20% of 1st 100K |
| TABERNACLE | Yes | Yes | \$ 10,000 | | \$ 10,000 | 0% |
| WESTAMPTON | Yes | Yes | \$ 20,000 | | \$ 20,000 | 20% of 1st 250K |
| WOODLAND | Yes | Yes | \$ 20,000 | | \$ 20,000 | 20% of 1st 250K |
| WRIGHTSTOWN | No | No | \$100,000 | | \$ 20,000 | 20% of 1st 2Mil/20% of 1st 250K POL |
| * Member does NOT participate in EPL coverage | | | | | | |

MEL STATUTORY BONDS as of 5/5/21

| JIF | Name | Applicant | Position | Effective Date | Delete Date | IsActive | Status |
|-----------|-------------------------|----------------------|-----------------------|----------------|-------------|----------|----------|
| BURLCOJIF | Bass River Township | Eileen Brower | Treasurer | 06/13/2016 | | Yes | Approved |
| BURLCOJIF | Bass River Township | Albert Stanley | Tax Collector/CFO | 06/05/2017 | | Yes | Approved |
| BURLCOJIF | Bass River Township | Linda Eliason-Ash | Tax Collector | 01/01/2007 | 05/31/2017 | No | Approved |
| BURLCOJIF | Beverly City | Yvonne Bullock | Treasurer / CFO Crime | 05/01/2014 | | Yes | Approved |
| BURLCOJIF | Beverly City | Shari Key | Tax Collector | 05/01/2014 | | Yes | Approved |
| BURLCOJIF | Beverly City | Error - delete | Error - delete | 10/08/2020 | 10/08/2020 | No | Approved |
| BURLCOJIF | Bordentown City | Jennifer M. Smith | Tax Collector | 02/13/2017 | | Yes | Approved |
| BURLCOJIF | Bordentown City | Caryn Hoyer | Tax Collector | 08/10/2015 | 02/13/2017 | No | Approved |
| BURLCOJIF | Bordentown City | Margaret Peak | Treasurer/CFO-crime | 08/01/2013 | 06/14/2019 | No | Approved |
| BURLCOJIF | Bordentown City | Tanyika Johns | Tax Collector | 03/11/2014 | 08/10/2015 | No | Approved |
| BURLCOJIF | Bordentown City | Richard Wright | Treasurer | 06/20/2019 | 10/18/2020 | No | Approved |
| BURLCOJIF | Bordentown City | Margaret M. Peak | CFO - Treasurer | 10/19/2020 | | Yes | Approved |
| BURLCOJIF | Bordentown Township | Jeffrey Elasser | Tax Collector | 08/01/2015 | | Yes | Approved |
| BURLCOJIF | Bordentown Township | Donna Muldrow | Treasurer | 03/05/2009 | 03/01/2020 | No | Approved |
| BURLCOJIF | Bordentown Township | MaryAlice Picariello | Tax Collector | 03/05/2009 | 05/29/2015 | No | Approved |
| BURLCOJIF | Bordentown Township | Add in error | Add in error | | | No | Pending |
| BURLCOJIF | Bordentown Township | Kittina Wallrath | Treasurer | 03/01/2020 | | Yes | Pending |
| BURLCOJIF | Chesterfield Township | Wendy Wulstein | Treasurer | 01/31/2012 | | Yes | Approved |
| BURLCOJIF | Chesterfield Township | Caryn M. Hoyer | Tax Collector | 06/30/2008 | | Yes | Approved |
| BURLCOJIF | Delanco Township | Jennifer Dellavalle | Tax Collector | 11/01/2016 | | Yes | Approved |
| BURLCOJIF | Delanco Township | Robert L. Hudnell | Treasurer (CFO crime) | 01/01/2007 | | Yes | Approved |
| BURLCOJIF | Delanco Township | Lynn A. Davis | Tax Collector | 01/01/2007 | 11/01/2016 | No | Approved |
| BURLCOJIF | Delran Township | Victoria Boras | Tax Collector | 06/27/2011 | 02/28/2019 | No | Approved |
| BURLCOJIF | Delran Township | Linda Lewis | Treasurer | 12/21/2018 | 04/01/2019 | No | Approved |
| BURLCOJIF | Delran Township | Tanyika L Johns | Tax Collector | 02/01/2019 | | Yes | Approved |
| BURLCOJIF | Delran Township | Margaret M. Peak | CFO / Treasurer | 04/08/2019 | 10/16/2020 | No | Approved |
| BURLCOJIF | Delran Township | Kareemah Press | CFO - Treasurer | 10/19/2020 | | Yes | Approved |
| BURLCOJIF | Edgewater Park Township | Mindie Weiner | Tax Collector | 02/05/2019 | | Yes | Approved |
| BURLCOJIF | Edgewater Park Township | Tanyika Johns | Tax Collector | | 02/05/2019 | No | Approved |
| BURLCOJIF | Fieldsboro Borough | Lan Chen Shen | Tax Collector | 01/01/2016 | 03/31/2019 | No | Approved |
| BURLCOJIF | Fieldsboro Borough | Peter Federico | Treasurer | 01/01/2016 | | Yes | Approved |
| BURLCOJIF | Fieldsboro Borough | LEIGHA A BOGDANOWICZ | Tax Collector | 04/01/2019 | | Yes | Approved |
| BURLCOJIF | Florence Township | Christine Swiderski | Tax Collector | 05/11/2020 | | Yes | Approved |
| BURLCOJIF | Florence Township | Sandra Blacker | CFO/Treasurer | 05/07/2020 | 11/30/2020 | No | Approved |
| BURLCOJIF | Florence Township | Michelle Chiemiego | Treasurer | 11/01/2020 | | Yes | Approved |
| BURLCOJIF | Hainesport Township | Sharon A. Deviney | Tax Collector | 01/01/2007 | 01/01/2020 | No | Approved |
| BURLCOJIF | Hainesport Township | Joanna Mustafa | CFO | 12/13/2016 | 02/17/2017 | No | Approved |
| BURLCOJIF | Hainesport Township | Dawn Emmons | CFO | 02/01/2017 | 01/31/2019 | No | Pending |
| BURLCOJIF | Hainesport Township | Donna Condo | Treasurer/CFO | 02/01/2019 | | Yes | Approved |
| BURLCOJIF | Hainesport Township | Paula Tiver | Tax Collector | 01/01/2020 | | Yes | Approved |
| BURLCOJIF | Lumberton Township | Robin D. Sarlo | Tax Collector | 01/01/2016 | | Yes | Approved |
| BURLCOJIF | Lumberton Township | Sharon Deviney | Tax Collector | 02/19/2011 | 12/31/2015 | No | Approved |
| BURLCOJIF | Mansfield Township | Elaine Fortin | Tax Collector | 01/01/2007 | 07/01/2018 | No | Approved |
| BURLCOJIF | Mansfield Township | Joseph P Monzo | Treasurer (CFO) | 01/01/2007 | 07/01/2019 | No | Approved |
| BURLCOJIF | Mansfield Township | Dana Elliott | Tax Collector | 07/01/2018 | 07/06/2020 | No | Approved |
| BURLCOJIF | Mansfield Township | Bonnie Grouser | CFO/Treasurer | 07/01/2019 | | Yes | Approved |
| BURLCOJIF | Mansfield Township | Linda Hannawacker | Tax Collector | 07/06/2020 | | Yes | Approved |
| BURLCOJIF | Medford Township | Albert Stanley | Treasurer / CFO | 08/03/2015 | 03/04/2019 | No | Approved |
| BURLCOJIF | Medford Township | Patricia Capasso | Tax Collector | 01/01/2013 | 09/30/2020 | No | Approved |
| BURLCOJIF | Medford Township | Robin Sarlo | Treasurer/CFO | 03/04/2019 | | Yes | Approved |
| BURLCOJIF | Medford Township | Rachel Warrington | Tax Collector | 10/01/2020 | | Yes | Approved |
| BURLCOJIF | Mount Laurel Township | Kim Muchowski | Tax Collector | 10/24/2016 | | Yes | Approved |
| BURLCOJIF | Mount Laurel Township | Karen Cohen | Library Treasurer | 01/15/2014 | | Yes | Approved |
| BURLCOJIF | Mount Laurel Township | Tara Krueger | Treasurer | 04/17/2017 | | Yes | Approved |
| BURLCOJIF | Mount Laurel Township | Meredith Tomczyk | Treasurer / CFO Crime | 01/09/2012 | | No | Approved |
| BURLCOJIF | Mount Laurel Township | Maureen Mitchell | Tax Collector | 01/30/2012 | 10/24/2016 | No | Approved |

MEL STATUTORY BONDS as of 5/5/21

| | | | | | | |
|-----------|------------------------|-----------------------|------------------------|------------|---------------|----------|
| BURLCOJIF | New Hanover Township | Lynn Davis | Tax Collector | 01/01/2020 | Yes | Approved |
| BURLCOJIF | New Hanover Township | Terry Henry | CFO/Treasurer | 02/26/2020 | Yes | Approved |
| BURLCOJIF | North Hanover Township | Mary Alice Picariello | Tax Collector | 06/27/2009 | Yes | Approved |
| BURLCOJIF | North Hanover Township | Joseph Greene | Treasurer | 04/29/2013 | Yes | Approved |
| BURLCOJIF | Palmyra Borough | Tanyika Johns | Tax Collector | 06/15/2020 | Yes | Approved |
| BURLCOJIF | Palmyra Borough | | | | No | Approved |
| BURLCOJIF | Palmyra Borough | Danielle Lippincott | Tax Collector | 01/25/2019 | No | Approved |
| BURLCOJIF | Palmyra Borough | Donna Condo | CFO (Treasurer) | 01/01/2016 | Yes | Approved |
| BURLCOJIF | Palmyra Borough | Janeen Rossi | Tax Collector | | No | |
| BURLCOJIF | Pemberton Borough | Donna Mull | Treasurer | 01/01/2011 | Yes | Approved |
| BURLCOJIF | Pemberton Borough | Kathleen Smick | Tax Collector | 05/19/2014 | Yes | Approved |
| BURLCOJIF | Pemberton Township | Alison Varrelmann | Tax Collector | 03/23/2015 | Yes | Approved |
| BURLCOJIF | Pemberton Township | Robert Benick | Treasurer | 01/01/2014 | Yes | Approved |
| BURLCOJIF | Pemberton Township | Alison Shinkunas | Tax Collector | 03/23/2015 | No | Approved |
| BURLCOJIF | Riverside Township | Meghan O. Jack | Treasurer | 06/01/2013 | Yes | Approved |
| BURLCOJIF | Riverside Township | Mindie Weiner | Tax Collector | 03/21/2016 | Yes | Approved |
| BURLCOJIF | Riverside Township | Nancy Elmeaze | Tax Collector | 09/01/2007 | 07/31/2015 No | Approved |
| BURLCOJIF | Shamong Township | Christine Chambers | Treasurer(CFO Crime) | 11/24/2014 | Yes | Approved |
| BURLCOJIF | Shamong Township | Kathryn J. Taylor | Tax Collector | 01/01/2007 | Yes | Approved |
| BURLCOJIF | Southampton Township | Melissa Chesla | Tax Collector | 09/01/2014 | Yes | Approved |
| BURLCOJIF | Southampton Township | Nancy Gower | Treasurer (CFO Crime) | 01/01/2007 | Yes | Approved |
| BURLCOJIF | Springfield Township | Dianne Kelly | Treasurer/CFO | 01/01/2010 | 09/30/2020 No | Approved |
| BURLCOJIF | Springfield Township | Melissa Chesla | Tax Collector | 11/01/2014 | Yes | Approved |
| BURLCOJIF | Springfield Township | Yolaika Madina | CFO - Treasurer | 01/01/2021 | Yes | Approved |
| BURLCOJIF | Tabernacle Township | Kimberly Smith | Tax Collector | 04/01/2016 | Yes | Approved |
| BURLCOJIF | Tabernacle Township | Susan Costales | Tax Collector | 09/24/2008 | 08/21/2018 No | Approved |
| BURLCOJIF | Tabernacle Township | Rodney R Haines | CFO/Treasurer | 08/01/2018 | Yes | Approved |
| BURLCOJIF | Westampton Township | Robert L. Hudnell | Treasurer | 01/01/2007 | Yes | Approved |
| BURLCOJIF | Westampton Township | Carol A. Brown-layout | Tax Collector | 01/01/2007 | Yes | Approved |
| BURLCOJIF | Woodland Township | Nancy Seeland | Tax Collector | 01/01/2015 | Yes | Approved |
| BURLCOJIF | Woodland Township | Kathleen Rosmando | CFO - Treasurer | 06/06/2013 | Yes | Approved |
| BURLCOJIF | Wrightstown Borough | Ronald A. Ghrist | Treasurer | 01/01/2010 | Yes | Approved |
| BURLCOJIF | Wrightstown Borough | Jeffrey C. Elsasser | Tax Collector | 11/01/2016 | Yes | Approved |
| BURLCOJIF | Wrightstown Borough | Lynn A. Davis | Tax Collector | 01/01/2010 | 11/01/2016 No | Approved |

Burlington County Municipal Joint Insurance Fund
Skateboard Park Approval Status

| Member Municipality | Stage | Status | Notes |
|--------------------------------|--------------|---------------|---|
| Bass River | | | |
| Beverly | | | |
| Bordentown City | | | |
| Bordentown Twp | | | |
| Chesterfield | | | |
| Delanco | Approved | | Approved June 19, 2001 |
| Delran | | | |
| Edgewater | | | |
| Fieldsboro | | | |
| Florence | | | |
| Hainesport | | | |
| Lumberton | | | |
| Mansfield | | | |
| Medford | Approved | | Approved March 21, 2000 |
| Mount Laurel | | | |
| North Hanover | | | |
| Palmyra | Approved | | Did not qualify as a skate park for MEL underwriting purposes |
| Pemberton Boro. | | | |
| Pemberton Twp. | | | |
| Riverside | | | |
| Shamong | | | |
| Southampton | | | |
| Springfield | | | |
| Tabernacle | | | |
| Westampton | | | |
| Woodland | | | |
| Wrightstown | | | |

Last Update: 5/12/2021

CAPEHART SCATCHARD BLOG

This Month's Two Key Developments On Jurisdiction Of Medical Claim Petitions And Orders To Compel Reimbursement Of Costs Of Medical Marijuana

We are two weeks into April, and already the New Jersey Supreme Court has considered two extremely significant issues for workers' compensation practitioners, employers and carriers. The first decision was announced on April 1, 2021 when the Supreme Court decided not to take certification in the matter of *Anesthesia Assocs. of Morristown, PA v. Weinstein Supply Corp.*, 2021 NJ LEXIS 286. This means that the unreported Appellate Division decision stands dealing with jurisdictional issues in medical claim petitions.

There are many hundreds of medical claim petitions in New Jersey where the only contact with the State of New Jersey is the location of the medical procedure. *Anesthesia Associates of Morristown* involved two consolidated cases. In the first case, the petitioner lived in, worked in and was injured in Pennsylvania and even filed a claim petition in Pennsylvania. The medical procedure took place in New Jersey, and the medical provider filed a medical claim petition in the New Jersey Division of Workers' Compensation seeking additional charges.

In the other case, *Surgicare of Jersey City v. Waldbaum's*, all contacts were in the State of New York, but the medical procedure again occurred in New Jersey. The medical claim petition was thereafter filed by the provider in the New Jersey Division of Workers' Compensation seeking the balance of its original charges of \$252,000.

In both cases the respective judges of compensation found that there was no jurisdiction in New Jersey because the State of New Jersey had no jurisdiction over the worker's underlying workers' compensation claim. The judges dismissed the medical claim petitions. The Appellate Division affirmed: "Applying these considerations to the two cases before us, we agree with the two judges of compensation that there was no cognizable claim for a work-related injury in either case. Therefore, the Division did not have jurisdiction over AAM's or SJC's claims and they were appropriately dismissed, substantially for the reasons expressed by the two judges of compensation.

The medical providers next sought certification from the New Jersey Supreme Court. The action of the Supreme Court in denying certification in effect is an affirmance of the unreported Appellate Division decision. The problem is that unreported decisions are not technically precedential. They do not have to be followed by other judges. It seems clear that the New Jersey Supreme Court agrees with the reasoning of the judges of compensation and the Appellate Division. Frankly, the Appellate Division decision needs to be reported by the Committee on Publications because it resolves a hotly contested issue within the Division and will avoid further appeals.

On April 13, 2021, the New Jersey Supreme Court released its decision in *Vincent Hager v. M&K Construction*, (A-64-19) (084045). The facts of this case will only be dealt with briefly, as the undersigned has written extensively about Hager in prior blogs. The issue concerned whether an

employer can be ordered to reimburse the petitioner for the ongoing costs of medical marijuana under the New Jersey Compassionate Use Act. The Judge of Compensation found in favor of petitioner and ordered the employer to make reimbursement. The Appellate Division affirmed in 2020. The Supreme Court has now affirmed the Appellate Division decision in a very lengthy opinion.

The Supreme Court found as follows:

The Compassionate Use Act cannot require a private health insurer to reimburse a person for costs associated with the medical use of cannabis, but the term “private health insurer” does not include workers’ compensation coverages. Therefore employers and carriers in workers’ compensation are not exempt from the reimbursement requirement by statute.

The Court found that there is competent medical evidence to support the argument that medical marijuana can restore some of a worker’s function or, as in Mr. Hager’s case, relieve symptoms such as chronic pain and discomfort. For this reason the Court said that medical marijuana may be found to constitute reasonable and necessary care under the New Jersey Workers’ Compensation Act.

The Court devoted most of its decision to the conflict between the Controlled Substances Act, which lists marijuana as a Schedule One drug, and the Compassionate Use Act. The issue more precisely was whether the federal law preempts state law in respect to requiring reimbursement for costs of medical marijuana. The Court focused heavily on recent Congressional appropriations riders. “Congress has, for seven consecutive fiscal years, prohibited the DOJ from using funds to interfere with state medical marijuana laws through appropriations riders.” The Court said, “We conclude that the CSA, as applied to the Compassionate Use Act and the Order at issue, is effectively suspended by the most recent appropriations rider for at least the duration of the federal fiscal year.” The Court added, “Qualified patients may continue to possess and use medical marijuana, and related compensation orders may be entered while federal authorities continue to enforce the CSA to the extent Congress permits.”

The Court rejected the argument that employers which are ordered to reimburse employees for costs of medical marijuana amount are violating federal law by aiding and abetting under 18 U.S.C. section 20. To be more precise, M&K contended that the company was being forced to break federal law. The Court concluded that there can never be aiding and abetting when actions are taken pursuant to a court order, including an order in the Division of Workers’ Compensation.

Some other state courts, such as in Maine and Massachusetts, have gone in a different direction from the New Jersey Supreme Court on the preemption issue. The New Jersey Supreme Court acknowledged that there is no consensus on this issue among all the states that have addressed it. Eventually this issue may find itself before the United States Supreme Court.

NJ Governor Signs S2476 Supplementing Benefits For Surviving Dependents Of Essential Employees

On Tuesday, April 20, 2021, New Jersey Governor Phil Murphy **signed into law** a bill co-sponsored by Senators Troy Singleton and Dawn Addiego. The bill will provide weekly supplemental benefits to surviving dependents of essential employees who contracted COVID-19 through work. The benefits will be paid by the New Jersey Second Injury Fund.

The prerequisites for a dependent to receive this supplemental benefit are that the decedent must have been an essential employee under New Jersey law, and there must be a court order in the form of a

dependency award in the Division of Workers' Compensation. While the law itself does not mention the need for a dependency award, the Office of Special Compensation Funds advised Capehart partner [Stephen Fannon, Esq.](#) that dependency judgments must first be entered before the Second Injury Fund can pay the supplemental benefits. This is similar to the public safety law, N.J.S.A. 34:15-95.6.

The Office of Special Compensation Funds also advised that the petitioner must fill out several documents which are listed on the Office's website before the supplemental payments will be made. The expectation is that counsel for petitioner will fill out the calculation sheet also located on the website of the Office of Special Compensation Funds. None of this is in the actual law.

The formula for the supplement requires that one should use the workers' compensation weekly dependency benefit initially awarded as the numerator and use the state's maximum workers' compensation death benefit as the denominator. In 2021 the maximum death rate is \$969. Consider then a hypothetical case where an essential employee dies in 2021 from COVID-19. The employee's wage was \$830.57 giving rise to a dependency rate of \$581.40, which is 60% of the maximum death rate of \$969. Every year as the maximum death rate rises, a supplemental payment will be made to the dependent so that the dependent's benefits never drop below 60% of the maximum death rate in effect for subsequent years. Without that supplement, the dependent's rate would remain the same every year, as it does for almost all other dependents in New Jersey.

The notice provision of the law was not well thought out. The new law states that the Second Injury Fund must be notified by the insurance carrier or self-insured employer of the need to have the Second Injury Fund make supplemental benefit payments. That notice must be completed not later than the 60th day after the *"date on which it is determined that the payment of supplemental benefits is required pursuant to this section."* That date clearly will be the date of the dependency award entered by the Judge of Compensation.

But the Office of Special Compensation Funds has already advised that petitioner's attorney must complete certain forms on their website before payments will be made. It would seem then that the notice will be coming from petitioner's attorney. Yet the law goes on to provide ominously, *"If the insurance carrier or self-insured employer fails to notify the division and that failure results in the payment of an incorrect amount of benefits, the liability for the payment of the supplemental benefits shall be transferred from the Second Injury Fund to the employer until the time at which the insurance carrier or self-insured employer provides the required notice."*

The penalty language imposed on the carrier or employer makes absolutely no sense since the forms that need to be completed will be executed by petitioner's attorney, who will be providing notice through those forms, and no payment can be made until the Fund receives those forms. One may surmise that

there was a communication failure between the bill sponsors and the Office of Special Compensation Funds. If delays are occasioned by the failure of petitioner's attorney to submit those forms, why would

the insurance carrier or employer be penalized for not giving timely notice? Given this legislative snafu, employers, self-insureds and their counsel will be well advised to provide notice to the Fund in writing by certified mail immediately after a dependency award has been executed by the Judge — even though the employer and carrier have no control over the submission of the necessary forms that will trigger the supplemental payments.

What about all the cases that have already been accepted in the past year involving essential employees but have never gone through court? The Office of Special Compensation Funds advised my partner, Steven Fannon, that court orders will need to be entered for dependents to receive the supplemental payments. Claim petitions will need to be filed to convert the voluntary tender of dependency benefits into a dependency order.

About the Author:

John H. Geaney, a shareholder and co-chair of Capehart Scatchard's Workers' Compensation department, began an email newsletter entitled Currents in Workers' Compensation, ADA and FMLA in 2001 in order to keep clients and readers informed on leading developments in these three areas of law. Since that time he has written over 500 newsletter updates.

Mr. Geaney is the author of Geaney's New Jersey Workers' Compensation Manual for Practitioners, Adjusters & Employers. The manual is distributed by the New Jersey Institute for Continuing Legal Education (NJICLE). He also authored an ADA and FMLA manual as distributed by NJICLE. If you are interested in purchasing the manual, please contact NJICLE at 732-214-8500 or visit their website at www.njicle.com.

Mr. Geaney represents employers in the defense of workers' compensation, ADA and FMLA matters. He is a Fellow of the College of Workers' Compensation Lawyers of the American Bar Association and is certified by the Supreme Court of New Jersey as a workers' compensation law attorney. He is one of two firm representatives to the National Workers' Compensation Defense Network. He has served on the Executive Committee of Capehart Scatchard for over ten (10) years.

A graduate of Holy Cross College summa cum laude, Mr. Geaney obtained his law degree from Boston College Law School. He has been named a "Super Lawyer" by his peers and Law and Politics. He serves as Vice President of the Friends of MEND, the fundraising arm of a local charitable organization devoted to promoting affordable housing.

Capehart Scatchard is a full service law firm with offices in Mt. Laurel and Trenton, New Jersey. The firm represents employers and businesses in a wide variety of areas, including workers' compensation, civil litigation, labor, environmental, business, estates and governmental affairs.



Police Command Staff Risk Management Seminar

As part of their continuing commitment to Police Command Staff Training the Atlantic, Burlington, and Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Funds are jointly sponsoring a seminar on Police Risk Management. **The seminar is intended for all Command Staff who manage or supervise other officers within your municipality. This includes, but is not limited to, Chiefs, Deputy Chiefs, Lieutenants, Captains, Sergeants, and Corporals. Attendance at bi-annual employment practices training is mandatory for Police Command Staff in order to comply with the MEL's 2022-2023 Employment Practices Liability (EPL) Plan of Risk Management.** Failure to attend training can lead to costly litigation and may result in higher co-pays and deductibles for EPL.

The field of employment law remains perhaps the most rapidly evolving area of law both in the State of New Jersey and nationally. As legislators and the courts afford greater protection to more groups of employees, the nature and frequency of claims against employers increase proportionately. Public employers are not immune from this trend. Your knowledge of basic legal and administrative employment principles will help keep you out of trouble. **In fact, the Courts have determined that training of Police Command Staff is an essential part of an affirmative defense in an employment related claim.**

Topics

Among a myriad of topics of importance to Police personnel, this year's training will touch upon legislation regarding Sexual Abuse & Molestation and Police personnel's responsibility in this regard. Also, common employee/employer issues including discipline and discharge, promotion procedures, hostile work environment, and discrimination and harassment including the Conscientious Employee Protection Act (CEPA). In addition, information will be provided on immunities available for police operations under Title 59, how to protect your agency against liability claims, and managing these claims when they occur. Time will also be spent discussing workers compensation and liability coverage afforded police officers as well as various safety and risk management programs implemented to manage the risk associated with police operations.

- **See next page for links to register. Two Identical Sessions offered on each date at 9:00am & 1:00pm**
- **Instructors: Chief Keith Hummel (Ret.) & Chief Harry Earle (ret.)**
- **Advanced registration is required for these in-person sessions**
- **Each session is limited to 80 participants to remain in compliance with CDC Guidelines, and wearing masks is required**



PLEASE RESPOND TWO WEEKS PRIOR TO ANY TRAINING DATE

Police Risk Management Training Registration Form

Sessions – There will be (2) identical sessions each day.

You need only attend one of the sessions.

| |
|--|
| Thursday, June 3, 2021 – Indian Springs CC, Marlton NJ |
| Tuesday, June 8, 2021 – Merighi’s Savoy Inn, Vineland, NJ |
| Wednesday, June 23, 2021 – Auletto’s Catering, Deptford, NJ |

SESSION TIMES:

9:00 AM – 11:30 AM ...Sign in starts at 8:15 AM
1:00 PM – 3:30 PM.....Sign in starts at 12:00 Noon

**[CLICK HERE to Register for the Thursday, June 3rd AM or PM Session
at Indian Springs Country Club, Marlton NJ](#)**

**[CLICK HERE to Register for the Tuesday, June 8th AM or PM Session
at Merighi’s Savoy Inn, Vineland, NJ](#)**

**[CLICK HERE to Register for the Wednesday, June 23rd AM or PM Session
at Auletto’s Catering, Deptford, NJ](#)**



To: Fund Commissioners, Municipal Clerks, & Risk Management Consultants

From: Paul A. Forlenza, MGA, RMC, Executive Director

Date: March 9, 2021

Subject: Managers & Supervisors – Employment Practices Liability Training

Beginning in April, the Atlantic County, Burlington County, and Gloucester, Salem Cumberland Counties Municipal Joint Insurance Funds are sponsoring Employment Practices Liability Training for all member Managers & Supervisors. The Courts have determined that training of Managers & Supervisors is an essential part of an affirmative defense in an employment related claim. Completion of this training is mandatory for a member municipality to be in compliance with the MEL's Employment Practices Liability Risk Management Program. Member municipalities in compliance with the Risk Management Plan are eligible for lower claim deductibles and coinsurance.

Due to the ongoing social distancing requirements brought about by the pandemic, this training is being conducted virtually using the Zoom conferencing platform and the MEL Safety Institute. The training will be conducted by Armando Riccio, Esq. and will focus on, among other subjects: harassment and discrimination, implicit bias, addressing employee complaints, your role and obligations as a manager, and the enforcement of municipal policies and procedures.

Attached, please find a listing of the available training dates and times with a hyperlink that can be used to register for the session you wish to attend as well as instructions on how to register. Please note that each session will be the same in the materials covered and each session is limited to 100 participants. An application will be made to the Department of Community Affairs for Continuing Education Units.

Please note that this training is in addition to the *Protection & Safe Treatment of Minors Program* that all Managers & Supervisors were strongly urged to complete this past Fall/Winter.

About Zoom Training:

- A Zoom account is not needed to attend a class. Attendees can log-in and view the presentations from a laptop, smartphone, or tablet.
- Registration is required. Once registered you will receive the webinar link for your class, be sure to save the link on your calendar to access the day of training.
- Should you have any problems enrolling in this training, please contact Andrea Felip at 866-661-5120 or via email at AFelip@jamontgomery.com.

Thank you for your attention to this important matter.

File: ACM/BURLCO/TRICO/GEN/EPL Plan of Risk Management Tab: 2021-2022

| Date | Course Topic - Registration Link | Time |
|-----------|---|-----------------|
| 4/15/2021 | MEL EPL Risk Management Program - Managers & Supervisors Training - ACM, BURLCO & TRICO JIF's | 9:00 - 11:00 am |
| 4/15/2021 | MEL EPL Risk Management Program - Managers & Supervisors Training - ACM, BURLCO & TRICO JIF's | 1:00 - 3:00 pm |
| | | |
| 4/22/2021 | MEL EPL Risk Management Program - Managers & Supervisors Training - ACM, BURLCO & TRICO JIF's | 9:00 - 11:00 am |
| 4/22/2021 | MEL EPL Risk Management Program - Managers & Supervisors Training - ACM, BURLCO & TRICO JIF's | 1:00 - 3:00 pm |
| | | |
| 4/27/2021 | MEL EPL Risk Management Program - Managers & Supervisors Training - ACM, BURLCO & TRICO JIF's | 9:00 - 11:00 am |
| 4/27/2021 | MEL EPL Risk Management Program - Managers & Supervisors Training - ACM, BURLCO & TRICO JIF's | 1:00 - 3:00 pm |
| | | |
| 4/29/2021 | MEL EPL Risk Management Program - Managers & Supervisors Training - ACM, BURLCO & TRICO JIF's | 9:00 - 11:00 am |
| 4/29/2021 | MEL EPL Risk Management Program - Managers & Supervisors Training - ACM, BURLCO & TRICO JIF's | 1:00 - 3:00 pm |
| | | |
| 5/5/2021 | MEL EPL Risk Management Program - Managers & Supervisors Training - ACM, BURLCO & TRICO JIF's | 9:00 - 11:00 am |
| 5/5/2021 | MEL EPL Risk Management Program - Managers & Supervisors Training - ACM, BURLCO & TRICO JIF's | 1:00 - 3:00 pm |
| | | |
| 5/12/2021 | MEL EPL Risk Management Program - Managers & Supervisors Training - ACM, BURLCO & TRICO JIF's | 9:00 - 11:00 am |
| 5/12/2021 | MEL EPL Risk Management Program - Managers & Supervisors Training - ACM, BURLCO & TRICO JIF's | 1:00 - 3:00 pm |
| | | |
| 5/20/2021 | MEL EPL Risk Management Program - Managers & Supervisors Training - ACM, BURLCO & TRICO JIF's | 9:00 - 11:00 am |
| 5/20/2021 | MEL EPL Risk Management Program - Managers & Supervisors Training - ACM, BURLCO & TRICO JIF's | 1:00 - 3:00 pm |
| | | |
| 5/27/2021 | MEL EPL Risk Management Program - Managers & Supervisors Training - ACM, BURLCO & TRICO JIF's | 9:00 - 11:00 am |
| 5/27/2021 | MEL EPL Risk Management Program - Managers & Supervisors Training - ACM, BURLCO & TRICO JIF's | 1:00 - 3:00 pm |
| | | |

Webinar Registration

NOTE:

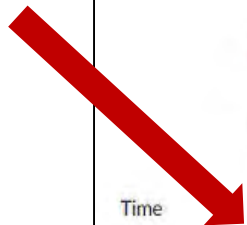
All fields must be completed to register

| | | |
|---|--|-------------------------------|
| Topic | MEL EPL Risk Management Program - Managers & Supervisors Training - ACM, BURLCO, TRICO JIF's | J.A. Montgomery CONSULTING |
| Description | <p>2 Hours - This training is required to be completed by all Managers & Supervisors working for members of the Atlantic, Burlington, & Gloucester, Salem Cumberland Counties Municipal Joint Insurance Funds.</p> <p>The training focuses on your responsibilities as a manager & supervisor of other employees in following and enforcing municipal policies and procedures regarding anti-harassment, discrimination, and other employee policies.</p> <p>This training is being moderated by Armando Riccio, Esq. and will also include updates on recent court decisions and legislative changes that might impact your role as a manager/supervisor.</p> <p>Completion of this training by all managers and supervisors of a member town is REQUIRED for the town to be in compliance with the MEL Employment Practices Liability Risk Management Plan.</p> <p>**To maintain the integrity of the MSI classes and our ability to offer CEUs, we must abide by the rules of the State agency who issued the designation. Chief among those rules is the attendee of the class must attend the whole session. Attendees who enter the class more than 5 minutes late or leave early will not be awarded CEUs for the class or receive a certificate of completion.</p> | |
| Time | Apr 15, 2021 09:00 AM in Eastern Time (US and Canada) | |
| * Required information | | |
| First Name * | Last Name * | |
| <input type="text"/> | <input type="text"/> | |
| Email Address * | Confirm Email Address * | |
| <input type="text"/> | <input type="text"/> | |
| Phone * | Job Title * | |
| <input type="text"/> | <input type="text"/> | |
| Member Name/Agency/Town * | <input type="text"/> | |
| By registering, I agree to the Privacy Statement and Terms of Service . | | |
| <input type="button" value="Register"/> | | |

**Once all fields are completed,
Click "Register"**

NOTE:

Click on “Add to Calendar” and the invitation will be added to your calendar.



Webinar Registration Approved

Topic MEL EPL Risk Management Program - Managers & Supervisors Training - ACM, BURLCO, TRICO JIF's

Description 2 Hours - This training is required to be completed by all Managers & Supervisors working for members of the Atlantic, Burlington, & Gloucester, Salem Cumberland Counties Municipal Joint Insurance Funds.

The training focuses on your responsibilities as a manager & supervisor of other employees in following and enforcing municipal policies and procedures regarding anti-harassment, discrimination, and other employee policies.

This training is being moderated by Armando Riccio, Esq. and will also include updates on recent court decisions and legislative changes that might impact your role as a manager/supervisor.

Completion of this training by all managers and supervisors of a member town is REQUIRED for the town to be in compliance with the MEL Employment Practices Liability Risk Management Plan.

**To maintain the integrity of the MSI classes and our ability to offer CEUs, we must abide by the rules of the State agency who issued the designation. Chief among those rules is the attendee of the class must attend the whole session. Attendees who enter the class more than 5 minutes late or leave early will not be awarded CEUs for the class or receive a certificate of completion.



Time Apr 15, 2021 09:00 AM in Eastern Time (US and Canada)

 [Add to calendar](#)

Webinar ID 936 7296 2070

To Join the Webinar

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. [https://jamontgomery.zoom.us/j/93672962070?](https://jamontgomery.zoom.us/j/93672962070?tk=00S8Sa0Fgbtcv4uiSHLebRq_IlxQw3pHlnNQ871STsQ.DQIAAAVz1f4FhZPVC1pNVdialNGZWdOTy0yMlhWX0pBAAAAAAAAAAAAAAAAAAAA&uud=WN_PvbXCti1Q5yYBhJnyKKJsg)

[tk=00S8Sa0Fgbtcv4uiSHLebRq_IlxQw3pHlnNQ871STsQ.DQIAAAVz1f4FhZPVC1pNVdialNGZWdOTy0yMlhWX0pBAAAAAAAAAAAAAAAAAAAA&uud=WN_PvbXCti1Q5yYBhJnyKKJsg](https://jamontgomery.zoom.us/j/93672962070?tk=00S8Sa0Fgbtcv4uiSHLebRq_IlxQw3pHlnNQ871STsQ.DQIAAAVz1f4FhZPVC1pNVdialNGZWdOTy0yMlhWX0pBAAAAAAAAAAAAAAAAAAAA&uud=WN_PvbXCti1Q5yYBhJnyKKJsg)

To Cancel This Registration

You can [cancel your registration](#) at any time.

Once you register, you should receive the “Webinar Registration Approved” Screen

NOTE:

You will also receive a confirming email once registered

If you do not receive an email, then you are not properly registered for the seminar

Thu 3/4/2021 11:44 AM

J.A. Montgomery <no-reply@zoom.us>

MEL EPL Risk Management Program - Managers & Supervisors Training - ACM, BURLCO, TRICO JIF's Confirmation

To: Paul Forlenza

If there are problems with how this message is displayed, click here to view it in a web browser.
Click here to download pictures. To help protect your privacy, Outlook prevented automatic download of some pictures in this message.

EXTERNAL

Join 10-15 min before start time to ensure your video & audio are working properly

Hi Paul Forlenza,

Thank you for registering for "MEL EPL Risk Management Program - Managers & Supervisors Training - ACM, BURLCO, TRICO JIF's".

Please submit any questions to: jamtraining@jamontgomery.com

Date Time: Apr 15, 2021 09:00 AM Eastern Time (US and Canada)

Join from a PC, Mac, iPad, iPhone or Android device:
[Click Here to Join](#)

Note: This link should not be shared with others; it is unique to you.
[Add to Calendar](#) [Add to Google Calendar](#) [Add to Yahoo Calendar](#)

You can also add to your calendar from here

Description: 2 Hours - This training is required to be completed by all Managers & Supervisors working for members of the Atlantic, Burlington, & Gloucester, Salem Cumberland Counties Municipal Joint Insurance Funds

The training focuses on your responsibilities as a manager & supervisor of other employees in following and enforcing municipal policies and procedures regarding anti-harassment, discrimination, and other employee pol

This training is being moderated by Armando Riccio, Esq. and will also include updates on recent court decisions and legislative changes that might impact your role as a manager/supervisor.

Completion of this training by all managers and supervisors of a member town is REQUIRED for the town to be in compliance with the MEL Employment Practices Liability Risk Management Plan.

**To maintain the integrity of the MSI classes and our ability to offer CEUs, we must abide by the rules of the State agency who issued the designation. Chief among those rules is the attendee of the class must attend the whole session. Attendees who enter the class more than 5 minutes late or leave early will not be awarded CEUs for the class or receive a certificate of completion.

You can [cancel](#) your registration at any time.

Should you have any problems enrolling in this training, please contact Andrea Felip at 866-661-5120 or via email at AFelip@jamontgomery.com



To: Municipal Clerks
Fund Commissioners

From: Kris Kristie, Sr. Account Representative

Date: November 23, 2020

Re: 2022-2023 MEL EPL Risk Management Program
Non-Supervisory Employee Training Announcement

As you are aware, every two years, the New Jersey Municipal Excess Liability Joint Insurance Fund (MEL) requires its members to update their compliance with the MEL's Employment Practices Liability Risk Management Program. One element of the compliance process requires that each member offer anti-harassment training to all non-supervisory personnel. While it is recommended that all non-supervisory employees take this training, employers are only required to make the training available to their employees.

The 2022-2023 non-supervisory training is being completed using the MEL Safety Institute (MSI). The training course is entitled *Building a Safe Workplace: Anti-Harassment and Discrimination*. This online course discusses the right of each employee to a workplace free of harassment and each employee's duty to respect the rights of all other employees.

Again, this year's program is being offered exclusively online through the NJ MEL's Safety Institute (MSI). Instructions on how to access the MSI and complete the course are attached to this memorandum. The course runs approximately fifteen (15) minutes in length and completion of the course will be tracked automatically by the MSI; however, employees who want a certificate showing completion of the course can navigate to the "Student Center" tab to print your Certificate of Completion. All training should be completed by June 1, 2021.

Please feel free to contact my office if you have any questions regarding this program.

Questions regarding accessing the MSI can be directed to the MSI Helpline during normal business hours at 866-661-5120.

Thank you for your attention to this matter.

cc: Risk Management Consultants

The screenshot shows a web browser with the address bar displaying "njmel.org". A red circle with the number "1" and an arrow points to the address bar. The website header is dark blue with the MEL logo on the left, which includes the text "SAVING TAXPAYERS. PROTECTING NEW JERSEY'S HOMETOWNS." To the right of the logo is a navigation menu with the following items: "MEL SAFETY INSTITUTE", "RESOURCE CENTER", "INSURANCE & CLAIMS", and "GOVERNANCE". A red circle with the number "2" and an arrow points to the "MEL SAFETY INSTITUTE" link. Below the navigation bar is a large blue banner featuring a microscopic view of virus particles. The text "COVID-19 UPDATES" is displayed in large, white, bold capital letters across the center of the banner. Navigation arrows are visible on the left and right sides of the banner.

1. Go the NJ MEL website: www.njmel.org
2. Click on the “**MEL Safety Institute**” Tab


MEL Safety Institute – Saving Tax

MEL Safety Institute Learning Ma

melsafetyinstitute.org

AppsGoogleMSN | Outlook, Offi...American Express L...E-ZPass® New JerseySign in to Concur |...AJG NetNJ Clerks Desk Refe...RegEd - LoginOrigami Risk - Logi...Welcome - Realize...Zoom - Log inMEL MSI


Reading list




Education & TrainingMSI ToolkitMEL Resource CenterNJ MEL Website

MSI Local Officials Training

- Click on the “LMS Login”



 LMS Login

MSI Search

MSI search uses artificial intelligence (AI) based on keyword matches to maximize your results



New Jersey

In-person classes currently suspended. See MSI NOW & Online Training College for Streaming Videos, Online classes and Live Webinar Training!

I am a
returning user

Please enter your user name:

Please enter your password:

Forgot your password or user name? [Click here](#)

☐ Remember my user name on this computer
(Please leave this box unchecked if this computer is shared with others.)

Sign in and check out our
featured courses on the
What's New Page



Crossing Guard Training

I am a
new user

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If you have an MSI Login, enter your user name and password and sign into your account

If you have never registered in the MSI, Click the “**New User Registration**” button and create your account

MEL Safety Institute Learning Management System

firstnetcampus.com/MELJIF2/campus/courses.asp?F=home.asp

☆

Apps

Google

MSN | Outlook, Office

American Express L...

E-ZPass® New Jersey

Sign in to Concur |...

AJG Net

NJ Clerks Desk Refe...


RegEd - Login

Origami Risk - Logi...


Welcome - Realize...

Zoom - Log in

MEL MSI

NJ SAFETY INSTITUTE


PAUL FORLENZA


3


HOME | MY TRAINING | MY CALENDAR | STUDENT CENTER | RESOURCES | WHAT'S NEW | HELP | MEDIA LIBRARY | ADMINISTRATION


Welcome PAUL FORLENZA to MEL Safety Institute Learning Management System!


The MEL Safety Institute is committed to providing its members with the highest quality education experience. Our safety institute features instructor led and online learning suites, carefully selected and tailored to address the needs of municipal employees in various roles. Simply click a link below appropriate to your municipal department to view the courses available to you. Pre-registration for all instructor-led classes is required.


PUBLIC WORKS


PARKS & RECREATION


SCHOOLS & HOUSING AUTHORITIES

UTILITY AUTHORITIES

ADMINISTRATION & OFFICE

POLICE, FIRE & EMS

SAFETY LEADERSHIP

MSI NOW

Click on the “MSI Now” button

50

4

Click on titles for descriptions or to enroll.

RECOMMENDED TRAINING

• Title

ONLINE COURSES

- Seminar: Employment Practices Liability
- 8 Tips for Working From Home
- Avoid Back Pain
- Bloodborne Pathogens
- Building a Safe Workplace: Anti-Harassment and Discrimination
- Camp Counselors - Aquatic Safety
- Camp Counselors - Bullying Prevention at Camp
- Camp Counselors - Child Sexual Abuse Prevention at Camp
- Camp Counselors - Playground Safety
- Camp Counselors - The Professional Lifeguard
- Camp Counselors - Trip and Transportation Safety

CLASSROOM COURSES/WORKSHOPS

No course assignments.

Search Training

MSI NOW



Click on the “**Building a Safe Workplace: Anti-Harassment and Discrimination**” course and view the video.



Click on titles for descriptions or to enroll.

TRAINING SUPPORT

• Title

RESOURCES

- Streaming Videos - Employee Conduct
- Streaming Videos - Fire Safety/Extinguishers
- Streaming Videos - General Safety
- Streaming Videos - HazCom & Chemical Safety
- Streaming Videos - Lifting/Material Handling
- Streaming Videos - LOTO & Electrical Safety
- Streaming Videos - Personal Protective Equip
- Streaming Videos - Shop & Tool Safety
- Streaming Videos - Specific Job Safety
- Streaming Videos - Stormwater
- Streaming Videos - Vehicle & Driving Safety
- Adobe Flash Player Download
- Classroom Management
- LIVE Webinar Training Schedules and Registration

To: Fund Commissioners, Municipal Clerks, & Risk Management Consultants
From: Paul A. Forlenza, MGA, RMC, Executive Director
Date: March 1, 2021
Subject: Protection & Safe Treatment of Minors Webinar – Additional Training Opportunities

As you may recall, in the Fall and Winter of 2020, the JIF and MEL held more than a dozen webinars pertaining to the recently amended child sexual abuse and molestation statute and corresponding *Protection and Safe Treatment of Minors Program*. Participation in this training by Municipal Managers & Supervisors was **strongly recommended** as it could assist member municipalities and their employees from potential liability resulting from a future claim of sexual abuse or molestation. Over the past several weeks, it has been brought to our attention that some Managers & Supervisors might not have had an opportunity to participate in these webinars. As a result, nine (9) additional webinars have been scheduled as follows:

| Date | Webinar Topic | Time |
|-----------|-------------------------------|-----------------|
| 3/23/2021 | Register Here | 9:00 - 11:00 am |
| 4/12/2021 | Register Here | 9:00 - 11:00 am |
| 4/19/2021 | Register Here | 9:00 - 11:00 am |
| 4/27/2021 | Register Here | 6:00 – 8:00 pm |
| 5/11/2021 | Register Here | 9:00 - 11:00 am |
| 6/8/2021 | Register Here | 1:00 - 3:00 pm |
| 7/13/2021 | Register Here | 9:00 - 11:00 am |
| 8/12/2021 | Register Here | 1:00 - 3:00 pm |
| 9/21/2021 | Register Here | 9:00 - 11:00 am |

About Zoom Training:

- A Zoom account is not needed to attend a class. Attendees can log-in and view the presentations from a laptop, smartphone, or tablet.
- Registration is required. Once registered you will receive the webinar link for your class, be sure to save the link on your calendar to access the day of training.
- Should you have any problems enrolling in this training, please contact Andrea Felip at 866-661-5120 or via email at AFelip@jamontgomery.com.

Please note that this training is in addition to Employment Practices Liability training that the JIF & MEL sponsor every two years for Managers & Supervisors, which is a component of the MEL's Employment Practices Liability Risk Management Program. An invitation for this training webinar will be released in mid-March, 2021.

Thank you for your attention to this important matter.

File: ACM/BURLCO/TRICO/GEN/EPL Plan of Risk Management Tab: 2021-2022
 ACM/BURLCO/TRICO/GEN/SAM Plan of Risk Management Tab: 2021-2022

Land Use Training Certification

| Member |
|---------------------|
| Beverly City |
| Bordentown City |
| Chesterfield Twp. |
| Delanco |
| Delran |
| Edgewater Park Twp. |
| Florence Twp. |
| Hainesport |
| Lumberton |
| Mansfield |
| Medford Twp. |
| Mount Laurel |
| New Hanover Twp. |
| North Hanover |
| Palmyra |
| Pemberton Twp. |
| Riverside |
| Shamong |
| Tabernacle |
| Westampton |

BURLINGTON COUNTY MUNICIPAL
JOINT INSURANCE FUND

MAY 2021
CLOSED CASES

THERE HAVE BEEN NO CASES CLOSED
SINCE THE APRIL 20, 2021 MEETING.

Questions about employment issues? Call the New MEL Employment Practices Helpline

The MEL Safety Institute is pleased to announce the establishment of a NEW MEL Employment Practices Helpline (EPL), a dedicated resource to guide members on employment related issues.

The MEL EPL Helpline is staffed by attorneys that specialize in New Jersey employment law and understand the MEL JIF system. The three law firms staffing the EPL Helpline are affiliated with local Joint Insurance Funds (JIFs).

Who can use the EPL Helpline? MEL member municipalities will select and approve two individuals to use the helpline.

What hours is the EPL Helpline available? The helpline will be staffed during normal business hours, 9 a.m. – 5 p.m. Voicemail can be left afterhours for a callback.

What kinds of issues can be addressed? Any employment related topics or policies and procedures related to issues such as:

- Hiring
- Termination
- Harassment
- Discrimination
- Promotion/Demotion
- And more...

What are the MEL EPL Helpline numbers? MEL members can choose to call any of the MEL EPL Helpline firms listed below.

MEL EPL HELPLINE:
732-583-7474

Jodi Howlett
Cleary Giacobbe Alfieri Jacobs LLC
955 State Route 34, Suite 200
Matawan, NJ 07747955

MEL EPL HELPLINE:
609-522-5599

David S. DeWeese
The DeWeese Law Firm
3200 Pacific Avenue
Wildwood, New Jersey 08260

MEL EPL HELPLINE:
973-334-1900

Fred Semrau
Dorsey & Semrau
714 Main Street
Boonton, NJ 07005

What happens after the call? The attorney will provide the member with transcript of the call that includes recommendations. If the issue is beyond the scope of the MEL EPL Helpline the attorney will provide direction to the member on where to get appropriate assistance. All calls are confidential.



MEL EPL Helpline Authorized Contact Person(s)

| TOWN | AUTHORIZED CONTACT PERSON | ADDITIONAL CONTACT PERSON |
|-------------------------|-----------------------------------|------------------------------|
| Bass River Township | N/A | N/A |
| Beverly City | Caitlin Midgette, Clerk | Rich Wolbert |
| Bordentown City | Grace I. Archer, City Clerk | Margaret Peak |
| Bordentown Township | Mike Theokas | Jeffrey Elsasser |
| Chesterfield Township | Glenn McMahon | Caryn Hoyer |
| Delanco Township | Richard Schwab, Administrator | Janice M. Lohr, Clerk |
| Delran Township | Jeffrey S. Hatcher, Administrator | Jamey Eggers, Clerk |
| Edgewater Park Township | Tom Pullion, Administrator | Brandon Garcia, Clerk |
| Fieldsboro Township | Patrice Hansell | N/A |
| Florence Township | Stephen Fazekas | Nancy Erlston |
| Hainesport Township | Paula Kosko | Donna Kilburn |
| Lumberton Township | N/A | Gina Simon |
| Mansfield Township | Linda Semus, Clerk | Bonnie Grouser, Treasurer |
| Medford Township | Dawn Bielec | Kathy Burger |
| Mount Laurel Township | Meredith Tomczyk | Jerry Mascia |
| New Hanover Township | Adel Gianaris | Kyle Tuliano |
| North Hanover Township | Mary Picariello | N/A |
| Palmyra Borough | John Gural, Administrator | Megan Campbell |
| Pemberton Borough | Donna Mull, Clerk | Kathy Smick, Deputy Clerk |
| Pemberton Township | Daniel Hornickel, BA | Michele Brown |
| Riverside Township | Meghan Jack, Administrator | Susan Dydek |
| Shamong Township | Susan Onorato, Clerk | Joanne Robertson |
| Southampton Township | Kathy Hoffman | Donna Fascenda |
| Springfield Township | Paul Keller, Administrator | Patricia Clayton, Clerk |
| Tabernacle Township | Douglas Cramer | LaShawn Barber |
| Westampton Township | Wendy Gibson, Admin | Stephen Ent |
| Woodland Township | Maryalice Brown | Nancy Seeland |
| Wrightstown Borough | Freda Gorman | James Ingling, Fire Official |

Burlington County Municipal Joint Insurance Fund

P.O. Box 489, Marlton, New Jersey 08053 · P: 856-446-9100 · F: 856-446-9149 · www.burlcojif.org

**BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND
RESOLUTION #2021-___**

**RESOLUTION AUTHORIZING THE RELEASE OF FUND YEAR 2020 CLOSED SESSION
EXECUTIVE COMMITTEE MEETING MINUTES AS RECOMMENDED BY THE FUND
SOLICITOR**

WHEREAS, the Burlington County Municipal Joint Insurance Fund has been organized pursuant to *N.J.S.A. 40A:10-36 et. seq.*; and

WHEREAS, the Burlington County Municipal Joint Insurance Fund is duly constituted as a Municipal Self Insurance Fund to provide insurance coverage to its member municipalities; and

WHEREAS, the Burlington County Municipal Joint Insurance Fund is subject to the provisions of NJSA 10:4-6 the “Open Public Meetings Act”; and

WHEREAS, in 2020, the Executive Committee, during regularly scheduled meetings of the Fund, deemed it necessary to enter into a closed session to discuss matters affecting the safety and property of the public and to discuss pending or anticipated litigation and/or contract negotiations as authorized by NJSA10:4-12; and

WHEREAS, in accordance with NJSA10:4-14 minutes of these closed sessions were transcribed by the Fund Recording Secretary and approved by the Executive Committee; and

WHEREAS, in correspondence dated March 12, 2021, the Fund Recording Secretary requested that the Fund Solicitor review the closed session meeting minutes from Fund Year 2020 to make a determination as to whether any of these minutes could be released to the public; and

WHEREAS, in correspondence dated May 10, 2021, a copy of which is attached hereto and incorporated herein by reference, the Fund Solicitor advised the Executive Director’s Office that the Closed Session Minutes from the 2020 Executive Committee Meetings can be released to the public in their entirety, except for the following specific sections of these minutes as the matters discussed are still unresolved;

1. In the June 16, 2020 minutes, the discussion on page 2 detailing the Fund Solicitors concerns with the defense of *Police Civil Rights* cases should be redacted.
2. In the July 21, 2020 minutes, the discussion on page 1 and continued on page 2 entitled “Police Civil Rights Cases” should be redacted.
3. In the October 20, 2020 minutes, the discussion on page 3 involving *Police Civil Rights* cases should be redacted.
4. In the November 17, 2020 minutes, the discussion on page 2 and continued on page 3 involving *Police Civil Rights* cases should be redacted.
5. In the December 15, 2020 minutes, the discussion on page 2 and continued on page 3 involving *Police Civil Rights* cases should be redacted.

NOW THEREFORE BE IT FURTHER RESOLVED , by the Commissioners of the Burlington county Municipal Joint Insurance Fund that the Closed Session Minutes from the 2020 Executive Committee Meetings can be released to the public in their entirety, except for the following specific sections of these minutes, as the matters discussed are still unresolved;

1. In the June 16, 2020 minutes, the discussion on page 2 detailing the Fund Solicitors concerns with the defense of *Police Civil Rights* cases should be redacted.

2. In the July 21, 2020 minutes, the discussion on page 1 and continued on page 2 entitled “Police Civil Rights Cases” should be redacted.
3. In the October 20, 2020 minutes, the discussion on page 3 involving *Police Civil Rights* cases should be redacted.
4. In the November 17, 2020 minutes, the discussion on page 2 and continued on page 3 involving *Police Civil Rights* cases should be redacted.
5. In the December 15, 2020 minutes, the discussion on page 2 and continued on page 3 involving *Police Civil Rights* cases should be redacted.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Fund Recording Secretary, Fund Solicitor, and Executive Director for their knowledge and action as required.

This Resolution was duly adopted by the Burlington County Municipal Joint Insurance Fund at a public meeting held on May 18, 2021

BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND

Attest: _____
John Gural, Secretary

By: _____
Glenn McMahon, Chairperson



DAVID S. DEWEESE, ESQUIRE
david@deweese-lawfirm.com

D. SCOTT DEWEESE, II, ESQUIRE
scott@deweese-lawfirm.com

JOHN AMENHAUSER, ESQUIRE
john@deweese-lawfirm.com

Phone: (609) 522-5599
Facsimile: (609) 522-3003
www.DeWeeseLawFirm.com

May 10, 2021

Paul A. Forlenza, Executive Director, BURLCOJIF
ARTHUR J. GALLAGHER
RISK MGT. SERVICES, INC.
P.O. Box 530
6000 Sagemore Drive, Suite 6203
Marlton, New Jersey 08053

[via paul_forlenza@riskprogramadministrators.com]

RE: BURLCOJIF 2020 Closed Session Meeting Minutes

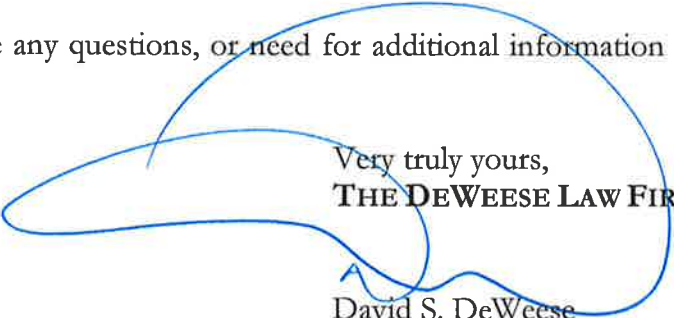
Dear Paul:

Please be advised that I have reviewed the Closed Session Meeting Minutes from the Fund Year 2020 (January through December) and based upon my review of those minutes, the minutes can be released with the following exceptions, which sections should be redacted prior to the release of the minutes:

- 1.) In the June 16, 2020 minutes, the discussion on page 2 detailing the Fund Solicitor's concerns with the defense of *Police Civil Rights* cases should be redacted.
- 2.) In the July 21, 2020 minutes, the discussion on page 1 and continued on page 2 entitled "Police Civil Rights Cases" should be redacted.
- 3.) In the October 20, 2020 minutes, the discussion on page 3 involving *Police Civil Rights* cases should be redacted.
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- 5.) In the December 15, 2020 minutes, the discussion on page 2 and continued on page 3 involving *Police Civil Rights* cases should be redacted.

Paul Forlenza, Deputy Executive Director
Re: *ACMJIF 2020 Closed Session Minutes*
May 10, 2021
Page Two

If you have any questions, or need for additional information please do not hesitate to contact me.



Very truly yours,
THE DEWEESE LAW FIRM, P.C.

David S. DeWeese

DSD/b

cc: Tracy Forlenza, Recording Secretary, BURLCOJIF
Kris Kristie, Sr. Account Representative, Risk Program Administrators
Chris Roselli, Acct. Mgt., Qual-Lynx
Glenn McMahon, BURLCOJIF Fund Chair

SAFETY DIRECTOR REPORT

Burlington County Municipal Joint Insurance Fund

TO: Fund Commissioners, Safety Coordinators, and Risk Managers
FROM: Robert Garish, JIF Safety Director
DATE: May 3, 2021

J. A. MONTGOMERY CONSULTING SERVICE TEAM & LOSS CONTROL ACTIVITIES

| | | |
|---|---|---|
| Keith Hummel Associate Director Public Sector Risk Control khummel@jamontgomery.com Office: 856-552-6862 Fax: 856-552-6863 | Mailing Address: TRIAD 1828 CENTRE Cooper Street, 18 th Floor Camden, NJ 08102 P.O. Box 99106 Camden NJ 08101 | John Saville Senior Consultant jsaville@jamontgomery.com Office: 732-736-5009 Cell: 609-330-4092 |
| Robert Garish Senior Consultant rgarish@jamontgomery.com Office: 856-552-4650 Cell: 609-947-9719 | | Jonathan Czarnecki Risk Control Consultant jczarnecki@jamontgomery.com Office: 856-446-9205 |
| Danielle Sanders Account Analyst dsanders@jamontgomery.com Office: 856-552-6898 | | |

LOSS CONTROL SURVEYS

- Township of Bordentown on April 1, 2021
- Township of North Hanover on April 6, 2021
- Township of Lumberton on April 9, 2021
- Township of Hainesport on April 22, 2021
- Township of New Hanover on April 26, 2021
- City of Bordentown on April 27, 2021

LAW ENFORCEMENT LOSS CONTROL SURVEYS

- There were no Law Enforcement visits for the month of April

MEETING ATTENDED

- Career Survival for First-Line Supervisors on April 6, 2021
- Executive Fund Committee Meeting on April 19, 2021
- Claims Committee Meeting on April 19, 2021
- Police Ad Hoc Committee Meeting on April 27, 2021

UPCOMING MEETING SCHEDULE

| DATE | TOPIC | LOCATION |
|--------------|-------------------------------------|----------|
| May 18, 2021 | Executive Fund Commissioner Meeting | Zoom |
| May 18, 2021 | Claims Committee Meeting | Zoom |
| | | |

MSI SAFETY DIRECTOR'S BULLETINS AND MESSAGES

MSI Safety Director Bulletins and Messages are distributed by email to Fund Commissioners, Safety Coordinators, and Risk Consultants. They can be viewed at <https://njmel.org/mel-safety-institute/bulletins/> or NJ MEL App.

If you are not receiving updates or would like to add other names to the distribution list, please let us know.

- April 2 - Message from the Safety Director's Office - J.A. Montgomery Consulting
- April 6 - NEW Bulletin – Distracted Driving Awareness Month
- April 9 - Regional Training - Designated Employer Representative (DER) Training
- April 20 - Safety Director Message - National Stand-Down to Prevent Falls
- April 21 - Did You Know? – BURLCO JIF
- April 22 - MSI Bulletin – FD Training in Acquired Structures
- April 22 - MSI Bulletin: April is Nat'l Workplace Violence Prevention Month
- April 27 - MSI Bulletin - National Stand-Down for Fall Prevention resources
- April 29 - MSI Bulletin: Workplace Violence Prevention Training Strategies

MSI NOW & MSI DVD

MSI NOW provides on-demand streaming videos and online classes that can be viewed 24/7 by our members. Topics pertain to many aspects of safety, risk control, employment practices, and supervision, and most can be viewed in under 20 minutes.

| MSI NOW | |
|-----------------|------------------|
| Municipality | Number of Videos |
| Bordentown Twp. | 1 |
| Delran | 2 |
| Medford | 1 |
| Palmyra | 2 |
| Pemberton Twp. | 6 |
| Woodland | 1 |

MSI DVD includes a vast library of DVDs topics on many aspects of safety, risk control, employment practices, and supervision, and most can be viewed in under 20 minutes. The DVDs can be requested free of charge for MEL members and held for up to 2 weeks so that you can view them at your convenience. A prepaid self-addressed envelope is included to return the DVD. Please visit www.njmel.org or email the video library at melvideolibrary@jamontgomery.com.

| MSI DVD | |
|--------------|------------------|
| Municipality | Number of Videos |
| Wrightstown | 3 |

MSI LIVE

MSI LIVE features real-time, instructor-led classes and virtual classes. Experienced instructors provide an interactive experience for the attendee on a broad spectrum of safety and risk control topics. Most MSI LIVE offerings have been awarded continuing education credits for municipal designations and certifications. The MSI LIVE catalog provides a description of the course, the intended audience, and available credits.

The MSI LIVE schedule is available for registration through the MEL website at www.NJMEL.org by clicking [**MSI LIVE**](#). Please register early, under-attended classes will be canceled.

To maintain the integrity of the MSI classes and our ability to offer CEUs, we must abide by the rules of the State agency that issued the designation. Chief among those rules is the attendee of the class must attend the whole session. Attendees who enter the class more than 5 minutes late or leave early will not be awarded CEUs for the class or receive a certificate of completion.

For webinars, the MSI utilizes the Zoom platform to track the time each attendee logs in and logs out. Also, we can track participation, to demonstrate to the State agency that the student also participated in polls, quizzes, and question & answer activities during the live, instructor-led webinar. The MSI maintains these records to document our compliance with the State agency.

If you need assistance using the MSI Learning Management System, please call the MSI helpline at 866-661-5120.

NOTE: We need to keep our list of MSI Training Administrators up-to-date. If there are any changes, deletions, or you need to appoint a new Training Administrator, please advise Andrea Felip afelip@jamontgomery.com.

LESSONS LEARNED FROM LOSSES

MONTHLY NEWSLETTER – MAY 2021

Beat the Heat:

WITH THESE SIMPLE WORDS

Water, Rest and Shade!



BASICS

- Drink water every 15 minutes, even if you're not thirsty.
No alcohol or too much sugar—both cause you to lose more body fluid. If you are fluid restricted or have a medical condition, consult your doctor.
- Rest in the shade to cool down.
- Wear a hat and lightweight, light-colored, loose-fitting clothing.
- Learn the signs of heat illness and what to do in an emergency (see below).
- Keep an eye on fellow workers.

SIGNS

Heat Exhaustion

- Heavy sweating
- Weakness
- Cold, pale, and clammy skin
- Fast, weak pulse
- Nausea or vomiting
- Fainting

What You Should Do:

- Move to a cooler location.
- Lie down and loosen your clothing.
- Apply cool, wet cloths to as much of your body as possible.
- Sip water.
- If you have vomited and it continues, seek medical attention immediately.

Heat Stroke

- High body temperature (above 103°F)*
- Hot, red, dry or moist skin
- Rapid and strong pulse
- Possible unconsciousness

What You Should Do:

- Call 911 immediately — **this is a medical emergency.**
- Move the person to a cooler environment.
- Reduce the person's body temperature with cool cloths or even a bath.
- Do **NOT** give fluids.

**BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND
WELLNESS DIRECTOR'S REPORT**

TO: Municipal Fund Commissioners, Safety Coordinators, and Risk Managers
FROM: Debby Schiffer, JIF Wellness Director
DATE: May 18, 2021 Virtual Meeting on Zoom
Contact Information: debby_schiffer@targetingwellness.com 856-322-1220

MAY ACTIVITY & PLANNED EVENTS

Wellness fund usage or free activities among the BURLCO JIF municipalities:

- ◆ Prizes for Baseball Homerun challenge
- ◆ Standing desks
- ◆ Fresh fruit
- ◆ Presentation - Eating Well and Diabetes through Food Bank of SJ
- ◆ Weight loss challenge

Other Ideas to Consider:

Various fun challenges, Educational presentations, Chair Massage/Meditation Practices, Office stretching demos, Cooking Demos, Recipe swap, Fitness/Walking club, Wellness Wednesdays, Potlucks, Game day, Gratitude boards, Team Walks/Races, Smoothie bar, office exercise equipment, gym reimbursements.

New Resource Connections:

- ◆ **Misfit Markets** – waiting on details to have them possible deliver produce packages to the municipal building for the employees to enjoy.
- ◆ **Robert Wood Johnson** – waiting on confirmation of screenings they can offer on-site.

Elias Institute of Professional Coaching – Launching Pilot Program – May Cohort Leadership Group Coaching

Planning to test this pilot program with a small sampling of towns who agreed to participate out of the 3 JIFs. Based on the results and feedback of this first cohort group, the JIF may decide to offer this program to additional towns and groups of first responders.

May Wellness Connection Newsletter

May has a lot of opportunity to share education and create themes to offer your employees in the workplace. Here are a few to consider:

- Osteoporosis Month
- Better Sleep Month
- Employee Health and Fitness Month (The actual day is May 15)
- Healthy Vision Month
- High Blood Pressure and Stroke Awareness Month
- Lupus Awareness Month
- to name a few!

In my May *Targeting Wellness Newsletter*, I decided to highlight the following:

1. Improve sleep hygiene and improve quality of life
2. Unplug from the dangers of technology
3. Prevent and Detect Skin Cancer
4. What is Mental Health and some ways to boost yours
5. Nutritional Bites: The "Magic" of Mushrooms
6. Recipe Corner: Mushroom Lentil "Meatloaf"

Included, you will find a *30-day Mental Health Challenge plus the Exercises of the Month* which focus on Leg strengthening which will also strengthen your knees. Always consult with your doctor if you are coming off of any injury. Stop if you feel **any** pain or discomfort while doing any of these moves (or others)! Always listen to YOUR body!

Please share this with your employees; print them out and post them for all to see.

Targeting Wellness Newsletter

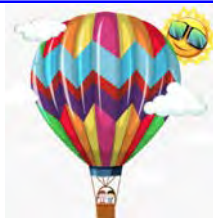
May 2021

Good News for Good Health!

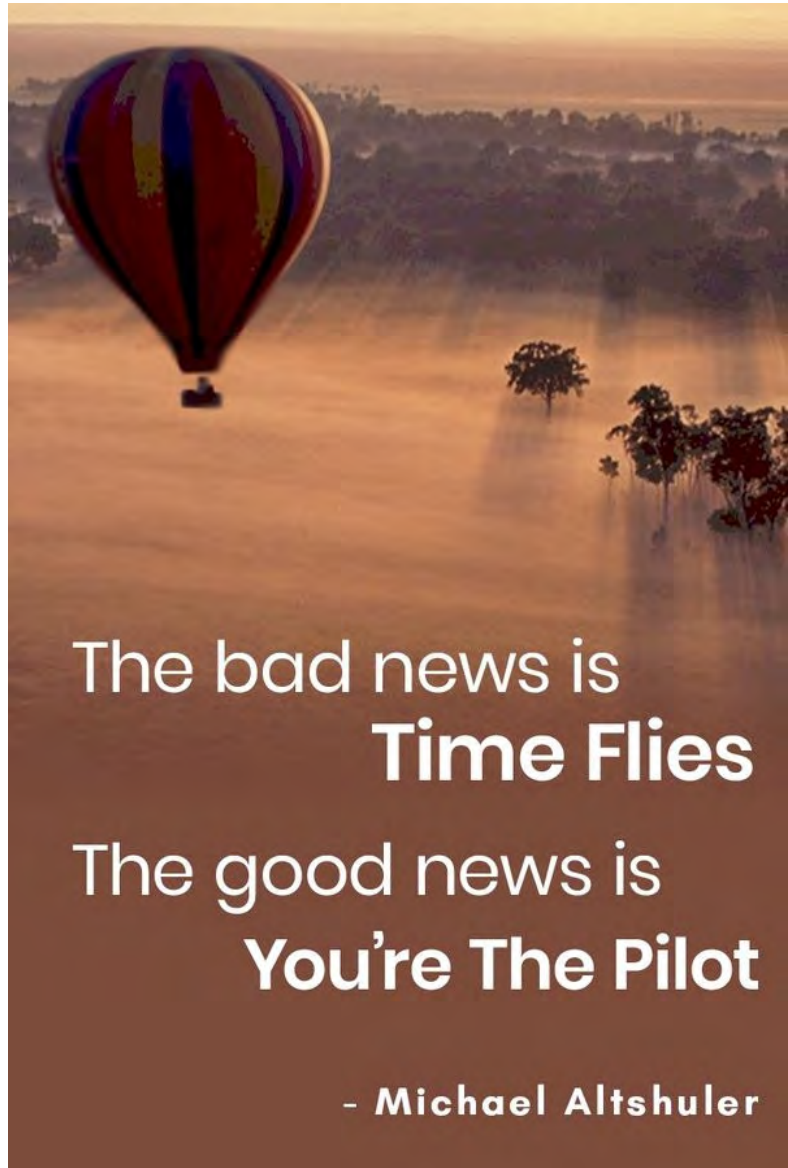
Debby Schiffer, Wellness Director for BURLCO & TRICO JIFs

In this issue:

1. Improve Sleep Hygiene & Improve Quality of Life
2. Unplug From the Dangers of Technology
3. Prevent Skin Cancer
4. Detect Skin Cancer
5. How to Detect Skin Cancer
6. What is Mental Health?
7. The "Magic" of Mushrooms
8. Recipe Corner: Mushroom Lentil "Meatloaf"



QUOTE OF THE MONTH



Don't let fear, anger, shame, doubt, uncertainty or the perceived reaction of others hold you back from your dreams and aspirations. We only have one chance at this thing called life. Don't wait until everything is "perfect". You'll only look back with regret thinking "what if....". In every failure, there is an opportunity to learn and grow, preparing you for the next attempt! There is no failure in trying; there is only failing to try.

Improve Sleep Hygiene and Improve Your Quality of Life

With the many demands we place on ourselves to *get it all done in a day*, we are experiencing “prolonged wakefulness” according to studies done by NCBI (National Center for Biotechnology Information). Sleep deprivation (SD) can have a huge impact on our attention span and working memory, but it also impedes our long-term memory and decision-making skills.

For those professions (Police, Fire, EMS) requiring working at night, SD is crucial. The need for sleep varies significantly based on the individual. The average sleep length recommended is between 7 and 8.5 hours. Sleep is necessary for body restoration. With sleep loss, the sympathetic nervous system is activated, causing the same stress response often referred to as the “Fight or Flight” response. With this response, comes an increased level of the stress hormone, cortisol, increasing ones risk of high blood pressure, impaired immune responses and decreased metabolism. These changes can lead to insulin resistance (an extreme condition in which cells fail to respond normally to insulin in our bodies and can lead to high levels of blood sugar and Type 2 diabetes).

According to the MayoClinic, there are a few things you can do to improve your chances of a good night sleep. Chances are they will NOT be new to you. Yet so many of us struggle with getting adequate sleep, it's always good to get a little reminder now and again.

- **Stick to a sleep schedule**—Go to bed and get up the same time every day, even on the weekends. I know it's tempting to “sleep in” on your day off but staying consistent will reinforce the sleep-wake cycle (see side bar for more details) and help promote better sleep at night.
- **Pay attention to what you eat and drink**—Don't go to bed hungry or stuffed. Limit how much you drink to minimize the middle of the night trips to the bathroom. Avoid nicotine, caffeine and alcohol (at first you may feel sleepy from the alcohol, but it can cause disruption of sleep later in the night.)
- **Create a bedtime pattern**—which will alert your body it's time for bed. Maybe a warm bath or shower, reading a book, or listening to soothing music. Beware of watching TV or using electronic devices too close to sleep time because they stimulate your brain to be alert. Plus you probably have been on your computer all day...give yourself (and your eyes) a break.
- **Create a comfortable room for sleep**—Keep it cool, dark and quiet. Consider room-darkening shades, earplugs, a fan, eye mask, especially if you are on shift work.
- **Include some physical activity in your day**—30 minutes most days of the week is recommended by the AHA.
- **Try to manage stress**—Get organized, try meditation, write down your “to-do” list so you can get tomorrow off your mind.

Block your clock so you don't keep glancing at it and cause your mind to race with thoughts.

Sleep with a pillow between your legs to minimize back pain

Seal your mattress from allergy causing triggers. Air-tight, plastic, dust-proof covers work best.

Get out in bright light for 5 to 30 minutes as soon as you get out of bed to help get your body ready to go!

A warm cup of chamomile tea really does help you sleep.

Sources:

Alhala, P. and Polo-Kantola, P. (2007) Sleep Deprivation: Impact on cognitive performance. *NCBI*. Retrieved from <https://www.ncbi.nlm.nih.gov/pmc/articles/PMC2656292/>

MayoClinic. (2014). Sleep tips: 7 steps to better sleep. Retrieved from <http://www.mayoclinic.org/healthy-lifestyle/adult-health/in-depth/sleep/art-20048379>

Unplug From The Dangers of Technology

Too much screen time can hurt your health! More than 87 percent of Americans report using digital devices for more than two hours per day, and 52.2 percent report using two digital devices simultaneously. Here are a few tips to avoid letting your gadgets get the best of you.

Desktop and Laptop Computers:

Hunching over a computer monitor for extended periods can result in eye and vision problems, like eyestrain, blurred vision and dry eyes. It can also cause headaches, and neck and shoulder pain.

What to do?

1. **Set up your workstation properly.** Adjust your chair, monitor and keyboard for your height and optimal viewing distance. When you sit at your computer, your eyes should either gaze at the top of the screen or directly in the center.
2. **Reduce glare.** Adjust your monitor to avoid glare from windows or overhead lighting.
3. **Practice good posture.** Don't hunch your shoulders or cradle a phone in your neck while typing. Practice sitting up straight, stretching your shoulders and back at least every hour, and use a phone support or headset to avoid neck strain.

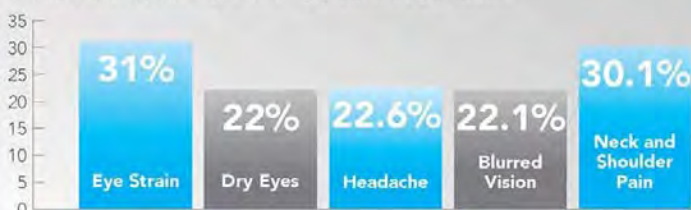
THE 20-20-20 RULE

Reducing the effects of Computer Vision Syndrome

EVERY 20 MINUTES... ...TAKE A BREAK FOR 20 SECONDS... ...AND LOOK AT AN OBJECT 20 FEET AWAY.

What Is the Impact?

Americans report experiencing the following symptoms of digital eye strain:



Video gaming

Too much video gaming can lead to repetitive stress injuries in your wrist, hand and thumb that can make it difficult to grasp objects. It can also cause headaches and eyestrain, back pain and sleep disturbances.

What to do?

1. **Set time limits.** Take a break every 30 minutes to get up and move around.
2. **Stop playing** if you're experiencing pain in your hands or thumbs.
3. **Unplug for a good night's sleep.** Turn off video games at least one hour before bedtime.

Smartphone or tablet

Frequent use can lead to throbbing hand, finger and thumb pain. It can also cause text neck, an injury that's caused by constantly looking down at your device.

What to do?

1. **Raise up your device.** Keep devices at a comfortable distance just below eye level to avoid putting pressure on your neck.
2. **Stretch it out.** Relieve muscle tightness by looking up and arching your upper back.
3. **Flex your fingers.** Try these exercises (hold each position for 5 to 10 seconds and repeat 10 times).
 - Extend and flex wrists forward and backward
 - Rotate forearms so palms face up and then down
 - Make a fist, then spread your fingers out

Americans are becoming increasingly digitized, with more of our daily tasks moving online. For example:



PREVENT Skin Cancer: Protect Yourself From The Sun

Sun exposure is the most preventable risk factor for all skin cancers, including melanoma. You can have fun in the sun and decrease your risk of skin cancer.

Here's how to protect yourself from the sun:

- **Seek shade** when appropriate, remembering that the sun's rays are strongest between 10 a.m. and 2 p.m. If your shadow is shorter than you are, seek shade.
- **Wear protective clothing**, such as a long-sleeved shirt, pants, a wide-brimmed hat and sunglasses, when possible.
- **Generously apply a broad-spectrum, water-resistant sunscreen** with an SPF of 30 or higher to all exposed skin. Broad-spectrum sunscreen provides protection from both ultraviolet A (UVA) and ultraviolet B (UVB) rays. Reapply approximately every two hours, even on cloudy days, and after swimming or sweating.
- **Use extra caution near water, snow and sand**, as they reflect the damaging rays of the sun, which can increase your chance of skin cancer.
- **Get vitamin D safely** through a healthy diet that may include vitamin supplements. Don't seek the sun.
- **Avoid tanning beds**. Ultraviolet light from the sun and tanning beds can cause skin cancer and premature skin aging. If you want to look like you've been in the sun, consider using a sunless self-tanning product, but continue to use sunscreen with it.



Resource: For more information visit [The American Academy of Dermatology Association](http://www.aad.org)

DETECT Skin Cancer: Body Mole Map

1 The ABCDEs of Melanoma What to Look for:

Melanoma is the deadliest form of skin cancer. However, when detected early, melanoma is highly treatable. You can identify the warning signs of melanoma by looking for the following:



A = Asymmetry

One half is unlike the other half.



B = Border

An irregular, scalloped or poorly defined border.



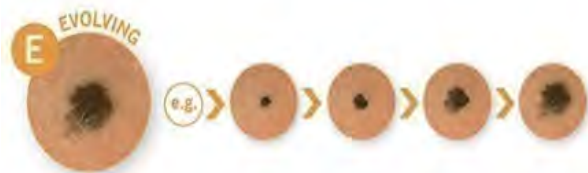
C = Color

Is varied from one area to another; has shades of tan, brown or black, or is sometimes white, red, or blue.



D = Diameter

Melanomas are usually greater than 6mm (the size of a pencil eraser) when diagnosed, but they can be smaller.



E = Evolving

A mole or skin lesion that looks different from the rest or is changing in size, shape or color.

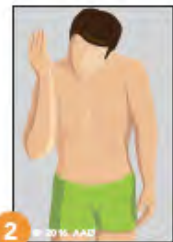
2 Skin Cancer Self-Examination How to Check Your Spots:

Checking your skin means taking note of all the spots on your body, from moles to freckles to age spots. Skin cancer can develop anywhere on the skin and is one of the few cancers you can usually see. Ask someone for help when checking your skin, especially in hard-to-see places.

1) Examine body front and back in mirror, especially legs.



2) Bend elbows; look carefully at forearms, back of upper arms, and palms.



3) Look at feet, spaces between toes and soles.



4) Examine back of neck and scalp with a hand mirror. Part hair and lift.

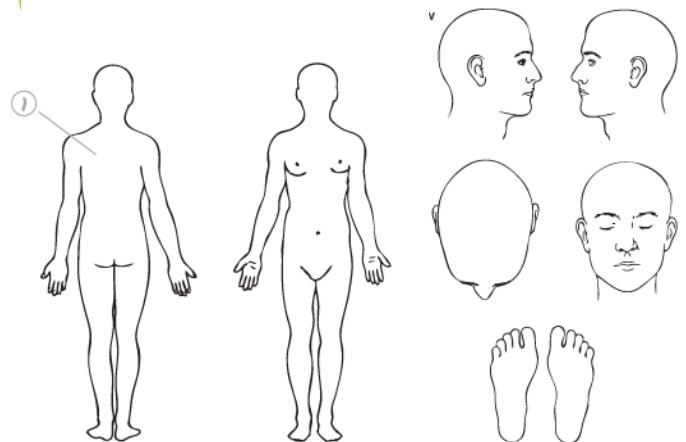


3 Record Your Spots

Make notes of your spots on the images below so you can regularly track changes.

If you notice any new or changing spots, contact your dermatologist to make an appointment. If you don't have one, visit <https://find-a-derm.aad.org> to find a board-certified dermatologist in your area.

Resource: For more information visit The American Academy of Dermatology Association



What Is Mental Health?

May is Mental Health Month. But what is meant by “mental health”? Mental health includes our emotional, psychological, and social well-being. It affects how we think, feel, and act. It also helps determine how we handle stress, relate to others, and make choices. Mental health is important at every stage of life, from childhood and adolescence through adulthood.

Over the course of your life, if you experience mental health problems, your thinking, mood, and behavior could be affected. Many factors contribute to mental health problems, including:

- Biological factors, such as genes or brain chemistry
- Life experiences, such as trauma or abuse
- Family history of mental health problems

Early Warning Signs

Not sure if you or someone you know is living with mental health problems? Experiencing one or more of the following feelings or behaviors could be an early warning sign of a problem:

- Eating or sleeping too much or too little
- Pulling away from people and usual activities
- Having low or no energy
- Feeling numb or like nothing matters
- Having unexplained aches and pains
- Feeling helpless or hopeless
- Smoking, drinking, or using drugs more than usual
- Feeling unusually confused, forgetful, on edge, angry, upset, worried, or scared
- Yelling or fighting with family and friends
- Experiencing severe mood swings that cause problems in relationships
- Having persistent thoughts and memories you can't get out of your head
- Hearing voices or believing things that are not true
- Thinking of harming yourself or others

Having any of these systems at times is normal, however, if you start to see a pattern, it may be time to seek professional support.

MORE INFORMATION IS AVAILABLE

Go to:

<https://www.mentalhealth.gov/what-to-look-for>

And find out more about the types of mental health conditions typically seen.

Go to:

<https://www.mentalhealth.gov/get-help>

And find out how you or a loved one can get the needed help.

Resource:
www.mentalhealth.gov

Resource:
www.mentalhealth.gov

Some Tips To Boost Mental Health and Overall Well-being

Track gratitude and achievement with a journal. Include 3 things you were grateful for and 3 things you accomplished each day.



Go off the grid. Leave your smart phone at home for a day and disconnect from constant emails, alerts, and other interruptions. Spend time doing something fun with someone face-to-face.

“You don’t have to see the whole staircase, just take the first step.” - Martin Luther King Jr.

Think of something in your life you want to improve, and figure out what you can do to take a step in the right direction.

Work your strengths. Do something you are good at to build self-confidence, then tackle a tougher task.

Experiment with a new recipe, write a poem, paint or try a Pinterest project. Creative expression and overall well-being are linked.



Set up a getaway. The act of planning a vacation and having something to look forward to can boost your overall happiness for up to 8 weeks!



Sometimes, we don't need to add new activities to get more pleasure. We just need to soak up the joy in the ones we've already got. Trying to be optimistic doesn't mean ignoring the uglier sides of life. It just means focusing on the positive as much as possible. Look at those “ugly” times as lessons. Not easy to do but worth the effort.



The "Magic" of Mushrooms

Now that I have your attention, I'm not referring to "magic mushrooms" but rather those mushrooms typically found right in our local grocery store: cremini (also spelled crimini). You might not know, but they are packed with a ton of essential vitamins and minerals that promote many health benefits!

First off, mushrooms are a kind of fungus, native to North America and Europe. They are known for their mild, earthy flavor and meaty texture, which is why they are a perfect meat substitute for many vegan and whole food plant-based dishes. Here are a few additional facts:

- ◆ When exposed to ultraviolet light while raised, they are a good source of Vitamin D.
- ◆ Excellent source of zinc which is an essential trace element that is vital for a strong immune system.
- ◆ Rich source of potassium, known to reduce the negative impact of sodium on the body. In turn this often leads to lowering ones blood pressure.
- ◆ Their anti-inflammatory qualities can greatly improve the efficiency of the immune system. This helps in our defense against foreign bodies and makes us less susceptible to serious illnesses.
- ◆ Replacing some of the meat produces with this "meaty product" can also have a huge impact on your waste-line, reducing BMI and belly circumference. 😊

In summary: mushrooms are rich, low calorie sources of fiber, protein, and antioxidants. They mitigate risk of developing serious health conditions, such as Alzheimer's, heart disease, cancer, and diabetes.



When buying mushrooms, avoid ones with dark, soft, or mushy spots. You want them to be firm and have their gills covered as you'll see in the picture.

Be sure to clean your mushrooms before eating or cooking. Most store bought can be cleaned using a dry cloth or paper towel to wipe off excess "dirt" they were grown in. I personally prefer to wash them under cold, running water and then pat them dry.

What are Cremini mushrooms?

Agaricus bisporus mushrooms which are the same as white and portabella with the only difference being their stage of maturity.

Stages:

- ◆ Youngest (least mature) are the white mushrooms.
- ◆ Light brown are next and are often labeled "baby portabella"
- ◆ Darker "full-grown" portabella are much larger and have the meatiest consistency.



This is a photo of a baby bella I had just taken out of a new container in preparation of my daily salad. Look how happy it was to see me!

Something I have learned: cooking your mushrooms (vs eating them raw) releases much more of their nutrients that are health benefiting!

Mushroom Lentil “Meatloaf”



Recipe from Making “Thyme” for Health

YIELD: 2 LOAFS // 10 SERVINGS

PREP TIME: 45

COOK TIME: 45

TOTAL TIME: 1 HOUR 30 MINUTES

<https://www.makingthymeforhealth.com/mushroom-lentil-loaf/>



INGREDIENTS

- ◆ 1 cup dry brown lentils (approx. 3 cups cooked)
- ◆ 3 cup vegetable broth (or water for a low-sodium option)
- ◆ 3 large carrots, shredded (approx. 1 cup)
- ◆ 1 large yellow onion (approx. 1 and 1/2 cup)
- ◆ 8 ounces cremini mushrooms, diced (approx. 3 cups)
- ◆ 4 garlic cloves, minced (approx. 2 tablespoons)
- ◆ 1 green bell pepper, diced (approx. 3/4 cup) (or celery)
- ◆ 1 cup whole-wheat panko breadcrumbs (can also use gluten-free)
- ◆ 1 cup flour (whole wheat, spelt or oat flour*)
- ◆ 1/2 cup walnuts, finely chopped (sub sunflower seeds for nut allergies)
- ◆ 1/2 cup sunflower seeds, finely chopped
- ◆ 4 tablespoons tomato paste
- ◆ 3 tablespoons (vegan) Worcestershire
- ◆ 2 tablespoons dried oregano
- ◆ 2 tablespoons dried thyme
- ◆ 1 tablespoon dried parsley
- ◆ 1 tablespoons ground chia or flax seed + 3 tablespoons water in place of an egg

BALSAMIC GLAZE

- ◆ 1/3 cup ketchup
- ◆ 4 tablespoons balsamic vinegar
- ◆ 1 teaspoon maple syrup

DIRECTIONS:

1. Rinse the lentils and then combine them with the vegetable broth in a medium-size pot over high heat. Bring to a boil and then reduce heat to low and simmer for about 30 minutes. Once they are tender drain them and then set aside in a large bowl.
2. Next preheat the oven to 375°F and line two loaf pans with parchment paper. (If you only have one loaf pan, you can cook each loaf one at a time or half the recipe.) Combine the ground chia seed (or flax) with water and then set aside to thicken.
3. Using a food processor, finely chop the onion, garlic, mushroom and pepper by pulsing a few times. Warm about 2 tablespoons olive oil (or water) in a large skillet over medium-heat and then add the onion. Sprinkle with salt & pepper then cook for 2-3 minutes, until translucent. Add the mushrooms, garlic, carrot and green pepper then cook for about 10 minutes. Remove from heat and set aside.
4. Using the food processor again, mash half of the lentils by pulsing a few times. Add them back to the bowl along with the remaining lentils and sautéed vegetables.
5. Process the remaining ingredients to finely chop (*oats for oat flour, bread for breadcrumbs, walnuts and sunflower seeds) then add them to the bowl along with the herbs.
6. Mix the Worcestershire and the tomato paste into the chia seed mixture and then add to the bowl. Stir everything together until the liquid is evenly distributed. Pour half of the mixture into each loaf pan then smooth it down with a spatula (or the back of the spoon) to create the shape of a loaf.
7. Lastly, combine the ingredients for the balsamic glaze in a small bowl and mix together. Spread it over the top of each loaf then cook in the oven for 40-45 minutes. Allow to cool for about 10-15 minutes before serving.

If you would like to freeze this recipe, allow it to cool completely before transferring to an airtight container, then freeze. When ready to serve, defrost at room temperature then reheat in the oven at 350 degrees for 20 minutes, or until heated through.

Debby Schiffer, Targeting Wellness, LLC

Wellness Director for

BURLCO & TRICO JIF

E-mail: debby_schiffer@targetingwellness.com

Office: 856-322-1220



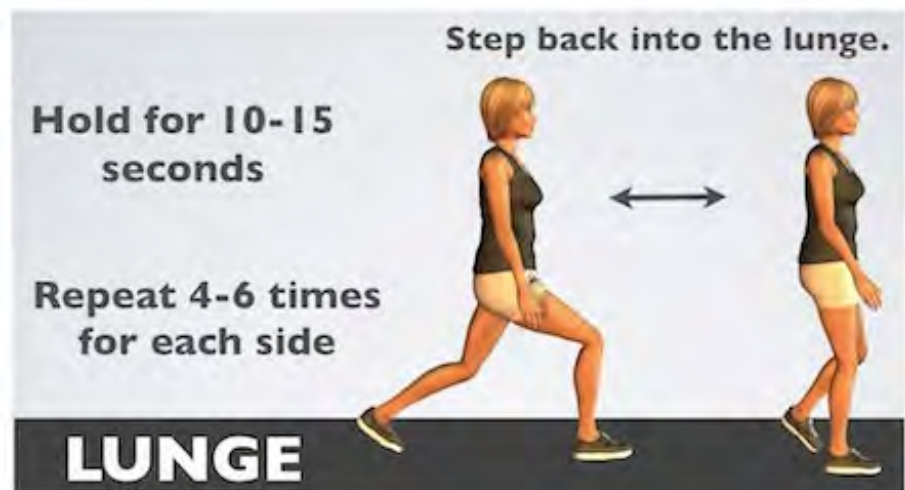
As a Certified Health and Wellness Coach (NBC-HWC), I can help you tackle these lifestyle challenges keeping you from living the life you want. Working as your advocate to help keep you accountable to yourself, you will see that making those changes most important to you are within your reach. It's about tapping into your inner wisdom; sometimes it takes a little guidance to help you see that. Reach out to me via email or phone to discuss if coaching might be a option for you. (Group or one-on-one coaching options available.)

30 DAY MENTAL HEALTH CLEANSE

- Day 1** - Ask yourself, "How do I feel at the moment?"
- Day 2** - Eat all of your meals distraction free.
- Day 3** - Reflect on what your ideal day looks like.
- Day 4** - Morning and night, say 10 things out loud that you love about yourself.
- Day 5** - Determine everything that you are worried about at the moment.
- Day 6** - Identify the things that deplete your energy.
- Day 7** - Reflect on the lessons you've learned this week.
- Day 8** - Identify the small things that make you excited.
- Day 9** - Ask yourself, "What are the sources of my pain?"
- Day 10** - Ask yourself, "What do you want to be remembered by?"
- Day 11** - Have a good cry and channel your pain into a drawing or painting.
- Day 12** - Smile as much as you can today.
- Day 13** - Give 3 genuine compliments today without expecting any in return.
- Day 14** - Go exploring, distraction free.
- Day 15** - Create a positivity playlist.
- Day 16** - Treat yourself in whatever way makes sense.
- Day 17** - Take your Day 10 reflections and turn them into a game plan.
- Day 18** - Declutter the nonphysical.
- Day 19** - Forgive someone.
- Day 20** - Declutter the physical.
- Day 21** - Repeat all day, "I am unique and that is my gift to the world."
- Day 22** - Repeat all day, "I am my greatest source of motivation."
- Day 23** - Plan your week with you as a priority.
- Day 24** - Repeat all day, "It's okay to not be okay all the time."
- Day 25** - Repeat all day, "I am becoming a better person one day at a time."
- Day 26** - Repeat all day, "I will lift up others."
- Day 27** - Repeat all day, "I am doing my best."
- Day 28** - Repeat all day, "I am in control of what I can control."
- Day 29** - Repeat all day, "My past doesn't define me."
- Day 30** - Reflect on the past 30 days. Congrats, you're done!

Debby Schiffer, Targeting Wellness, LLC
JIF Wellness Director, NBC-HWC

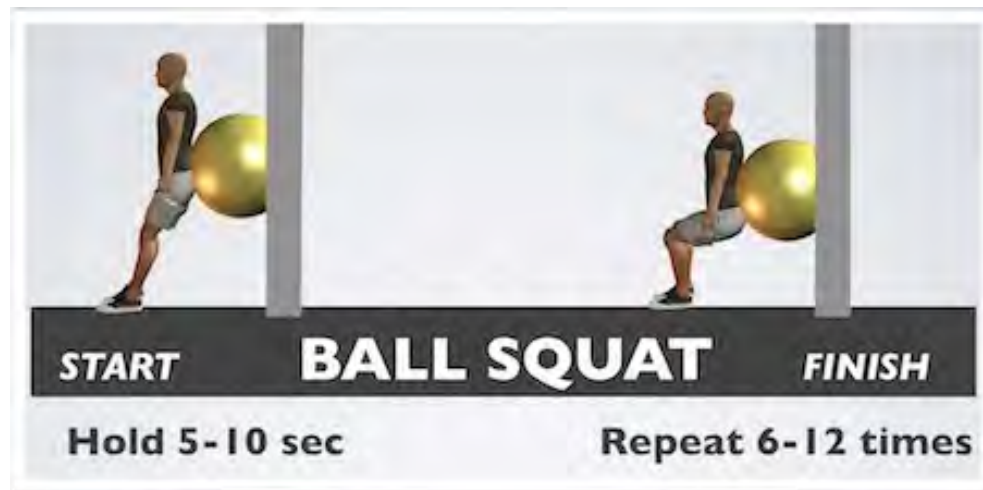
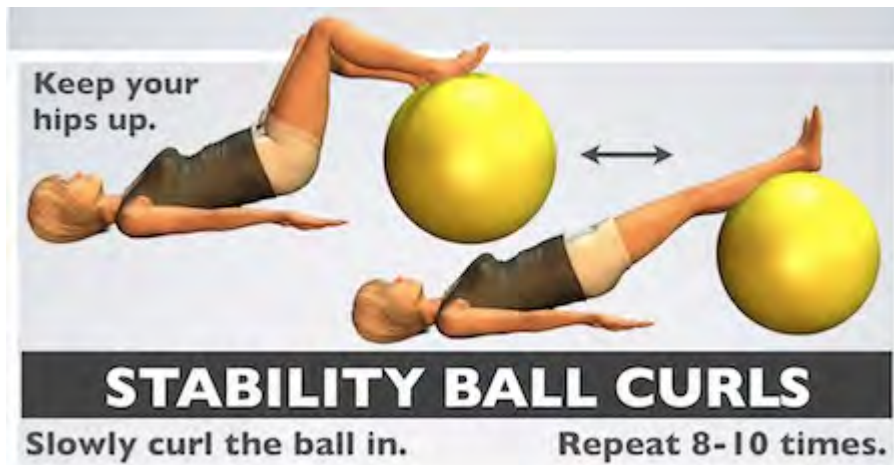
KNEE STRENGTHENING EXERCISES



Always consult with your doctor if you are new to doing these types of exercises, if you are unsure of your medially able to perform these exercises or if you are coming off of any injury. Stop **immediately** if you feel any pain or discomfort while doing any of these moves! Always listen to YOUR body!

For details on how to do each of the exercises, visit: <https://www.whyiexercise.com/knee-strengthening-exercises.html>

KNEE STRENGTHENING EXERCISES



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Debby Schiffer, Targeting Wellness, LLC
Debby_schiffer@targetingwellness.com

HEALTH AND WELLNESS PROGRAMS

| PROGRAM | DESCRIPTION | NUMBER OF CLASSES PER COURSE | MAXIMUM NUMBER OF PARTICIPANTS |
|--|--|------------------------------|--------------------------------|
| Cooking Matters® for Families | Share Our Strength's Cooking Matters® program is a series of six nutrition education classes for parents and children. Participants learn about the USDA's MyPlate dietary guidelines and how to use them for healthy eating through interactive activities and hands-on cooking. Participants prepare food in class and are given ingredients to replicate recipe at home. | 6 | 15 FAMILIES |
| Cooking Matters® for Kids | Share Our Strength's Cooking Matters® program is a series of six nutrition education classes geared towards children ages 7-12. Children learn about the USDA's MyPlate dietary guidelines through fun interactive activities and hands-on cooking. Participants prepare food in class. | 6 | 15 CHILDREN |
| Cooking Matters® for Teens | Share Our Strength's Cooking Matters® program is a series of six nutrition education classes geared towards children ages 13-17. Teens learn about the USDA's MyPlate dietary guidelines through fun interactive activities and hands-on cooking. Participants prepare food in class. | 6 | 15 TEENS |
| Cooking Matters® for Parents | Share Our Strength's Cooking Matters® program is a series of six nutrition education classes geared towards parents. Parents learn about the USDA's MyPlate dietary guidelines through fun interactive activities and hands-on cooking. Participants prepare food in class and are given ingredients to replicate recipe at home. | 6 | 15 PARENTS |
| Cooking Matters® at the Store | Share Our Strength's Cooking Matters® at the Store is a nutrition education session for adults. The class includes a guided tour of a 'pop-up' or portable grocery store while participants learn key objectives of purchasing, storing and using affordable healthy foods. Participants are given a \$10 grocery store gift card to purchase healthy foods. | 1 | 15 ADULTS |
| Eating Well and Diabetes | Eating Well and Diabetes is a FBSJ signature course for individuals living with or at risk for Type II Diabetes. Participants learn how to create healthier versions of their favorite foods and use healthy alternatives to foods they crave. Participants prepare food in class and are given ingredients to replicate recipes at home. | 4 | 20 ADULTS |
| Eating Well and Diabetes Healthy Cooking Demonstration | An FBSJ signature nutrition education and hands-on cooking demonstration activity designed to encourage the healthy eating habits essential to the prevention of Type II Diabetes and other chronic diseases. Healthier versions of favorite foods are prepared and sampled. Designed for a closed audience of 10 or more. Not available for large audience events like resource fairs or other tabling events. | 1 | 10 INDIVIDUALS MINIMUM |
| Youth Nutrition Outreach Training (YNOT) | YNOT is an FBSJ Signature youth training program. Youth ages 13-20 are trained in nutrition education, cooking techniques and public speaking skills. At the completion of training, youth can teach cooking and nutrition in their community and receive a small stipend from FBSJ. | 6 | 20 YOUTH |
| Healthy Baking for Teens | Healthy Baking for Teens is an FBSJ signature and customizable nutrition education course for youth ages 13-18. Participants learn about the USDA's MyPlate dietary guidelines and how to use them for healthy eating through interactive activities and hands-on cooking. Participants prepare food in class. | 3 | 20 TEENS |
| A Taste of African Heritage (ATOAH) | An evidence-based course developed by Oldways, A Taste of African Heritage is a six-class cooking course emphasizing the use of fresh produce and whole grains to make traditional African foods. Class participants learn how to easily prepare tasty, yet healthy, recipes and receive ingredients to prepare the recipes at home. | 6 | 20 ADULTS |
| Healthy Cooking Demonstration | An FBSJ signature nutrition education and hands-on cooking demonstration activity designed to encourage the exploration of healthier foods and recipes. Designed for a closed audience of 10 or more. Not available for large audience events like resource fairs or other tabling events. | 1 | 10 INDIVIDUALS MINIMUM |
| Grow It, Try it, Like It | Grow It, Try It, Like It is a USDA Team Nutrition funded nutrition kit designed to introduce new fruits and vegetables to preschool children. Nutrition education sessions include an introduction to MyPlate, the food groups and a physical activity to try with the children. A tasting opportunity is included to reinforce that a fruit or vegetable can be eaten in a variety of ways. | 1 - 6 | 50 CHILDREN |
| Food and Finance | Food and Finance is a FBSJ signature course for adults. In three sessions, participants learn how to select and purchase healthier food choices while on a budget, plan healthy meals and manage personal finances. Local banks volunteer to lead the financial management session. The final session of the course is a trip to the grocery store where participants can practice what they have learned with a \$50 gift card. | 3 | 20 ADULTS |
| School Assembly | Customizable presentation for school assemblies. Program includes a nutrition education presentation, an interactive game or activity and a food tasting. | 1 | UP TO 300 CHILDREN |
| Two Bite Club | The Two Bite Club program was developed by the Food and Nutrition Service of the USDA and serves to introduce young children to the MyPlate dietary guidelines through interactive activities and food tasting. | 1 | 50 CHILDREN |



**Burlington County Municipal JIF
Managed Care Summary Report
2021**

| Intake | April-21 | April-20 | 2021 April YTD | 2020 April YTD |
|--|-----------------|-----------------|-----------------------|-----------------------|
| # of New Claims Reported | 37 | 95 | 177 | 198 |
| # of Report Only | 19 | 84 | 104 | 151 |
| % Report Only | 51% | 88% | 59% | 76% |
| # of Medical Only | 12 | 5 | 41 | 32 |
| # of Lost Time | 6 | 6 | 32 | 14 |
| Medical Only to Lost Time Ratio | 67:33 | 45:55 | 57:43 | 70:30 |
| Occupational, Claim Petition, Cancer Presumption | 0 | 0 | 0 | 1 |
| COVID-19 | 27 | | 130 | |
| Average # of Days to Report a Claim | 3.6 | 4.2 | 4.7 | 4.8 |

| Nurse Case Management | April-21 | April-20 |
|--|-----------------|-----------------|
| # of Cases Assigned to Case Management | 23 | 21 |
| # of Cases >90 days | 17 | 16 |

| Savings | April-21 | April-20 | 2021 April YTD | 2020 April YTD |
|------------------|-----------------|-----------------|-----------------------|-----------------------|
| Bill Count | 123 | 125 | 597 | 532 |
| Provider Charges | \$130,665 | \$396,651 | \$1,121,425 | \$1,366,284 |
| Repriced Amount | \$50,969 | \$115,339 | \$412,387 | \$349,009 |
| Savings \$ | \$79,696 | \$281,312 | \$709,037 | \$1,017,276 |
| % Savings | 61% | 58% | 63% | 74% |

| Participating Provider Penetration Rate | April-21 | April-20 | 2021 April YTD | 2020 April YTD |
|--|-----------------|-----------------|-----------------------|-----------------------|
| Bill Count | 96% | 97% | 95% | 96% |
| Provider Charges | 97% | 98% | 95% | 99% |

| Exclusive Provider Panel Penetration Rate | April-21 | April-20 | 2021 April YTD | 2020 April YTD |
|--|-----------------|-----------------|-----------------------|-----------------------|
| Bill Count | 96% | 97% | 95% | 96% |
| Provider Charges | 95% | 99% | 88% | 99% |

| Transitional Duty Summary | | 2021 April YTD | 2020 April YTD |
|--|--|-----------------------|-----------------------|
| % of Transitional Duty Days Worked | | 66% | 69% |
| \$ Saved By Accommodating | | \$51,585 | \$60,249 |
| % of Transitional Duty Days Not Accommodated | | 34% | 31% |
| Cost Of Days Not Accommodated | | \$29,463 | \$24,232 |



**Burlington County Municipal JIF
Average Days To Report By JIF Member
(Indemnity, Medical Only, And Report Only)
1/1/2021 - 4/30/2021**

| | # Of Claims Reported | Average Days Reported To Qual-Lynx | Average Days Reported To Employer |
|-------------------------|---------------------------------|---|--|
| BEVERLY CITY | 2 | 0.5 | 0.0 |
| BORDENTOWN CITY | 1 | 4.0 | 0.0 |
| BORDENTOWN TOWNSHIP | 14 | 23.6 | 1.6 |
| DELANCO TOWNSHIP | 1 | 8.0 | 0.0 |
| DELRAN TOWNSHIP | 7 | 1.9 | 0.4 |
| EDGEWATER PARK TOWNSHIP | 1 | 0.0 | 0.0 |
| LUMBERTON TOWNSHIP | 4 | 5.3 | 4.8 |
| MANSFIELD TOWNSHIP | 3 | 6.0 | 1.0 |
| MEDFORD TOWNSHIP | 13 | 5.8 | 2.2 |
| MOUNT LAUREL TOWNSHIP | 86 | 2.2 | 0.1 |
| PALMYRA BOROUGH | 3 | 0.3 | 0.0 |
| PEMBERTON TOWNSHIP | 25 | 4.6 | 1.2 |
| RIVERSIDE TOWNSHIP | 7 | 6.4 | 2.9 |
| TABERNACLE TOWNSHIP | 3 | 0.7 | 0.0 |
| WESTAMPTON TOWNSHIP | 7 | 1.4 | 0.6 |
| Grand Total | 177 | 4.7 | 0.8 |



**Burlington County Municipal JIF
Claims Reported By Claim Type**

APRIL 2021

| ALL INDEMNITY, MEDICAL ONLY AND REPORT ONLY CLAIMS | | |
|--|-----------------------------|---|
| | # Of Claims Reported | Average Days Reported to Qual-Lynx |
| INDEMNITY | 6 | 12.2 |
| MEDICAL ONLY | 12 | 2.3 |
| REPORT ONLY-WC | 19 | 1.6 |
| Grand Total | 37 | 3.6 |
| INDEMNITY, MEDICAL ONLY AND REPORT ONLY NOT COVID-19 | | |
| | # Of Claims Reported | Average Days Reported To Qual-Lynx |
| MEDICAL ONLY | 7 | 0.9 |
| REPORT ONLY-WC | 3 | 0.7 |
| Grand Total | 10 | 0.8 |
| INDEMNITY, MEDICAL ONLY AND REPORT ONLY COVID-19 CLAIMS | | |
| | # Of Claims Reported | Average Days Reported To Qual-Lynx |
| INDEMNITY | 6 | 12.2 |
| MEDICAL ONLY | 5 | 4.4 |
| REPORT ONLY-WC | 16 | 1.8 |
| Grand Total | 27 | 4.6 |

1/1/2021 - 4/30/2021

| ALL INDEMNITY, MEDICAL ONLY AND REPORT ONLY CLAIMS | | |
|--|-----------------------------|---|
| | # of Claims Reported | Average Days Reported To Qual-Lynx |
| INDEMNITY | 32 | 14.3 |
| MEDICAL ONLY | 41 | 3.6 |
| REPORT ONLY-WC | 104 | 2.2 |
| Grand Total | 177 | 4.7 |
| INDEMNITY, MEDICAL ONLY AND REPORT ONLY NOT COVID-19 | | |
| | # Of Claims Reported | Average Days Reported To Qual-Lynx |
| INDEMNITY | 3 | 0.0 |
| MEDICAL ONLY | 21 | 1.5 |
| REPORT ONLY-WC | 23 | 0.8 |
| Grand Total | 47 | 1.0 |
| INDEMNITY, MEDICAL ONLY AND REPORT ONLY COVID-19 CLAIMS | | |
| | # Of Claims Reported | Average Days Reported To Qual-Lynx |
| INDEMNITY | 29 | 15.7 |
| MEDICAL ONLY | 20 | 5.8 |
| REPORT ONLY-WC | 81 | 2.6 |
| Grand Total | 130 | 6.0 |



**Burlington County Municipal JIF
COVID-19 Claims Report By JIF Member
1/1/2021 - 4/30/2021**

| | # Of Claims Reported | Average Days Reported To Qual-Lynx | Average Days Reported To Employer |
|-----------------------|---------------------------------|---|--|
| BORDENTOWN TOWNSHIP | 11 | 28.7 | 0.8 |
| DELANCO TOWNSHIP | 1 | 8.0 | 0.0 |
| LUMBERTON TOWNSHIP | 1 | 18.0 | 18.0 |
| MANSFIELD TOWNSHIP | 3 | 6.0 | 1.0 |
| MEDFORD TOWNSHIP | 7 | 10.7 | 3.9 |
| MOUNT LAUREL TOWNSHIP | 80 | 2.3 | 0.1 |
| PEMBERTON TOWNSHIP | 20 | 5.5 | 1.3 |
| RIVERSIDE TOWNSHIP | 6 | 7.5 | 3.3 |
| WESTAMPTON TOWNSHIP | 1 | 5.0 | 4.0 |
| Grand Total | 130 | 6.0 | 0.9 |



**Burlington County Municipal JIF
Transitional Duty Summary Report
1/1/2021 - 4/30/2021**

| | Transitional Duty Days Available | Transitional Duty Days Worked | % Of Transitional Duty Days Worked | \$ Saved By Accommodating | Transitional Duty Days Not Accommodated | % Of Transitional Duty Days Not Accommodated | Cost Of Transitional Duty Days Not Accommodated |
|-------------------------|--|-------------------------------------|---|------------------------------|---|--|--|
| BORDENTOWN CITY | 34 | 34 | 100% | \$3,716 | 0 | 0% | \$0 |
| BORDENTOWN TOWNSHIP | 130 | 123 | 95% | \$8,599 | 7 | 5% | \$258 |
| CHESTERFIELD TOWNSHIP | 78 | 0 | 0% | \$0 | 78 | 100% | \$10,530 |
| DELANCO TOWNSHIP | 71 | 71 | 100% | \$9,585 | 0 | 0% | \$0 |
| DELRAN TOWNSHIP | 47 | 47 | 100% | \$1,732 | 0 | 0% | \$0 |
| EDGEWATER PARK TOWNSHIP | 60 | 0 | 0% | \$0 | 60 | 100% | \$4,846 |
| MEDFORD TOWNSHIP | 106 | 106 | 100% | \$12,824 | 0 | 0% | \$0 |
| MOUNT LAUREL TOWNSHIP | 112 | 0 | 0% | \$0 | 112 | 100% | \$13,829 |
| PEMBERTON TOWNSHIP | 120 | 120 | 100% | \$14,800 | 0 | 0% | \$0 |
| WESTAMPTON TOWNSHIP | 9 | 9 | 100% | \$328 | 0 | 0% | \$0 |
| Grand Total | 767 | 510 | 66% | \$51,585 | 257 | 34% | \$29,463 |



Sample Transitional Duty Assignments

| Job Title | Injury | TD Assignment |
|----------------|--------------------------------------|---|
| Firefighter | Temporary loss of smell due to COVID | Answering Phones |
| Firefighter | Cervical (Req Fusion) | Desk Duty. Also formed a committee to enhance morale and brotherhood that was well received within the department |
| Laborer | Lumbar Strain | Running errands and Light office clean-up |
| Laborer/Driver | Rotator Cuff Tear | Answering Phones |
| Laborers | Multiple Injury Types | Inventory |
| Linesman | Rotator Cuff Tear | Check Street Signs |
| Mechanic | R shoulder | Drive Truck |
| Police Officer | Multiple Injury Types | Dispatch |
| Police Officer | Rotator Cuff Tear | Fire Arms Permits |
| Police Officer | Lumbar Strain | Community Policing/PAL Camp |
| Public Works | R Knee | Count Trucks at compost site |
| Truck Driver | R leg, Lumbar | Checked in vehicle dropping of TVs as trash |



**Burlington County Municipal JIF
PPO Savings And Penetration Report
April 2021**

| | Bill Count | Provider Charges | Repriced Amount | \$ Savings | % Savings |
|----------------------------|------------|------------------|-----------------|-----------------|------------|
| Qualcare | 118 | \$126,535 | \$47,018 | \$79,518 | 63% |
| Ambulatory Surgical Center | 1 | \$39,914 | \$12,177 | \$27,738 | 69% |
| Physical Therapy | 66 | \$36,454 | \$7,436 | \$29,018 | 80% |
| Hospital | 5 | \$20,110 | \$10,321 | \$9,789 | 49% |
| Orthopedics | 11 | \$9,401 | \$7,709 | \$1,692 | 18% |
| MRI/Radiology | 5 | \$4,700 | \$1,935 | \$2,765 | 59% |
| Physicians Fees | 5 | \$4,069 | \$2,592 | \$1,477 | 36% |
| Occ Med/Primary Care | 10 | \$3,185 | \$1,165 | \$2,020 | 63% |
| Anesthesiology | 1 | \$2,460 | \$1,137 | \$1,323 | 54% |
| Urgent Care Center | 6 | \$2,353 | \$1,011 | \$1,342 | 57% |
| Neurology | 3 | \$1,180 | \$195 | \$985 | 84% |
| Durable Medical Equipment | 1 | \$875 | \$700 | \$175 | 20% |
| Physical Medicine & Rehab | 1 | \$700 | \$222 | \$478 | 68% |
| Neurosurgery | 1 | \$700 | \$222 | \$478 | 68% |
| Emergency Medicine | 1 | \$245 | \$73 | \$172 | 70% |
| Other | 1 | \$190 | \$124 | \$67 | 35% |
| Out Of Network | 5 | \$4,130 | \$3,951 | \$178 | 4% |
| Durable Medical Equipment | 2 | \$2,938 | \$2,859 | \$78 | 3% |
| Behavioral Health | 2 | \$1,000 | \$900 | \$100 | 10% |
| Physicians Fees | 1 | \$192 | \$192 | \$0 | 0% |
| Grand Total | 123 | \$130,665 | \$50,969 | \$79,696 | 61% |

Participating Provider Penetration Rate

| | |
|-------------------------|------------|
| Bill Count | 96% |
| Provider Charges | 97% |

Exclusive Provider Penetration Rate

| | |
|-------------------------|------------|
| Bill Count | 96% |
| Provider Charges | 95% |



**Burlington County Municipal JIF
PPO Savings And Penetration Report
1/1/2021 - 4/30/2021**

| | Bill Count | Provider Charges | Repriced Amount | \$ Savings | % Savings |
|----------------------------|------------|--------------------|------------------|------------------|------------|
| Qualcare | 568 | \$1,065,318 | \$369,303 | \$696,015 | 65% |
| Ambulatory Surgical Center | 9 | \$199,460 | \$37,265 | \$162,196 | 81% |
| Hospital | 21 | \$196,848 | \$135,975 | \$60,873 | 31% |
| Anesthesiology | 8 | \$189,927 | \$47,750 | \$142,177 | 75% |
| Neurology | 7 | \$138,482 | \$35,755 | \$102,727 | 74% |
| Physical Therapy | 303 | \$133,124 | \$29,599 | \$103,525 | 78% |
| Orthopedics | 57 | \$62,292 | \$39,879 | \$22,413 | 36% |
| Physicians Fees | 26 | \$52,782 | \$9,892 | \$42,890 | 81% |
| Physical Medicine & Rehab | 11 | \$27,829 | \$3,487 | \$24,342 | 87% |
| Occ Med/Primary Care | 41 | \$14,287 | \$4,979 | \$9,309 | 65% |
| Durable Medical Equipment | 7 | \$12,987 | \$10,306 | \$2,681 | 21% |
| MRI/Radiology | 21 | \$12,365 | \$4,454 | \$7,911 | 64% |
| Urgent Care Center | 41 | \$11,702 | \$6,093 | \$5,609 | 48% |
| Neurosurgery | 8 | \$9,350 | \$1,747 | \$7,603 | 81% |
| Emergency Medicine | 5 | \$2,407 | \$893 | \$1,514 | 63% |
| Behavioral Health | 1 | \$1,200 | \$1,050 | \$150 | 13% |
| Other | 2 | \$275 | \$179 | \$96 | 35% |
| Out Of Network | 29 | \$56,107 | \$43,085 | \$13,022 | 23% |
| Physicians Fees | 4 | \$33,840 | \$23,667 | \$10,173 | 30% |
| Durable Medical Equipment | 5 | \$6,503 | \$5,573 | \$930 | 14% |
| Anesthesiology | 4 | \$5,000 | \$4,102 | \$898 | 18% |
| Other | 6 | \$4,845 | \$4,769 | \$77 | 2% |
| Behavioral Health | 6 | \$3,000 | \$2,725 | \$275 | 9% |
| Emergency Medicine | 2 | \$2,209 | \$1,639 | \$570 | 26% |
| MRI/Radiology | 1 | \$460 | \$460 | \$0 | 0% |
| Orthopedics | 1 | \$250 | \$150 | \$100 | 40% |
| Grand Total | 597 | \$1,121,425 | \$412,387 | \$709,037 | 63% |

Participating Provider Penetration Rate

Bill Count 95%

Provider Charges 95%

Exclusive Provider Penetration Rate

Bill Count 95%

Provider Charges 88%

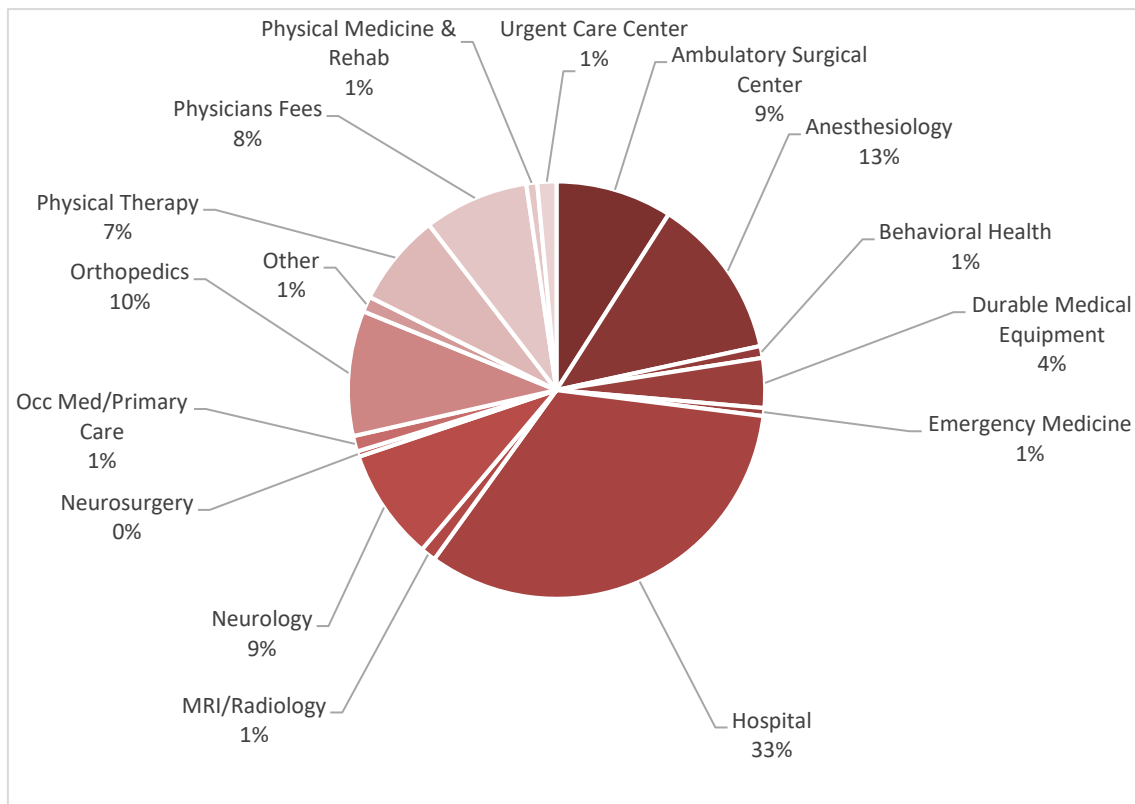


**Burlington County Municipal JIF
Top 10 And Paid Providers By Specialty
1/1/2021 - 4/30/2021**

Top 10 Providers

| | Bill Count | Repriced Amount |
|------------------------------------|------------|------------------|
| COOPER HEALTH SYSTEMS | 2 | \$110,533 |
| PRINCETON HEALTHCARE SYSTEM | 1 | \$37,396 |
| PRINCETON BRAIN AND SPINE CARE LLC | 4 | \$35,561 |
| ROTHMAN ORTHOPAEDICS | 34 | \$26,736 |
| FLEMINGTON IONM SERVICES LLC | 3 | \$23,475 |
| NEW JERSEY SURGERY CENTER | 3 | \$20,160 |
| MEMORIAL AMBULATORY SURGERY CENTER | 1 | \$12,177 |
| STRIVE PHYSICAL THERAPY | 111 | \$10,375 |
| HOME CARE CONNECT LLC | 6 | \$10,171 |
| IVY REHAB NETWORK, INC | 99 | \$9,126 |
| Grand Total | 264 | \$295,709 |

Paid Providers By Specialty





Nurse Case Management Assignment Report 2021

| | Jan-21 | Feb-21 | Mar-21 | Apr-21 | May-21 | Jun-21 | Jul-21 | Aug-21 | Sep-21 | Oct-21 | Nov-21 | Dec-21 |
|---|------------|------------|------------|------------|----------|----------|----------|----------|----------|----------|----------|----------|
| ACM, BURLCO, TRICO, ACCASBO, BCIP, GCSSD, VINELAND | | | | | | | | | | | | |
| Sharon Maurer | 89 | 83 | 78 | 84 | | | | | | | | |
| Maureen Steelman | 89 | 82 | 81 | 74 | | | | | | | | |
| Kelly Roth | 32 | 41 | 43 | 46 | | | | | | | | |
| Bettie Leavitt | 18 | 16 | 13 | 12 | | | | | | | | |
| Patricia Henchy | 2 | 2 | 1 | 2 | | | | | | | | |
| Stephanie Dionisio | 0 | 0 | 0 | 0 | | | | | | | | |
| Total | 230 | 224 | 216 | 218 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

Cyber Risk Management

Monthly Executive Report

May 5, 2021

Training – New material and content is being evaluated stay tune.

Do you get the Internet Speed you pay for?

Do you think that your internet is slow....how do you know & what do you do?

Today, we are using the internet more than ever, primarily because many of us work from home, kids learn from home, more home shopping, streaming videos, music, and so on. Speeds typically fluctuate throughout the day and can slow down during times of peak usage. And if your provider enforces data caps or throttles connections to maintain overall network performance, your speeds could come crashing down.

You paid your carrier for a fast internet..... are you getting what you pay for?

However, before you go to your carrier, there are things that can affect speed.

- Multiple users on the internet or network at the same time
- Streaming down video and music
- Video Conferencing
- If wireless – distance from the wireless router
- Using a VPN for remote connection

There are numerous tools on the internet that can be used to measure the speed of your internet connection; however, for more accurate measurements make sure you are not streaming, playing games, and that you are as close to the wireless router as possible. Try connecting directly to the router and avoid the wireless connection. Remember, distance affects speed and performance.

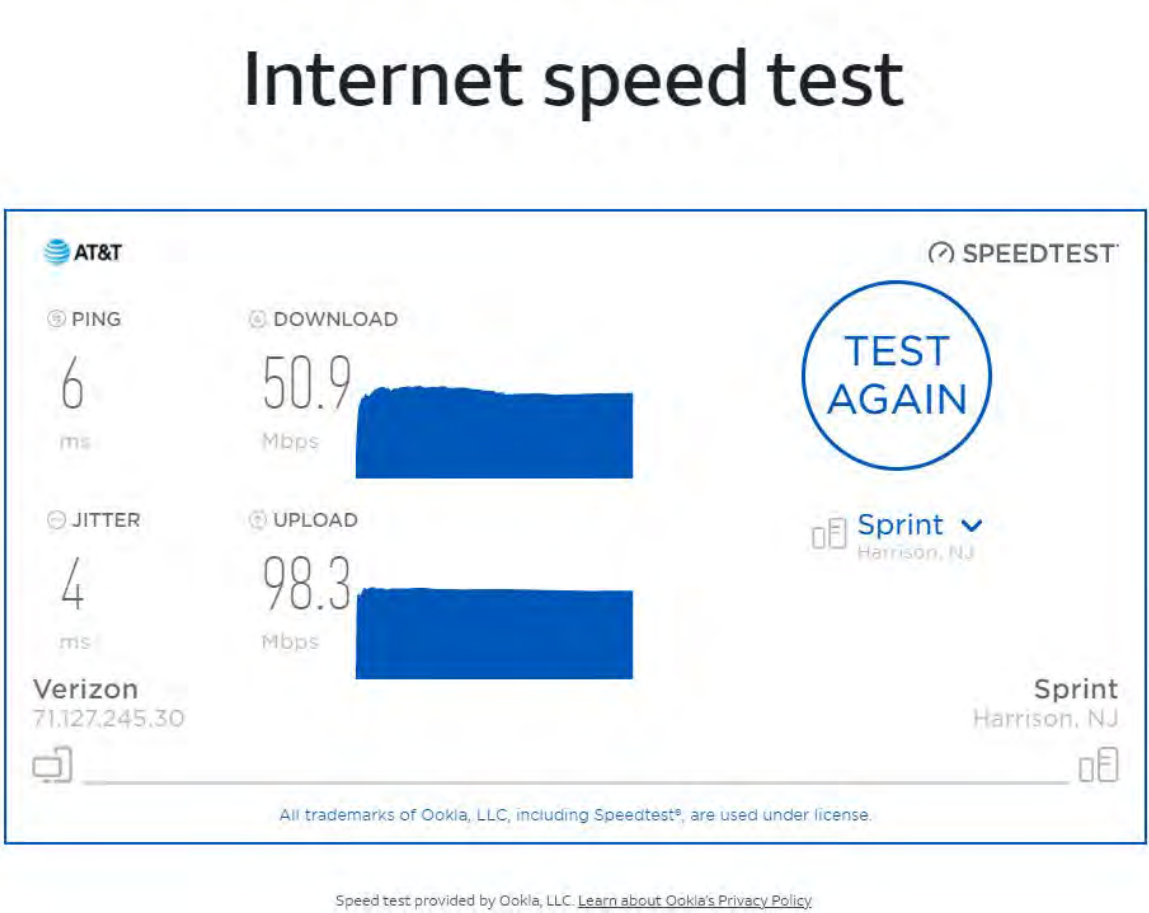
Some good sources for internet speed test:

- <https://www.centurylink.com/home/help/internet/internet-speed-test.html>
- <https://www.verizon.com/speedtest/>
- <https://fast.com/>
- <https://www.att.com/support/speedtest/>

If your plan is 300 mbps and your test consistently shows 56 mbps, call your service provider and complain. My personal experience has been that they reset the router or change the channel which may temporarily fix the problem but will eventually come back down.

Long story short, be prepared to play the cat and mouse game with your Internet Service Provider (ISP)

Here is an example of the AT&T speed test which uses the Ookla speed test tool.



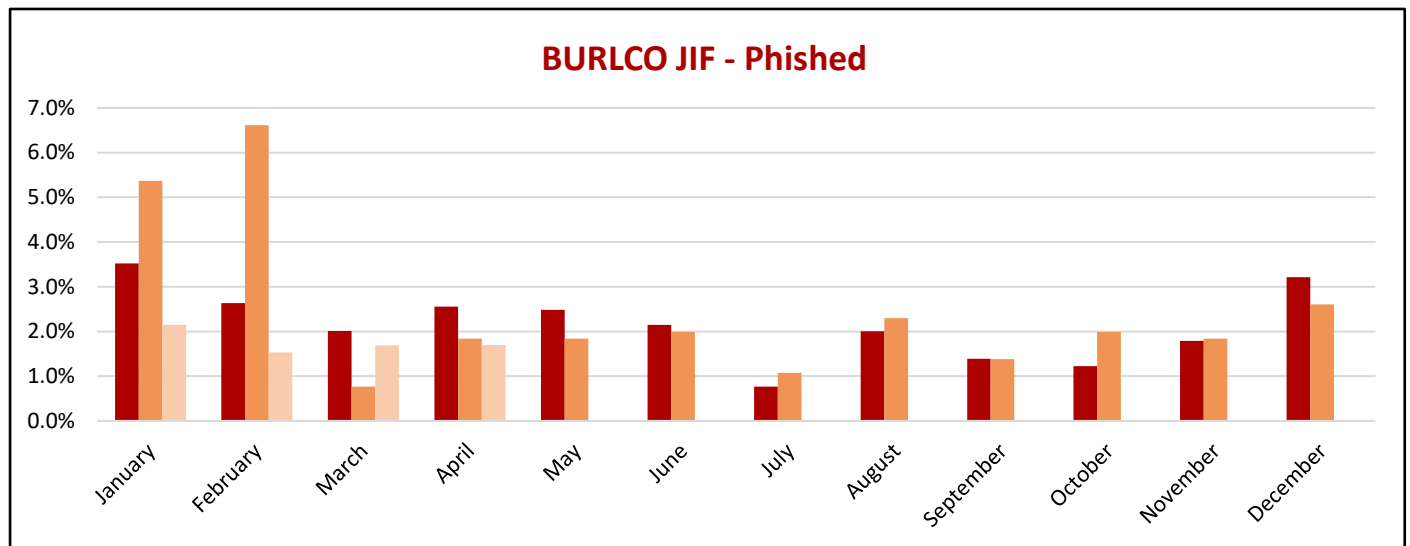
Phishing Report & Trend

| Month | 2019 | | | 2020 | | | 2021 | | |
|-----------|----------|-----------|------|----------|-----------|------|----------|-----------|------|
| | # Emails | # Clicked | % | # Emails | # Clicked | % | # Emails | # Clicked | % |
| January | 454 | 16 | 3.5% | 633 | 34 | 5.4% | 653 | 14 | 2.1% |
| February | 494 | 13 | 2.6% | 650 | 43 | 6.6% | 652 | 10 | 1.5% |
| March | 546 | 11 | 2.0% | 653 | 5 | 0.8% | 650 | 11 | 1.7% |
| April | 665 | 17 | 2.6% | 653 | 12 | 1.8% | 648 | 11 | 1.7% |
| May | 765 | 19 | 2.5% | 653 | 12 | 1.8% | | | |
| June | 653 | 14 | 2.1% | 1306 | 26 | 2.0% | | | |
| July | 653 | 5 | 0.8% | 653 | 7 | 1.1% | | | |
| August | 648 | 13 | 2.0% | 653 | 15 | 2.3% | | | |
| September | 577 | 8 | 1.4% | 653 | 9 | 1.4% | | | |
| October | 654 | 8 | 1.2% | 653 | 13 | 2.0% | | | |
| November | 614 | 11 | 1.8% | 653 | 12 | 1.8% | | | |
| December | 653 | 21 | 3.2% | 653 | 17 | 2.6% | | | |

Year to Date Avg 2.1%

Year to Date Avg 2.5%

Year to Date Avg 1.8%



2019 2020 2021

Phishing by Municipality

| Municipality | Total Emails | # Clicks | % of Clicks |
|---------------------|--------------|----------|-------------|
| Bass River Twp | 3 | 0 | 0.0% |
| Beverly City | 13 | 0 | 0.0% |
| Bordentown City | 4 | 0 | 0.0% |
| Bordentown Twp | 13 | 0 | 0.0% |
| Chesterfield Twp | 5 | 0 | 0.0% |
| Delanco Twp | 17 | 0 | 0.0% |
| Delran Twp | 47 | 0 | 0.0% |
| Edgewater Park Twp. | 17 | 2 | 11.8% |
| Egg Harbor City | 1 | 0 | 0.0% |
| Fieldsboro Borough | 4 | 0 | 0.0% |
| Florence Twp | 33 | 0 | 0.0% |
| Hainesport Twp | 7 | 0 | 0.0% |
| Lumberton Twp | 17 | 0 | 0.0% |
| Mansfield Twp | 51 | 1 | 2.0% |
| Medford Twp | 139 | 4 | 2.9% |
| Mount Laurel Twp | 70 | 2 | 2.9% |
| North Hanover Twp | 7 | 0 | 0.0% |
| Palmyra Borough | 44 | 0 | 0.0% |
| Pemberton Twp | 43 | 0 | 0.0% |
| Pumberton Borough | 4 | 0 | 0.0% |
| Riverside Twp | 2 | 0 | 0.0% |
| Shamong Twp | 6 | 0 | 0.0% |
| Southampton Twp | 16 | 1 | 6.3% |
| Springfield Twp | 7 | 0 | 0.0% |
| Tabernacle Twp | 12 | 0 | 0.0% |
| Westampton Twp | 55 | 1 | 1.8% |
| Woodland Twp | 7 | 0 | 0.0% |
| Wrightstown Borough | 4 | 0 | 0.0% |

Grand Total 648 11 1.7%

Phishing Template Utilization

| Phishing Templates | Count of Phishing Template | % of Templates Used | Count of Date Clicked | % of Click |
|-------------------------------------|----------------------------|---------------------|-----------------------|------------|
| Amex_Income_Verification | 27 | 4% | 0 | 0% |
| BackgroundReport_Text | 61 | 9% | 2 | 3% |
| Continual_Municipal_Training | 13 | 2% | 0 | 0% |
| Facebook Reactivation | 30 | 5% | 1 | 3% |
| facebook_page_insights | 101 | 16% | 1 | 1% |
| Microsoft_Office365_Password_Change | 72 | 11% | 0 | 0% |
| Municipal_Course_Catalog | 23 | 4% | 1 | 4% |
| Netflix_Account | 74 | 11% | 1 | 1% |
| Office_File_Deletion_Alert | 78 | 12% | 1 | 1% |
| UPS Package Redirect | 26 | 4% | 3 | 12% |
| workstation_updates | 80 | 12% | 1 | 1% |
| Zendesk_Password_Change | 38 | 6% | 0 | 0% |
| Zendesk_Ticket_Update | 25 | 4% | 0 | 0% |

Grand Total

648

11

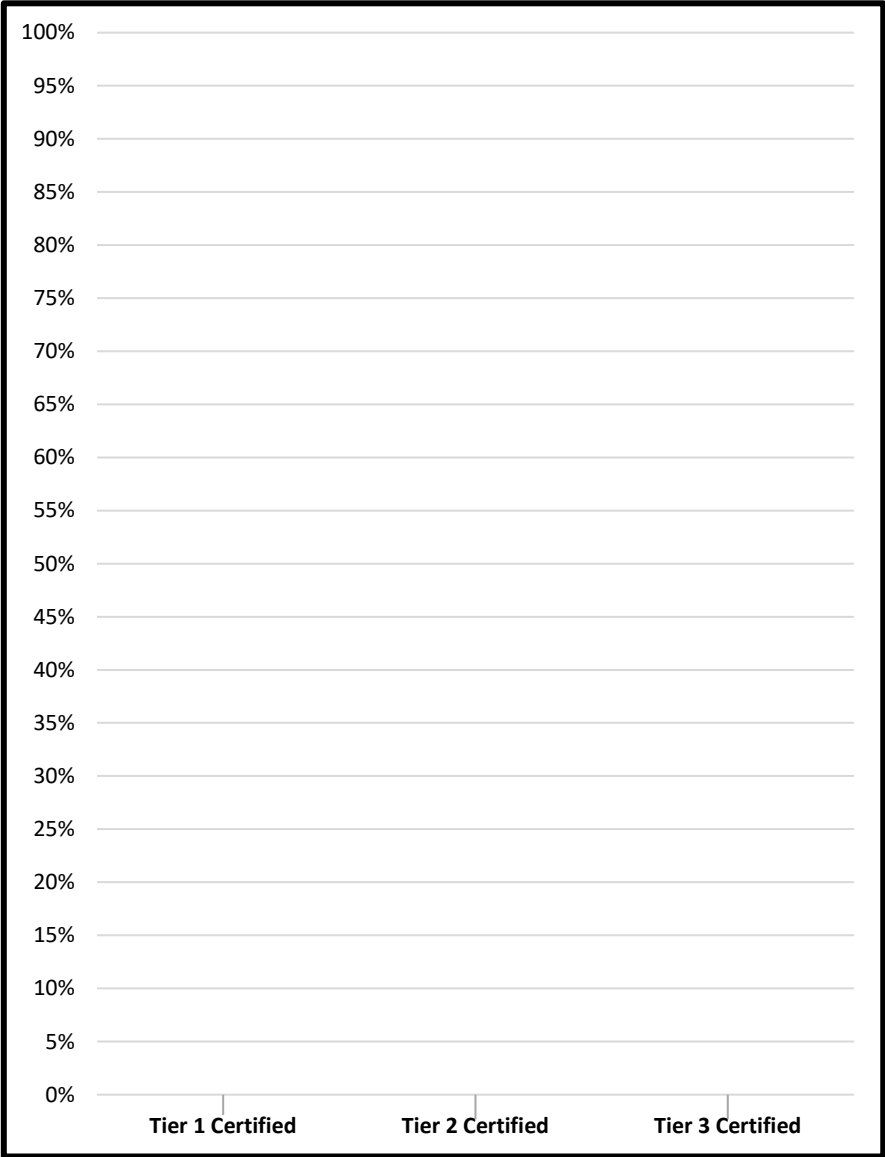
MEL Cyber Risk Management Program V.2

Compliance Status

| Municipality | Tier 1 Certified | Tier 2 Certified | Tier 3 Certified |
|-----------------------------|------------------|------------------|------------------|
| Bass River Township | | | |
| Beverly City | | | |
| Bordentown City | | | |
| Bordentown Township | | | |
| Chesterfield Township | | | |
| Delanco Township | | | |
| Delran Township | | | |
| Edgewater Park Township | | | |
| Fieldsboro Borough | | | |
| Florence Township | | | |
| Hainesport Township | | | |
| Lumberton Township | | | |
| Mansfield Township | | | |
| Medford Township | | | |
| Mount Laurel Township | | | |
| New Hanover Township | | | |
| North Hanover Township | | | |
| Palmyra Borough - Municipal | | | |
| Pemberton Borough | | | |
| Pemberton Township | | | |
| Riverside Township | | | |
| Shamong Township | | | |
| Southampton Township | | | |
| Springfield Township | | | |
| Tabernacle Township | | | |
| Westampton Township | | | |
| Woodland Township | | | |
| Wrightstown Borough | | | |

| Total # of Municipalities | Tier 1 Certified | Tier 2 Certified | Tier 3 Certified |
|---------------------------|------------------|------------------|------------------|
| 28 | 0 | 0 | 0 |
| | 0% | 0% | 0% |

JIF Compliance % by Tier







BURLCO JIF Compliance %

Vulnerability Scanning

Understanding the vulnerability report

The CVSS Score (**Common Vulnerability Scoring System**) is an industry standard for assessing the severity of computer system security vulnerabilities. CVSS attempts to assign severity scores to vulnerabilities, allowing responders to prioritize responses and resources according to threat. Scores are calculated based on a formula that depends on several metrics that approximate ease of exploit and the impact of exploit. Scores range from 0 to 10, with 10 being the most severe.

Below is a table for reference.

| Rating | CVSS Score | Color Code |
|----------|------------|--|
| Low | 0.1 – 3.9 | White  |
| Medium | 4.0 – 6.9 | Yellow  |
| High | 7.0 – 8.9 | Orange  |
| Critical | 9.0 – 10.0 | Red  |

Vulnerability Score by Municipality

AJG-Burlington - Monthly Summary Report

| JIF | Municipality | Severity | Contact Name | Contact Email | Last Scan/Email |
|------------|-------------------------|----------|---------------------|--|---------------------|
| Burlington | Bass River Township | 0.0 | Amanda Somes | bassriverclerk@comcast.net | 2021-04-11 01:01:04 |
| Burlington | Bordentown City | 2.6 | Grace Archer | btownch@cityofbordentown.com | 2021-04-11 12:01:17 |
| Burlington | Bordentown Township | 4.3 | Michael Theokas | m.theokas@bordentowntwp.org | 2021-04-11 18:01:19 |
| Burlington | Chesterfield Township | 5.0 | Glenn McMahon | glenn@chesterfieldtwp.com | 2021-04-10 12:01:19 |
| Burlington | Delanco Township | 2.6 | Mike Templeton | 42mtempy55@gmail.com | 2021-04-11 18:01:18 |
| Burlington | Delran Township | 2.6 | Jeffrey Hatcher | jhatcher@delrantownship.org | 2021-04-11 06:01:20 |
| Burlington | Edgewater Park Township | 2.6 | Tom Pullion | tpullion@edgewaterpark-nj.com | 2021-04-10 12:01:18 |
| Burlington | Florence Township | 4.0 | Steve Fazekas | sfazekas@florence-nj.gov | 2021-04-11 06:01:21 |
| Burlington | Hainesport Township | 0.0 | Paula Kosko | pkosko@hainesporttownship.com | 2021-04-11 01:01:16 |
| Burlington | Lumberton Township | 5.0 | Brandon Umba | bumba@lumbertontwp.com | 2021-04-11 18:01:18 |
| Burlington | Mansfield Township | 0.0 | Michael Fitzpatrick | administrator@mansfieldtwp-nj.com | 2021-04-12 01:01:10 |
| Burlington | Medford Township | 5.0 | Kathy Burger | kburger@medfordtownship.com | 2021-04-10 12:01:18 |
| Burlington | Mount Laurel Township | 10.0 | Jerry Mascia | jmascia@mountlaurel.com | 2021-04-11 12:01:16 |
| Burlington | North Hanover Township | 0.0 | Mary Picariello | clerk@northhanovertwp.com | 2021-04-11 06:01:20 |
| Burlington | Palmyra Borough | 0.0 | John Gural | jgural@boroughofpalmyra.com | 2021-04-10 18:01:15 |
| Burlington | Pemberton Borough | 0.0 | Donna Mull | dmull@pemberton.comcastbiz.net | 2021-04-11 01:01:16 |
| Burlington | Pemberton Township | 0.0 | Daniel Hornickel | DHornickel@pemberton-twp.com | 2021-04-11 12:01:05 |
| Burlington | Riverside Township | 0.0 | Meghan Jack | mjack@riversidetwp.org | 2021-04-10 18:01:15 |
| Burlington | Shamong Township | 5.0 | David Matchett | dmatchettd@aol.com | 2021-04-11 01:01:16 |
| Burlington | Southampton Township | 4.8 | Kathleen Hoffman | khoffman@southamptonnj.org | 2021-04-12 01:00:58 |
| Burlington | Springfield Township | 0.0 | Paul Keller | mgr@springfieldtownshipnj.org | 2021-04-12 12:01:14 |
| Burlington | Tabernacle Township | 0.0 | Douglas Cramer | dcramer@townshipoftabernacle-nj.gov | 2021-04-11 01:01:15 |
| Burlington | Westampton Township | 5.8 | Steve Ent | ent@wtpd.us | 2021-04-10 06:01:22 |
| Burlington | Wrightstown Borough | 0.0 | James Ingling | wrightstownfirebureau@comcast.net | 2021-04-10 18:01:04 |

Sample of Monthly Detail Report

Sample Report

| Issue | CVSS | Risk | Hosts |
|---|------|--------|--|
| GNU Bash Environment Variable Handling Shell Remote Command Execution Vulnerability | 10.0 | High | 50.239.106.115:443/tcp |
| OpenSSH Denial of Service And User Enumeration Vulnerabilities (Windows) | 7.8 | High | 73.198.60.103:222/tcp |
| OpenSSH Multiple Vulnerabilities Jan17 (Windows) | 7.5 | High | 73.198.60.103:222/tcp |
| Deprecated SSH-1 Protocol Detection | 7.5 | High | 73.198.60.103:222/tcp |
| OpenSSH X11 Forwarding Security Bypass Vulnerability (Windows) | 7.5 | High | 73.198.60.103:222/tcp |
| SSL/TLS: OpenSSL CCS Man in the Middle Security Bypass Vulnerability | 6.8 | Medium | 50.239.106.115:443/tcp 73.198.60.103:8080/tcp |
| SSL/TLS: Report Vulnerable Cipher Suites for HTTPS | 5.0 | Medium | 50.239.106.115:8080/tcp 50.239.106.115:443/tcp 73.198.60.103:8080/tcp |
| OpenSSH 'sftp-server' Security Bypass Vulnerability (Windows) | 5.0 | Medium | 73.198.60.103:222/tcp |
| OpenSSH User Enumeration Vulnerability-Aug18 (Windows) | 5.0 | Medium | 73.198.60.103:222/tcp |
| SSL/TLS: Report Weak Cipher Suites | 4.3 | Medium | 173.161.251.118:3389/tcp 50.239.106.115:9000/tcp 50.239.106.115:5389/tcp 50.239.106.115:4006/tcp 50.239.106.115:3389/tcp 73.198.60.103:8080/tcp 73.198.60.103:3389/tcp |
| jQuery < 1.9.0 XSS Vulnerability | 4.3 | Medium | 50.239.106.115:15672/tcp |
| SSL/TLS: SSLv3 Protocol CBC Cipher Suites Information Disclosure Vulnerability (POODLE) | 4.3 | Medium | 50.239.106.115:443/tcp 73.198.60.103:8080/tcp |
| SSL/TLS: Deprecated SSLv2 and SSLv3 Protocol Detection | 4.3 | Medium | 50.239.106.115:443/tcp 73.198.60.103:8080/tcp |
| SSH Weak Encryption Algorithms Supported | 4.3 | Medium | 50.239.106.115:5022/tcp 73.198.60.103:222/tcp |
| Apache HTTP Server 'httpOnly' Cookie Information Disclosure Vulnerability | 4.3 | Medium | 50.239.106.115:443/tcp |
| SSL/TLS: Certificate Signed Using A Weak Signature Algorithm | 4.0 | Medium | 173.161.251.118:3389/tcp 50.239.106.115:9000/tcp 50.239.106.115:5389/tcp 50.239.106.115:4006/tcp 50.239.106.115:3389/tcp 50.239.106.115:443/tcp |

Text Phishing is on the rise



FRM:AMEX@Message
SUBJ:Card Alert
MSG:Card Alert;Card Alert

[http://
www.americanexpress-
message.com](http://www.americanexpress-message.com)

Text phishing, also known as **SMiShing**, is a type of social engineering attack initiated through SMS text messages.

There has been a recent increase in SMiShing using the COVID-19 vaccine as a campaign claiming access to an appointment or information regarding the vaccine. Other SMiShing campaigns include package delivery notifications from Amazon, FedEx, US Postal, ext.

These campaigns are designed to get you to click on a link that leads you to fraudulent websites and try to obtain user credentials, steal funds, and or load malware by promoting a service or addressing a problem. SMiShing messages may come from random phone numbers or email addresses and often use a sense of urgency to convince the target to take a desired action quickly.

What to do:

- Go to any online account directly by manually typing the URL into your browser.
- Don't click on links delivered in SMS text messages from unverified sources.
- Don't provide sensitive information in response to an SMS text message from unknown senders.
- Don't call the sender's phone number or phone numbers included in SMS text.
- Block senders and delete SMS text phishing messages.
- Consider blocking SMS messages from non-contacts.
- Report SMS text phishing attempts to your mobile carrier and the [FTC](#).
- You can also forward the message to 7726 (SPAM).

MEL Grandfathered Cyber Risk Compliance Report

| MEMBER | TIER 1 | TIER 2 |
|-------------------------|----------|------------|
| Bass River Township | Approved | Approved |
| Bordentown Township | Approved | Approved |
| Delanco Township | Approved | Approved |
| Delran Township | Approved | Approved |
| Edgewater Park Township | Approved | Approved |
| Florence Township | Approved | Incomplete |
| Hainesport Township | Approved | Approved |
| Lumberton Township | Approved | Approved |
| Mansfield Township | Approved | Approved |
| Medford Township | Approved | Approved |
| Mount Laurel Township | Approved | Approved |
| North Hanover Township | Approved | Approved |
| Palmyra Borough | Approved | Approved |
| Pemberton Borough | Approved | Approved |
| Pemberton Township | Approved | Approved |
| Riverside Township | Approved | Approved |
| Shamong Township | Approved | Approved |
| Southampton Township | Approved | Approved |
| Springfield Township | Approved | Approved |
| Tabernacle Township | Approved | Approved |
| Woodland Township | Approved | Approved |
| Wrightstown Borough | Approved | |

| <u>TIER 1</u> | | | <u>TIER 2</u> | | |
|---------------|------------|-------------|---------------|------------|-------------|
| APPROVED | INCOMPLETE | NO RESPONSE | APPROVED | INCOMPLETE | NO RESPONSE |
| 22 | 0 | 0 | 22 | 1 | 1 |

This Month's "Security with a Smile" (Because Life is Too Short...)

This Month's Advice: Protect Your Privacy With a VPN

What Is a VPN, and How Does It Work?

Have you ever connected to a public Wi-Fi network and wondered if someone is watching you? It's a legitimate concern and they very well could be! But you can protect your online activity with a VPN (Virtual Private Network).

For those of you not familiar, a VPN is a simple software that was created to protect your online privacy and make life harder for hackers by anonymizing your traffic and location. When you switch it on, a VPN creates an encrypted tunnel between you and a remote server operated by a VPN service. Your Internet traffic is routed through this tunnel, so your data is secure. And because your traffic is exiting the VPN server, your true IP address is hidden, masking your identity and location.

Here are some of the benefits of installing a VPN:

Added Privacy & Security: One of the biggest benefits of using a VPN is to keep your data secure and online activity private. Consider the public Wi-Fi network in an airport or coffee shop. While it might feel safe to connect, somebody might actually be watching the traffic on that network. Internet service providers (ISPs) and some organizations have ways to keep track of everything you do online. If you think "going incognito" in your browser is all you need to do, you couldn't be more wrong!

Protect multiple devices at once: Most paid VPNs* provide multiple simultaneous connections, allowing you to protect your computer, smartphone, tablet, smart TVs and other devices at the same time. The number of connections VPNs allow vary depending on the service (most provide 3-7), so choose one that best suits your needs.

Beat censorship: Many countries around the world censor the Internet because certain content doesn't align with political or religious beliefs. If you're living in or traveling to a country with Internet restrictions, a VPN can allow you to freely and securely browse online. Without a VPN, simple tasks like Googling or updating your social media can be nearly impossible.

*While there are a number of free VPNs that allow you to try before you buy, be cautious of using a non-user funded VPN. The necessary infrastructure to run a VPN, including servers, doesn't come cheap, so free tools are often supported by selling your information to third party companies in order to maintain the VPN.

Want to avoid doing real work for another 5 minutes?

Blog: [How to Identify and Resolve a Major VPN Security Risk](#)

May 11, 2021

To the Members of the
Executive Board of the
Burlington County Municipal
Joint Insurance Fund

I have enclosed for your review and, in some cases consideration, documents of presentation relating to claims, transfers, and the financial condition of the Fund.

The statements included in this report are prepared on a “modified cash basis” and relate to financial activity through the one month period ending April 30, 2021 for Closed Fund Years 1991 to 2016, and Fund Years 2017, 2018, 2019, 2020 and 2021. The reports, where required, are presented in a manner prescribed or permitted by the Department of Insurance and the Division of Local Government Services of the Department of Community Affairs.

All statements contained in this report are subject to adjustment by annual audit.

A summary of the contents of these statements is presented below.

INVESTMENT INTEREST & INVESTMENTS:

Interest received or accrued for the reporting period totaled \$ 15,984.63. This generated an average annual yield of 1.01%. However, after including an unrealized net gain of \$ 16,364.84 in the asset portfolio, the yield is adjusted to 2.05% for this period. The total overview of the asset portfolio for the fund shows an overall unrealized gain of \$48,915.51 as it relates to current market value of \$ 15,751,852.15 vs. the amount we have invested. This current market value, however, when considering the total accrued income at month end is \$ 15,766,610.88.

Our asset portfolio with Wilmington/Trust consists of 4 obligations with maturities less than one year.

RECEIPT ACTIVITY FOR THE PERIOD

Subrogation Receipts \$ 0.00 w/YTD Total \$ 13,109.83 (detailed in my report)
Salvage Receipts \$ 2,360.00
Overpayment Reimbursements \$ 0.00
FY 2021 Premium Receipts \$ 828.00

LOSS RUN PAYMENT REGISTER ACTIVITY FOR THE PERIOD: (Action Item)

The enclosed report shows net claim activity during the reporting period for claims paid by the fund and claims payable by the Fund at period end in the amount of \$ 255,517.72. The claims detail shows 243 claim payments issued.

A.E.L.C.F. PARTICIPANT BALANCES AT PERIOD END: (\$138. Interest Allocated)

| | |
|-----------------------|--------------|
| Delran Township | \$ 16,224.00 |
| Chesterfield Township | \$ 1,116.00 |
| Bordentown City | \$ 70,544.00 |
| Bordentown Township | \$ 63,937.00 |
| Westampton Township | \$ 10,444.00 |

CASH ACTIVITY FOR THE PERIOD:

The enclosed reconciliation report details that during the reporting period the Fund's "Cash Position" changed from an opening balance of \$ 19,344,614.69 to a closing balance of \$ 18,617,422.98 showing a decrease in the fund of \$ 727,191.71. A detailed reconciliation of this change, including its affect on our banking instruments, is included in my report.

BILL LIST FOR THE PERIOD: (Action Item)

Vouchers to be submitted for your consideration at the scheduled meeting show on the accompanying bill list at the end of my report.

The information contained in this cover report is a summary of key elements related to activity during the reporting period. Other detailed information is contained in the attached documents and, if desired, a more specific explanation on any question can be obtained by contacting me at 609-744-3597.

Respectfully Submitted,

Thomas J. Tontarski
Treasurer

**BURLINGTON COUNTY
MUNICIPAL JOINT INS. FUND
Subrogation Report
Calendar Year 2021**

| DATE REC'D | CREDITED TO: | CLAIM/ FILE NUMBER | CLAIMANT NAME | COV. TYPE | FUND YEAR | AMOUNT RECEIVED | RECEIVED Y.T.D. |
|---------------|--------------------|--------------------------|------------------|--------------|--------------|--------------------|--------------------|
| 1/8 | PEMBERTON TWP. | 2021210458 | PEMBERTON TWP. | PR | 2020 | 595.00 | |
| 1/15 | MANSFIELD TWP. | 2018106877 | ALEXANDER CASTLE | WC | 2017 | 56.81 | |
| 1/15 | EDGEWATER PARK TWP | 2017100510 | KYLE McPHILLIPS | WC | 2017 | 59.00 | |
| 1/15 | EDGEWATER PARK TWP | 2017100511 | CHARLES RYDER JR | WC | 2017 | 59.00 | |
| TOTAL-JAN. | | | | | | 769.81 | |
| TOTAL-YTD | | | | | | | 769.81 |
| TOTAL-FEB. | | | | | | 0.00 | |
| TOTAL-YTD | | | | | | | 769.81 |
| 3/2 | MANSFIELD TWP. | 2018106877 | ALEXANDER CASTLE | WC | 2017 | 82.86 | |
| 3/2 | EDGEWATER PARK TWP | 2017100510 | KYLE McPHILLIPS | WC | 2017 | 14.00 | |
| 3/2 | EDGEWATER PARK TWP | 2017100511 | CHARLES RYDER JR | WC | 2017 | 14.00 | |
| 3/2 | PEMBERTON TWP. | 2018121517 | ANTHONY LUSTER | WC | 2018 | 294.00 | |
| 3/3 | MEDFORD TWP. | 2019176369 | MEDFORD TWP. | PR | 2019 | 3,378.10 | |
| 3/3 | MEDFORD TWP. | 2019176369 | MEDFORD TWP. | PR | 2019 | 2,677.41 | |
| 3/18 | BORDENTOWN TWP. | 2020187021 | BORDENTOWN TWP. | WC | 2019 | 5,879.65 | |
| TOTAL-MAR | | | | | | 12,340.02 | |
| TOTAL-YTD | | | | | | | 13,109.83 |
| TOTAL-APR | | | | | | 0.00 | |
| TOTAL-YTD | | | | | | | 13,109.83 |

**BURLINGTON COUNTY MUNICIPAL JIF
ACCOUNT RECONCILIATION ACTIVITY REPORT
FY 2021**

| | <u>February</u> | <u>March</u> | <u>April</u> | <u>Year To Date Total</u> |
|---|-----------------|----------------|---------------|-------------------------------|
| Opening Balance for the Period: | 19,380,982.12 | 19,709,007.04 | 19,344,614.69 | |
| RECEIPTS: | | | | |
| Interest Income (Cash) | 17,579.09 | -19,161.80 | 27,989.46 | 27,251.96 |
| Premium Assessment Receipts | 1,630,109.00 | 257,162.00 | 828.00 | 3,299,741.00 |
| Prior Yr. Premium Assessment Receipts | 0.00 | 0.00 | 0.00 | 0.00 |
| Subrogation, Salvage & Reimb. Receipts: | | | | |
| Fund Year 2021 | 0.00 | 0.00 | 2,360.00 | 2,360.00 |
| Fund Year 2020 | 0.00 | 12,189.58 | 0.00 | 12,784.58 |
| Fund Year 2019 | 0.00 | 11,999.54 | 0.00 | 11,999.54 |
| Fund Year 2018 | 0.00 | 294.00 | 0.00 | 294.00 |
| Fund Year 2017 | 0.00 | 110.86 | 0.00 | 285.67 |
| Closed Fund Year | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Subrogation, Salvage & Reimb.Receipts | 0.00 | 24,593.98 | 2,360.00 | 27,723.79 |
| FY 2021 Appropriation Refunds | 0.00 | 0.00 | 0.00 | 0.00 |
| FY 2020 Appropriation Refunds | 0.00 | 0.00 | 0.00 | 0.00 |
| Late Payment Penalties | 0.00 | 0.00 | 0.00 | 0.00 |
| E-JIF Closed Year Dividend | 0.00 | 0.00 | 0.00 | 0.00 |
| RCF Claims Reimbursement | 0.00 | 0.00 | 0.00 | 0.00 |
| Other | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL RECEIPTS: | 1,647,688.09 | 262,594.18 | 31,177.46 | 3,354,716.75 |
| DISBURSEMENTS: | | | | |
| Net Claim Payments: | | | | |
| Fund Year 2021 | 21,615.32 | 190,561.69 | 83,940.35 | 298,181.36 |
| Fund Year 2020 | 71,163.17 | 97,240.93 | 59,195.94 | 281,110.67 |
| Fund Year 2019 | 116,192.69 | 42,036.02 | 29,232.40 | 223,773.33 |
| Fund Year 2018 | 26,966.61 | 44,751.10 | 14,295.68 | 98,200.79 |
| Fund Year 2017 | 10,393.00 | 152,785.50 | 18,785.35 | 204,384.81 |
| Closed Fund Year | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Net Claim Payments | 246,330.79 | 527,375.24 | 205,449.72 | 1,105,650.96 |
| Exp.& Admin Bill List Payments: | | | | |
| Exp. & Cont. Charges FY 2022 | 0.00 | 0.00 | 0.00 | 0.00 |
| Exp. & Cont. Charges FY 2021 | 209,187.38 | 96,054.52 | 96,127.72 | 486,645.46 |
| Property Fund Charges FY 2021 | 0.00 | 0.00 | 0.00 | 0.00 |
| E-JIF Premium FY 2021 | 0.00 | 0.00 | 0.00 | 123,234.00 |
| M.E.L. Premium FY 2021 | 466,399.00 | 0.00 | 0.00 | 466,399.00 |
| POL/EPL Policy Premium FY 2021 | 361,304.50 | 0.00 | 390,587.50 | 751,892.00 |
| M.E.L. Premium FY 2020 | 0.00 | 0.00 | 0.00 | 0.00 |
| Exp. & Cont. Charges FY 2020 | 27,467.80 | 2,732.00 | 66,029.00 | 105,901.82 |
| Exp. & Cont. Charges FY 2019 | 8,973.70 | 824.77 | 175.23 | 10,107.88 |
| Exp. & Cont. Charges FY 2018 | 0.00 | 0.00 | 0.00 | 0.00 |
| Exp. & Cont. Charges FY 2017 | 0.00 | 0.00 | 0.00 | 0.00 |
| Other | 0.00 | 0.00 | 0.00 | 0.00 |
| Closed Fund Year | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Bill List Payments | 1,073,332.38 | 99,611.29 | 552,919.45 | 1,944,180.16 |
| Net Bank Services Fees | 0.00 | 0.00 | 0.00 | 0.00 |
| Other | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL DISBURSEMENTS: | 1,319,663.17 | 626,986.53 | 758,369.17 | 3,049,831.12 |
| Closing Balance for the Period: | 19,709,007.04 | 19,344,614.69 | 18,617,422.98 | |
| Account Net Cash Change During the Period: | | | | |
| Operating Account | 1,036,603.32 | -12,343,516.82 | -753,699.83 | -10,987,068.33 |
| JCMI Investment Account | 0.00 | 11,977,192.24 | 31,189.33 | 12,008,381.57 |
| Investment Account | -5,643.75 | 5,737.50 | -510.70 | -1,018.18 |
| Asset Management Account | -702,934.65 | -3,805.27 | -4,170.51 | -715,409.43 |
| Claims Imprest Account | 0.00 | 0.00 | 0.00 | 0.00 |
| Expense & Contingency Account | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Change in Account Net Cash: | 328,024.92 | -364,392.35 | -727,191.71 | 304,885.63 |
| Proof: | 0.00 | 0.00 | 0.00 | |

SUMMARY OF CASH AND INVESTMENT INSTRUMENTS
BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND
ALL FUND YEARS COMBINED
CURRENT MONTH April
CURRENT FUND YEAR 2021

| | Description: | INVEST. ACCT. | ASSET MGR. | OPERATING ACCT. | CLAIMS ACCOUNT | ADMIN. EXPENSE | JCMI |
|--------------------------------|--------------------------------------|---------------|----------------|-----------------|----------------|----------------|-----------------|
| | ID Number: | | | | | | |
| | Maturity (Yrs) | | | | | | |
| | Purchase Yield: | | | | | | |
| | TOTAL for All Accts & instruments | | | | | | |
| Opening Cash & Investment l | \$19,344,613.81 | 6,179.02 | 3,747,641.09 | 3,512,601.46 | 100,000.00 | 1,000.00 | 11,977,192.24 |
| Opening Interest Accrual Bal | \$10,397.90 | - | 10,397.90 | - | - | - | - |
| 1 Interest Accrued and/or Int | \$4,360.03 | \$0.00 | \$4,360.03 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 2 Interest Accrued - discount | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 3 zation and/or Interest Cost) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 4 Accretion | \$455.12 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$455.12 |
| 5 Interest Paid - Cash Instr.s | \$11,169.48 | -\$510.70 | \$0.00 | \$1,481.32 | \$0.00 | \$0.00 | \$10,198.86 |
| 6 Interest Paid - Term Instr.s | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 7 Realized Gain (Loss) | \$16,364.84 | \$0.00 | -\$4,170.51 | \$0.00 | \$0.00 | \$0.00 | \$20,535.35 |
| 8 Net Investment Income | \$32,349.47 | -\$510.70 | \$189.52 | \$1,481.32 | \$0.00 | \$0.00 | \$31,189.33 |
| 9 Deposits - Purchases | \$761,557.17 | \$0.00 | \$0.00 | \$3,188.00 | \$205,449.72 | \$552,919.45 | \$0.00 |
| 10 (Withdrawals - Sales) | -\$1,516,738.34 | \$0.00 | \$0.00 | -\$758,369.17 | -\$205,449.72 | -\$552,919.45 | \$0.00 |
| Ending Cash & Investment Bal: | \$18,617,422.08 | \$5,668.32 | \$3,743,470.58 | \$2,758,901.61 | \$100,000.00 | \$1,000.00 | \$12,008,381.57 |
| Ending Interest Accrual Balanc | \$14,757.93 | \$0.00 | \$14,757.93 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Plus Outstanding Checks | \$165,402.14 | \$0.00 | \$0.00 | \$0.00 | \$142,427.76 | \$22,974.38 | \$0.00 |
| (Less Deposits in Transit) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Balance per Bank | \$18,782,824.22 | \$5,668.32 | \$3,743,470.58 | \$2,758,901.61 | \$242,427.76 | \$23,974.38 | \$12,008,381.57 |
| | | | -1,878,867.8 | \$7,247,898.39 | | | |

| Investment Income Allocation | | | | | | | | | | | | |
|------------------------------|------------------------------------|-------------|--------------|-------------|--------------|--------------|-------------|---------------|--------------|--------------|--------------|----------------|
| ETE | | Property | Liability | Auto | Workers Comp | Deductible | Contingency | POLEPL | EJIF | MEL | Admin | Total |
| 2021 | Opening Cash & Investment | 88,637.44 | 200,690.95 | 40,794.60 | 614,021.38 | 204,416.31 | 0.00 | (35,520.21) | (23,643.66) | 362,646.29 | 289,163.84 | \$1,741,206.94 |
| | Opening Interest Accrual Balance | 31.44 | 51.89 | 12.84 | 196.69 | 52.66 | 0.00 | 16.65 | 0.00 | 109.11 | 98.96 | \$570.25 |
| | 1 Interest Accrued and/or Interest | \$19.53 | \$44.22 | \$8.99 | \$135.28 | \$45.04 | \$0.00 | \$0.00 | \$0.00 | \$79.90 | \$63.71 | \$396.67 |
| | 2 Interest Accrued - discount | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| | 3 zation and/or Interest Cost) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| | 4 Accretion | \$2.04 | \$4.62 | \$0.94 | \$14.12 | \$4.70 | \$0.00 | \$0.00 | \$0.00 | \$8.34 | \$6.65 | \$41.41 |
| | 5 Interest Paid - Cash Instr.s | \$50.03 | \$113.28 | \$23.03 | \$346.57 | \$115.38 | \$0.00 | \$0.00 | \$0.00 | \$204.69 | \$163.21 | \$1,016.18 |
| | 6 Interest Paid - Term Instr.s | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| | 7 Realized Gain (Loss) | \$73.30 | \$165.96 | \$33.74 | \$507.77 | \$169.05 | \$0.00 | \$0.00 | \$0.00 | \$299.90 | \$239.13 | \$1,488.84 |
| | 8 Net Investment Income | \$144.90 | \$328.07 | \$66.69 | \$1,003.75 | \$334.16 | \$0.00 | \$0.00 | \$0.00 | \$592.82 | \$472.70 | \$2,943.10 |
| | 9 Interest Accrued - Net Change | \$19.53 | \$44.22 | \$8.99 | \$135.28 | \$45.04 | \$0.00 | \$0.00 | \$0.00 | \$79.90 | \$63.71 | \$396.67 |
| | Ending Cash & Investment | \$49,845.37 | \$201,025.42 | \$40,614.85 | \$572,704.82 | \$204,756.79 | \$0.00 | -\$426,025.95 | -\$23,618.67 | \$363,367.37 | \$193,615.79 | \$1,176,285.80 |
| | Ending Interest Accrual Balance | \$50.97 | \$96.11 | \$21.83 | \$331.97 | \$97.70 | \$0.00 | \$16.65 | \$0.00 | \$189.01 | \$162.67 | \$966.92 |

| | | Property | Liability | Auto | Workers Comp | Deductible | Contingency | POLEPL | EJIF | MEL | Admin | Total |
|------|------------------------------------|-------------|--------------|--------------|----------------|--------------|-------------|----------|--------|--------------|--------------|----------------|
| 2020 | Opening Cash & Investment | 55,288.29 | 401,084.88 | 105,633.35 | 1,188,014.29 | 504,890.68 | 49,847.12 | 670.02 | 1.01 | 238,590.14 | 253,921.02 | \$2,797,940.80 |
| | Opening Interest Accrual Balance | 39.08 | 208.06 | 55.62 | 668.64 | 251.43 | 24.90 | 0.39 | 0.00 | 146.14 | 247.22 | \$1,641.48 |
| | 1 Interest Accrued and/or Interest | \$12.18 | \$88.37 | \$23.27 | \$261.75 | \$111.24 | \$10.98 | \$0.15 | \$0.00 | \$52.57 | \$55.95 | \$616.46 |
| | 2 Interest Accrued - discount | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| | 3 zation and/or Interest Cost) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| | 4 Accretion | \$1.27 | \$9.22 | \$2.43 | \$27.32 | \$11.61 | \$1.15 | \$0.02 | \$0.00 | \$5.49 | \$5.84 | \$64.35 |
| | 5 Interest Paid - Cash Instr.s | \$31.21 | \$226.38 | \$59.62 | \$670.55 | \$284.97 | \$28.14 | \$0.38 | \$0.00 | \$134.67 | \$143.32 | \$1,579.24 |
| | 6 Interest Paid - Term Instr.s | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| | 7 Realized Gain (Loss) | \$45.72 | \$331.68 | \$87.36 | \$982.45 | \$417.53 | \$41.22 | \$0.55 | \$0.00 | \$197.31 | \$209.98 | \$2,313.80 |
| | 8 Net Investment Income | \$90.38 | \$655.66 | \$172.68 | \$1,942.07 | \$825.35 | \$81.49 | \$1.10 | \$0.00 | \$390.03 | \$415.09 | \$4,573.85 |
| | 9 Interest Accrued - Net Change | \$12.18 | \$88.37 | \$23.27 | \$261.75 | \$111.24 | \$10.98 | \$0.15 | \$0.00 | \$52.57 | \$55.95 | \$616.46 |
| | Ending Cash & Investment | \$42,720.37 | \$401,652.17 | \$105,782.76 | \$1,143,144.79 | \$505,604.79 | \$49,917.63 | \$670.97 | \$1.01 | \$238,927.60 | \$188,251.16 | \$2,676,673.25 |
| | Ending Interest Accrual Balance | \$51.26 | \$296.43 | \$78.89 | \$930.39 | \$362.68 | \$35.88 | \$0.54 | \$0.00 | \$198.71 | \$303.17 | \$2,257.94 |

| | | Property | Liability | Auto | Workers Comp | Deductible | Contingency | POLEPL | EJIF | MEL | Admin | Total |
|------|------------------------------------|--------------|--------------|--------------|--------------|--------------|-------------|----------|----------|-------------|--------------|----------------|
| 2019 | Opening Cash & Investment | (90,008.14) | 405,316.68 | 108,919.87 | 713,990.67 | 304,346.37 | 0.00 | 188.87 | 121.03 | 14,999.48 | 113,424.99 | \$1,571,299.82 |
| | Opening Interest Accrual Balance | 0.00 | 216.31 | 57.16 | 443.87 | 159.95 | 0.00 | 0.07 | 0.06 | 9.67 | 64.90 | \$951.99 |
| | 1 Interest Accrued and/or Interest | \$0.00 | \$89.30 | \$24.00 | \$157.31 | \$67.06 | \$0.00 | \$0.04 | \$0.03 | \$3.30 | \$24.99 | \$366.03 |
| | 2 Interest Accrued - discount | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| | 3 zation and/or Interest Cost) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| | 4 Accretion | \$0.00 | \$9.32 | \$2.51 | \$16.42 | \$7.00 | \$0.00 | \$0.00 | \$0.00 | \$0.34 | \$2.61 | \$38.21 |
| | 5 Interest Paid - Cash Instr.s | \$0.00 | \$228.77 | \$61.48 | \$403.00 | \$171.78 | \$0.00 | \$0.11 | \$0.07 | \$8.47 | \$64.02 | \$937.69 |
| | 6 Interest Paid - Term Instr.s | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| | 7 Realized Gain (Loss) | \$0.00 | \$335.18 | \$90.07 | \$590.45 | \$251.68 | \$0.00 | \$0.16 | \$0.10 | \$12.40 | \$93.80 | \$1,373.84 |
| | 8 Net Investment Income | \$0.00 | \$662.58 | \$178.05 | \$1,167.17 | \$497.52 | \$0.00 | \$0.31 | \$0.20 | \$24.52 | \$185.42 | \$2,715.77 |
| | 9 Interest Accrued - Net Change | \$0.00 | \$89.30 | \$24.00 | \$157.31 | \$67.06 | \$0.00 | \$0.04 | \$0.03 | \$3.30 | \$24.99 | \$366.03 |
| | Ending Cash & Investment | -\$90,008.14 | \$397,350.17 | \$109,073.93 | \$694,307.92 | \$304,776.84 | \$0.00 | \$189.13 | \$121.20 | \$15,020.69 | \$113,410.19 | \$1,544,241.93 |
| | Ending Interest Accrual Balance | \$0.00 | \$305.61 | \$81.16 | \$601.18 | \$227.01 | \$0.00 | \$0.12 | \$0.09 | \$12.98 | \$89.89 | \$1,318.02 |

| | | Property | Liability | Auto | Workers Comp | Deductible | Contingency | POLEPL | EJIF | MEL | Admin | Total |
|------|------------------------------------|-------------|---------------|-------------|--------------|--------------|-------------|-------------|----------|-------------|--------------|--------------|
| 2018 | Opening Cash & Investment | 34,377.06 | (275,953.14) | 70,724.45 | (19,281.91) | 431,691.39 | 0.00 | 26,029.30 | 171.31 | 15,031.06 | 146,978.89 | \$429,768.41 |
| | Opening Interest Accrual Balance | 18.58 | 10.29 | 37.72 | 19.08 | 226.59 | 0.00 | 10.22 | 0.09 | 7.89 | 77.18 | \$407.65 |
| | 1 Interest Accrued and/or Interest | \$7.57 | \$0.00 | \$15.58 | \$0.00 | \$95.11 | \$0.00 | \$5.73 | \$0.04 | \$3.31 | \$32.38 | \$159.74 |
| | 2 Interest Accrued - discount | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| | 3 zation and/or Interest Cost) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| | 4 Accretion | \$0.79 | \$0.00 | \$1.63 | \$0.00 | \$9.93 | \$0.00 | \$0.60 | \$0.00 | \$0.35 | \$3.38 | \$16.67 |
| | 5 Interest Paid - Cash Instr.s | \$19.40 | \$0.00 | \$39.92 | \$0.00 | \$243.66 | \$0.00 | \$14.69 | \$0.10 | \$8.48 | \$82.96 | \$409.21 |
| | 6 Interest Paid - Term Instr.s | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| | 7 Realized Gain (Loss) | \$28.43 | \$0.00 | \$58.49 | \$0.00 | \$356.99 | \$0.00 | \$21.53 | \$0.14 | \$12.43 | \$121.55 | \$599.55 |
| | 8 Net Investment Income | \$56.20 | \$0.00 | \$115.61 | \$0.00 | \$705.69 | \$0.00 | \$42.55 | \$0.28 | \$24.57 | \$240.27 | \$1,185.17 |
| | 9 Interest Accrued - Net Change | \$7.57 | \$0.00 | \$15.58 | \$0.00 | \$95.11 | \$0.00 | \$5.73 | \$0.04 | \$3.31 | \$32.38 | \$159.74 |
| | Ending Cash & Investment | \$34,425.68 | -\$280,966.64 | \$65,812.99 | -\$23,552.59 | \$432,301.97 | \$0.00 | \$26,066.12 | \$171.55 | \$15,052.32 | \$147,186.78 | \$416,498.18 |
| | Ending Interest Accrual Balance | \$26.16 | \$10.29 | \$53.30 | \$19.08 | \$321.71 | \$0.00 | \$15.96 | \$0.13 | \$11.20 | \$109.56 | \$567.38 |

| | | Property | Liability | Auto | Workers Comp | Deductible | Contingency | POLEPL | EJIF | MEL | Admin | Total |
|------|------------------------------------|-------------|-------------|--------------|----------------|--------------|--------------|----------|---------|--------------|--------------|----------------|
| 2017 | Opening Cash & Investment | 64,622.74 | 111,921.72 | 110,649.38 | 1,051,909.35 | 561,663.33 | 113,926.90 | 324.85 | 11.92 | 181,797.93 | 211,620.79 | \$2,408,448.91 |
| | Opening Interest Accrual Balance | 33.90 | 142.67 | 58.07 | 561.71 | 294.78 | 59.79 | 0.13 | (0.06) | 95.41 | 111.07 | \$1,357.47 |
| | 1 Interest Accrued and/or Interest | \$14.24 | \$24.66 | \$24.38 | \$231.76 | \$123.75 | \$25.10 | \$0.07 | \$0.00 | \$40.05 | \$46.63 | \$530.64 |
| | 2 Interest Accrued - discount | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| | 3 zation and/or Interest Cost) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| | 4 Accretion | \$1.49 | \$2.57 | \$2.54 | \$24.19 | \$12.92 | \$2.62 | \$0.01 | \$0.00 | \$4.18 | \$4.87 | \$55.39 |
| | 5 Interest Paid - Cash Instr.s | \$36.47 | \$63.17 | \$62.45 | \$593.73 | \$317.02 | \$64.30 | \$0.18 | \$0.01 | \$102.61 | \$119.44 | \$1,359.40 |
| | 6 Interest Paid - Term Instr.s | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| | 7 Realized Gain (Loss) | \$53.44 | \$92.56 | \$91.50 | \$869.89 | \$464.48 | \$94.21 | \$0.27 | \$0.01 | \$150.34 | \$175.00 | \$1,991.70 |
| | 8 Net Investment Income | \$105.64 | \$182.96 | \$180.88 | \$1,719.58 | \$918.16 | \$186.24 | \$0.53 | \$0.02 | \$297.19 | \$345.94 | \$3,937.14 |
| | 9 Interest Accrued - Net Change | \$14.24 | \$24.66 | \$24.38 | \$231.76 | \$123.75 | \$25.10 | \$0.07 | \$0.00 | \$40.05 | \$46.63 | \$530.64 |
| | Ending Cash & Investment | \$64,714.15 | \$95,446.67 | \$110,805.88 | \$1,051,245.16 | \$562,457.74 | \$114,088.04 | \$325.31 | \$11.94 | \$182,055.06 | \$211,920.11 | \$2,393,070.06 |
| | Ending Interest Accrual Balance | \$48.14 | \$167.33 | \$82.45 | \$793.47 | \$418.53 | \$84.89 | \$0.20 | -\$0.06 | \$135.47 | \$157.69 | \$1,888.11 |

| | | Property | Liability | Auto | Workers Comp | Deductible | Contingency | POLEPL | EJIF | MEL | Admin | Total |
|-----------|------------------------------------|----------|-----------|--------|--------------|------------|-------------|--------|--------|--------|----------------|----------------|
| Closed FY | Opening Cash & Investment | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 9,766,822.63 | \$9,766,822.63 |
| | Opening Interest Accrual Balance | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 5,140.41 | \$5,140.41 |
| | 1 Interest Accrued and/or Interest | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$2,151.88 | \$2,151.88 |
| | 2 Interest Accrued - discount | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| | 3 zation and/or Interest Cost) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| | 4 Accretion | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$224.62 | \$224.62 |
| | 5 Interest Paid - Cash Instr.s | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$5,512.67 | \$5,512.67 |
| | 6 Interest Paid - Term Instr.s | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| | 7 Realized Gain (Loss) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$8,076.83 | \$8,076.83 |
| | 8 Net Investment Income | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$15,966.00 | \$15,966.00 |
| | 9 Interest Accrued - Net Change | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$2,151.88 | \$2,151.88 |
| | Ending Cash & Investment | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$9,780,636.75 | \$9,780,636.75 |
| | Ending Interest Accrual Balance | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$7,292.29 | \$7,292.29 |

Accounts Included

WILMINGTON TRUST, NA AS INVESTMENT MANAGER UNDER AGREEMENT
DATED 3/6/17 FOR BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND
120882-000

Accounting Statement

120882-000 - BURLINGTON COUNTY MUNICIPAL JIF

April 01, 2021 - April 30, 2021

Your Portfolio at a Glance

| | |
|--|-----------------------|
| Opening Market Value w/Accrued Income | \$3,758,038.99 |
| Net of Contributions & Withdrawals | - |
| Net Investment Change | \$189.52 |
| Closing Market Value w/Accrued Income | \$3,758,228.51 |

Your Relationship Team

SUSAN T O'NEAL (302) 636-6448
Relationship Manager
so'neal@wilmingtontrust.com

ZIA E QASIM (302) 651-8413
Portfolio Manager
zqasim@wilmingtontrust.com

THOMAS J. TONTARSKI
10796 MALLARD POINT ROAD
CHESTERTOWN, MD 21620

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Please see Glossary for descriptions of key fields depicted in this statement.

Asset Allocation

| Asset Class | Total Market Value | Allocation (%) |
|--------------|-----------------------|-------------------|
| Fixed Income | \$3,743,470.58 | 100% |
| TOTAL | \$3,743,470.58 | 100% |

Accrued Income by Asset Class Summary

| Asset Class | Market Value | Accrued Income | Market Value + Accrued Income | Estimated Annual Income | Yield (%) |
|--------------|-----------------------|--------------------|----------------------------------|----------------------------|--------------|
| Fixed Income | \$3,743,470.58 | \$14,757.93 | \$3,758,228.51 | \$52,818.75 | 1.41% |
| TOTAL | \$3,743,470.58 | \$14,757.93 | \$3,758,228.51 | \$52,818.75 | 1.41% |

Market Values may be generated using market quotations, closing price, mean bid or ask, or estimated market value obtained from quotation services. Mutual fund balances are incorporated into appropriate asset classifications. Derivative instruments are classified based upon the corresponding underlying security and does not represent a comprehensive risk assessment of your account.

Asset values will fluctuate. **Estimated Annual Income** is provided for comparison purposes only. Estimated Annual Income is based on historical data or other assumptions and is not a guarantee of future results. This report should not be used to prepare tax documents.

Yield for Cash & Equivalents is calculated based on Market Value of investments and does not include Uninvested Cash (Cash Balance) or Cash Payables and Receivables for pending trades.

Portfolio Valuations & Activity Summary

| Category | Current Period | Year-to-Date |
|--|-----------------------|------------------------|
| Opening Market Value | \$3,747,641.09 | \$4,458,880.14 |
| Accrued Income | 10,397.90 | 16,493.31 |
| Opening Market Value w/Accrued Income | \$3,758,038.99 | \$4,475,373.45 |
| Contributions | | |
| Cash Receipts | - | 720,000.00 |
| Intra-Account Transfers | - | - |
| Other Receipts | - | - |
| Securities Transferred In | - | - |
| Tax Refunds | - | - |
| Total Contributions | - | \$720,000.00 |
| Withdrawals | | |
| Cash Disbursements | - | - |
| Intra-Account Transfers | - | - |
| Other Disbursements | - | -1,440,093.75 |
| Other Fees | - | - |
| Securities Transferred Out | - | - |
| Tax Payments | - | - |
| Taxes Withheld | - | - |
| Wilmington Trust Fees | - | - |
| Total Withdrawals | - | -\$1,440,093.75 |
| Net Contributions & Withdrawals | - | -\$720,093.75 |
| Closing Market Value | 3,743,470.58 | 3,743,470.58 |
| Accrued Income | 14,757.93 | 14,757.93 |
| Closing Market Value w/Accrued Income | \$3,758,228.51 | \$3,758,228.51 |
| Net Investment Change | \$189.52 | \$2,948.81 |
| Net Investment Change Detail | Current Period | Year-to-Date |
| Net Investment Change | \$189.52 | \$2,948.81 |
| Income Earned | | |
| Dividends | - | - |
| Net Interest | - | 21,093.75 |
| Other Income | - | - |
| Change in Accrual | 4,360.03 | -1,735.38 |
| Total Income Earned | \$4,360.03 | \$19,358.37 |
| Market Appreciation | -\$4,170.51 | -\$16,409.56 |

Relationship Summary *(continued)*

120882-000 - BURLINGTON COUNTY MUNICIPAL JIF

April 01, 2021 - April 30, 2021

Income Received Summary

| Category | Current Period | Year-to-Date |
|-------------------------|----------------|--------------------|
| Taxable | | |
| Dividends | - | - |
| Interest | - | 21,093.75 |
| Other Income | - | - |
| Total Taxable | - | \$21,093.75 |
| Tax-Exempt | | |
| Dividends | - | - |
| Interest | - | - |
| Other Income | - | - |
| Total Tax-Exempt | - | - |
| TOTAL RECEIVED | - | \$21,093.75 |

Actual income received may differ from that presented on this schedule due to restatements related to corporate actions. Purchase of Accrued Interest on securities is not included in the Summary. Taxable and Tax-exempt status is determined by security, rather than account type, so tax-exempt accounts may have holdings included in the Taxable category. This is not a tax document and should not be used for tax preparation.

Realized Gain/Loss Summary

| Category | Current Period | Year-to-Date |
|-------------------------|----------------|-------------------|
| Short Term | | |
| Gain | - | - |
| Loss | - | - |
| Total Short Term | - | - |
| Long Term | | |
| Gain | - | 1,419.84 |
| Loss | - | - |
| Total Long Term | - | \$1,419.84 |
| TOTAL GAIN/LOSS | - | \$1,419.84 |

Realized Gain/Loss estimates are preliminary, are reliant upon accurate cost basis information, and may not reflect all cost basis adjustments. Corporate actions and income reclassifications will alter a holding's basis and subsequent gain/loss values. Gain/Loss estimates include results for both Taxable and Tax-exempt accounts. This is not a tax document and should not be used for tax preparation.

Management and advisory fees charged through accounts not listed under the Market Value Summary will not be shown in this schedule. Transactions classified in Other (Receipts, Fees, and Disbursements) categories are identified in the Transaction Activity Detail.

Market Appreciation reflects your Closing Market Value w/Accrued Income, less the net of contributions, withdrawals, and income earned, less your Opening Market Value w/Accrued Income.

Cash Activity Summary

| Category | Current Period Cash | Year-to-Date Cash |
|------------------------------------|------------------------|------------------------|
| Opening Balance | - | - |
| Receipts | | |
| Cash Receipts | - | 720,000.00 |
| Dividends | - | - |
| Intra-Account Transfers | - | - |
| Maturities | - | 699,000.00 |
| Net Interest | - | 21,093.75 |
| Other Income | - | - |
| Other Receipts | - | - |
| Sales | - | - |
| Tax Refunds | - | - |
| Total Receipts | - | \$1,440,093.75 |
| Disbursements | | |
| Cash Disbursements | - | - |
| Intra-Account Transfers | - | - |
| Other Disbursements | - | -1,440,093.75 |
| Other Fees | - | - |
| Purchases | - | - |
| Tax Payments | - | - |
| Taxes Withheld | - | - |
| Wilmington Trust Fees | - | - |
| Total Disbursements | - | -\$1,440,093.75 |
| TOTAL CLOSING BALANCE | - | - |
| Net Total Payables and Receivables | - | |
| NET OF CASH BALANCE | - | |

Opening and Total Closing Balances include holdings of cash and money market funds in USD currency.
Pending purchases, pending sales and foreign currency holdings are not included.

Asset Allocation

120882-000 - BURLINGTON COUNTY MUNICIPAL JIF

April 01, 2021 - April 30, 2021

Asset & Sub Asset Allocation

| Asset Class | Total Market Value (%) | Closing Market Value | Cost | Unrealized Gain/Loss | Accrued Income | Market Value w/ Accrued Income |
|---------------------------|------------------------|-----------------------|-----------------------|----------------------|--------------------|--------------------------------|
| ■ Fixed Income | | | | | | |
| U.S. Taxable Fixed Income | 100.00% | \$3,743,470.58 | \$3,702,936.64 | \$40,533.94 | \$14,757.93 | \$3,758,228.51 |
| Total Fixed Income | 100.00% | \$3,743,470.58 | \$3,702,936.64 | \$40,533.94 | \$14,757.93 | \$3,758,228.51 |
| TOTAL ASSETS | 100% | \$3,743,470.58 | \$3,702,936.64 | \$40,533.94 | \$14,757.93 | \$3,758,228.51 |

Holdings Detail

120882-000 - BURLINGTON COUNTY MUNICIPAL JIF

April 01, 2021 - April 30, 2021

Fixed Income

| Security Name | Quantity | Market Price | Market Value | Cost | Unrealized Gain/Loss | Accrued Income | Estimated Annual Income | Effective Duration | Yield to Worst (%) | Market Value (%) |
|--|-----------|--------------|--------------------------------------|-----------------------|----------------------|--------------------|-------------------------|--------------------|--------------------|------------------|
| U.S. Taxable Fixed Income | | | | | | | | | | |
| U.S. Treasury Bonds | | | | | | | | | | |
| UNITED STATES TREASURY NOTES DTD 06/30/2019 1.625% 06/30/2021 CUSIP: 9128287A2 Moody's: AAA | 699,000 | \$100.252 | \$700,761.48 | \$698,645.04 | \$2,116.44 | \$3,796.71 | \$11,358.75 | 0.17 | 0.08% | 18.72% |
| UNITED STATES TREASURY NOTES DTD 09/30/2016 1.125% 09/30/2021 CUSIP: 912828T34 Moody's: AAA | 1,020,000 | 100.449 | 1,024,579.80 | 1,010,796.09 | 13,783.71 | 971.93 | 11,475.00 | 0.42 | 0.05 | 27.37 |
| UNITED STATES TREASURY NOTES DTD 11/30/2019 1.500% 11/30/2021 CUSIP: 912828YT1 Moody's: AAA | 1,000,000 | 100.844 | 1,008,440.00 | 997,812.50 | 10,627.50 | 6,263.74 | 15,000.00 | 0.58 | 0.04 | 26.94 |
| UNITED STATES TREASURY NOTES DTD 01/31/2015 1.500% 01/31/2022 CUSIP: 912828H86 Moody's: AAA | 999,000 | 101.070 | 1,009,689.30 | 995,683.01 | 14,006.29 | 3,725.55 | 14,985.00 | 0.75 | 0.05 | 26.97 |
| Total U.S. Treasury Bonds | | | \$3,743,470.58 | \$3,702,936.64 | \$40,533.94 | \$14,757.93 | \$52,818.75 | 0.51 | 0.05% | 100% |
| Total U.S. Taxable Fixed Income | | | \$3,743,470.58 | \$3,702,936.64 | \$40,533.94 | \$14,757.93 | \$52,818.75 | 0.51 | 0.05% | 100% |
| TOTAL FIXED INCOME | | | \$3,743,470.58 | \$3,702,936.64 | \$40,533.94 | \$14,757.93 | \$52,818.75 | 0.51 | 0.05% | 100% |
| Grand Total Accrued Income | | | \$3,743,470.58 \$14,757.93 | \$3,702,936.64 | \$40,533.94 | \$14,757.93 | \$52,818.75 | | | 100% |
| Grand Total Market Value w/ Accrued Income | | | \$3,758,228.51 | | | | | | | |

Activity Detail

120882-000 - BURLINGTON COUNTY MUNICIPAL JIF

April 01, 2021 - April 30, 2021

Transaction Activity Detail

| Trade Date | | | | | | |
|-----------------|------------------|-------------------------|--|----------|------------|-----------------|
| Settlement Date | Transaction Type | Transaction Description | | Quantity | Cash Value | Cash Management |

No activity for this statement period.

Realized Gain / Loss Detail

| Transaction Description | Disposition Date | Quantity | Cost | Proceeds | Short Term Gain/Loss | Long Term Gain/Loss | Realized Gain/Loss |
|-------------------------|------------------|----------|------|----------|-------------------------|------------------------|-----------------------|
|-------------------------|------------------|----------|------|----------|-------------------------|------------------------|-----------------------|

There are no realized gain/loss transactions to report for this statement period.

Realized Gain/Loss estimates are preliminary, are reliant upon accurate cost basis information, and may not reflect all cost basis adjustments. Corporate actions and income reclassifications will alter a holding's basis and subsequent gain/loss values. Gain/Loss estimates include results for both Taxable and Tax-exempt accounts. This is not a tax document and should not be used for tax preparation.

Statement Disclosures

Statement Review; Limitations on Actions

Please carefully review your statements and retain them for your records as they may contain notices, disclosures and other important information in addition to the summary of the transactions in your account for the reporting period, including contributions, distributions, transfers, and purchases and sales of securities. Summary data is also provided for off-setting investment option transfers or other transfers made between accounts.

Please report promptly any material inaccuracy or discrepancy in this information to your Relationship Manager. If revised data becomes available to Wilmington Trust after these reports are generated, we may update our records accordingly; however, revised data typically will not result in the generation of a new report.

Fee Arrangements

Wilmington Trust and its affiliates may earn additional compensation from uninvested cash in the form of earnings, which Wilmington Trust expects will be generated at the prevailing federal funds rate. Such earnings may be generated between the time the moneys are received by Wilmington Trust and actually forwarded to implement investment instructions, or between the time a distribution is issued and presented.

Affiliated Advisers

"Wilmington Trust" is a service mark encompassing the trust and investment business of Manufacturer's & Trader's Trust Company ("M&T Bank") in providing services to this account, and of some of M&T Bank's subsidiaries and affiliates, serving individual and institutional clients. Subsidiaries and affiliates include, but are not limited to, Wilmington Trust Company (operating in Delaware only); Wilmington Trust, N.A., a national association; and Wilmington Funds Management Corp., Wilmington Trust Investment Advisors, Inc., and other registered investment adviser affiliates. For additional information regarding the Wilmington Trust brand, underlying entities, and products and services offered, please visit our web site at www.wilmingtontrust.com.

In performing discretionary investment services for an account, M&T Bank or an affiliate may invest account assets in one or more mutual funds, including mutual funds ("Affiliated Funds") advised by investment management affiliates of M&T Bank, including Wilmington Funds Management Corporation ("WFMC") and Wilmington Trust Investment Advisors, Inc. ("WTIA") ("Affiliated Advisers").

The Affiliated Advisers, M&T Bank, and M&T Securities, Inc., another affiliate of M&T Bank (collectively "M&T") may also provide administrative and shareholder services, and services under Rule 12b-1 plans to the Affiliated Funds, and may receive compensation for those services. If M&T provides additional services to the Affiliated Funds, it would be entitled to receive additional

compensation from those funds. The compensation for services provided to the Affiliated Funds is determined by the Board of Trustees that governs each Affiliated Fund, and is subject to change from time to time in the discretion of such Board of Trustees.

Currently, WFMC, in its capacity as investment adviser to the Affiliated Funds, is entitled to receive annual advisory fees between 0.45% and 0.95%. WFMC compensates WTIA directly for sub-advisory services provided to the Affiliated Funds. In its capacity as co-administrator of the Wilmington Funds, WFMC is currently entitled to receive annual co-administration fees from the Wilmington Funds as follows: 0.04% on the first \$5 billion; 0.03% on the next \$2 billion; 0.025% on the next \$3 billion; and 0.018% on assets in excess of \$10 billion. All fees are calculated based on average daily assets.

M&T Bank may be entitled to receive an annual shareholder services fee of up to 0.25% with respect to the assets of certain accounts invested in the Wilmington Funds. If M&T Bank or an affiliate has investment discretion over an account, then an account may receive a credit against the account-level fiduciary (or investment management) fee for all or some portion of the foregoing fees when account assets are invested in an Affiliated Fund. Alternatively, the value of account assets invested in an Affiliated Fund may be excluded from calculation of the account-level fiduciary (or investment management) fee.

Please consult a current prospectus, available at www.wilmingtonfunds.com, for the relevant Affiliated Fund or contact your Relationship Manager for additional information.

WTIA maintains updated disclosure information on Form ADV Part 2, the Disclosure Brochure. The Disclosure Brochure contains information about WTIA, including a description of WTIA's programs, fees, trading practices, conflicts of interest, key personnel, and other business activities. The Disclosure Brochure is available to all clients of WTIA upon request by contacting WTIA at (410)

Investment products, included affiliated offerings, are not insured by the Federal Deposit Insurance Corporation or any other governmental agency, are not deposits of or other obligations of or guaranteed by Wilmington Trust, M&T, or any other bank or entity, and are subject to risks, including a possible loss of the principal amount invested.

Statement Disclosures *(continued)***Pricing and Valuation**

Details of transaction charges and commissions are displayed on transaction confirmations, which have been mailed or made available separately to you. Wilmington Trust will also send you this information upon request. To the extent Wilmington Trust has custody of assets but no investment authority over your account, you have the right at any time to receive, at no additional cost to you, written confirmations of securities transactions that occur in your account. These confirmations will be mailed to you in the timeframe required by applicable regulations. Even if you previously waived your right to receive these confirmations, you may at any time ask to receive such confirmations going forward. Please contact your Relationship Manager if you wish to have written trade confirmations mailed to you.

If we are managing the assets in this account, please contact your Relationship Manager if there have been any changes to your financial situation or investment objectives, or if you wish to impose any reasonable restrictions that might affect the management of this account, or reasonably change any existing restrictions.

The investment values and estimated income information reported herein reflect the securities in your account on a trade date basis as of the close of your statement period. Pricing may reflect market price quotations, closing price, mean bid / ask price, or estimated market values obtained from various third-party quotation services which we believe to be reliable and which were available when the report was prepared. If an investment did not have a readily determinable value, then reported values are based on the last valuation available to us at the time the report was generated. For assets not custodied at Wilmington Trust, prices and values are provided by the custodian, the issuer or their administrator, and Wilmington Trust is not responsible for this information, nor can Wilmington Trust guarantee its accuracy or timeliness. Valuation for Private Equity, Private Real Estate and Other asset classes reflect the most recent information available, but are typically illiquid and may have irregular reporting. Consult your Relationship Manager for details regarding valuations for your illiquid holdings.

Reported values may not equal market value or fair value and may include accruals. Asset values will fluctuate. This report should not be used to prepare tax documents or financial statements. Information for tax reporting purposes will be reflected in your annual Wilmington Trust Tax Information Letter. Please contact your Relationship Manager if you have any questions.

Basis and limitations on use for Cost, Gains, and Losses. This is not a tax document. This information is being provided for your review of transactions and balances in your account for the reporting period. For tax reporting, you should rely on your official tax documents. Transactions requiring tax consideration should be reviewed with your tax advisor. Unrealized Gain and Loss data is reliant upon accurate cost basis information and represents the current value of a security less the adjusted cost basis for that security. If the current value is greater than the adjusted cost basis, that

position has an unrealized gain. Conversely, if value is less than cost, the position carries an unrealized loss.

The cost basis of record for securities transferred into your Wilmington Trust account may have been provided to us by a delivering firm, a transfer agent, or another adviser on a best efforts basis. Cost basis data provided through delivering firms is relied upon for this report but should be reviewed for accuracy by each client. Cost basis on fixed income securities are adjusted for amortization, accretion, or principal paydowns and the method of calculation is based upon the type of fixed income security and certain attributes, obtained from sources believed to be reliable. Where no cost basis is available for a security as of the last day of the reporting period, that security will reflect zero as the cost basis.

| |
|--|
| Investments: • Are NOT FDIC-Insured • Have NO Bank Guarantee • May Lose Value |
|--|

Glossary

Accrued Dividend represents dividends declared by the issuer which have not yet been paid.

Accrued Income represents income payments accumulated with a security (i.e., "priced in" to the security value) since the last payment date but not yet received. Income accrues daily and is reset every time accruals are paid.

Cost represents the reported original value of an asset adjusted for corporate actions, including stock splits, dividends, and return of capital distributions. Tax cost basis on fixed income securities are adjusted for amortization, accretion or principal paydowns. The method of calculation is based upon the type of fixed income security and certain attributes, obtained from sources believed to be reliable. This information is used to estimate capital gains and losses; however, this is not a tax document. This information is being provided for your convenience and is for informational purposes only. For tax reporting, you should rely on your official tax documents. Transactions requiring tax consideration should be reviewed with your tax advisor.

Securities acquired before 2011 are generally not subject to the new cost basis reporting rules set forth by the Internal Revenue Service Code in the Emergency Economic Stabilization Act of 2008 and are, therefore, considered "noncovered" under the new cost basis reporting rules. All other securities in this section are securities which are "covered" under the new cost basis reporting rules. Securities which are "covered" under the new cost basis reporting rules are defined as securities which have been acquired on or after their applicable dates at which they are subject to the cost basis reporting rules and the adjusted basis will be reported to the IRS on form 1099-B for the applicable tax year in which the security is disposed.

Credit ratings are used to evaluate the likelihood of default by a bond issuer. Independent rating agencies, such as Moody's Investors Service, analyze the financial strength of each bond's issuer. Moody's ratings range from Aaa (highest quality) to C (lowest quality). Bonds rated Baa3 and better are considered "Investment Grade". Bonds rated Ba1 and below are "Speculative Grade" (also "High Yield"). The **Weighted Average Credit Rating** reflects a portfolio-weighted average of ratings on individual rated bonds – non-rated bonds are excluded – it does not represent a rating of the portfolio as a whole. The weighted average is intended only as an aggregate illustration of the portfolio holdings rather than as an indication of their respective risks, as certain risks –including the risk of default of individual issues– may be underrepresented by this measure.

Duration is a measure of a bond's sensitivity to changes in interest rates and is calculated as the average percentage change in a bond's value under parallel shifts of the yield curve. Thus a bond with

duration of 4 would be expected to lose 1% in value (price) in the event of a 25 basis point (0.25%) increase in market rates, represented by the yield curve. Conversely, that bond would be expected to appreciate 1% in value with a 25 basis point decrease in market rates.

Estimated Annual Income is an indication of income return expected from security positions over the next 12 months assuming that the position quantities, interest /dividend rates, and prices remain constant. For U.S. government, corporate, and municipal bonds it is calculated by multiplying the coupon rate by the face value of the security. For common stocks, ADRs, REITs and mutual funds it is calculated using an indicated (projected) annual dividend. They are provided for illustrative purposes only, are not a forecast or guarantee of future results, and they should not be relied on for making investment, trading, or tax decisions.

Estimated Yield compares the anticipated earnings on investments (Estimated Annual Income) to the current price of the investments. Changes in the price of a security over time or in the amount of the investment held in your account will cause the estimated yield to vary. The actual yield may be higher or lower than the estimated amounts.

Net Interest represents the receipt of interest earned less the purchase of accrued interest on securities.

Taxable versus **Tax-exempt** status is determined at the security level, and not at the account type level. Thus accounts that carry a tax exemption, such as IRAs or various charitable trusts, often have holdings that are categorized as Taxable for this report. Conversely, securities classified as Tax-exempt for this report are held in taxable account types. Securities may be deemed Tax-exempt based on a tax-advantaged treatment, typically for interest payments on municipal bonds, which may not be available equally to all investors. Additionally, alternative tax treatments may mitigate or offset tax advantages reflected in this report. This report is not a tax document and should not be used for tax preparation.

Term (Long or Short) reflects the holding period of the security. Long term indicates a holding period one year or greater, while Short indicates a holding period less than one year.

Trade Date accounting is used throughout this report, unless otherwise identified, and records the purchase or sale of an asset as of the date on which an agreement to purchase/sell was entered, or a market trade executed, rather than on the settlement date (the actual delivery of the asset in exchange for payment). Thus, trades executed but pending settlement are treated as already present in the account in reliance upon successful settlement. Trade date treatment serves as a better

Glossary *(continued)*

reflection of actual decisions to buy/sell than settlement date, which can occur days later.

Unit Cost is the reported cost per share of an equity position, or cost per bond for debt securities. It reflects the price paid, adjusted for corporate actions such as stock splits and return of capital distributions. It is used to estimate capital gains and losses; however, you should rely only on your official tax documents for tax reporting purposes. All cost basis information is derived from transactions in the account or information supplied by you or other sources and is provided for your convenience and is for informational purposes only. There is no guarantee as to the accuracy of third-party cost basis information and it is not intended for tax reporting purposes. Please inform us in the event that a cost basis is not accurate.

Unrealized Gain/Loss is the difference between the current value of a security and the adjusted cost basis of that security. If the current value is greater than the original cost, that position has an unrealized gain. Conversely, if the current value is less than the original cost, that position has an unrealized loss.

Yield to Worst assumes the "worst case" yield to investors within the terms of the issue's provisions, such as use of prepayment, call, or sinking fund options that may be available to the issuer on some bonds.



BURLINGTON CNTY JIF - MX6F96590902

Asset and Accrual Detail - By Asset type

04/30/2021

Report ID: IACS0017
Base Currency: USD
Status: FINAL

| Shares/Par | Security ID Description | Price | Cost | Net Income | Market Value | Percent Of | Net Unrealized |
|-----------------------|-------------------------------|------------|---------------|------------|---------------|------------|----------------|
| Link Ref | | Local/Base | Local/Base | Local/Base | Local/Base | Total | Gain/Loss |
| | | | | | | | Local/Base |
| UNIT OF PARTICIPATION | | | | | | | |
| U.S. DOLLAR | | | | | | | |
| UNITED STATES | | | | | | | |
| | 1,196,001.527 MEL JCM ACCOUNT | 10.0404 | 12,008,381.57 | 0.00 | 12,008,381.57 | | 0.00 |
| | 99VVB5Y75 | 10.0404 | 12,008,381.57 | 0.00 | 12,008,381.57 | 100.00 | 0.00 |

| | Current Period | | Fiscal Year to Date | |
|----------------------------------|----------------|---------------|---------------------|---------------|
| | 04/01/2021 | 04/30/2021 | 01/01/2021 | 04/30/2021 |
| NET ASSETS - BEGINNING OF PERIOD | | 11,977,192.24 | | 0.00 |
| | | 11,977,192.24 | | 0.00 |
| RECEIPTS: | | | | |
| RECEIVED FROM PLAN ADMINISTRATOR | 0.00 | | 12,000,000.00 | |
| | | 0.00 | | 12,000,000.00 |
| INVESTMENT INCOME: | | | | |
| INTEREST | 11,499.92 | | 23,969.80 | |
| UNREALIZED GAIN/LOSS-INVESTMENT | 20,535.35 | | -14,037.62 | |
| ACCRETION/AMORTIZATION | 455.12 | | 1,048.11 | |
| | | 32,490.39 | | 10,980.29 |
| TOTAL RECEIPTS: | | 32,490.39 | | 12,010,980.29 |
| DISBURSEMENTS: | | | | |
| ADMINISTRATIVE EXPENSES: | | | | |
| TRUSTEE/CUSTODIAN | 300.25 | | 599.71 | |
| INVESTMENT ADVISORY FEES | 700.56 | | 1,399.30 | |
| CONSULTING | 300.25 | | 599.71 | |
| | | 1,301.06 | | 2,598.72 |
| TOTAL DISBURSEMENTS: | | 1,301.06 | | 2,598.72 |
| NET ASSETS - END OF PERIOD | | 12,008,381.57 | | 12,008,381.57 |



BURLINGTON CNTY JIF - MX6F96590902

Transaction Detail
Reported By Transaction Category

04/01/2021 - 04/30/2021

Report ID : IACS0008
Base Currency : USD
Status : FINAL

| Trans Code | Shares/Par | Description | Trade Date | Price | Cost | Amount | Net Gain/Loss |
|------------|-------------|--------------------------------|----------------|------------|------------|------------|---------------|
| Link Ref | Security ID | Broker | C. Settle Date | Local/Base | Local/Base | Local/Base | Local/Base |
| | | Transaction No./Client Ref No. | Reported Date | | | | |

RECEIPTS AND DISBURSEMENT TRANSACTIONS

AMORTIZATION/ACCRETION

U.S. DOLLAR

| | | | | | | | |
|-----|-----------|------------------------------|------------|----------|--------|------|------|
| BVA | 0.000 | MEL JCMJ ACCOUNT | 04/30/2021 | 0.000000 | 455.12 | 0.00 | 0.00 |
| | 99VVB5Y75 | AMORIZATION/ACCRETION INCOME | 03/01/2021 | 0.000000 | 455.12 | 0.00 | 0.00 |
| | | 20210506O000030 | 04/30/2021 | | | | |

FUND ALLOCATED EARNINGS

U.S. DOLLAR

| | | | | | | | |
|-----|-----------|----------------------|------------|----------|-----------|------|------|
| BVA | 0.000 | MEL JCMJ ACCOUNT | 04/30/2021 | 0.000000 | 20,535.74 | 0.00 | 0.00 |
| | 99VVB5Y75 | UNREALIZED GAIN/LOSS | 03/01/2021 | 0.000000 | 20,535.74 | 0.00 | 0.00 |
| | | 20210506O000010 | 04/30/2021 | | | | |
| BVA | 0.000 | MEL JCMJ ACCOUNT | 04/30/2021 | 0.000000 | 11,499.92 | 0.00 | 0.00 |
| | 99VVB5Y75 | INTEREST INCOME | 03/01/2021 | 0.000000 | 11,499.92 | 0.00 | 0.00 |
| | | 20210506O000020 | 04/30/2021 | | | | |
| BVA | 0.000 | MEL JCMJ ACCOUNT | 04/30/2021 | 0.000000 | -300.25 | 0.00 | 0.00 |
| | 99VVB5Y75 | TRUSTEE/CUSTODN FEES | 03/01/2021 | 0.000000 | -300.25 | 0.00 | 0.00 |
| | | 20210506O000040 | 04/30/2021 | | | | |
| BVA | 0.000 | MEL JCMJ ACCOUNT | 04/30/2021 | 0.000000 | -700.56 | 0.00 | 0.00 |
| | 99VVB5Y75 | INVEST MANAGER FEES | 03/01/2021 | 0.000000 | -700.56 | 0.00 | 0.00 |
| | | 20210506O000050 | 04/30/2021 | | | | |



BURLINGTON CNTY JIF - MX6F96590902

Transaction Detail
Reported By Transaction Category

04/01/2021 - 04/30/2021

Report ID : IACS0008
Base Currency : USD
Status : FINAL

| Trans Code Link Ref | Shares/Par Security ID | Description Broker Transaction No./Client Ref No. | Trade Date C. Settle Date Reported Date | Price Local/Base | Cost Local/Base | Amount Local/Base | Net Gain/Loss Local/Base |
|---|---------------------------|---|---|---------------------|--------------------|----------------------|-----------------------------|
| BVA | 0.000 | MEL JCM I ACCOUNT | 04/30/2021 | 0.000000 | -300.25 | 0.00 | 0.00 |
| | 99VVB5Y75 | CONSULTING FEES | 03/01/2021 | 0.000000 | -300.25 | 0.00 | 0.00 |
| | | 20210506O000060 | 04/30/2021 | | | | |
| BVA | 0.000 | MEL JCM I ACCOUNT | 04/30/2021 | 0.000000 | -0.39 | 0.00 | 0.00 |
| | 99VVB5Y75 | UGL ADJ FOR 043021 | 03/01/2021 | 0.000000 | -0.39 | 0.00 | 0.00 |
| | | 20210507A000010 | 04/30/2021 | | | | |
| TOTAL U.S. DOLLAR FUND ALLOCATED EARNINGS: | | | | | 30,734.21 | 0.00 | 0.00 |
| | | | | | 30,734.21 | 0.00 | 0.00 |
| TOTAL FUND ALLOCATED EARNINGS RECEIPTS AND DISBURSEMENT | | | | | 30,734.21 | 0.00 | 0.00 |
| TOTAL RECEIPTS AND DISBURSEMENT TRANSACTIONS: | | | | | 31,189.33 | 0.00 | 0.00 |
| TOTAL TRANSACTIONS BASE: | | | | | 31,189.33 | 0.00 | 0.00 |

**BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND
SUMMARY OF CASH TRANSACTIONS - ALL FUND YEARS COMBINED**

| Current Fund Year: 2021 | | | | | | | | | | | |
|-------------------------|------------|------------|------------|--------------|--------------|-------------|--------------|-------------|------------|---------------|---------------|
| Month Ending: April | | | | | | | | | | | |
| | Property | Liability | Auto | Workers Comp | Deductible | Contingency | POLEPL | EJIF | MEL | Admin | TOTAL |
| OPEN BALANCE | 152,917.39 | 843,061.09 | 436,721.65 | 3,548,653.78 | 2,007,008.08 | 163,774.02 | (8,307.17) | (23,338.39) | 813,064.90 | 11,411,059.34 | 19,344,614.69 |
| RECEIPTS | | | | | | | | | | | |
| Assessments | 30.78 | 50.61 | 12.55 | 197.10 | 51.36 | 0.00 | 81.76 | 25.00 | 208.16 | 170.69 | 828.00 |
| Refunds | 2,360.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2,360.00 |
| Invest Pymnts | 338.01 | 1,557.00 | 607.66 | 4,964.41 | 2,792.53 | 227.88 | 37.86 | 0.43 | 1,131.28 | 15,877.28 | 27,534.34 |
| Invest Adj | 5.59 | 25.73 | 10.05 | 82.05 | 46.16 | 3.77 | 0.63 | 0.00 | 18.70 | 262.44 | 455.12 |
| Subtotal Invest | 343.60 | 1,582.73 | 617.71 | 5,046.46 | 2,838.69 | 231.65 | 38.49 | 0.43 | 1,149.98 | 16,139.72 | 27,989.46 |
| Other * | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL | 2,734.38 | 1,633.34 | 630.26 | 5,243.56 | 2,890.05 | 231.65 | 120.25 | 25.43 | 1,358.14 | 16,310.41 | 31,177.46 |
| EXPENSES | | | | | | | | | | | |
| Claims Transfers | 53,954.34 | 30,186.64 | 5,261.50 | 116,047.24 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 205,449.72 |
| Expenses | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 390,587.50 | 0.00 | 0.00 | 162,331.95 | 552,919.45 |
| Other * | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL | 53,954.34 | 30,186.64 | 5,261.50 | 116,047.24 | 0.00 | 0.00 | 390,587.50 | 0.00 | 0.00 | 162,331.95 | 758,369.17 |
| END BALANCE | 101,697.43 | 814,507.79 | 432,090.41 | 3,437,850.10 | 2,009,898.13 | 164,005.67 | (398,774.42) | (23,312.97) | 814,423.04 | 11,265,037.79 | 18,617,422.98 |
| | | | | | | | | | (0.01) | 0.00 | XXX |

REPORT STATUS SECTION

Report Month: April

| | | | |
|----------------------------|--|---------------------|--------|
| | | Balance Differences | |
| Opening Balances: | Opening Balances are equal | | \$0.00 |
| Imprest Transfers: | Imprest Totals are equal | | \$0.00 |
| Investment Balances: | Investment Payment Balances are equal | | \$0.00 |
| | Investment Adjustment Balances are equal | | \$0.00 |
| Ending Balances: | Ending Balances are equal | | \$0.00 |
| Accrual Balances: | Accrual Balances are equal | | \$0.00 |
| Claims Transaction Status: | | | |
| Allocation variance 1: | Daily xactions do not add to monthly totals | 126,495.32 | |
| Allocation variance 2: | Variance between monthly total and allocation total exists | (126,495.32) | |
| Allocation variance 3: | Treasurer/TPA net / Max/Min | 0.00 | 0.00 |
| Pre-existing variance: | No prior unreconci / Max/Min | 0.00 | 0.00 |

| SUMMARY OF CASH TRANSACTIONS | | | | | | | | | | | |
|------------------------------|-----------|------------|-----------|--------------|------------|-------------|--------------|-------------|------------|------------|--------------|
| FUND YEAR 2021 | | | | | | | | | | | |
| Month Ending: April | | | | | | | | | | | |
| | Property | Liability | Auto | Workers Comp | Deductible | Contingency | POLEPL | EJIF | MEL | Admin | TOTAL |
| OPEN BALANCE | 88,637.44 | 200,690.95 | 40,794.60 | 614,021.38 | 204,416.31 | 0.00 | (35,520.21) | (23,643.66) | 362,646.29 | 289,163.84 | 1,741,206.94 |
| RECEIPTS | | | | | | | | | | | |
| Assessments | 30.78 | 50.61 | 12.55 | 197.10 | 51.36 | 0.00 | 81.76 | 25.00 | 208.16 | 170.69 | 828.00 |
| Refunds | 2,360.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2,360.00 |
| Invest Pymnts | 123.33 | 279.24 | 56.76 | 854.35 | 284.42 | 0.00 | 0.00 | 0.00 | 504.58 | 402.34 | 2,505.02 |
| Invest Adj | 2.04 | 4.62 | 0.94 | 14.12 | 4.70 | 0.00 | 0.00 | 0.00 | 8.34 | 6.65 | 41.41 |
| Subtotal Invest | 125.37 | 283.86 | 57.70 | 868.47 | 289.12 | 0.00 | 0.00 | 0.00 | 512.92 | 408.99 | 2,546.43 |
| Other * | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL | 2,516.15 | 334.47 | 70.25 | 1,065.57 | 340.48 | 0.00 | 81.76 | 25.00 | 721.08 | 579.68 | 5,734.43 |
| EXPENSES | | | | | | | | | | | 0.00 |
| Claims Transfers | 41,308.22 | 0.00 | 250.00 | 42,382.13 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 83,940.35 |
| Expenses | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 390,587.50 | 0.00 | 0.00 | 96,127.72 | 486,715.22 |
| Other * | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL | 41,308.22 | 0.00 | 250.00 | 42,382.13 | 0.00 | 0.00 | 390,587.50 | 0.00 | 0.00 | 96,127.72 | 570,655.57 |
| END BALANCE | 49,845.37 | 201,025.42 | 40,614.85 | 572,704.82 | 204,756.79 | 0.00 | (426,025.95) | (23,618.67) | 363,367.37 | 193,615.79 | 1,176,285.80 |

| SUMMARY OF CASH TRANSACTIONS | | | | | | | | | | | |
|------------------------------|-----------|------------|------------|--------------|------------|-------------|--------|------|------------|------------|--------------|
| FUND YEAR 2020 | | | | | | | | | | | |
| Month Ending: April | | | | | | | | | | | |
| | Property | Liability | Auto | Workers Comp | Deductible | Contingency | POLEPL | EJIF | MEL | Admin | TOTAL |
| OPEN BALANCE | 55,288.29 | 401,084.88 | 105,633.35 | 1,188,014.29 | 504,890.68 | 49,847.12 | 670.02 | 1.01 | 238,590.14 | 253,921.02 | 2,797,940.80 |
| RECEIPTS | | | | | | | | | | | |
| Assessments | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Refunds | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Invest Pymnts | 76.93 | 558.07 | 146.98 | 1,653.00 | 702.50 | 69.36 | 0.93 | 0.00 | 331.97 | 353.30 | 3,893.04 |
| Invest Adj | 1.27 | 9.22 | 2.43 | 27.32 | 11.61 | 1.15 | 0.02 | 0.00 | 5.49 | 5.84 | 64.35 |
| Subtotal Invest | 78.20 | 567.29 | 149.41 | 1,680.32 | 714.11 | 70.51 | 0.95 | 0.00 | 337.46 | 359.14 | 3,957.39 |
| Other * | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL | 78.20 | 567.29 | 149.41 | 1,680.32 | 714.11 | 70.51 | 0.95 | 0.00 | 337.46 | 359.14 | 3,957.39 |
| EXPENSES | | | | | | | | | | | |
| Claims Transfers | 12,646.12 | 0.00 | 0.00 | 46,549.82 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 59,195.94 |
| Expenses | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 66,029.00 | 66,029.00 |
| Other * | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL | 12,646.12 | 0.00 | 0.00 | 46,549.82 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 66,029.00 | 125,224.94 |
| END BALANCE | 42,720.37 | 401,652.17 | 105,782.76 | 1,143,144.79 | 505,604.79 | 49,917.63 | 670.97 | 1.01 | 238,927.60 | 188,251.16 | 2,676,673.25 |

| SUMMARY OF CASH TRANSACTIONS | | | | | | | | | | | |
|------------------------------|-------------|------------|------------|--------------|------------|-------------|--------|--------|-----------|------------|--------------|
| FUND YEAR | 2019 | | | | | | | | | | |
| Month Ending: | April | | | | | | | | | | |
| | Property | Liability | Auto | Workers Comp | Deductible | Contingency | POLEPL | EJIF | MEL | Admin | TOTAL |
| OPEN BALANCE | (90,008.14) | 405,316.68 | 108,919.87 | 713,990.67 | 304,346.37 | 0.00 | 188.87 | 121.03 | 14,999.48 | 113,424.99 | 1,571,299.82 |
| RECEIPTS | | | | | | | | | | | |
| Assessments | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Refunds | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Invest Pymnts | 0.00 | 563.96 | 151.55 | 993.44 | 423.47 | 0.00 | 0.26 | 0.17 | 20.87 | 157.82 | 2,311.54 |
| Invest Adj | 0.00 | 9.32 | 2.51 | 16.42 | 7.00 | 0.00 | 0.00 | 0.00 | 0.34 | 2.61 | 38.20 |
| Subtotal Invest | 0.00 | 573.28 | 154.06 | 1,009.86 | 430.47 | 0.00 | 0.26 | 0.17 | 21.21 | 160.43 | 2,349.74 |
| Other * | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL | 0.00 | 573.28 | 154.06 | 1,009.86 | 430.47 | 0.00 | 0.26 | 0.17 | 21.21 | 160.43 | 2,349.74 |
| EXPENSES | | | | | | | | | | | |
| Claims Transfers | 0.00 | 8,539.79 | 0.00 | 20,692.61 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 29,232.40 |
| Expenses | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 175.23 | 175.23 |
| Other * | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL | 0.00 | 8,539.79 | 0.00 | 20,692.61 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 175.23 | 29,407.63 |
| END BALANCE | (90,008.14) | 397,350.17 | 109,073.93 | 694,307.92 | 304,776.84 | 0.00 | 189.13 | 121.20 | 15,020.69 | 113,410.19 | 1,544,241.93 |

| SUMMARY OF CASH TRANSACTIONS | | | | | | | | | | | |
|------------------------------|-----------|--------------|-----------|--------------|------------|-------------|-----------|--------|-----------|------------|------------|
| FUND YEAR | 2018 | | | | | | | | | | |
| Month Ending: | April | | | | | | | | | | |
| | Property | Liability | Auto | Workers Comp | Deductible | Contingency | POLEPL | EJIF | MEL | Admin | TOTAL |
| OPEN BALANCE | 34,377.06 | (275,953.14) | 70,724.45 | (19,281.91) | 431,691.39 | 0.00 | 26,029.30 | 171.31 | 15,031.06 | 146,978.89 | 429,768.41 |
| RECEIPTS | | | | | | | | | | | |
| Assessments | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Refunds | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Invest Pymnts | 47.83 | 0.00 | 98.41 | 0.00 | 600.65 | 0.00 | 36.22 | 0.24 | 20.91 | 204.51 | 1,008.77 |
| Invest Adj | 0.79 | 0.00 | 1.63 | 0.00 | 9.93 | 0.00 | 0.60 | 0.00 | 0.35 | 3.38 | 16.68 |
| Subtotal Invest | 48.62 | 0.00 | 100.04 | 0.00 | 610.58 | 0.00 | 36.82 | 0.24 | 21.26 | 207.89 | 1,025.45 |
| Other * | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL | 48.62 | 0.00 | 100.04 | 0.00 | 610.58 | 0.00 | 36.82 | 0.24 | 21.26 | 207.89 | 1,025.45 |
| EXPENSES | | | | | | | | | | | |
| Claims Transfers | 0.00 | 5,013.50 | 5,011.50 | 4,270.68 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 14,295.68 |
| Expenses | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Other * | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL | 0.00 | 5,013.50 | 5,011.50 | 4,270.68 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 14,295.68 |
| END BALANCE | 34,425.68 | (280,966.64) | 65,812.99 | (23,552.59) | 432,301.97 | 0.00 | 26,066.12 | 171.55 | 15,052.32 | 147,186.78 | 416,498.18 |

| SUMMARY OF CASH TRANSACTIONS | | | | | | | | | | | |
|------------------------------|-----------|------------|------------|--------------|------------|-------------|--------|-------|------------|------------|--------------|
| FUND YEAR | 2017 | | | | | | | | | | |
| Month Ending: | April | | | | | | | | | | |
| | Property | Liability | Auto | Workers Comp | Deductible | Contingency | POLEPL | EJIF | MEL | Admin | TOTAL |
| OPEN BALANCE | 64,622.74 | 111,921.72 | 110,649.38 | 1,051,909.35 | 561,663.33 | 113,926.90 | 324.85 | 11.92 | 181,797.93 | 211,620.79 | 2,408,448.91 |
| RECEIPTS | | | | | | | | | | | |
| Assessments | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Refunds | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Invest Pymnts | 89.92 | 155.73 | 153.96 | 1,463.62 | 781.49 | 158.52 | 0.45 | 0.02 | 252.95 | 294.45 | 3,351.11 |
| Invest Adj | 1.49 | 2.57 | 2.54 | 24.19 | 12.92 | 2.62 | 0.01 | 0.00 | 4.18 | 4.87 | 55.39 |
| Subtotal Invest | 91.41 | 158.30 | 156.50 | 1,487.81 | 794.41 | 161.14 | 0.46 | 0.02 | 257.13 | 299.32 | 3,406.50 |
| Other * | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL | 91.41 | 158.30 | 156.50 | 1,487.81 | 794.41 | 161.14 | 0.46 | 0.02 | 257.13 | 299.32 | 3,406.50 |
| EXPENSES | | | | | | | | | | | |
| Claims Transfers | 0.00 | 16,633.35 | 0.00 | 2,152.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 18,785.35 |
| Expenses | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Other * | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL | 0.00 | 16,633.35 | 0.00 | 2,152.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 18,785.35 |
| END BALANCE | 64,714.15 | 95,446.67 | 110,805.88 | 1,051,245.16 | 562,457.74 | 114,088.04 | 325.31 | 11.94 | 182,055.06 | 211,920.11 | 2,393,070.06 |

| SUMMARY OF CASH TRANSACTIONS | | | | | | | | | | | |
|------------------------------|-----------|-----------|------|--------------|------------|-------------|--------|------|------|--------------|--------------|
| FUND YEAR | Closed FY | | | | | | | | | | |
| Month Ending: | April | | | | | | | | | | |
| | Property | Liability | Auto | Workers Comp | Deductible | Contingency | POLEPL | EJIF | MEL | Admin | TOTAL |
| OPEN BALANCE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 9,766,822.63 | 9,766,822.63 |
| RECEIPTS | | | | | | | | | | | |
| Assessments | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Refunds | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Invest Pymnts | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 13,589.50 | 13,589.50 |
| Invest Adj | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 224.62 | 224.62 |
| Subtotal Invest | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 13,814.12 | 13,814.12 |
| Other * | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 13,814.12 | 13,814.12 |
| EXPENSES | | | | | | | | | | | |
| Claims Transfers | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Expenses | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Other * | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| END BALANCE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 9,780,636.75 | 9,780,636.75 |

CERTIFICATION AND RECONCILIATION OF CLAIMS PAYMENTS AND RECOVERIES
BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND

Month April
Current Fund Year 2021

| Policy Year | Coverage | 1. | 2. | 3. | 4. | 5. | 6. | 7. |
|-------------|--------------|--------------------------------|------------------------|--------------------------|---------------------------|-------------------------|---------------------------|---------------------------------------|
| | | Calc. Net Paid Thru Last Month | Monthly Net Paid April | Monthly Recoveries April | Calc. Net Paid Thru April | TPA Net Paid Thru April | Variance To Be Reconciled | Delinquent Unreconciled Variance From |
| 2021 | Property | 33,861.12 | 41,308.22 | 2,360.00 | 72,809.34 | 72,809.34 | 0.00 | 0.00 |
| | Liability | 750.00 | 0.00 | 0.00 | 750.00 | 750.00 | 0.00 | 0.00 |
| | Auto | 9,155.15 | 250.00 | 0.00 | 9,405.15 | 9,405.15 | 0.00 | 0.00 |
| | Workers Comp | 170,474.74 | 42,382.13 | 0.00 | 212,856.87 | 212,856.87 | 0.00 | 0.00 |
| | Total | 214,241.01 | 83,940.35 | 2,360.00 | 295,821.36 | 295,821.36 | 0.00 | 0.00 |
| 2020 | Property | 271,875.36 | 12,646.12 | 0.00 | 284,521.48 | 284,521.48 | 0.00 | 0.00 |
| | Liability | 57,572.64 | 0.00 | 0.00 | 57,572.64 | 57,572.64 | 0.00 | 0.00 |
| | Auto | 22,185.28 | 0.00 | 0.00 | 22,185.28 | 22,185.28 | 0.00 | 0.00 |
| | Workers Comp | 760,199.54 | 46,549.82 | 0.00 | 806,749.36 | 806,749.36 | 0.00 | 0.00 |
| | Total | 1,111,832.82 | 59,195.94 | 0.00 | 1,171,028.76 | 1,171,028.76 | 0.00 | 0.00 |
| 2019 | Property | 558,374.94 | 0.00 | 0.00 | 558,374.94 | 558,374.94 | 0.00 | 0.00 |
| | Liability | 53,449.33 | 8,539.79 | 0.00 | 61,989.12 | 61,989.12 | 0.00 | 0.00 |
| | Auto | 19,744.60 | 0.00 | 0.00 | 19,744.60 | 19,744.60 | 0.00 | 0.00 |
| | Workers Comp | 1,275,281.40 | 20,692.61 | 0.00 | 1,295,974.01 | 1,295,974.01 | 0.00 | 0.00 |
| | Total | 1,906,850.27 | 29,232.40 | 0.00 | 1,936,082.67 | 1,936,082.67 | 0.00 | 0.00 |
| 2018 | Property | 338,023.38 | 0.00 | 0.00 | 338,023.38 | 338,023.38 | 0.00 | 0.00 |
| | Liability | 734,897.22 | 5,013.50 | 0.00 | 739,910.72 | 739,910.72 | 0.00 | 0.00 |
| | Auto | 58,984.50 | 5,011.50 | 0.00 | 63,996.00 | 63,996.00 | 0.00 | 0.00 |
| | Workers Comp | 2,068,346.64 | 4,270.68 | 0.00 | 2,072,617.32 | 2,072,617.32 | 0.00 | 0.00 |
| | Total | 3,200,251.74 | 14,295.68 | 0.00 | 3,214,547.42 | 3,214,547.42 | 0.00 | 0.00 |
| 2017 | Property | 195,466.69 | 0.00 | 0.00 | 195,466.69 | 195,466.69 | 0.00 | 0.00 |
| | Liability | 379,775.72 | 16,633.35 | 0.00 | 396,409.07 | 396,409.07 | (0.00) | 0.00 |
| | Auto | 18,662.28 | 0.00 | 0.00 | 18,662.28 | 18,662.28 | 0.00 | 0.00 |
| | Workers Comp | 1,176,185.64 | 2,152.00 | 0.00 | 1,178,337.64 | 1,178,337.64 | 0.00 | 0.00 |
| | Total | 1,770,090.33 | 18,785.35 | 0.00 | 1,788,875.68 | 1,788,875.68 | (0.00) | 0.00 |
| Closed FY | Property | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |



BURLINGTON COUNTY J.I.F.

Check Register Report

Bank Account : ALL

Processed Date: Apr 1, 2021 - Apr 30, 2021

Instance Type: All

Coverage : All ,Claimant Type: All

| Check Number | Check Date | Claimant (Case) Type | Payee Name | QL File / Claim Number | Loss Date | Payment Amount | Policy Year | Exp./Legal |
|--------------|------------|----------------------|-------------------------------------|-------------------------------|------------|----------------|-------------|------------|
| 16310 | 4/5/2021 | 1ST PARTY COLL PD | LEO PETETTI LLC | -- /2021224501 | 12/23/2020 | \$55.00 | 2020/2020 | Expense |
| 16311 | 4/5/2021 | INDEMNITY | THE DEWEESE LAW FIRM | -- /2020187021 | 10/16/2019 | \$1,469.91 | 2019/2019 | Expense |
| 16312 | 4/5/2021 | | AFFANATO MARUT LLC | | | \$979.00 | | |
| | | INDEMNITY | | -- /2021211846 | 8/4/2020 | \$156.00 | 2020/2020 | Legal |
| | | INDEMNITY | | -- /2020194285 | 1/12/2020 | \$143.00 | 2020/2020 | Legal |
| | | INDEMNITY | | -- /2020187376 | 10/18/2019 | \$433.00 | 2019/2019 | Legal |
| | | INDEMNITY | | -- /2019152686 | 9/14/2018 | \$130.00 | 2018/2018 | Legal |
| | | INDEMNITY | | -- /2018127449 | 3/2/2018 | \$117.00 | 2018/2018 | Legal |
| 16313 | 4/5/2021 | | PIETRAS SARACINO SMITH & MEEK | | | \$1,527.00 | | |
| | | INDEMNITY | | -- /2021209035 | 6/20/2020 | \$255.50 | 2020/2020 | Legal |
| | | INDEMNITY | | -- /2020207647 | 6/15/2020 | \$762.50 | 2020/2020 | Legal |
| | | INDEMNITY | | -- /2020189571 | 11/12/2019 | \$509.00 | 2019/2019 | Legal |
| 16314 | 4/5/2021 | INDEMNITY | MEDFORD TOWNSHIP | MLT-2021224730/ 2021224746 | 12/21/2020 | \$552.50 | 2020/2020 | Loss |
| 16315 | 4/5/2021 | INDEMNITY | BORDENTOWN TOWNSHIP | -- /2020185549 | 10/1/2019 | \$791.36 | 2019/2019 | Loss |
| 16316 | 4/5/2021 | INDEMNITY | MOUNT LAUREL TOWNSHIP | -- /2020187376 | 10/18/2019 | \$1,842.00 | 2019/2019 | Loss |
| 16317 | 4/5/2021 | INDEMNITY | MANSFIELD TOWNSHIP Re: Edward Tyler | -- /2021232713 | 3/12/2021 | \$1,938.00 | 2021/2021 | Loss |
| 16318 | 4/5/2021 | 3RD PARTY PD | Stephen and Ruth Hunter | -- /2021229453 | 2/7/2021 | \$250.00 | 2021/2021 | Loss |
| 16319 | 4/5/2021 | INDEMNITY | MEDFORD TOWNSHIP | MLT-2021232754/ 2021232754 | 3/8/2021 | \$1,384.29 | 2021/2021 | Loss |
| 16320 | 4/5/2021 | INDEMNITY | MEDFORD TOWNSHIP | MLT-2021232754/ 2021232755 | 3/8/2021 | \$1,661.14 | 2021/2021 | Loss |
| 16321 | 4/5/2021 | INDEMNITY | William Roberts | MLT-2020179427/ 2020179427 | 7/19/2019 | \$1,842.00 | 2019/2019 | Loss |
| 16322 | 4/5/2021 | INDEMNITY | Christopher Lindsey | -- /2021214072 | 9/6/2020 | \$1,890.00 | 2020/2020 | Loss |
| 16323 | 4/5/2021 | 1ST PARTY COLL PD | WRIGHTSTOWN BOROUGH | -- /2021224501 | 12/23/2020 | \$903.22 | 2020/2020 | Loss |
| 16324 | 4/5/2021 | COMPREHENSIVE | MANSFIELD TOWNSHIP | -- /2021233595 | 1/20/2021 | \$641.53 | 2021/2021 | Loss |
| 16325 | 4/5/2021 | INDEMNITY | MEDFORD TOWNSHIP | MLT-2021232754/ 2021232758 | 3/8/2021 | \$1,495.36 | 2021/2021 | Loss |
| 16326 | 4/5/2021 | | IVY REHAB NETWORK, INC | | | \$744.00 | | |
| | | INDEMNITY | | -- /2021214072 | 9/6/2020 | \$489.00 | 2020/2020 | Loss |
| | | INDEMNITY | | -- /2021211846 | 8/4/2020 | \$85.00 | 2020/2020 | Loss |
| | | INDEMNITY | | -- /2020185549 | 10/1/2019 | \$170.00 | 2019/2019 | Loss |



BURLINGTON COUNTY J.I.F.

Check Register Report

Bank Account : ALL

Processed Date: Apr 1, 2021 - Apr 30, 2021

Instance Type: All

Coverage : All , Claimant Type: All

| Check Number | Check Date | | Claimant (Case) Type | Payee Name | QL File / Claim Number | Loss Date | Payment Amount | Policy Year | Exp./Legal |
|--------------|------------|--|----------------------|---|-------------------------------|------------|----------------|-------------|------------|
| 16327 | 4/5/2021 | | INDEMNITY | CARDIOVASCULAR ASSOCIATES OF DELAWARE VALLEY, PA | -- /2021221166 | 11/3/2020 | \$321.79 | 2020/2020 | Loss |
| 16328 | 4/5/2021 | | | ROTHMAN ORTHOPAEDICS | | | \$323.71 | | |
| | | | MEDICAL ONLY | | -- /2021227559 | 1/13/2021 | \$236.71 | 2021/2021 | Loss |
| | | | INDEMNITY | | -- /2020206195 | 5/27/2020 | \$87.00 | 2020/2020 | Loss |
| 16329 | 4/5/2021 | | INDEMNITY | PREMIER ORTHOPAEDIC & SPORTS MEDICINE ASSOCIATES OF SNJ LLC | MLT-2021218403/ 2021218517 | 10/21/2020 | \$61.66 | 2020/2020 | Loss |
| 16330 | 4/5/2021 | | MEDICAL ONLY | WORKNET OCCUPATIONAL MEDICINE | -- /2020208040 | 6/12/2020 | \$139.04 | 2020/2020 | Loss |
| 16331 | 4/5/2021 | | MEDICAL ONLY | CENTRAL JERSEY URGENT CARE LLC | -- /2021228252 | 2/1/2021 | \$160.00 | 2021/2021 | Loss |
| 16332 | 4/5/2021 | | INDEMNITY | SOUTH JERSEY ANESTHESIA & PAIN PHYSIAN | -- /2020191522 | 12/5/2019 | \$1,136.74 | 2019/2019 | Loss |
| 16333 | 4/5/2021 | | | MSC GROUP INC | | | \$2,859.26 | | |
| | | | INDEMNITY | | -- /2021211846 | 8/4/2020 | \$1,468.76 | 2020/2020 | Loss |
| | | | INDEMNITY | | -- /2020185549 | 10/1/2019 | \$1,390.50 | 2019/2019 | Loss |
| 16334 | 4/5/2021 | | MEDICAL ONLY | JEFFERSON UNIVERSITY PHYSICIANS OF NEW JERSEY | -- /2021230110 | 2/17/2021 | \$73.33 | 2021/2021 | Loss |
| 16335 | 4/5/2021 | | INDEMNITY | HOME CARE CONNECT LLC | -- /2021211846 | 8/4/2020 | \$700.00 | 2020/2020 | Loss |
| 16336 | 4/5/2021 | | | myMATRIX | | | \$928.84 | | |
| | | | INDEMNITY | | -- /2021225936 | 1/12/2021 | \$22.07 | 2021/2021 | Loss |
| | | | INDEMNITY | | -- /2021211406 | 8/4/2020 | \$65.81 | 2020/2020 | Loss |
| | | | INDEMNITY | | -- /2019169455 | 3/25/2019 | \$840.96 | 2019/2019 | Loss |
| 16337 | 4/5/2021 | | | QUALCARE INC | | | \$3,096.00 | | |
| | | | MEDICAL ONLY | | -- /2021233854 | 3/25/2021 | \$516.00 | 2021/2021 | Loss |
| | | | INDEMNITY | | MLT-2021233414/ 2021233414 | 3/23/2021 | \$516.00 | 2021/2021 | Loss |
| | | | INDEMNITY | | MLT-2021233374/ 2021233400 | 3/18/2021 | \$516.00 | 2021/2021 | Loss |
| | | | MEDICAL ONLY | | MLT-2021233374/ 2021233401 | 3/18/2021 | \$516.00 | 2021/2021 | Loss |
| | | | INDEMNITY | | MLT-2021233374/ 2021233374 | 3/18/2021 | \$516.00 | 2021/2021 | Loss |
| | | | MEDICAL ONLY | | MLT-2021233374/ 2021233380 | 3/18/2021 | \$516.00 | 2021/2021 | Loss |



BURLINGTON COUNTY J.I.F.

Check Register Report

Bank Account : ALL

Processed Date: Apr 1, 2021 - Apr 30, 2021

Instance Type: All

Coverage : All ,Claimant Type: All

| Check Number | Check Date | Claimant (Case) Type | Payee Name | QL File / Claim Number | Loss Date | Payment Amount | Policy Year | Exp./Legal |
|--------------|------------|-------------------------|---|-------------------------------|------------|----------------|-------------|------------|
| 16338 | 4/12/2021 | PERSONAL INJURY | PARKER MCCAY | -- /2019162546 | 1/4/2019 | \$3,016.79 | 2019/2019 | Legal |
| 16339 | 4/12/2021 | INDEMNITY | I C U INVESTIGATIONS INC | -- /2021222201 | 11/1/2020 | \$117.40 | 2020/2020 | Expense |
| 16340 | 4/12/2021 | | RAYMOND & COLEMAN LLP | | | \$9,353.50 | | |
| | | BODILY INJURY [Expired] | | -- /2019163927 | 11/1/2018 | \$3,737.50 | 2018/2018 | Legal |
| | | BODILY INJURY [Expired] | | -- /2019164472 | 10/29/2018 | \$5,011.50 | 2018/2018 | Legal |
| | | GL PROPERTY DAMAGE | | -- /2019153823 | 9/24/2018 | \$604.50 | 2018/2018 | Legal |
| 16341 | 4/12/2021 | | LEO PETETTI LLC | | | \$445.00 | | |
| | | 1ST PARTY COLL PD | | -- /2021230931 | 2/22/2021 | \$110.00 | 2021/2021 | Expense |
| | | 1ST PARTY COLL PD | | -- /2021223534 | 12/14/2020 | \$225.00 | 2020/2020 | Expense |
| | | COMPREHENSIVE | | -- /2020196018 | 1/13/2020 | \$110.00 | 2020/2020 | Expense |
| 16342 | 4/12/2021 | | THE DEWEESE LAW FIRM | | | \$440.00 | | |
| | | MEDICAL ONLY | | -- /2020179073 | 7/17/2019 | \$150.00 | 2019/2019 | Expense |
| | | INDEMNITY | | MLT-2019155776/ 2019155779 | 10/16/2018 | \$290.00 | 2018/2018 | Expense |
| 16343 | 4/12/2021 | INDEMNITY | Chesterfield Township | -- /2021211846 | 8/4/2020 | \$1,890.00 | 2020/2020 | Loss |
| 16344 | 4/12/2021 | INDEMNITY | BORDENTOWN TOWNSHIP | -- /2021211406 | 8/4/2020 | \$1,890.00 | 2020/2020 | Loss |
| 16345 | 4/12/2021 | INDEMNITY | Medford Township | -- /2021222201 | 11/1/2020 | \$1,803.92 | 2020/2020 | Loss |
| 16346 | 4/12/2021 | INDEMNITY | MEDFORD TOWNSHIP | MLT-2021224730/ 2021224730 | 12/21/2020 | \$810.00 | 2020/2020 | Loss |
| 16347 | 4/12/2021 | INLAND MARINE | NEW HANOVER TOWNSHIP | -- /2021232059 | 2/7/2021 | \$7,250.00 | 2021/2021 | Loss |
| 16348 | 4/12/2021 | 1ST PARTY COLL PD | MEDFORD TOWNSHIP | -- /2021230931 | 2/22/2021 | \$4,577.60 | 2021/2021 | Loss |
| 16349 | 4/12/2021 | 1ST PARTY COLL PD | BORDENTOWN CITY | -- /2021223534 | 12/14/2020 | \$1,775.63 | 2020/2020 | Loss |
| 16350 | 4/12/2021 | COMPREHENSIVE | WESTAMPTON TOWNSHIP | -- /2020196018 | 1/13/2020 | \$8,702.89 | 2020/2020 | Loss |
| 16351 | 4/12/2021 | | IVY REHAB NETWORK, INC | | | \$595.00 | | |
| | | INDEMNITY | | -- /2021214072 | 9/6/2020 | \$170.00 | 2020/2020 | Loss |
| | | INDEMNITY | | -- /2021211846 | 8/4/2020 | \$170.00 | 2020/2020 | Loss |
| | | INDEMNITY | | -- /2020185549 | 10/1/2019 | \$255.00 | 2019/2019 | Loss |
| 16352 | 4/12/2021 | INDEMNITY | PRINCETON BRAIN AND SPINE CARE, LLC | -- /2020186961 | 10/12/2019 | \$97.31 | 2019/2019 | Loss |
| 16353 | 4/12/2021 | | BURLINGTON COUNTY ORTHOPAEDIC SPECIALIST P A | | | \$470.00 | | |
| | | INDEMNITY | | -- /2021211406 | 8/4/2020 | \$145.00 | 2020/2020 | Loss |



BURLINGTON COUNTY J.I.F.

Check Register Report

Bank Account : ALL

Processed Date: Apr 1, 2021 - Apr 30, 2021

Instance Type: All

Coverage : All ,Claimant Type: All

| Check Number | Check Date | Claimant (Case) Type | Payee Name | QL File / Claim Number | Loss Date | Payment Amount | Policy Year | Exp./Legal |
|--------------|------------|-------------------------|---|-------------------------------|------------|----------------|-------------|------------|
| | | INDEMNITY | | -- /2021211846 | 8/4/2020 | \$325.00 | 2020/2020 | Loss |
| 16354 | 4/12/2021 | INDEMNITY | KESSLER INSTITUTE FOR REHABILITATION INC. | -- /2021225936 | 1/12/2021 | \$452.00 | 2021/2021 | Loss |
| 16355 | 4/12/2021 | INDEMNITY | PREMIER ORTHOPAEDIC & SPORTS MEDICINE ASSOCIATES OF SNJ LLC | MLT-2021224730/ 2021224730 | 12/21/2020 | \$149.75 | 2020/2020 | Loss |
| 16356 | 4/12/2021 | MEDICAL ONLY | KENNEDY HEALTH | -- /2021230110 | 2/17/2021 | \$2,502.72 | 2021/2021 | Loss |
| 16357 | 4/12/2021 | MEDICAL ONLY | NEUROSURGICAL AND SPINE SPECIALIST LLC | -- /2020208040 | 6/12/2020 | \$222.23 | 2020/2020 | Loss |
| 16358 | 4/12/2021 | | myMATRIX | | | \$863.11 | | |
| | | MEDICAL ONLY | | -- /2021228252 | 2/1/2021 | \$32.89 | 2021/2021 | Loss |
| | | INDEMNITY | | MLT-2020179427/ 2020179427 | 7/19/2019 | \$830.22 | 2019/2019 | Loss |
| 16359 | 4/12/2021 | | QUALCARE INC | | | \$1,032.00 | | |
| | | MEDICAL ONLY | | -- /2021234303 | 4/3/2021 | \$516.00 | 2021/2021 | Loss |
| | | INDEMNITY | | MLT-2021233414/ 2021234392 | 4/1/2021 | \$516.00 | 2021/2021 | Loss |
| 16360 | 4/19/2021 | INDEMNITY | CAPEHART & SCATCHARD PA | -- /2021211869 | 8/10/2020 | \$253.50 | 2020/2020 | Legal |
| 16361 | 4/19/2021 | POLICE PROF BI | PARKER MCCAY | -- /2021224219 | 11/18/2019 | \$5,523.00 | 2019/2019 | Legal |
| 16362 | 4/19/2021 | | RAYMOND & COLEMAN LLP | | | \$4,304.85 | | |
| | | BODILY INJURY [Expired] | | -- /2019164610 | 11/9/2018 | \$671.50 | 2018/2018 | Legal |
| | | BODILY INJURY [Expired] | | -- /2020192488 | 12/18/2017 | \$3,633.35 | 2017/2017 | Legal |
| 16363 | 4/19/2021 | 1ST PARTY COLL PD | LEO PETETTI LLC | -- /2021231450 | 2/27/2021 | \$165.00 | 2021/2021 | Expense |
| 16364 | 4/19/2021 | INDEMNITY | AFFANATO MARUT LLC | -- /2018143403 | 5/15/2018 | \$391.00 | 2018/2018 | Legal |
| 16365 | 4/19/2021 | INDEMNITY | PIETRAS SARACINO SMITH & MEEK | -- /2020191724 | 12/3/2019 | \$431.00 | 2019/2019 | Legal |
| 16366 | 4/19/2021 | INDEMNITY | RIVERSIDE TOWNSHIP | MLT-2021233374/ 2021233374 | 3/18/2021 | \$1,799.57 | 2021/2021 | Loss |
| 16367 | 4/19/2021 | INDEMNITY | RIVERSIDE TOWNSHIP | MLT-2021233374/ 2021233390 | 3/18/2021 | \$1,238.86 | 2021/2021 | Loss |
| 16368 | 4/19/2021 | INDEMNITY | BORDENTOWN TOWNSHIP | -- /2020185549 | 10/1/2019 | \$791.36 | 2019/2019 | Loss |
| 16369 | 4/19/2021 | INDEMNITY | Chesterfield Township | -- /2021211846 | 8/4/2020 | \$1,890.00 | 2020/2020 | Loss |
| 16370 | 4/19/2021 | INDEMNITY | Delran Township | -- /2021225936 | 1/12/2021 | \$1,814.14 | 2021/2021 | Loss |
| 16371 | 4/19/2021 | INDEMNITY | Delran Township | -- /2021225936 | 1/12/2021 | \$1,814.14 | 2021/2021 | Loss |
| 16372 | 4/19/2021 | INDEMNITY | MOUNT LAUREL TOWNSHIP | -- /2020187376 | 10/18/2019 | \$1,842.00 | 2019/2019 | Loss |
| 16373 | 4/19/2021 | INDEMNITY | RIVERSIDE TOWNSHIP | MLT-2021233374/ 2021233400 | 3/18/2021 | \$542.62 | 2021/2021 | Loss |
| 16374 | 4/19/2021 | INDEMNITY | William Roberts | MLT-2020179427/ | 7/19/2019 | \$1,842.00 | 2019/2019 | Loss |



BURLINGTON COUNTY J.I.F.

Check Register Report

Bank Account : ALL

Processed Date: Apr 1, 2021 - Apr 30, 2021

Instance Type: All

Coverage : All , Claimant Type: All

| Check Number | Check Date | | Claimant (Case) Type | Payee Name | QL File / Claim Number | Loss Date | Payment Amount | Policy Year | Exp./Legal |
|--------------|------------|--|----------------------|----------------------|-------------------------------|------------|----------------|-------------|------------|
| | | | | | 2020179427 | | | | |
| 16375 | 4/19/2021 | | INDEMNITY | Christopher Lindsey | - - /2021214072 | 9/6/2020 | \$1,890.00 | 2020/2020 | Loss |
| 16376 | 4/19/2021 | | INDEMNITY | MARK HERKOPEREC | - - /2018128624 | 3/15/2018 | \$1,180.00 | 2018/2018 | Loss |
| 16377 | 4/19/2021 | | INDEMNITY | CHRISTOPHER COSTELLO | - - /2018108894 | 7/27/2017 | \$2,152.00 | 2017/2017 | Loss |
| 16378 | 4/19/2021 | | | QUAL-LYNX | | | \$127.50 | | |
| | | | INDEMNITY | | - - /2021227324 | 1/22/2021 | \$4.25 | 2021/2021 | Expense |
| | | | MEDICAL ONLY | | - - /2021226598 | 1/19/2021 | \$4.25 | 2021/2021 | Expense |
| | | | MEDICAL ONLY | | - - /2021227559 | 1/13/2021 | \$4.25 | 2021/2021 | Expense |
| | | | INDEMNITY | | - - /2021225936 | 1/12/2021 | \$4.25 | 2021/2021 | Expense |
| | | | MEDICAL ONLY | | - - /2021225959 | 1/12/2021 | \$4.25 | 2021/2021 | Expense |
| | | | MEDICAL ONLY | | - - /2021225788 | 1/4/2021 | \$4.25 | 2021/2021 | Expense |
| | | | MEDICAL ONLY | | - - /2021224948 | 12/30/2020 | \$4.25 | 2020/2020 | Expense |
| | | | MEDICAL ONLY | | MLT-2021225174/ 2021225182 | 12/28/2020 | \$4.25 | 2020/2020 | Expense |
| | | | MEDICAL ONLY | | MLT-2021225174/ 2021225174 | 12/28/2020 | \$4.25 | 2020/2020 | Expense |
| | | | MEDICAL ONLY | | MLT-2021225174/ 2021225242 | 12/28/2020 | \$4.25 | 2020/2020 | Expense |
| | | | MEDICAL ONLY | | MLT-2021225174/ 2021225234 | 12/28/2020 | \$4.25 | 2020/2020 | Expense |
| | | | MEDICAL ONLY | | - - /2021224084 | 12/16/2020 | \$4.25 | 2020/2020 | Expense |
| | | | INDEMNITY | | MLT-2021224958/ 2021224961 | 12/15/2020 | \$4.25 | 2020/2020 | Expense |
| | | | INDEMNITY | | MLT-2021224958/ 2021224958 | 12/14/2020 | \$4.25 | 2020/2020 | Expense |
| | | | INDEMNITY | | - - /2021221628 | 11/24/2020 | \$4.25 | 2020/2020 | Expense |
| | | | MEDICAL ONLY | | MLT-2021222006/ 2021222006 | 11/23/2020 | \$4.25 | 2020/2020 | Expense |
| | | | INDEMNITY | | MLT-2021222006/ 2021222018 | 11/23/2020 | \$4.25 | 2020/2020 | Expense |
| | | | MEDICAL ONLY | | MLT-2021221534/ | 11/23/2020 | \$4.25 | 2020/2020 | Expense |



BURLINGTON COUNTY J.I.F.

Check Register Report

Bank Account : ALL

Processed Date: Apr 1, 2021 - Apr 30, 2021

Instance Type: All

Coverage : All ,Claimant Type: All

| Check Number | Check Date | | Claimant (Case) Type | Payee Name | QL File / Claim Number | Loss Date | Payment Amount | Policy Year | Exp./Legal |
|--------------|------------|--|----------------------|--|-------------------------------|------------|----------------|-------------|------------|
| | | | | | 2021221537 | | | | |
| | | | INDEMNITY | | MLT-2021221546/ 2021221546 | 11/21/2020 | \$4.25 | 2020/2020 | Expense |
| | | | MEDICAL ONLY | | MLT-2021221534/ 2021221534 | 11/21/2020 | \$4.25 | 2020/2020 | Expense |
| | | | INDEMNITY | | MLT-2021221546/ 2021221549 | 11/18/2020 | \$4.25 | 2020/2020 | Expense |
| | | | INDEMNITY | | MLT-2021221546/ 2021221564 | 11/18/2020 | \$4.25 | 2020/2020 | Expense |
| | | | INDEMNITY | | MLT-2021221546/ 2021221563 | 11/18/2020 | \$4.25 | 2020/2020 | Expense |
| | | | MEDICAL ONLY | | - - /2021220797 | 11/17/2020 | \$4.25 | 2020/2020 | Expense |
| | | | MEDICAL ONLY | | - - /2021220708 | 11/13/2020 | \$4.25 | 2020/2020 | Expense |
| | | | MEDICAL ONLY | | MLT-2021220626/ 2021220758 | 11/9/2020 | \$4.25 | 2020/2020 | Expense |
| | | | MEDICAL ONLY | | MLT-2021220626/ 2021220727 | 11/9/2020 | \$4.25 | 2020/2020 | Expense |
| | | | INDEMNITY | | - - /2021219746 | 11/4/2020 | \$4.25 | 2020/2020 | Expense |
| | | | MEDICAL ONLY | | - - /2021216956 | 10/6/2020 | \$4.25 | 2020/2020 | Expense |
| | | | INDEMNITY | | MLT-2021217236/ 2021217260 | 10/5/2020 | \$4.25 | 2020/2020 | Expense |
| 16379 | 4/19/2021 | | | IVY REHAB NETWORK, INC | | | \$914.00 | | |
| | | | INDEMNITY | | - - /2021214072 | 9/6/2020 | \$574.00 | 2020/2020 | Loss |
| | | | INDEMNITY | | - - /2021211846 | 8/4/2020 | \$170.00 | 2020/2020 | Loss |
| | | | INDEMNITY | | - - /2020185549 | 10/1/2019 | \$170.00 | 2019/2019 | Loss |
| 16380 | 4/19/2021 | | | STRIVE PHYSICAL THERAPY AND SPORTS REHABILITATION LLC | | | \$1,880.00 | | |
| | | | MEDICAL ONLY | | - - /2021229770 | 2/15/2021 | \$480.00 | 2021/2021 | Loss |
| | | | INDEMNITY | | - - /2020182837 | 9/5/2019 | \$1,400.00 | 2019/2019 | Loss |
| 16381 | 4/19/2021 | | MEDICAL ONLY | ROBERT WOOD JOHNSON UNIVERSITY HOSPITAL | - - /2021230110 | 2/17/2021 | \$2,214.00 | 2021/2021 | Loss |



BURLINGTON COUNTY J.I.F.

Check Register Report

Bank Account : ALL

Processed Date: Apr 1, 2021 - Apr 30, 2021

Instance Type: All

Coverage : All ,Claimant Type: All

| Check Number | Check Date | | Claimant (Case) Type | Payee Name | QL File / Claim Number | Loss Date | Payment Amount | Policy Year | Exp./Legal |
|--------------|------------|--|----------------------|---|--------------------------------|------------|----------------|-------------|------------|
| | | | | AT HAMILTON | | | | | |
| 16382 | 4/19/2021 | | INDEMNITY | COOPER SURGICAL ASSOCIATES PA | -- /2021225936 | 1/12/2021 | \$292.50 | 2021/2021 | Loss |
| 16383 | 4/19/2021 | | INDEMNITY | COOPER PATHOLOGY PC | -- /2021225936 | 1/12/2021 | \$123.50 | 2021/2021 | Loss |
| 16384 | 4/19/2021 | | INDEMNITY | KINEMATIC CONSULTANTS, INC. | -- /2020182837 | 9/5/2019 | \$720.00 | 2019/2019 | Loss |
| 16385 | 4/19/2021 | | | ONE CALL CARE DIAGNOSTICS | | | \$1,045.00 | | |
| | | | INDEMNITY | | -- /2021231487 | 3/2/2021 | \$485.00 | 2021/2021 | Loss |
| | | | MEDICAL ONLY | | -- /2020208362 | 6/24/2020 | \$560.00 | 2020/2020 | Loss |
| 16386 | 4/19/2021 | | INDEMNITY | MATTHEW J PITERA MD PA | MLT-2020179427/ 2020179427 | 7/19/2019 | \$450.00 | 2019/2019 | Loss |
| 16387 | 4/19/2021 | | MEDICAL ONLY | CAPITAL HEALTH SYSTEM, INC | -- /2021228252 | 2/1/2021 | \$3,829.70 | 2021/2021 | Loss |
| 16388 | 4/19/2021 | | INDEMNITY | ROTHMAN ORTHOPAEDICS | -- /2020182837 | 9/5/2019 | \$73.90 | 2019/2019 | Loss |
| 16389 | 4/19/2021 | | MEDICAL ONLY | VIRTUA MEDICAL GROUP | -- /2021229770 | 2/15/2021 | \$210.79 | 2021/2021 | Loss |
| 16390 | 4/19/2021 | | INDEMNITY | PENNSYLVANIA HOSPITAL OF THE UNIVERSITY | -- /2020187376 | 10/18/2019 | \$47.50 | 2019/2019 | Loss |
| 16391 | 4/19/2021 | | MEDICAL ONLY | WORKNET OCCUPATIONAL MEDICINE | -- /2021224948 | 12/30/2020 | \$163.90 | 2020/2020 | Loss |
| 16392 | 4/19/2021 | | | CENTRAL JERSEY URGENT CARE LLC | | | \$480.00 | | |
| | | | MEDICAL ONLY | | MLT-2021228140/ 2021228575 | 1/29/2021 | \$160.00 | 2021/2021 | Loss |
| | | | MEDICAL ONLY | | -- /2021223008 | 12/8/2020 | \$160.00 | 2020/2020 | Loss |
| | | | INDEMNITY | | MLT-20212221546/ 2021221546 | 11/21/2020 | \$160.00 | 2020/2020 | Loss |
| 16393 | 4/19/2021 | | INDEMNITY | COOPER UNIVERSITY RADIOLOGY, PC | -- /2021225936 | 1/12/2021 | \$40.30 | 2021/2021 | Loss |
| 16394 | 4/19/2021 | | | QUALCARE INC | | | \$4,128.00 | | |
| | | | MEDICAL ONLY | | -- /2021235160 | 4/14/2021 | \$516.00 | 2021/2021 | Loss |
| | | | MEDICAL ONLY | | -- /2021234831 | 4/8/2021 | \$516.00 | 2021/2021 | Loss |
| | | | MEDICAL ONLY | | MLT-2021233414/ 2021234645 | 4/6/2021 | \$516.00 | 2021/2021 | Loss |
| | | | MEDICAL ONLY | | MLT-2021233414/ 2021234646 | 4/6/2021 | \$516.00 | 2021/2021 | Loss |
| | | | MEDICAL ONLY | | MLT-2021233414/ 2021234647 | 4/6/2021 | \$516.00 | 2021/2021 | Loss |
| | | | MEDICAL ONLY | | MLT-2021233414/ 2021234649 | 4/6/2021 | \$516.00 | 2021/2021 | Loss |
| | | | INDEMNITY | | MLT-2021233414/ | 3/30/2021 | \$516.00 | 2021/2021 | Loss |



BURLINGTON COUNTY J.I.F.

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Bank Account : ALL

Processed Date: Apr 1, 2021 - Apr 30, 2021

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| Check Number | Check Date | Claimant (Case) Type | Payee Name | QL File / Claim Number | Loss Date | Payment Amount | Policy Year | Exp./Legal |
|--------------|------------|-------------------------|---|-------------------------------|------------|----------------|-------------|------------|
| 2021234648 | | | | | | | | |
| | | MEDICAL ONLY | | MLT-2021233414/ 2021234644 | 3/25/2021 | \$516.00 | 2021/2021 | Loss |
| 16395 | 4/26/2021 | BODILY INJURY [Expired] | PARKER MCCAY | -- /2018126936 | 10/21/2017 | \$13,000.00 | 2017/2017 | Legal |
| 16396 | 4/26/2021 | INDEMNITY | I C U INVESTIGATIONS INC | -- /2020208328 | 6/23/2020 | \$115.08 | 2020/2020 | Expense |
| 16397 | 4/26/2021 | INDEMNITY | BORDENTOWN TOWNSHIP | -- /2021211406 | 8/4/2020 | \$1,890.00 | 2020/2020 | Loss |
| 16398 | 4/26/2021 | INDEMNITY | Medford Township | -- /2021222201 | 11/1/2020 | \$1,803.92 | 2020/2020 | Loss |
| 16399 | 4/26/2021 | INDEMNITY | EDGEWATER PARK TOWNSHIP | -- /2021231487 | 3/2/2021 | \$1,130.64 | 2021/2021 | Loss |
| 16400 | 4/26/2021 | INDEMNITY | EDGEWATER PARK TOWNSHIP | -- /2021231487 | 3/2/2021 | \$1,130.64 | 2021/2021 | Loss |
| 16401 | 4/26/2021 | INDEMNITY | EDGEWATER PARK TOWNSHIP | -- /2021231487 | 3/2/2021 | \$1,130.64 | 2021/2021 | Loss |
| 16402 | 4/26/2021 | POLICE PROF BI | SOL DIAZ AND SAFFREN & WEINBERG, HER ATTORNEYS | -- /2019165721 | 2/11/2017 | \$50,000.00 | 2017/2017 | Loss |
| 16403 | 4/26/2021 | INDEMNITY | BORDENTOWN TOWNSHIP | MLT-2021229556/ 2021229574 | 1/15/2021 | \$257.04 | 2021/2021 | Loss |
| 16404 | 4/26/2021 | INDEMNITY | DAVID GUDONIS | -- /2018130588 | 4/7/2018 | \$1,098.40 | 2018/2018 | Loss |
| 16405 | 4/26/2021 | INDEMNITY | Wilmar Santiago | -- /2019154157 | 9/29/2018 | \$1,064.28 | 2018/2018 | Loss |
| 16406 | 4/26/2021 | BLDG/CONTENT | SOUTHAMPTON TOWNSHIP | -- /2021213344 | 8/26/2020 | \$874.38 | 2020/2020 | Loss |
| 16407 | 4/26/2021 | MONEY/SEC OUTSIDE | BORDENTOWN TOWNSHIP | -- /2021230222 | 1/7/2021 | \$28,564.09 | 2021/2021 | Loss |
| 16408 | 4/26/2021 | | IVY REHAB NETWORK, INC | | | \$765.00 | | |
| | | INDEMNITY | | -- /2021214072 | 9/6/2020 | \$255.00 | 2020/2020 | Loss |
| | | INDEMNITY | | -- /2021211846 | 8/4/2020 | \$170.00 | 2020/2020 | Loss |
| | | INDEMNITY | | -- /2020185549 | 10/1/2019 | \$340.00 | 2019/2019 | Loss |
| 16409 | 4/26/2021 | | STRIVE PHYSICAL THERAPY AND SPORTS REHABILITATION LLC | | | \$445.00 | | |
| | | MEDICAL ONLY | | -- /2021229770 | 2/15/2021 | \$160.00 | 2021/2021 | Loss |
| | | INDEMNITY | | -- /2020182837 | 9/5/2019 | \$285.00 | 2019/2019 | Loss |
| 16410 | 4/26/2021 | INDEMNITY | PRINCETON BRAIN AND SPINE CARE, LLC | -- /2020186961 | 10/12/2019 | \$97.31 | 2019/2019 | Loss |
| 16411 | 4/26/2021 | INDEMNITY | MEMORIAL AMBULATORY SURGERY CENTER | -- /2021211406 | 8/4/2020 | \$12,176.50 | 2020/2020 | Loss |
| 16412 | 4/26/2021 | INDEMNITY | BURLINGTON COUNTY ORTHOPAEDIC SPECIALIST P A | -- /2021211406 | 8/4/2020 | \$6,425.80 | 2020/2020 | Loss |
| 16413 | 4/26/2021 | INDEMNITY | COOPER SURGICAL ASSOCIATES PA | -- /2020207647 | 6/15/2020 | \$1,611.35 | 2020/2020 | Loss |
| 16414 | 4/26/2021 | MEDICAL ONLY | ONE CALL CARE DIAGNOSTICS | -- /2020208362 | 6/24/2020 | \$850.00 | 2020/2020 | Loss |
| 16415 | 4/26/2021 | MEDICAL ONLY | CONCENTRA MEDICAL CENTERS | -- /2021229233 | 2/7/2021 | \$456.46 | 2021/2021 | Loss |
| 16416 | 4/26/2021 | INDEMNITY | KESSLER INSTITUTE FOR REHABILITATION INC. | -- /2021225936 | 1/12/2021 | \$226.00 | 2021/2021 | Loss |



BURLINGTON COUNTY J.I.F.

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|------------------------------------|------------|----------------------|---|------------------------------------|------------|----------------|-------------|------------|
| 16417 | 4/26/2021 | MEDICAL ONLY | VIRTUA WILLINGBORO HOSPITAL, INC. | -- /2021229233 | 2/7/2021 | \$1,727.00 | 2021/2021 | Loss |
| 16418 | 4/26/2021 | | ROTHMAN ORTHOPAEDICS | | | \$147.80 | | |
| | | INDEMNITY | | -- /2021211846 | 8/4/2020 | \$73.90 | 2020/2020 | Loss |
| | | INDEMNITY | | -- /2020182837 | 9/5/2019 | \$73.90 | 2019/2019 | Loss |
| 16419 | 4/26/2021 | INDEMNITY | VIRTUA MEDICAL GROUP | -- /2020187376 | 10/18/2019 | \$370.64 | 2019/2019 | Loss |
| 16420 | 4/26/2021 | | PREMIER ORTHOPAEDIC & SPORTS MEDICINE ASSOCIATES OF SNJ LLC | | | \$193.79 | | |
| | | INDEMNITY | | MLT-2021229556/ 2021229574 | 1/15/2021 | \$132.13 | 2021/2021 | Loss |
| | | MEDICAL ONLY | | MLT-2021221630/ 2021221678 | 11/16/2020 | \$61.66 | 2020/2020 | Loss |
| 16421 | 4/26/2021 | MEDICAL ONLY | CENTRAL JERSEY URGENT CARE LLC | -- /2021229851 | 2/10/2021 | \$160.00 | 2021/2021 | Loss |
| 16422 | 4/26/2021 | MEDICAL ONLY | NEUROSURGICAL AND SPINE SPECIALIST LLC | -- /2020208040 | 6/12/2020 | \$222.23 | 2020/2020 | Loss |
| 16423 | 4/26/2021 | | myMATRIX | | | \$174.57 | | |
| | | INDEMNITY | | -- /2021231781 | 3/4/2021 | \$6.45 | 2021/2021 | Loss |
| | | INDEMNITY | | -- /2021222201 | 11/1/2020 | \$168.12 | 2020/2020 | Loss |
| 16424 | 4/26/2021 | | QUALCARE INC | | | \$2,580.00 | | |
| | | MEDICAL ONLY | | -- /2021235657 | 4/20/2021 | \$516.00 | 2021/2021 | Loss |
| | | MEDICAL ONLY | | -- /2021235433 | 4/18/2021 | \$516.00 | 2021/2021 | Loss |
| | | MEDICAL ONLY | | -- /2021234855 | 4/11/2021 | \$516.00 | 2021/2021 | Loss |
| | | INDEMNITY | | -- /2021235334 | 4/11/2021 | \$516.00 | 2021/2021 | Loss |
| | | INDEMNITY | | -- /2021235453 | 4/3/2021 | \$516.00 | 2021/2021 | Loss |
| Total for BURLINGTON COUNTY J.I.F. | | \$255,517.72 | | Total for BURLINGTON COUNTY J.I.F. | | \$255,517.72 | | |

| | | | |
|---------------------|------------|---------------------|-------|
| Number of Checks: | 115 | First Check Number: | 16310 |
| Number of Payments: | 243 | Last Check Number: | 16424 |
| Expense Payments: | \$2,934.89 | | |



BURLINGTON COUNTY J.I.F.

Check Register Report

Bank Account : ALL

Processed Date: Apr 1, 2021 - Apr 30, 2021

Instance Type: All

Coverage : All ,Claimant Type: All

| | |
|-----------------|--------------|
| Legal Payments: | \$38,779.64 |
| Loss Payments: | \$213,803.19 |

BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND

BILL LIST - May 2021

| | Payee | FY2021 | FY 2020 | JIF Appropriation | Description |
|----|--|---------------------|-------------------|--|--|
| 1 | PERMA | 7,266.75 | | Prof Services/Admin. Consultant | April, May, June 2021 Fees |
| 2 | The Actuarial Advantage | 7,619.00 | | Prof Services/Actuary | March and April 2021 service |
| 3 | Arthur J. Gallagher Risk Management Services, Inc. | 31,255.00 | | Prof Services/Administration | May 2021 Fee |
| 4 | Arthur J. Gallagher Risk Management Services, Inc. | 63.50 | | Misc/Postage/Copies/Faxes | Postage/copies expenses-April |
| 5 | Arthur J. Gallagher Risk Management Services, Inc. | 106.61 | | Misc/Other | Glenn McMahon condolence-PF Amex direct reimburse |
| 6 | The DeWeese Law Firm, P.C. | 6,164.00 | | Prof Services/Attorney | May 2021 Fees |
| 7 | Qual-Lynx | 17,957.00 | | Prof Services/Claims Admin. | May 2021 Fees |
| 8 | Qual-Lynx | 122.00 | | Misc/Performance Bond (TPA) | Performance Bond 1/1-12/31/21; Inv#050885 |
| 9 | Joyce Media | 375.00 | | Misc/JIF Website | May 2021 Fees |
| 10 | Kris Kristie | 375.00 | | Misc/Recording Secretary | May 2021 Fees |
| 11 | J. A. Montgomery Risk Control Services | 11,486.00 | | Prof Services/Safety Director | May 2021 Fees |
| 12 | Pivot Point Security | | 732.00 | EPL/CYBER/Technology Risk Management | Contract Fees 9/1-8/31/2021; May fee |
| 13 | Secure Data Consulting Services, LLC | 5,544.00 | | Prof Services/Technology Risk Serv Dir | May 2021 Fees |
| 14 | Tom Tontarski | 968.00 | | Prof Services/Treasurer | May 2021 Fees |
| 15 | Tom Tontarski | 13.17 | | Misc/Postage/Copies/Faxes | Priority mail fees-April fee (split) |
| 16 | Conner Strong & Buckelew | 697.00 | | Prof Services/Underwriting Mgr | May 2021 Fees |
| 17 | Conner Strong & Buckelew | 1,114.00 | | Misc/Fidelity Bond (Admin/TPA/Treasu | Exe Dir/Treasurer/Claims admin fidelity bond |
| 18 | Debby Schiffer | 2,533.00 | | Wellness Program | May 2021 Fees |
| 19 | MEL JIF | 332,610.00 | | MEL | MEL 2021 WC & Excess Liability - 2nd installment |
| 20 | MEL JIF | 1,750.25 | | Faithful Performance/Fidelity Bond | MEL 2021 Fidelity Bond - 2nd installment |
| 21 | MEL JIF | 132,038.75 | | Property Claims and Premium | MEL 2021 Property claims & prem. -2nd installment |
| 22 | Courier Post | 66.40 | | Misc/Legal Notices | Ad#4673308; April/May/June/July Mtg change |
| 23 | Courier Times, Inc | 57.26 | | Misc/Legal Notices | Ad#7386624 April/May/June/July Mtg change |
| 24 | Iron Mountain | 77.75 | | Misc/Record Retention Service | "Inv#DNVW706 Storage 5/1-31/2021; Service 3/24-4/27/21 |
| 25 | Origami Risk LLC | 500.00 | | Contingency | Loss Run upload fee split-yr 2 |
| 26 | Armando Riccio, LLC | 1,147.50 | | Training/Training | EPL training; 4/15, 4/27, 4/29/21 AM/PM sessions |
| 27 | Township of Bordentown | 770.65 | | Wellness Program | Standing desks |
| 28 | Edgewater Township | 407.29 | | Wellness Program | Sunscreen and hats -sun awareness challenge |
| 29 | Borough of Fieldsboro | | 2,850.00 | Safety Incentive Program | Full check for SIP |
| 30 | Hainesport Township | 500.00 | | EPL/CYBER/EPL/Cyber Incentive Program | Updating Employee Handbook |
| 31 | Lumberton Township | | 3,450.00 | Safety Incentive Program | Full check for SIP |
| 32 | North Hanover Township | | 2,900.00 | Safety Incentive Program | Full check for SIP |
| | TOTAL | \$556,318.13 | \$9,932.00 | | |

JIF Bill List Total \$566,250.13