



EMERGENCY CLAIM REPORTING PROCEDURES

QUAL-LYNX
100 Decadon Drive
Egg Harbor Township, NJ 08234
TELEPHONE: 609-653-8400

IN AN EMERGENCY CONTACT QUAL-LYNX **IMMEDIATELY**

**PROCEDURE FOR EMERGENCIES WHICH OCCUR AFTER
NORMAL BUSINESS HOURS:**

CALL QUAL-LYNX: 609-653-8400 OR 800-367-0138

**OUR SERVICE WILL THEN CONTACT THE DESIGNATED
QUAL-LYNX MANAGEMENT PERSONNEL TO RESPOND TO
ALL EMERGENCY CALLS. HAVE CONTACT NAME AND
TELEPHONE NUMBER AVAILABLE FOR RETURN CALL.**

**EMERGENCY PROPERTY
CLAIMS NUMBER:
Cell 609-402-5218**

CONTACTS

ADMINISTRATION

Chris Roselli, Account Manager
Direct #: 609-833-2176
E-MAIL: croselli@qual-lynx.com
Cell Phone: 609-827-7170

CLAIM UNITS

WORKERS' COMPENSATION CLAIMS

Qual-Lynx's Main Phone Number (609) 653-8400

Tammy Langsdorf, Unit Supervisor

Direct #: 609-833-2921

E-Mail: tlangsdorf@qual-lynx.com

Fax: 609-601-3196

Adjusters	Direct Dial	Fax	Email
Mary Jane Tomasello	609-833-9217	609-601-3196	mtomasello@qual-lynx.com
Chelsea Quitter	609-833-2933	609-601-3196	cquitter@qual-lynx.com
Courtney Chialastri	609-833-9258	609-601-3196	cchialastri@qual-lynx.com
Kaitlyn Leonard	609-833-2826	609-601-3196	kleonard@qual-lynx.com
Alexandria McMurren	609-833-9345	609-601-3196	alexandria.mcmurren@qual-lynx.com
Aubrey Myers-Heath	609-833-2053	609-601-3196	amyers@qual-lynx.com

WORKER'S COMPENSATION FAX NUMBER: 609-601-3196

**QUAL-LYNX
WORKERS' COMPENSATION CLAIMS REPORTING
AND EMERGENCY REPORTING PROCEDURE:**

Report ALL worker's compensation claims requiring medical treatment as soon as possible by calling your dedicated **QUAL-LYNX HOTLINE:**

1-888-342-3839

Do not delay in reporting the claim, even if you do not have all necessary information. After the First Report of Injury is taken, the First Report representative will ask the caller if they need to speak to the nurse on call. If so, the First Report representative will ask the caller for a number where they can be reached and will page the nurse. The nurse will call the First Report representative and obtain all pertinent information and call you back to review the process for assigning a nurse case manager and how we will obtain follow up for the injured worker. The nurse will also answer any questions you may have.

For **EMERGENCIES**, ask for the 24-hour nurse on call. As part of the **After Hours** services, there is a nurse on call 24 hours a day, 7 days a week. The nurse is available to speak to the caller in the event of a catastrophic injury. The nurse will be paged and you will receive a return telephone call. Have a contact name and telephone number available.

Karen Beatty, Workers' Compensation Client Service Manager

Direct #: 609-365-4999

Email: kbeatty@qual-lynx.com

Cell Phone: 609-626-1023

Qual-Lynx's Main Phone Number (609) 653-8400

**PROPERTY DAMAGE
(BUILDINGS, CONTENTS, EQUIPMENT, AND VEHICLES)**

Report all Property claims to:
Joseph Lisciandri, Property Claims Supervisor
Phone: 609-601-3191
E-mail: jlisciandri@qual-lynx.com
Fax: 609-601-3192
Cell Phone: 609-402-5218

Adjusters	Direct Dial	Fax	Email
Joe Lisciandri	609-601-3191	609-601-3192	jlisciandri@qual-lynx.com
Eileen Stasuk	609-833-2091	609-601-3193	estasuk@qual-lynx.com
Diane Payne	609-833-2202	609-601-3194	dpayne@qual-lynx.com
Doris Moore	609-833-2903	609-601-3194	dmoore@qual-lynx.com

***Please provide a contact name and telephone number, with location of damaged property when reporting a claim for prompt investigation, estimate and/or appraisal.**

LIABILITY (GENERAL, AUTOMOBILE and EDUCATORS LEGAL)

Report all Liability claims to:
Susan Mooney, Unit Supervisor
Phone: 609-833-2902
E-mail: smooney@qual-lynx.com
Fax: 609-601-3188

Adjusters	Ext.	Fax	Email
Robin Sulzer	609-601-3185	609-601-3188	rsulzer@qual-lynx.com
Kristen Kiel	609-833-9215	609-601-3188	kkiel@qual-lynx.com
William Kissane	609-833-9266	609-601-3188	wkissane@qual-lynx.com
Sandra Kellerman	609-833-2911	609-601-3188	skellerman@qual-lynx.com

Additional Qual-Lynx Emergency Numbers:
Alice H. Lihou, President & CEO
Phone: 609-833-2175
Email: alihou@qual-lynx.com
Cell Phone: 609-335-2295

Kathleen Kissane, AVP, Account Management

Phone: 609-833-2178

Email: kkissane@qual-lynx.com

Cell Phone: 609-457-3752

Stephen McNamara, AVP, Client Services

Phone: 732-507-6782

Email: smcnamara@qual-lynx.com

Cell Phone: 609-626-4230