

**BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND**  
**RESOLUTION #2020-22**

**RESOLUTION AUTHORIZING THE RELEASE OF FUND YEAR 2019 CLOSED SESSION  
EXECUTIVE COMMITTEE MEETING MINUTES AS RECOMMENDED BY THE FUND  
SOLICITOR**

**WHEREAS**, the Burlington County Municipal Joint Insurance Fund has been organized pursuant to *N.J.S.A. 40A:10-36 et. seq.*; and

**WHEREAS**, the Burlington County Municipal Joint Insurance Fund is duly constituted as a Municipal Self Insurance Fund to provide insurance coverage to its member municipalities; and

**WHEREAS**, the Burlington County Municipal Joint Insurance Fund is subject to the provisions of NJSA 10:4-6 the "Open Public Meetings Act"; and

**WHEREAS**, in 2019, the Executive Committee, during regularly scheduled meetings of the Fund, deemed it necessary to enter into a closed session to discuss matters affecting the safety and property of the public and to discuss pending or anticipated litigation and/or contract negotiations as authorized by NJSA10:4-12; and

**WHEREAS**, in accordance with NJSA10:4-14 minutes of these closed sessions were transcribed by the Fund Recording Secretary and approved by the Executive Committee; and

**WHEREAS**, in correspondence dated February 19, 2020, the Fund Recording Secretary requested that the Fund Solicitor review the closed session meeting minutes from Fund Year 2019 to make a determination as to whether any of these minutes could be released to the public; and

**WHEREAS**, in correspondence dated April 6, 2020, a copy of which is attached hereto and incorporated herein by reference, the Fund Solicitor has indicated that the 2019 Executive Committee Closed Session meeting minutes can be released to the public in their entirety, except for the following specific sections of these minutes, as the matters discussed are still unresolved:

1. In the July 16, 2019 minutes, the discussion on page 3 detailing the ongoing discussions with XL regarding a coverage dispute in the Stewart v. Pemberton Township matter should be redacted.
2. In the November 26, 2019 minutes, the discussion on page 3 detailing issues involving Master Interlocal Service Agreement and Addendum thereto between Member Municipalities and the County for their Police Department's Records Management Systems, Wireless Connection, and Computer Aided Dispatch should be redacted.
3. In the December 17, 2019 minutes, Fund Chair Jack's discussion on page 1 involving the Master Interlocal Service Agreement and Addendum thereto between Member Municipalities and the County for their Police Department's Records Management Systems, Wireless Connection, and Computer Aided Dispatch should be redacted.

**NOW THEREFORE BE IT FURTHER RESOLVED** that the 2019 Executive Committee Closed Session meeting minutes are hereby released to the public; and

**BE IT FURTHER RESOLVED** that a copy of this Resolution be forwarded to the Fund Recording Secretary, Fund Solicitor, and Executive Director for their knowledge and action as required.

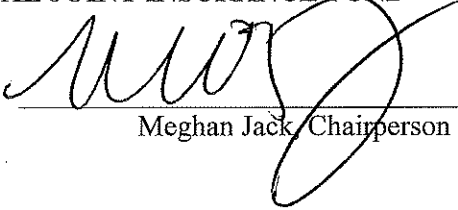
This Resolution was duly adopted by the Burlington County Municipal Joint Insurance Fund at a public meeting held on April 21, 2020.

**BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND**

Attest:

  
\_\_\_\_\_  
Glenn McMahon, Secretary

By:

  
\_\_\_\_\_  
Meghan Jack, Chairperson



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April 6, 2020

Paul A. Forlenza, Executive Director, BURLCOJIF  
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[via [paul\\_forlenza@riskprogramadministrators.com](mailto:paul_forlenza@riskprogramadministrators.com)]

**RE: BURLCOJIF 2019 Closed Session Meeting Minutes**

Dear Paul:

Please be advised that I have reviewed the Closed Session Meeting Minutes from the Fund Year 2019 (January through December) and based upon my review of those minutes, the minutes can be released with the following exceptions, which sections should be redacted prior to the release of the minutes:

- 1.) In the July 16, 2019 minutes, the discussion on page 3 detailing the ongoing discussions with XL regarding a coverage dispute in the *Stewart v. Pemberton* Township matter should be redacted.
- 2.) In the November 26, 2019 minutes, the discussion on page 3 detailing issues involving the Master Interlocal Service Agreement and Addendum thereto between Member Municipalities and the County for their Police Department's Records Management Systems, Wireless Connection, and Computer Aided Dispatch should be redacted.
- 3.) In the December 17, 2019 minutes, Fund Chair Jack's discussion on page 1 involving the Master Interlocal Service Agreement and Addendum thereto between Member Municipalities and the County for their Police Department's Records Management Systems, Wireless Connection, and Computer Aided Dispatch should be redacted.

If you have any questions, or need for additional information please do not hesitate to contact me.

Very truly yours,  
THE DEWEESE LAW FIRM, P.C.

David S. DeWeese

DSD/b

cc:

Tracy Forlenza, Recording Secretary, ACMJIF  
Chris Roselli, Acct. Mgt., Qual-Lynx  
Meghan Jack, BURLCOJIF Fund Chair

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