

**BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND
HAINESPORT TOWNSHIP MUNICIPAL BUILDING
1 HAINESPORT CENTRE, RTE 537
HAINESPORT, NEW JERSEY
May 21, 2019**

OPEN SESSION MINUTES

The meeting of the Burlington County Municipal Joint Insurance Fund (BURLCO JIF) was held at Hainesport Township Municipal Building, Hainesport, New Jersey, on Tuesday, May 21, 2019 at 3:30 PM, prevailing time. Chair Jack, **Riverside**, presiding. The meeting was called to order at 3:30 PM.

FLAG SALUTE

STATEMENT OF COMPLIANCE WITH OPEN PUBLIC MEETING ACT

Notice of this meeting was given by: (1) sending sufficient notice herewith to the *Burlington County Times*, Mt. Holly, NJ, and to the *Courier Post*, Cherry Hill, NJ; (2) filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities of the Burlington County Municipal Joint Insurance Fund; and (3) posting notice on the public bulletin boards of all member municipalities of the Burlington County Municipal Joint Insurance Fund.

ROLL CALL

Amanda Somes, **Bass River Twp.**
Rich Wolbert, **Beverly City**
Grace Archer, **Bordentown City**
Jeffrey Elsasser, *Alternate*, **Bordentown Twp.**
Glenn McMahon, **Chesterfield Twp.**
Mike Templeton, **Delanco Twp.**
Jeffrey Hatcher, **Delran Twp.**
Tom Pullion, **Edgewater Park Twp**
Patrice Hansell, **Fieldsboro Borough**
Richard Brook, **Florence Twp.**
Donna Kilburn, *Alternate*, **Hainesport Twp.**
Brandon Umba, **Lumberton Twp.**
Mike Fitzpatrick, **Mansfield Twp.**
Kathy Burger, **Medford Twp.**
Jerry Mascia, **Mt. Laurel Twp.**
Scott Pearlman, *Alternate*, **Palmyra Borough**
Debbie Vallari, *Alternate*, **Pemberton Borough**
Meghan Jack, **Riverside Twp.**
David Matchett, **Shamong**
J. Paul Keller, **Springfield Twp.**
Doug Cramer, **Tabernacle Twp.**
Steve Ent, **Westampton Twp.**
James Ingling, **Wrightstown Borough**

Absent Fund Commissioners were:

Mary Picariello, **North Hanover Twp.**
Dennis Gonzalez, **Pemberton Township**
Kathy Hoffman, **Southampton Twp.**
Maryalice Brown, **Woodland Twp**

Those also in attendance were:

Paul Forlenza, Executive Director, *AJG Risk Management Services, Inc.*
Paul J. Miola, CPCU, ARM, *AJG Risk Management Services, Inc.*
David S. DeWeese, Esquire, Fund Solicitor, *The DeWeese Law Firm, P.C.*
Tom Tontarski, Treasurer
Rob Garish, Safety Director, *J.A. Montgomery Risk Control*
Chris Roselli, Claims Administrator, *Qual-Lynx*
Steve McNamara, *QualCare*
Debby Schiffer, *Wellness Director*
Lou Romero, Technology Risk Services Director, *Secure Data Consulting Services*

Also present were the following Risk Management Consultant agencies:

CBIZ Benefits & Insurance Services
Conner Strong & Buckelew
Hardenberg Insurance Group
EJA/Capacity Insurance
Insurance Agency Mgmt

These minutes do not necessarily reflect the order in which some items were discussed.

CONDUCT OF MONTHLY MEETING

Motion by Mr. Cramer, seconded by Mr. Ingling, to allow that this monthly meeting be conducted by the Fund Commissioners present with all matters to be decided upon by a combined majority vote of all the Fund Commissioners. All in favor. Motion carried.

APPROVAL OF THE OPEN & CLOSED SESSION MINUTES

Chair Jack presented the meeting minutes of the April 16, 2019 meeting of the Fund, as found in the agenda packet, for approval.

Chair Jack asked if there were any questions at this time. No questions were entertained.

Motion by Mr. Cramer seconded by Mr. McMahon, to approve the Open & Closed session meeting minutes of the April 16, 2019 meeting as presented. **Motion carried.**

The Closed Session minutes of the April 16, 2019 meeting shall not be released to the public until the reason(s) for their remaining closed is no longer applicable and the Fund Solicitor has had the opportunity to review them.

Closed Session Meeting Minutes from the April 16, 2019 meeting were collected at this time.

EXECUTIVE DIRECTOR'S REPORT

Mr. Forlenza reviewed the Executive Director's Report found in the agenda packet with the membership. He highlighted the following items:

Certificates of Insurance – Mr. Forlenza referenced this report in the agenda packet and asked everyone to please review it for accuracy.

2018 Safety Incentive Program Awards – Mr. Forlenza noted a letter from his office describing how to collect your 2018 Safety Incentive Awards money was emailed to all members on April 10, 2019 and included in that letter was a notice of extension to be able to claim your funds in the form of a check. That deadline was extended to May 3, 2019. A report detailing the

available balances for each member is attached for your review. If you have any questions on how to collect your 2018 Safety Incentive Program allowance, please contact his office. He reminded the members that the deadline to claim or encumber these funds is November 30, 2019. All encumbered funds have to be claimed by February 1, 2020.

2019 Optional Safety Budget - Mr. Forlenza stated that a letter from his office describing how to collect your 2019 Optional Safety Budget allowance was e-mailed on or about February 15, 2019. A report detailing the available balances for each member is attached for your review. If you have any questions on how to collect your 2019 Optional Safety Budget allowance, please contact his office. Please note that the deadline to claim or encumber these funds is November 30, 2019. All encumbered funds have to be claimed by February 1, 2020.

2019 Wellness Incentive Program Allowance – Mr. Forlenza stated a letter from his office describing how to collect your 2019 Wellness Incentive allowance was e-mailed on or about February 15, 2019. A report detailing the available balances for each member is attached for the members review. If you have any questions on how to collect your 2019 Optional Safety Budget allowance, please contact our office. Please note that the deadline to claim or encumber these funds is November 30, 2019. All encumbered funds have to be claimed by February 1, 2020.

EPL/Cyber Allowance - Mr. Forlenza noted that the JIF has budgeted \$500 for each member to help offset employment practice and/or cyber security related expenses and asked that all members review available balances for this program. He noted that the deadline to claim or encumber these funds is November 30, 2019 and if you encumbered these funds, they must be claimed by February 1, 2020.

EPL Compliance Status – Mr. Forlenza noted each member's compliance status with the MEL EPL/POL Risk Management Plan is included for your review in the enclosed report. Each member should review this report carefully to insure its accuracy. Currently, all members, except for Wrightstown are in compliance. If you believe the report to be inaccurate regarding your town, please contact PERMA directly.

New MEL EPL Helpline – Authorized Contact List – Mr. Forlenza noted that the MEL has established the *MEL Employment Practices Helpline* to assist our members by providing legal advice on employment related issues. The Members have unlimited access to the *Helpline* attorneys to seek advice on employment related issues. The Members can appoint up to **two (2)** municipal representatives who will be permitted to contact the *Helpline* attorneys with their inquiries. The appointment of the municipal representatives must be made by Resolution of the Governing Body. Enclosed please find the most recent list of authorized contacts for the *MEL Employment Practices Helpline*. These authorized contacts are the only representatives permitted to access this service. Please contact the Executive Director's Office or David S. DeWeese, Esquire with any questions regarding the *Helpline*.

Statutory Bond Status– Mr. Forlenza referenced a report in the agenda of the latest listing of Statutory Bonds issued by the MEL for JIF members is included for your review. This list should be reviewed for accuracy, and remember the coverage is for the individual, not the position. Any questions on the status of an application or a listed bond should be directed to Cate Kiernan at PERMA.

Police One Training – Mr. Forlenza noted the Police One online training is underway and in place to help reduce the skyrocketing costs associated with police related injuries and lawsuits. Mr. Garish will provide any updates in his report.

Employee Cyber Hygiene Training – Media Pro – Mr. Forlenza reminded the members that to help combat the rise in cybersecurity threats, the JIF has contracted with MediaPRO to deliver online technology risk training for Member Municipalities and noted Mr. Romero will cover more about this in his report.

Technology Risk Management Services – Pivot Point – Mr. Forlenza noted there are still member towns that have not provided the information requested, and Mr. Romero will cover more of this in his report. Once this information is received, members will begin to see the role out of different risk management services from Pivot Point. Please do not hesitate to contact the Executive Director’s office if you have any questions.

Member Visitation Program – Mr. Forlenza noted beginning this month, a Representative from his office, contacted those members up for renewal this year to schedule an appointment with the Fund Commissioner, Risk Management Consultant, and Representatives of the Governing Body. These appointments are an opportunity to discuss the member’s participation in the JIF and the many programs available to them. The Executive Director’s office believes it is very important for the decision makers in each member municipality to understand the value of JIF membership. Those members up for Renewal are: Bordentown City, Lumberton, Mansfield, Pemberton Borough, and Southampton Township, with Delran, Riverside, and Bordentown Township having a one (1) year early renewal date to help the liability of the fund should we have a drastic reduction in members going forward.

Sexual Molestation Law – Mr. Forlenza stated that he had issued a memo to all Municipal Clerks in regards to the new law on Sexual Molestation/Sexual Abuse. Due to the extended statute of limitations, he is advising all members to secure copies of old insurance policies (prior to entering the JIF) should a claim be filed. Should a claim come up for that time period, you want to be able to have that information as there should be some coverage in the liability coverage. In the same instance, if the claims happen to be an RCF claim, they could possible subrogate against that insurer on your behalf. Mr. Forlenza noted there is still no clear picture on how all this is going to work, and the new law does not go into effect until December 1, 2019. Mr. Forlenza also noted he and Mr. Miola will be meeting with representatives of the MEL to discuss how these claims will be handled.

Mr. Forlenza asked if there were any questions at this time. No questions were entertained.

SOLICITOR'S REPORT

Closed Cases – Mr. DeWeese reported that there was one (1) closed case(s) for the month of May, 2019.

Ridgeway v. Township of Delanco

Mr. DeWeese reminded the Committee that the new EPL Helpline; “MEL Line”, was rolled out two months ago and is a dedicated resource for members to call for guidance on employment relates issues that they are facing. Mr. DeWeese stated that the MEL Program will use three (3) attorneys, himself included, and will provides members with access to attorneys that know NJ law and know our members and their needs. He noted he has been receiving calls, though not as many as he thought, which may be due to the program being new. Mr. DeWeese stated the calls have gone very well as he feels the members are very comfortable in speaking with him. He also

explained that should he not be particularly familiar with a question, he will send a memo to the member recapping the conversation so there is some documentation of the call and issue, copying Mr. Semrau, who is also on the panel, and keeping a log of all of the calls, as well as Mr. Pevner with Summit Risk. He will then get the caller in touch with one of the Defense Panel attorneys who are more specialized in a particular area.

Lastly, Mr. DeWeese noted discussion which took place at the May 14th EPL/POL Defense Panel Meeting. This is a semi-annual meeting where the assigned EPL Defense Panel members come together to discuss issues and concerns. One of the items discussed included Consent to Settle issues. Mr. DeWeese explained that if a settlement offer is made and the Governing Body decides not to settle the claim then a letter will go to the town indicating that a check will be issued to the town in the amount in which the claim could have been settled, minus any deductibles and co-pays, and the claim is now in the hands of the municipality to defend at their own expense. As far as QBE is concerned, the claim is no longer their responsibility.

Mr. DeWeese asked if there were any questions at this time. No questions were entertained.

SAFETY DIRECTOR'S REPORT

Mr. Garish stated that the Safety Director's Report is self-explanatory and is included in the agenda. He highlighted the following items:

In regards to Police One Training, Mr. Garish reported that out of 27 members, 19 member towns actually have Police departments, and to date, ten (10) member towns have actually participated in the training, with the most trainings being completed by Medford, Bordentown Township, Westampton, Riverside, and Lumberton. This equates to 505 classes taken. Mr. Garish reported his office, along with Police One Academy, will be reaching out to those remaining members to get them on board with the program. He also noted if you would like to see what activity your specific Police department has done in terms of the training, please see him after the meeting. Mr. Garish stated he would like to give kudos to those members who have already made use of these trainings.

MEL Video Library – He noted one (1) member utilized the Library in April and asked that it please be utilized. If a copy of the video library titles is needed, you can find it at the MEL or JIF website. He also pointed out there is a new email address: melvideolibrary@jamontgomery.com, and phone number: 856-552-4900.

Safety Director's Bulletins – He noted bulletins and notices sent out in April included:

- *Comprehensive Playground Inspections and Maintenance Programs*
- *National Safety Stand Down to Prevent Falls in Construction*

MSI Class Listing – Mr. Garish referenced the list of MSI Classes that are available in May, June and July that are included in the agenda packet. He noted that a current list of MSI Training Administrators needs to be kept up to date, so if there are any changes in regards to the Training Administrator, please advise afelip@jamontgomery.com.

Mr. Garish reminded the Committee of upcoming MEL Leadership Skills Training on June 4, 11, and 18th. You must attend all three in order to acquire credit and the Regional Training in Practical Leadership on June 27 in Hainesport.

He noted to please take advantage of the BURLCO JIF website and the safety resources available to the members, as well as the updated MEL website and the MEL Mobile APP, which are additional resources for our members.

Mr. Garish asked if there were any questions at this time. No questions were entertained.

CLAIMS ADMINISTRATOR'S REPORT

Lessons Learned from Losses

Mr. Roselli presented the *Lessons Learned from Losses* for May which reviewed the importance of *Police Vehicle Safety*. He noted there have been many recent accidents involving police officers in their patrol cars hit by passing vehicles while the officers were in their cars conducting police business.

Mr. Roselli noted the following for the safety of your offices:

- Make sure the officers are wearing their seatbelts at all times while in the vehicles.
- Limit the amount of time the officer is sitting in their police car on the side of the road.
- Limit equipment in the car. Make sure the equipment is properly secure.

Mr. Roselli then reviewed some examples of costly claims that possibly could have been prevented using the referenced safety ideas.

Mr. Roselli asked if there were any questions at this time. No questions were entertained.

WELLNESS DIRECTOR'S REPORT

Ms. Schiffer noted that her report is detailed in the agenda packet. She reminded the Committee that June is right around the corner and there are still some towns who have not met with her to start planning for wellness activities throughout the year, and she will be actively pursuing them. She then highlighted the following:

- Four (4) municipalities had presentations this month in regard to meditation, healthy trivia games, Fad Diets, and 10 keys to a healthy life.
- Five (5) municipalities have been actively doing challenges including: Healthy Lifestyle Changes, Water Challenge and Fitness and Weight Loss Challenges
- Edgewater Park – Offered chair massages end of April, which were well received.
- Mt. Laurel EMT – bi-monthly educational session scheduled for May meeting night and day crew on “Fad Diets” offered by Jefferson Nutritionist. Continue with Incentive challenge focusing on physical activity, weight, and BMI reduction. 15 participating EMT’s.
- Florence – Continuing with April “Powers” where employees are supported in participating in Hallway Exercises to increase employee morale and encourage movement for increase productivity and afternoon alertness. Also, the year long “Are you a Maintainer or Loser” challenge continues.
- Bordentown Township Police Dept.- got 19 fitbit trackers in an effort to continue to explore new ways to improve tier health. 10 offices participated in a 5 day workweek hustle challenge and collectively achieved 832,450 steps.
- May Wellness Connection Newsletter – Ms. Schiffer noted her newsletter focused on mental health, which is just as important as physical health.

- Ms. Schiffer reviewed simple ideas for your wellness funds: Fresh Fruit/healthy snacks; Team Building fun; Wellness Bulletin Boards; BP Screenings; purchase aromatherapy dispenser or a BP Cuff.
- Wellness Incentive Allowances must be claimed/encumbered by November 30, 2019, and collected by February 1, 2020, so if you haven't planned any wellness activities for the end of this year, be sure to contact her for a meeting.

Ms. Schiffer asked if there were any questions at this time. No questions were entertained.

MANAGED HEALTH CARE REPORT

Mr. Roselli introduced Mr. Steve McNamara, Asst. VP, Qual-Lynx , who is sitting in for Ms. Beatty this month as she is currently on vacation.

Mr. McNamara reviewed the Managed Care Report for April, 2019.

Lost Time v. Medical Only Cases

Mr. McNamara presented the BURLCO JIF *Lost Time v. Medical Only Cases (Intake Report)*:

| | <i>April</i> | <i>YTD</i> |
|-------------------------------------|--------------|------------|
| <i>Lost Time</i> | 0 | 10 |
| <i>Medical Only</i> | 5 | 32 |
| <i>Report Only</i> | 8 | 22 |
| <i>Total Intakes</i> | 13 | 64 |
| <i>Report Only % of Total</i> | 61.5% | 34.4% |
| <i>Medical Only/Lost Time Ratio</i> | 100 | 76:24 |
| <i>Average Days to Report</i> | 1.0 | 1.3 |

Transitional Duty Report

Mr. McNamara presented the Transitional Duty Report:

| <i>Transitional Duty Summary Report</i> | <i>April YTD</i> |
|-----------------------------------------------------|------------------|
| <i>Transitional Duty Days Available</i> | 1,007 |
| <i>Transitional Duty Days Worked</i> | 556 |
| <i>% of Transitional Duty Days Worked</i> | 55.2% |
| <i>Transitional Duty Days Not Accommodated</i> | 451 |
| <i>% of Transitional Duty Days Not Accommodated</i> | 44.8% |

Mr. McNamara noted included was a separate Transitional Duty Summary Report by Occupation.

PPO Penetration Report:

Mr. McNamara presented the PPO Penetration Report:

| <i>PPO Penetration Rate</i> | <i>April</i> |
|----------------------------------|--------------|
| <i>Bill Count</i> | 154 |
| <i>Original Provider Charges</i> | \$128,259 |

| | |
|-------------------------------------------------------------------|-----------------|
| <i>Re-priced Bill Amount</i> | <i>\$53,757</i> |
| <i>Savings</i> | <i>\$74,502</i> |
| <i>% of Savings</i> | <i>58.1%</i> |
| <i>Participating Provider Penetration Rate - Bill Count</i> | <i>94.2%</i> |
| <i>Participating Provider Penetration Rate - Provider Charges</i> | <i>90.5%</i> |
| <i>EPO Provider Penetration Rate - Bill Count</i> | <i>98.3%</i> |
| <i>EPO Provider Penetration Rate - Provider Charges</i> | <i>99.0%</i> |

Mr. McNamara asked if there were any questions. No questions were entertained.

TECHNOLOGY RISK SERVICES REPORT

Mr. Romero reported that for the month of April, 546 phishing emails were sent out to members, with only 11 being clicked. This is 2% of the emails which is well below average.

Mr. Romero stated that in regards to the Media Pro Cyber Training ten (10) municipalities are 100% compliant (which is up 4 from last month); nine (9) are 80-99% compliant; five (5) are 70-80% compliant, and two (2) are 50-60% compliant.

Mr. Romero reported he has completed scheduling with all member towns, and 74% of those visits are complete. He noted in regards to providing IP address and emails to review and discuss computer security and compliance, as well as start training, the BURLCO JIF is 100% complete.

Mr. Romero noted his greatest concern is in regards to OPRA requests. By law, an email marked as an OPRA request must to be opened. As it is not lawful to request an OPRA request be made in another way, ie: in the body of an email, it would be very easy to encrypt a virus into a OPRA request attachment. Mr. Romero stated he will be researching ways to address this situation in the future, but please be cognoscente of this issue going forward.

He also noted that Windows 7 is nearing its end of life, and if you are still running on Windows 7, you will need to update to Windows 10 prior to January 2020.

Lastly, Mr. Romero referenced the Tech Watch Newsletter which was included in the agenda, and noted he will be sending this out monthly, and will have it posted on the JIF website.

Mr. Romero asked if there were any questions. No questions were entertained.

TREASURER'S REPORT

Mr. Tontarski presented an overview of the Treasurer's Report for month ending **April 30, 2019**, a copy of which was provided to the membership in the agenda packet.

Investment Interest

Interest received or accrued for the reporting period totaled \$23,689.28. This generated an average annual yield of 1.51%. However, after including an unrealized net gain of \$13,626.20 in the asset portfolio, the yield is adjusted to 2.37% for this period. The total overview of the asset

Patrice Hansell, **Fieldsboro Borough**
Richard Brook, **Florence Twp.**
Donna Kilburn, *Alternate*, **Hainesport Twp.**
Brandon Umba, **Lumberton Twp.**
Mike Fitzpatrick, **Mansfield Twp.**
Kathy Burger, **Medford Twp.**
Jerry Mascia, **Mt. Laurel Twp.**
Scott Pearlman, *Alternate*, **Palmyra Borough**
Debbie Vallari, *Alternate*, **Pemberton Borough**
Meghan Jack, **Riverside Twp.**
David Matchett, **Shamong**
J. Paul Keller, **Springfield Twp.**
Doug Cramer, **Tabernacle Twp.**
Steve Ent, **Westampton Twp.**
James Ingling, **Wrightstown Borough**

Nays: None
Abstain: None

Motion carried by unanimous vote.

COMMITTEE REPORTS

Nothing to Report

MEL/RCF/EJIF REPORT

Nothing to Report

PUBLIC COMMENT

Motion by Mr. Wolbert, seconded by Mr. McMahon, to open the meeting to the public. All in favor. Motion carried.

Chair Jack opened the meeting to the public for comment.

Hearing no comments, Chair Jack entertained a motion to close the public portion of the meeting.

Motion by Mr. Wolbert, seconded by Mr. Ingling, to close the meeting to the public. All in favor. Motion carried.

EXECUTIVE SESSION MEETING – Resolution #2019-26

Chair Jack entertained a motion to go into a closed session to discuss matters affecting the protection and safety of the public and to discuss pending or anticipated litigation and/or contract negotiations.

Motion by Mr. Cramer, seconded by Mr. McMahon, to Adopt ***Resolution #2019-26***. All in favor. Motion carried.

A Closed Session of the BURLCO JIF was held and the meeting was then reopened to the public.

REOPEN PUBLIC PORTION OF THE MEETING

Chair Jack entertained a motion to reopen the public portion of the meeting.

Motion by Mr. Cramer, seconded by Mr. McMahon, to reopen the public portion of the meeting. All in favor. Motion carried.

APPROVAL OF CLAIMS PAYMENTS

Chair Jack asked for a motion for *Approval of Claims Payment* on the following claims as presented in Closed Session.

| <i>Workers' Compensation</i> | <i>General Liability</i> | <i>Property</i> |
|------------------------------|--------------------------|-----------------|
| 2018143484 | 2018121289 | 2019167367 |
| 2019169455 | 001222784 | 2019167193 |
| 2019169300 | | 2019167243 |
| MLT-017100510 | | 2019166898 |
| | | 2019161299 |

Chair Jack asked if there were any questions at this time. No questions were entertained.

Motion by Mr. Cramer, seconded by Mr. McMahon, to approve the following claims as discussed in *Closed Session*.

- ROLL CALL** *Yeas*
- Amanda Somes, **Bass River Twp.**
 - Rich Wolbert, **Beverly City**
 - Grace Archer, **Bordentown City**
 - Jeffrey Elsasser, *Alternate*, **Bordentown Twp.**
 - Glenn McMahon, **Chesterfield Twp.**
 - Mike Templeton, **Delanco Twp.**
 - Jeffrey Hatcher, **Delran Twp.**
 - Tom Pullion, **Edgewater Park Twp**
 - Patrice Hansell, **Fieldsboro Borough**
 - Richard Brook, **Florence Twp.**
 - Donna Kilburn, *Alternate*, **Hainesport Twp.**
 - Brandon Umba, **Lumberton Twp.**
 - Mike Fitzpatrick, **Mansfield Twp.**
 - Kathy Burger, **Medford Twp.**
 - Jerry Mascia, **Mt. Laurel Twp.**
 - Scott Pearlman, *Alternate*, **Palmyra Borough**
 - Debbie Vallari, *Alternate*, **Pemberton Borough**
 - Meghan Jack, **Riverside Twp.**
 - David Matchett, **Shamong**
 - J. Paul Keller, **Springfield Twp.**
 - Doug Cramer, **Tabernacle Twp.**
 - Steve Ent, **Westampton Twp.**
 - James Ingling, **Wrightstown Borough**
- Nays:* None
- Abstain:* None

Motion carried by unanimous vote.

AUTHORIZATION TO ABANDON SUBROGATION – APPROVAL

There was one (1) abandonment of Subrogation claims presented in Closed Session.

#MLT-017100510

Chair Jack asked for a motion for *Authorization to Abandon Subrogation* on the following claim as presented in Closed Session.

Motion by Mr. McMahon, seconded by Mr. Wolbert, to authorize abandonment of subrogation on the following claim as discussed in *Closed Session*.

ROLL CALL *Yeas* Amanda Somes, **Bass River Twp.**
Rich Wolbert, **Beverly City**
Grace Archer, **Bordentown City**
Jeffrey Elsasser, *Alternate*, **Bordentown Twp.**
Glenn McMahon, **Chesterfield Twp.**
Mike Templeton, **Delanco Twp.**
Jeffrey Hatcher, **Delran Twp.**
Tom Pullion, **Edgewater Park Twp**
Patrice Hansell, **Fieldsboro Borough**
Richard Brook, **Florence Twp.**
Donna Kilburn, *Alternate*, **Hainesport Twp.**
Brandon Umba, **Lumberton Twp.**
Mike Fitzpatrick, **Mansfield Twp.**
Kathy Burger, **Medford Twp.**
Jerry Mascia, **Mt. Laurel Twp.**
Scott Pearlman, *Alternate*, **Palmyra Borough**
Debbie Vallari, *Alternate*, **Pemberton Borough**
Meghan Jack, **Riverside Twp.**
David Matchett, **Shamong**
J. Paul Keller, **Springfield Twp.**
Doug Cramer, **Tabernacle Twp.**
Steve Ent, **Westampton Twp.**
James Ingling, **Wrightstown Borough**

Nays: None
Abstain: None

MOTION TO ADJOURN

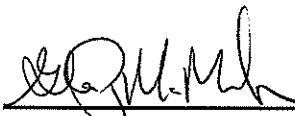
Chair Jack entertained a motion to adjourn the May 21, 2019 meeting of the BURLCO JIF.

Motion by Mr. Wolbert, seconded by Mr. McMahon, to adjourn the May 21, 2019 meeting of the BURLCO JIF. All in favor. Motion carried.

The meeting was adjourned at 4:38 PM.



Kris Kristie,
Recording Secretary for



Glenn McMahon,
Fund Secretary