

**BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND
RESOLUTION #2019-23**

**RESOLUTION AUTHORIZING THE RELEASE OF FUND YEAR 2018 CLOSED SESSION
EXECUTIVE COMMITTEE MEETING MINUTES AS RECOMMENDED BY THE FUND
SOLICITOR**

WHEREAS, the Burlington County Municipal Joint Insurance Fund has been organized pursuant to *N.J.S.A. 40A:10-36 et. seq.*; and

WHEREAS, the Burlington County Municipal Joint Insurance Fund is duly constituted as a Municipal Self Insurance Fund to provide insurance coverage to its member municipalities; and

WHEREAS, the Burlington County Municipal Joint Insurance Fund is subject to the provisions of NJSA 10:4-6 the "Open Public Meetings Act"; and

WHEREAS, in 2018, the Executive Committee, during regularly scheduled meetings of the Fund, deemed it necessary to enter into a closed session to discuss matters affecting the safety and property of the public and to discuss pending or anticipated litigation and/or contract negotiations as authorized by NJSA10:4-12; and

WHEREAS, in accordance with NJSA10:4-14 minutes of these closed sessions were transcribed by the Fund Recording Secretary and approved by the Executive Committee; and

WHEREAS, in correspondence dated February 19, 2019, the Fund Recording Secretary requested that the Fund Solicitor review the closed session meeting minutes from Fund Year 2018 to make a determination as to whether any of these minutes could be released to the public; and

WHEREAS, in correspondence dated April 3, 2019, a copy of which is attached hereto and incorporated herein by reference, the Fund Solicitor has indicated that the 2018 Executive Committee Closed Session meeting minutes can be released to the public in their entirety, except for the following specific sections of these minutes, as the matters discussed are still unresolved:

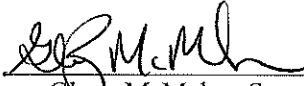
1. In the February 20, 2018 minutes, the discussion on page 2 entitled "Annual Defense Panel Breakfast Report" should be redacted.
2. In the June 19, 2018 minutes, Mr. Roselli's discussion on page 1 detailing a flooding incident which occurred in Riverside Township should be redacted.
3. In the July 17, 2018 minutes, Mr. Roselli's discussion on page 2 detailing the flooding incident which occurred in Riverside Township should be redacted.

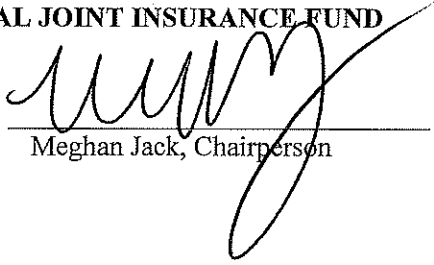
NOW THEREFORE BE IT FURTHER RESOLVED that the 2018 Executive Committee Closed Session meeting minutes are hereby released to the public; and

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Fund Recording Secretary, Fund Solicitor, and Executive Director for their knowledge and action as required.

This Resolution was duly adopted by the Burlington County Municipal Joint Insurance Fund at a public meeting held on April 16, 2019.

BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND

Attest: 
Glenn McMahon Secretary

By: 
Meghan Jack, Chairperson



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April 3, 2019

Paul A. Forlenza, Deputy Executive Director
ARTHUR J. GALLAGHER
RISK MGT. SERVICES, INC.
P.O. Box 488
Marlton, NJ 08053

[via Paul.Forlenza@ajg.com]

RE: BURLCOJIF 2018 Closed Session Meeting Minutes

Dear Paul:

Please be advised that I have reviewed the Closed Session Meeting Minutes from the Fund Year 2018 (January through December) and based upon my review of those minutes, the minutes can be released with the following exceptions, which sections should be redacted prior to the release of the minutes:

- 1.) In the February 20, 2018 minutes, the discussion on page 2 entitled "Annual Defense Panel Breakfast Report" should be redacted.
- 2.) In the June 19, 2018 minutes, Mr. Roselli's discussion on page 1 detailing a flooding incident which occurred in Riverside Township should be redacted.
- 3.) In the July 17, 2018 minutes, Mr. Roselli's discussion on page 2 detailing the flooding incident which occurred in Riverside Township should be redacted.
- 4.) In addition, I have enclosed a copy of the Closed Session Minutes regarding the Administrator position from the November 20, 2018 meeting. Those minutes can be released.

If you have any questions, or need for additional information please do not hesitate to contact me.

Very truly yours,
THE DEWEESE LAW FIRM, P.C.

David S. DeWeese

DSD/b

cc: Tracy Forlenza, Recording Secretary, ACMJIF
Chris Roselli, Acct. Mgt., Qual-Lynx
Meghan Jack, BURLCOJIF Fund Chair

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