

**BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND
RESOLUTION #2018-30**

**A RESOLUTION AUTHORIZING THE FUND CHAIR AND FUND SECRETARY TO EXECUTE
A CONTRACT WITH NORTH SHORE RISK CONSULTING TO COMPLETE A CLAIMS AUDIT
AT A COST NOT TO EXCEED \$9,750**

WHEREAS, the Burlington County Municipal Joint Insurance Fund (FUND) has been organized pursuant to *N.J.S.A. 40A:10-36 et. seq.*; and

WHEREAS, the FUND is duly constituted as a Municipal Self Insurance Fund to provide insurance coverage to its member municipalities; and

WHEREAS, on March 20, 2018, the FUND adopted Resolution 2018-22, authorizing an interlocal agreement with the Atlantic County Municipal Joint Insurance Fund (ACM JIF) and the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund (TRICO JIF) for the completion of a claims audit; and

WHEREAS, each of the aforementioned Funds use the same Claims Administrator and team of claims adjusters making utilization of the same claims auditor efficient; and

WHEREAS, the Executive Director's office issued a Request for Proposals (RFP) on April 11, 2018 with all proposals to be returned to the Executive Director's office by May 4, 2018; and

WHEREAS, proposals were received from Highland Claims Services Inc. and North Shore Risk Consulting LLC; and

WHEREAS, each proposal was evaluated by a subcommittee which included a Fund Commissioner from each of the Funds involved in the interlocal agreement; and

WHEREAS, each proposal was reviewed and scored using the criteria included in the RFP that outlined the basis by which the proposals would be evaluated by the Funds; and

WHEREAS, following the evaluation and scoring process, each of the Funds have determined that North Shore Risk Consulting should be awarded a contract to complete a claims audit in accordance with the terms and conditions outlined in the RFP; and

WHEREAS, based upon the number of FUND claims to be audited and other associated costs as outlined in the proposal from North Shore, the total cost to the FUND for their portion of the claims audit shall not exceed \$9,750; and

WHEREAS, funds to pay for this expense are available in the 2017 & 2018 FUND operating expense budget for this expense;

NOW THEREFORE BE IT RESOLVED, by the Commissioners of the Burlington County Municipal Joint Insurance Fund that the FUND Chair and FUND Secretary are hereby authorized to execute a Contract with the ACM JIF, TRICO JIF, and North Shore Risk Consulting to complete a claims audit; and

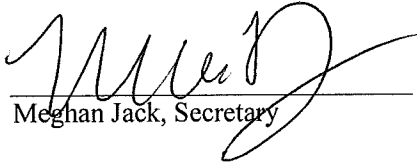
BE IT FURTHER RESOLVED, that the total cost to the FUND for their portion of the Claims Audit shall not exceed \$9,750; and

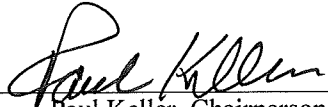
BE IT FURTHER RESOLVED, that a copy of this Resolution shall be provided to the ACM JIF, TRICO JIF, Executive Director's office, Fund Treasurer, and Claims Administrator for their information and knowledge; and

BE IT FURTHER RESOLVED, that a copy of this resolution shall be filed with the Division of Local Government Services in the Department of Community Affairs.

This Resolution was duly adopted by the Burlington County Municipal Joint Insurance Fund at a public meeting held on June 19, 2018.

BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND

Attest: 
Meghan Jack, Secretary

By: 
Paul Keller, Chairperson

Date: June 19, 2018