

**BURLINGTON COUNTY MUNICIPAL  
JOINT INSURANCE FUND  
RESOLUTION #2018-23**

**A RESOLUTION AUTHORIZING THE CHAIRPERSON AND  
SECRETARY OF THE BURLINGTON COUNTY MUNICIPAL  
JOINT INSURANCE FUND TO EXECUTE AN AGREEMENT TO  
PARTICIPATE IN A SHARED SERVICES AGREEMENT FOR THE  
PURCHASE OF CYBER AND TECHNOLOGY RISK  
MANAGEMENT SERVICES**

**WHEREAS**, the Burlington County Municipal Joint Insurance Fund has been organized pursuant to *N.J.S.A. 40A:10-36 et. seq.*; and

**WHEREAS**, the Burlington County Municipal Joint Insurance Fund (BURLCO JIF) is duly constituted as a Municipal Self Insurance Fund to provide insurance coverage to its member municipalities; and

**WHEREAS**, the Commissioners of the BURLCO JIF have determined that the BURLCO JIF is distinguished from commercial insurance providers by virtue of the fact that it is formed by municipalities, it is funded by public monies appropriated by the member municipalities, it serves a public purpose and is responsible for the discharge of its function in a manner consistent with policies applicable to municipal government; and

**WHEREAS**, *N.J.S.A. 40A:65-1 et. seq.* provides the authority for a “local unit” to enter into a Shared Services Agreement with other “local units”, and it has been determined that the BURLCO JIF qualifies as a “local unit” under the definitions contained in the Statute; and

**WHEREAS**, during 2016 & 2017 each member of the BURLCO JIF underwent a risk assessment of their computer operations and other use of technology; and

**WHEREAS**, the risk assessments included a review of each members policies and procedures, cyber related training, security protocols, and other technology related matters; and

**WHEREAS**, following the completion of the member assessments the Fund has determined it to be in the best interest of its members to contract with a firm to provide cyber related security services to its members; and

**WHEREAS**, it has been deemed to be in the best interest of the BURLCO JIF to enter into a Shared Services Agreement with the following “local units” for the purpose of advertising a Request for Proposals under the “Competitive Contracting” section of the Local Public Contracts Law (*N.J.S.A. 40A:11-4.1*) for the purchase of cyber and technology risk management services with the below “local units”:

- a.) Atlantic County Municipal Joint Insurance Fund;
- b.) Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund; and

**WHEREAS**, the Commissioners of the BURLCO JIF have determined that it is appropriate to authorize the execution of this Shared Services Agreement, which authorizes the advertisement of the Request for Proposals for the purchase of claims auditing services.

**NOW THEREFORE BE IT RESOLVED**, by the Commissioners of the BURLCO JIF assembled in a public session March 20, 2018, that:

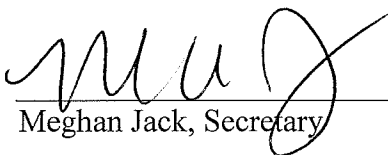
1. The Chairperson and Secretary of the BURLCO JIF are authorized to execute the Shared Services Agreement.


2. The Agreement provides that the Request for Proposals for the purchase of cyber and technology risk management services under the "Competitive Contracting" section of the Local Public Contracts Law (*N.J.S.A. 40A:11-4.1*) shall be advertised and submitted to vendors offering these services requesting that they submit proposals to provide the requested services to the "local units" participating in the Shared Services Agreement.

**BE IT FURTHER RESOLVED**, that a copy of this Resolution shall be filed with the New Jersey Division of Local Government Services in the Department of Community Affairs.

This Resolution was duly adopted by the Burlington County Municipal Joint Insurance Fund at a public meeting held on March 20, 2018.

**BURLINGTON COUNTY  
MUNICIPAL JOINT INSURANCE FUND**

Attest:   
Meghan Jack, Secretary

By:   
J. Paul Keller, Chairperson

Date: March 20, 2018