

**BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND
HAINESPORT TOWNSHIP MUNICIPAL BUILDING
1 HAINESPORT CENTRE, RTE 537
HAINESPORT, NEW JERSEY**

JULY 18, 2017

OPEN SESSION MINUTES

The meeting of the Burlington County Municipal Joint Insurance Fund (BURLCO JIF) was held at the Hainesport Township Municipal Building, 1 Hainesport Centre, Rte. 537, Hainesport, New Jersey, on Tuesday, July 18, 2017 at 4:00PM, prevailing time. Chair Keller, **Springfield**, presiding. The meeting was called to order at 4:00PM.

FLAG SALUTE

STATEMENT OF COMPLIANCE WITH OPEN PUBLIC MEETING ACT

Notice of this meeting was given by: (1) sending sufficient notice herewith to the ***Burlington County Times***, Mt. Holly, NJ, and to the ***Courier Post***, Cherry Hill, NJ; (2) filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities of the Burlington County Municipal Joint Insurance Fund; and (3) posting notice on the public bulletin boards of all member municipalities of the Burlington County Municipal Joint Insurance Fund.

ROLL CALL

Rich Wolbert, **Beverly City**
Grace Archer, **Bordentown City**
Glenn McMahon, **Chesterfield Twp**
Mike Templeton, **Delanco Twp**
Jeffrey Hatcher, **Delran Twp**
Gene DiFilippo, *Alternate*, **Edgewater Park Twp**
Patricia Hansell, **Fieldsboro Borough**
Richard Brook, **Florence Twp**
Brandon Umba, *Alternate*, **Lumberton Twp**
Paula Kosko, **Hainesport Twp**
Kathy Burger, **Medford Twp**
Jerry Mascia, *Alternate*, **Mt. Laurel Township**
Mary Picariello, **North Hanover Twp**
John Gural, **Palmyra Borough**
Dennis Gonzalez, **Pemberton Township**
Meghan Jack, **Riverside Twp**
David Matchett, **Shamong**
J. Paul Keller, **Springfield Twp**
Doug Cramer, **Tabernacle Twp**
Maria Carrington, **Westampton Twp**
James Ingling, **Wrightstown Borough**

Absent Fund Commissioners were:

Amanda Somes, **Bass River Twp**
Michael Theokas, **Bordentown Twp**
Mike Fitzpatrick, **Mansfield Twp**
Donna Mull, **Pemberton Borough**
Kathy Hoffman, **Southampton Twp**
Maryalice Brown, **Woodland Twp**

Those also in attendance were:

Paul Forlenza, Deputy Executive Director, *AJG Risk Management Services, Inc.*
David S. DeWeese, Esquire, Fund Solicitor, *The DeWeese Law Firm, P.C.*
Tom Tontarski, Treasurer
John Saville, Safety Director, *J.A. Montgomery Risk Control*
Chris Roselli, Claims Administrator, *Qual-Lynx*
Karen Beatty, *QualCare*
Debby Schiffer, *Wellness Director*

Also present were the following Risk Management Consultant agencies:

AJM Insurance
CBIZ Benefits & Insurance Services
Conner Strong & Buckelew
EJA/Capacity Insurance
Hardenberg Insurance Group
Insurance Agency Mgmt

These minutes do not necessarily reflect the order in which some items were discussed.

CONDUCT OF MONTHLY MEETING

Motion by Ms. Jack, seconded by Mr. McMahon, to allow that this monthly meeting be conducted by the Fund Commissioners present with all matters to be decided upon by a combined majority vote of all the Fund Commissioners. All in favor. Motion carried.

APPROVAL OF THE OPEN & CLOSED SESSION MINUTES

Chair Keller presented the meeting minutes of the June 20, 2017 meeting of the Fund, as found in the agenda packet, for approval.

Chair Keller asked if there were any questions at this time. No questions were entertained.

Motion by Mr. Gural, seconded by Mr. McMahon, to approve the Open & Closed session meeting minutes of the June 20, 2017 meeting of the Fund as presented. Motion carried.

The Closed Session minutes of the June 20, 2017 meeting shall not be released to the public until the reason(s) for their remaining closed is no longer applicable and the Fund Solicitor has had the opportunity to review them.

Closed Session Meeting Minutes from the June 20, 2017 meeting were collected at this time.

EXECUTIVE DIRECTOR'S REPORT

Mr. Forlenza reviewed the Executive Director's Report found in the agenda packet with the membership. He highlighted the following items:

Certificates of Insurance - Mr. Forlenza asked that the Certificates of Insurance issued for the month of June, 2017 be included as part of the meeting and was included in the agenda packet.

2016 Safety Incentive Program Awards – Mr. Forlenza asked that all members review available balances for this program. He noted that the deadline to claim or encumber these funds was November 30, 2017.

2017 Optional Safety Budget - Mr. Forlenza asked that all members review available balances for this program. He noted that the deadline to claim or encumber these funds was November 30, 2017.

2017 Wellness Incentive Program Allowance – Mr. Forlenza stated that a report detailing the available balance for each member for the 2016 Wellness Incentive Program was included in the agenda packet. Instructions on claiming the funds were emailed to all members on January 27, 2017. He stated that the deadline for claiming or encumbering the funds was November 30, 2017. All encumbered funds must be claimed by February 1, 2018.

Employment Practices Liability Compliance– Mr. Forlenza asked members to review the attached status report for the member's individual deductibles. He reminded the members that they must update their Plan of Risk Management to be eligible for the lower co-pay and deductible.

EPL/Cyber Risk Management Budget – Mr. Forlenza stated that the JIF has budgeted **\$200** for each member to help offset employment practices and cyber security related expenses. This budget can be a valuable resource in addressing these areas of exposures. He noted to contact his office with any questions.

EPL Helpline – Authorized Contact List – Mr. Forlenza asked members to review the attached list for accuracy especially during this reorganization process. He noted the resolution for this is on the JIF website at www.burlcojif.org. Please contact the Executive Director's office with any questions.

Financial Fast Track – Mr. Forlenza noted that the Financial Fast Track Report for May, 2017 was included in his report. The JIF's surplus position as of May 31, 2017 was **\$10,995,810**.

Statutory Bond Status – Mr. Forlenza reminded members to review the latest listing of the Statutory Bonds issued by the MEL for JIF members. These are issued to the individual, NOT the position. Members should review this list as some changes might have occurred at municipal reorganization meetings requiring new bonds to be issued.

Renewing Members – Mr. Forlenza stated that renewal letters were emailed to the twelve (12) members whose membership in the JIF is up for renewal on January 1, 2018. These members are: Bass River Township, Beverly City, Bordentown Township, Delran Township, Hainesport Township, Mount Laurel Township, North Hanover Township, Palmyra Borough, Riverside Township, Shamong Township, Springfield Township and Woodland Township.

Member Visitation – Mr. Forlenza stated that a representative from his office has contacted the twelve (12) members up for renewal this year to schedule an appointment with the Fund Commissioner, Risk Management Consultant and members of the Governing Body. This

meeting is a time to discuss the member's participation in the JIF and the many programs available.

Technology Risk Assessment – Mr. Forlenza stated that the Technology Risk Assessments conducted by Pivot Point Security have been completed. All reports have been distributed to the members.

New Member Activity – Mr. Forlenza stated that there was no new member activity to report.

MEL/JIF Loss Ratio Report – Mr. Forlenza stated that JIF/MEL Loss Ratio Reports valued as of June 30, 2017 were distributed to the Fund Commissioners and Risk Management Consultants at the meeting.

Mr. Forlenza asked if there were any questions at this time. There were none.

SOLICITOR'S REPORT

Closed Cases – Mr. DeWeese reported that there was one (1) closed case(s) for the month of July, 2017.

SAFETY DIRECTOR'S REPORT

Mr. Saville stated that the Safety Director's Report is self-explanatory. He highlighted the following items:

MEL Video Library – He noted the email address: melvideolibrary@jamontgomery.com and a new phone number: 856-552-4900. He noted that there are over 100 videos eligible to rent.

Safety Director's Bulletins – He noted that there were two (2) bulletin(s); *Stationary Work Zones and Ladder Safety* distributed in the last month.

MSI Training Programs – He noted that the upcoming MSI training programs for July, August and September 2017 were included in the agenda packet. He noted that monthly reminders are being sent out via email. He asked the members to pre-register employees that are attending the training.

MSI Training Administrators – Mr. Saville stated that a list of the MSI Training Administrators was included in his report. He asked the members to review the list and make sure the correct name is listed. Any questions contact his office.

Mr. Saville asked if there were any questions at this time. No questions were entertained.

CLAIMS ADMINISTRATOR'S REPORT

Lessons Learned from Losses – July

Mr. Roselli provided the members with the *Lessons Learned from Losses* which was included in the agenda packet.

Mr. Roselli stated that the Lessons from Losses for this month is on the Supervisor's Incident Report. He stated that the purpose of the Supervisor's Incident Report is to identify root causes of claims and prevent future occurrences. He stated that the Supervisor's Incident Report is most often thought of as it relates to Workers Compensation claims but it is also used to investigate Property, Automobile and General Liability claims as well. He noted that when an accident occurs these steps should be taken:

- *Render any necessary medical assistance*
- *Take steps to secure the area*
- *Notify law enforcement if a motor vehicle or crime is involved*
- *Take photos and preserve equipment involved in the incident*
- *Use the incident report form as a guide to identify ways to prevent future occurrences*
- *Prepare the report in sufficient detail so that the basic facts can be documented and corrective*

Mr. Roselli asked if there were any questions at this time. No questions were entertained.

WELLNESS DIRECTOR'S REPORT

Ms. Schiffer noted that her report is detailed in the agenda packet. She highlighted the following:

- Ms. Schiffer stated that Delran Twp, Edgewater Park, Palmyra Fire Department completed presentations in June. Florence and Bordentown City have presentations scheduled for July.
- Bordentown City, Delran, Edgewater Park and Palmyra all have presentations planned.
- Pemberton Township continues the two separate groups participating in a 12-week Wellness Challenge.
- Westampton's Water Challenge is ending
- Hainesport is interested in doing a different monthly challenge focusing on one of the following: sugar, fitness, water, veggies.
- Lumberton is looking to do a walking/step challenge this Fall and a Maintain Don't Gain over the holidays.
- Florence is continuing Maintain Don't Gain throughout the year.
- Firefighters Ad Hoc Committee – Next meeting is scheduled for September 19, 2017.
- ***July Wellness Newsletter*** - She noted that the July Wellness Newsletter was included in her report.

Ms. Schiffer asked if there were any questions at this time. No questions were entertained.

MANAGED HEALTH CARE REPORT

Ms. Beatty reviewed the Managed Care Report for June, 2017.

Lost Time v. Medical Only Cases

Ms. Beatty presented the BURLCO JIF *Lost Time v. Medical Only Cases (Intake Report)*:

| | <i>June</i> | <i>YTD</i> |
|-------------------------|--------------------|-------------------|
| <i>Lost Time</i> | <i>2</i> | <i>10</i> |

| | | |
|-------------------------------------|--------------|--------------|
| <i>Medical Only</i> | <i>17</i> | <i>63</i> |
| <i>Report Only</i> | <i>4</i> | <i>25</i> |
| <i>Total Intakes</i> | <i>23</i> | <i>98</i> |
| <i>Report Only % of Total</i> | <i>17.4%</i> | <i>25.5%</i> |
| <i>Medical Only/Lost Time Ratio</i> | <i>89:11</i> | <i>86:14</i> |
| <i>Average Days to Report</i> | <i>2.0</i> | <i>2.2</i> |

Transitional Duty Report

Ms. Beatty presented the Year-to-Date Transitional Duty Report:

| <i>Transitional Duty Summary Report</i> | <i>YTD</i> |
|---|-------------------|
| <i>Transitional Duty Days Available</i> | <i>716</i> |
| <i>Transitional Duty Days Worked</i> | <i>583</i> |
| <i>% of Transitional Duty Days Worked</i> | <i>81.4%</i> |
| <i>Transitional Duty Days Not Accommodated</i> | <i>133</i> |
| <i>% of Transitional Duty Days Not Accommodated</i> | <i>18.6%</i> |

PPO Penetration Report:

Ms. Beatty presented the PPO Penetration Report:

| <i>PPO Penetration Rate</i> | <i>June</i> |
|---|--------------------|
| <i>Bill Count</i> | <i>97</i> |
| <i>Original Provider Charges</i> | <i>\$68,182</i> |
| <i>Re-priced Bill Amount</i> | <i>\$17,179</i> |
| <i>Savings</i> | <i>\$51,004</i> |
| <i>% of Savings</i> | <i>74.8%</i> |
| <i>Participating Provider Penetration Rate - Bill Count</i> | <i>97.9%</i> |
| <i>Participating Provider Penetration Rate – Provider Charges</i> | <i>98.8%</i> |
| <i>EPO Provider Penetration Rate - Bill Count</i> | <i>94.1%</i> |
| <i>EPO Provider Penetration Rate – Provider Charges</i> | <i>98.6%</i> |

Ms. Beatty asked if there were any questions. No questions were entertained.

TREASURER'S REPORT

Mr. Tontarski presented an overview of the Treasurer's Report for month ending **June 30, 2017**, a copy of which was provided to the membership in the agenda packet.

Investment Interest

Interest received or accrued for the current month totaled \$17,034.05. This generated an average annual yield of 1.18%. After including an unrealized net loss of \$23,574.78 in the asset portfolio, the yield was adjusted to -.45% for this period. The total overview of the asset portfolio for the Fund shows an overall unrealized loss of \$133,489.62 as it relates to market value of \$14,838,586.40 vs. the amount invested. The current market value, however, when considering the total accrued income at month end is \$14,852,388.13.

Our asset portfolio with Wilmington Trust consists of eight (8) obligations with maturity greater than one year.

Receipt Activity for the Period

| | Monthly | YTD |
|----------------------------|------------|-------------|
| Subrogation Receipts | \$5,266.21 | \$68,994.24 |
| Overpayment Reimbursements | \$150.41 | |

A.E.L.C.F. Participant Balances at Period End

| | |
|-----------------------|-------------|
| Delran Township | \$73,698.00 |
| Chesterfield Township | \$1,049.00 |
| Bordentown City | \$22,545.00 |

Cash Activity for the Period

During the reporting period, the Fund's "Cash Position" changed from an opening balance of \$17,496,322.27 to a closing balance of \$17,286,500.32 showing a decrease in the Fund of \$209,821.95.

Loss Run Payment Register – June, 2017

Mr. Tontarski stated that his report included in the agenda packet shows net claim activity during the reporting period for claims paid by the Fund and claims payable by the Fund at period end in the amount of \$138,312.34. The claim detail shows 163 claim payments issued.

Amended Bill List – July, 2017

For the Executive Committee's consideration, Mr. Tontarski presented the **July, 2017 amended Bill List** in the amount of \$616,901.17.

RMC Bill List – July, 2017

For the Executive Committee's consideration, Mr. Tontarski presented the **July 2017 RMC List** in the amount of \$109,573.00.

Chair Keller entertained a motion to approve the *June, 2017 Loss Run Payment Register*, the *July 2017 amended Bill List and the July, 2017 RMC Bill List* as presented.

Chair Keller asked if there were any questions at this time. No questions were entertained.

Motion by Ms. Jack, seconded by Mr. McMahon, to approve the *June, 2017 Loss Run Payment Register, July, 2017 amended Bill List and the July, 2017 RMC List* as presented.

ROLL CALL *Yeas*

Rich Wolbert, **Beverly City**
Grace Archer, **Bordentown City**
Glenn McMahon, **Chesterfield Twp**
Mike Templeton, **Delanco Twp**
Jeffrey Hatcher, **Delran Twp**
Gene DiFilippo, *Alt*, **Edgewater Park**
Patricia Hansell, **Fieldsboro Borough**
Richard Brook, **Florence Twp**
Brandon Umba, *Alt*, **Lumberton Twp**
Paula Kosko, **Hainesport Twp**
Kathy Burger, **Medford Twp**
Jerry Mascia, *Alt*, **Mt. Laurel Township**
Mary Picariello, **North Hanover Twp**
John Gural, **Palmyra Borough**
Dennis Gonzalez, **Pemberton Township**
Meghan Jack, **Riverside Twp**
David Matchett, **Shamong**
J. Paul Keller, **Springfield Twp**
Doug Cramer, **Tabernacle Twp**
Maria Carrington, **Westampton Twp**
James Ingling, **Wrightstown Borough**

Nays: None

Abstain: None

Motion carried by unanimous vote.

COMMITTEE REPORTS

FINANCE COMMITTEE

Mr. Hatcher stated that the Finance Committee met and a copy of the meeting minutes are included in the agenda packet. He stated that there were two (2) items that needed approval today's meeting; an amendment to the 2017 Budget and approval of the Assessment Certification. Mr. Hatcher stated the 2017 Budget and Assessment Certification are being

amended to reflect changes in RMC fees, reductions to exposures in Mt. Laurel, MEL assessment changes, and the increase in Cyber Liability limits.

2017 Budget Amendment Public Hearing – Open to Public

Motion by Ms. Jack, seconded by Mr. Mascia, to open the meeting to the public. All in favor.
Motion carried.

There was no public comment.

2017 Budget Amendment Public Hearing – Close to the Public

Motion by Ms. Jack, seconded by Mr. Gural, to close the meeting to the public. All in favor.
Motion carried.

2017 Amended Budget and 2017 Assessment Certification

Chair entertained a motion to approve the 2017 amended Budget and the 2017 amended Assessment Certification as presented.

Motion by Mr. McMahon, seconded by Ms. Jack, to approve the 2017 amended Budget and the 2017 amended Assessment Certification as presented.

ROLL CALL *Yeas*

Rich Wolbert, **Beverly City**
Grace Archer, **Bordentown City**
Glenn McMahon, **Chesterfield Twp**
Mike Templeton, **Delanco Twp**
Jeffrey Hatcher, **Delran Twp**
Gene DiFilippo, *Alt*, **Edgewater Park**
Patricia Hansell, **Fieldsboro Borough**
Richard Brook, **Florence Twp**
Brandon Umba, *Alt*, **Lumberton Twp**
Paula Kosko, **Hainesport Twp**
Kathy Burger, **Medford Twp**
Jerry Mascia, *Alt*, **Mt. Laurel Township**
Mary Picariello, **North Hanover Twp**
John Gural, **Palmyra Borough**
Dennis Gonzalez, **Pemberton Township**
Meghan Jack, **Riverside Twp**
David Matchett, **Shamong**
J. Paul Keller, **Springfield Twp**
Doug Cramer, **Tabernacle Twp**
Maria Carrington, **Westampton Twp**
James Ingling, **Wrightstown Borough**

Nays: None
Abstain: None

Motion carried by unanimous vote.

SAFETY COMMITTEE – June 20, 2017

Mr. Cramer stated that the Committee met before the June Executive Committee meeting and a copy of the meeting minutes were included in the agenda packet. He noted that he provided a verbal report at the June Executive Committee meeting.

STRATEGIC PLANNING COMMITTEE – July 18, 2017

Ms. Burger stated that the Committee met before the meeting and a copy of the meeting minutes will be included in the September agenda packet. She highlighted the following items:

AGRIP Conference

Ms. Burger noted that there are slots still available for the Fall AGRIP Conference.

Fund Commissioner Attendance

Ms. Burger stated that the Committee discussed Fund Commissioner attendance and there will be further discussion at the Safety Committee meeting in September in regards to counting attendance in the SIP.

December Executive Committee meeting

Ms. Burger stated that the Committee is still looking at locations for the holiday meeting held in December.

Executive Committee – Monthly meeting

Ms. Burger stated that the monthly Executive Committee meeting will still be held at the Hainesport Municipal Building, however, the meeting time will change to 3:30PM.

Cyber Technology Webinar

Ms. Burger stated that a cyber technology webinar is scheduled for July 20, 2017.

Annual Planning Retreat

Ms. Burger stated that the annual Planning Retreat will be held on April 17, 2018. The Committee is still discussing topics for the retreat.

MEL/RCF/E-JIF REPORT

Nothing to report.

MISCELLANEOUS BUSINESS

Next Meeting – No August meeting

Chair Keller noted that the next meeting of the BURLCO JIF will take place on **Tuesday, September 19, 2017 at 4:00 PM** at the **Hainesport Municipal Building, Hainesport, NJ.**

Fund Vendor Payments – August, 2017

Motion by Ms. Jack, seconded by Mr. McMahon, to authorize the Fund Treasurer to process and pay Fund Vendors in August, 2017.

ROLL CALL *Yeas*

Rich Wolbert, **Beverly City**
Grace Archer, **Bordentown City**
Glenn McMahon, **Chesterfield Twp**
Mike Templeton, **Delanco Twp**
Jeffrey Hatcher, **Delran Twp**
Gene DiFilippo, *Alt*, **Edgewater Park**
Patricia Hansell, **Fieldsboro Borough**
Richard Brook, **Florence Twp**
Brandon Umba, *Alt*, **Lumberton Twp**
Paula Kosko, **Hainesport Twp**
Kathy Burger, **Medford Twp**
Jerry Mascia, *Alt*, **Mt. Laurel Township**
Mary Picariello, **North Hanover Twp**
John Gural, **Palmyra Borough**
Dennis Gonzalez, **Pemberton Township**
Meghan Jack, **Riverside Twp**
David Matchett, **Shamong**
J. Paul Keller, **Springfield Twp**
Doug Cramer, **Tabernacle Twp**
Maria Carrington, **Westampton Twp**
James Ingling, **Wrightstown Borough**

Nays: None

Abstain: None

Motion carried by unanimous vote.

PRIMA Conference Report

Fund Commissioners Brooks and Gonzalez attended the PRIMA Conference, their reports were included in the agenda packet and distributed at the meeting for the members to review.

Extension of the 2017 2nd Installment Billing Due Date

Chair Keller stated that due to the County's failure to adopt a budget in a timely manner, a discussion of an extension of the 2nd installment due date was necessary. After discussion, the consensus was to extend the due date for the second installment billing to September 15, 2017.

Motion by Ms. Jack, seconded by Mr. Cramer, to authorize the extension of the 2nd Installment Assessment due date to September 15, 2017.

ROLL CALL *Yeas*

Rich Wolbert, **Beverly City**

Grace Archer, **Bordentown City**
Glenn McMahon, **Chesterfield Twp**
Mike Templeton, **Delanco Twp**
Jeffrey Hatcher, **Delran Twp**
Gene DiFilippo, *Alt*, **Edgewater Park**
Patricia Hansell, **Fieldsboro Borough**
Richard Brook, **Florence Twp**
Brandon Umba, *Alt*, **Lumberton Twp**
Paula Kosko, **Hainesport Twp**
Kathy Burger, **Medford Twp**
Jerry Mascia, *Alt*, **Mt. Laurel Township**
Mary Picariello, **North Hanover Twp**
John Gural, **Palmyra Borough**
Dennis Gonzalez, **Pemberton Township**
Meghan Jack, **Riverside Twp**
David Matchett, **Shamong**
J. Paul Keller, **Springfield Twp**
Doug Cramer, **Tabernacle Twp**
Maria Carrington, **Westampton Twp**
James Ingling, **Wrightstown Borough**

Nays: None
Abstain: None

Motion carried by unanimous vote.

PUBLIC COMMENT

Motion by Ms. Jack, seconded by Mr. Cramer, to open the meeting to the public. All in favor. Motion carried.

Chair Keller opened the meeting to the public for comment.

Hearing no comments, Chair Keller entertained a motion to close the public portion of the meeting.

Motion by Mr. McMahon, seconded by Mr. Cramer, to close the meeting to the public. All in favor. Motion carried.

EXECUTIVE SESSION MEETING – Resolution #2017-29

Chair Keller entertained a motion to go into a closed session to discuss matters affecting the protection and safety of the public and to discuss pending or anticipated litigation and/or contract negotiations.

Motion by Ms. Jack, seconded by Mr. McMahon, to Adopt ***Resolution #2017-29***. All in favor. Motion carried.

A Closed Session of the BURLCO JIF was held and the meeting was then reopened to the public.

REOPEN PUBLIC PORTION OF THE MEETING

Chair Keller entertained a motion to reopen the public portion of the meeting.

Motion by Mr. McMahon, seconded by Mr. Mascia, to reopen the public portion of the meeting.
 All in favor. Motion carried.

APPROVAL OF CLAIMS PAYMENTS

Chair Keller asked for a motion for *Approval of Claims Payment* on the following claims as presented in Closed Session.

| <i>Workers' Compensation</i> | <i>Property</i> |
|------------------------------|-----------------|
| 001220582 | 2017097511 |
| 2017106585 | |
| 001227943 | |
| 001250034 | |
| 001224714 | |

Chair Keller asked if there were any questions at this time. No questions were entertained.

Motion by Ms. Jack, seconded by Mr. McMahon, to approve the following claims as discussed in *Closed Session, including the subrogation claim# Z07935.*

ROLL CALL Yeas

- Rich Wolbert, **Beverly City**
- Grace Archer, **Bordentown City**
- Glenn McMahon, **Chesterfield Twp**
- Mike Templeton, **Delanco Twp**
- Jeffrey Hatcher, **Delran Twp**
- Gene DiFilippo, *Alt*, **Edgewater Park**
- Patricia Hansell, **Fieldsboro Borough**
- Richard Brook, **Florence Twp**
- Brandon Umba, *Alt*, **Lumberton Twp**
- Paula Kosko, **Hainesport Twp**
- Kathy Burger, **Medford Twp**
- Jerry Mascia, *Alt*, **Mt. Laurel Township**
- Mary Picariello, **North Hanover Twp**
- John Gural, **Palmyra Borough**
- Dennis Gonzalez, **Pemberton Township**
- Meghan Jack, **Riverside Twp**
- David Matchett, **Shamong**
- J. Paul Keller, **Springfield Twp**
- Doug Cramer, **Tabernacle Twp**
- Maria Carrington, **Westampton Twp**
- James Ingling, **Wrightstown Borough**

Nays: None

Abstain: None

Motion carried by unanimous vote.

AUTHORIZATION TO ABANDON SUBROGATION – APPROVAL


There was no abandonment of Subrogation claim(s) presented in Closed Session.

MOTION TO ADJOURN


Chair Keller entertained a motion to adjourn the July 18, 2017 meeting of the BURLCO JIF.

Motion by Ms. Jack, seconded by Mr. Cramer, to adjourn the July 18, 2017 meeting of the BURLCO JIF. All in favor. Motion carried.

The meeting was adjourned at 4:30pm.



Brenda Smith,
Recording Secretary for



~~MEGHAN JACK, SECRETARY~~
Glenn McMahon, Acting Sec.