

**BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND
HAINESPORT TOWNSHIP MUNICIPAL BUILDING
1 HAINESPORT CENTRE, RTE 537
HAINESPORT, NEW JERSEY**

OCTOBER 21, 2014

OPEN SESSION MINUTES

The regular Meeting of the Burlington County Municipal Joint Insurance Fund (BURLCO JIF) was held at the Hainesport Township Municipal Building, 1 Hainesport Centre, Rte. 537, Hainesport, New Jersey, on Tuesday, October 21, 2014 at 4:00 PM, prevailing time. Chair Burger, **Medford Township**, presiding. The meeting was called to order at 4:03 PM.

FLAG SALUTE

STATEMENT OF COMPLIANCE WITH OPEN PUBLIC MEETING ACT

Notice of this meeting was given by: (1) sending sufficient notice herewith to the *Burlington County Times*, Mt. Holly, NJ, and to the *Courier Post*, Cherry Hill, NJ; (2) filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities of the Burlington County Municipal Joint Insurance Fund; and (3) posting notice on the public bulletin boards of all member municipalities of the Burlington County Municipal Joint Insurance Fund.

ROLL CALL

Rich Ireton, *Alternate*, **Bass River Twp**
Richard Wolbert, **Beverly City**
Dean Buhner, *Alternate*, **Bordentown Twp**
Glenn McMahon, **Chesterfield Twp**
Nancy Bray, *Alternate*, **Delanco**
Jeffrey Hatcher, **Delran**
Linda Dougherty, **Edgewater Park**
Rich Brook, **Florence**
Ed Ruggiano, *Alternate*, **Hainesport**
Mike Mansdoerfer, **Lumberton**
Art Puglia, *Alternate*, **Mansfield Twp**
Kathy Burger, **Medford Twp**
Meredith Tomczyk, **Mt. Laurel**
Mark Keubler, *Alternate*, **North Hanover Twp** (*arrived 4:07pm*)
Dennis Gonzalez, **Pemberton Twp**
David Matchett, **Shamong**
Kathy Hoffman, **Southampton Twp** (*arrived 4:09pm*)
J. Paul Keller, **Springfield**
Doug Cramer, **Tabernacle Twp**
James Ingling, **Wrightstown Boro**

Absent Fund Commissioners were:

Grace Archer, **Bordentown City**
John Gural, **Palmyra Boro**
Donna Mull, **Pemberton Boro**
Meghan Jack, **Riverside**

Donna Ryan, **Westampton Twp**
Maryalice Brown, **Woodland Twp**

Those also in attendance were:

Paul J. Miola, CPCU, ARM, Executive Director, *AJG Risk Management Services, Inc.*
William J. Kearns, Solicitor, *Kearns, Reale & Kearns*
Tom Tontarski, Treasurer
John Saville, Safety Director, *J.A. Montgomery Risk Control*
Patty Davidson, Claims Administrator, *Qual-Lynx*
Karen Beatty, *QualCare*
Debby Schiffer, *Wellness Director*

Also present were the following Risk Management Consultant agencies:

The Barclay Group
Conner Strong & Buckelew
EJA/Capacity Insurance
Hardenberg Insurance Group
Insurance Agency Management
Model Consulting Inc.

These minutes do not necessarily reflect the order in which some items were discussed.

MONTHLY MEETING CONDUCT

Chair Burger entertained a motion to allow this monthly meeting to be conducted directly by the Fund Commissioners present with all matters to be decided upon by a combined majority vote of all Fund Commissioners.

Motion by Mr. Hatcher, seconded by Mr. Keller, to allow the meeting to be conducted directly by the Fund Commissioners present. All in favor. Motion carried.

APPROVAL OF THE MINUTES

Chair Burger presented the meeting minutes of the September 16, 2014 meeting of the Fund, as found in the agenda packet, for approval.

Chair Burger asked if there were any questions at this time. No questions were entertained.

Motion by Mr. Keller, seconded by Mr. McMahon, to approve the meeting minutes of the September 16, 2014 meeting of the Fund as presented. All in favor. Motion carried.

APPROVAL OF CLOSED SESSION MINUTES

There was a distribution of the Closed Session Meeting Minutes to the Executive Committee at this time.

Chair Burger presented the Closed Session Meeting Minutes of the September 16, 2014 meeting of the Fund for approval.

Chair Burger asked if there were any questions at this time. No questions were entertained.

Motion by Mr. Cramer, seconded by Mr. Keller, to approve the Closed Session minutes of the September 16, 2014 meeting of the Fund as presented. All in favor. Motion carried.

The Closed Session minutes of the September 16, 2014 meeting shall not be released to the public until the reason(s) for their remaining closed is no longer applicable and the Fund Solicitor has had the opportunity to review them.

Closed Session Meeting Minutes from the September 16, 2014 meeting were collected at this time.

EXECUTIVE DIRECTOR'S REPORT

Mr. Miola reviewed the Executive Director's Report found in the agenda packet with the membership. He highlighted the following items:

Lost Time Accident Frequency Report – Mr. Miola reported to the members that the BURLCO JIF continues to perform extremely well.

Certificates of Insurance – Mr. Miola asked that these certificates be made part of the minutes.

2013 Safety Incentive Program Awards – Mr. Miola asked that all members review available balances for this year's program. He reminded the members that the deadline to claim or encumber these funds has been extended to December 1, 2014 as November 30, 2014 is a Sunday. All encumbered funds must be claimed by February 1, 2015.

2014 Optional Safety Budget - Mr. Miola asked that all members review available balances for this year's program. He reminded the members that the deadline to claim or encumber these funds has been extended to December 1, 2014 as November 30, 2014 is a Sunday. All encumbered funds must be claimed by February 1, 2015.

Employee Practices Liability Coverage Update – Mr. Miola informed the members that the checklist is in the agenda and to contact PERMA with any discrepancies.

EPL Allowance – Mr. Miola reminded the members that the balances for the EPL related expenses are on page 33 of the agenda packet.

EPL Hotline – Mr. Miola asked members to review the authorized contacts listed in the agenda packet on page 34.

Financial Fast Track Report – Mr. Miola noted that it shows a surplus of over \$8.7 million.

Regulatory Filings – Mr. Miola reported that the filings are up to date.

Capehart & Scatchard Updates – Mr. Miola stated that Capehart and Scatchard periodically provides updates on court cases dealing with workers' compensation, ADA and FMLA issues. Copies of the latest updates were included in the agenda packet.

Statutory Bonds – Mr. Miola asked members to review the lists on page 44.

Revenue and Appropriations– Mr. Miola stated that a request was emailed to all Municipal Clerks seeking copies of their 2014 Published Revenue and Appropriations Summary. He asked the members to forward their (1) page published budget summary to his office, to the attention of Kris Kristie. He noted that there is a checklist of the summaries received to date in the agenda packet.

Quarterly Attendance – Mr. Miola stated that a report detailing attendance records through the third quarter of the 2014 Fund Year was included in the agenda packet.

Elected Officials Training Save the Date – Mr. Miola stated that the Fund will be sponsoring Elected Officials training. The MEL will reduce each member's 2015

workers' compensation loss funding premium by \$250 for each municipal elected official who attends one of the training sessions by March 31, 2015. The credit will be extended to the member's Municipal Manager or Administrator. Invitations for the sessions were emailed to all Municipal Clerks and Fund Commissioners in early October. He noted that the schedule of training classes is listed in his report.

MEL Training

Mr. Miola noted that there was a handout from the MEL regarding education sessions that will be conducted at the League of Municipalities Conference in November.

Ethics Training – Mr. Miola reported that a copy of the invitation to the Local Government and Social Media seminar was included in the agenda packet. He noted that this seminar is being sponsored by the City of Cape May. It will be held on November 12, 2014 at the Cape May Convention Hall. Two identical sessions will be held; one beginning at 10:30 AM and the other at 1:00 PM. He asked the Commissioners to take advantage of this seminar as it will secure two (2) ethics credits toward a certification.

Community Safety Leadership – Mr. Miola reported that a Community Safety Leadership Guide, *A toolbox for public officials to organize a successful program*, was recently released. The guide was published by the MEL in conjunction with NJ Safety Institute. The guide reviews the cost of accidents on the community and outlines steps that elected officials can take to help create a safer community. A copy will be mailed to all elected official in the coming weeks.

New Member Activity – Mr. Miola reported that a concept presentation was made to representatives of the Township of Cinnaminson on October 15, 2014. He reported that they have completed an application and the New Member Committee will meet as soon as all the paperwork is completed.

Mr. Miola asked if there were any questions at this time. There were no questions.

SOLICITOR'S REPORT

Sovereign Citizens – Mr. Kearns handed out a report entitled, *"A Quick Guide to Sovereign Citizens"*. Mr. Kearns stated that people are claiming that they are sovereign citizens and are not subject to the laws of the State. The FBI has claimed that these sovereign citizen groups as a form of domestic terrorism and members should have a discussion with their police department on this matter.

SAFETY DIRECTOR'S REPORT

Mr. Saville stated that the Safety Director's Report is self-explanatory. He highlighted the following items:

Monthly Activity Report– Mr. Saville commented that Southampton used videos this month.

2015 MSI Classes - Mr. Saville noted that the list of online training programs scheduled for October, November and December are included in his report. He noted that enrollment is required for all MSI classes.

On-line Training – Mr. Saville stated that the MEL has created a new on-line training course entitled "Attention & Distraction" driver training. He noted that it is designed for drivers of all municipal agencies including CDL drivers, drivers of emergency vehicles, and drivers of personal vehicles while on municipal business.

Safety Bulletin: Leaf Collection Time- Mr. Saville stated that there was a bulletin released and included in the agenda packet regarding leaf collection.

Mr. Saville asked if there were any questions at this time. No questions were entertained.

CLAIMS ADMINISTRATOR'S REPORT

Lessons Learned from Losses – September

Ms. Davidson reported on the *Lessons Learned from Losses for September* which was included in the agenda packet.

Ms. Davidson reported that recently, there was a jury trial in a JIF General Liability case where the demand was excessive and all felt that a jury would not render a verdict near that amount. One never knows how a jury will decide and sometimes, it is worth the risk. The case involved a sidewalk in a municipality which collapsed while the claimant was walking and caused her leg to go into an 18 inch deep hole. The sidewalk failed due to a storm drain underneath that wore away the bottom of the sidewalk. The demand in the case was \$500,000. Since the case could not be settled, it went to trial. The jury did not believe that the inspection process was sufficient for the City concerning the storm drains. The jury felt that the plaintiff suffered a new herniation and an aggravation of pre-existing condition and awarded her \$100,000. She noted that it is important to make sure each municipality has a good inspection and documentation program.

WELLNESS DIRECTOR'S REPORT

Ms. Schiffer noted that her report is detailed in the agenda packet. She highlighted the following:

- Fall Health Fairs– Chesterfield 9/17; Delran 9/25 or 10/9; Pemberton Twp 9/26; Delanco 10/3 (open to the public) Delran 10/9; Medford 10/10; and Mansfield 11/12.
- Bordentown City is planning to have a speaker on nutrition to encourage participants to make some changes to their current diet, record the changes and have a follow up presentation in December, along with chair massages as a reward.
- Delanco held their 2nd Annual Wellness Day for employees and the public. It was a complete success.
- Delran held their Wellness Day and it was a success.
- Lumberton sent their Calendar of Events to all the employees. Featured events included a walk to raise money against domestic violence and promotion of a personal defense class being offered.
- Medford held their Wellness Day and it was very successful.
- Pemberton Twp hosted their 2nd Annual Wellness Day and they had 14 vendors present but participation was not as good as last year.
- Westampton held two separate sessions on Stress Management: one for Administration and one for Public Works. There was good participation at both sessions-all the public works employees attended.

There was a final reminder for the NJWELL reimbursement; points must be earned by October 31, 2014.

Ms. Schiffer asked if there were any questions at this time. No questions were entertained.

MANAGED HEALTH CARE REPORT

Ms. Beatty reviewed the Managed Care Report for *September 2014*.

Lost Time v. Medical Only Cases

Ms. Beatty presented the BURLCO JIF *Lost Time v. Medical Only Cases (Intake Report)*:

	September	YTD
<i>Lost Time</i>	2	13
<i>Medical Only</i>	10	105
<i>Report Only</i>	2	52
<i>Total Intakes(New Claims)</i>	14	170
<i>Report Only % of Total</i>	14.3%	30.6%
<i>Medical Only/Lost Time Ratio</i>	83:17	89:11
<i>Average Days to Report</i>	1.5	2.7

Transitional Duty Report

Ms. Beatty presented the Year-to-Date Transitional Duty Report:

Transitional Duty Summary Report	YTD
<i>Transitional Duty Days Available</i>	1487
<i>Transitional Duty Days Worked</i>	1090
<i>% of Transitional Duty Days Worked</i>	73.3%
<i>Transitional Duty Days Not Accommodated</i>	50
<i>% of Transitional Duty Days Not Accommodated</i>	26.7%

Nurse Case Assignment Report:

Nurse Case Summary Report (Inclusive of 3 JIFs)	September
<i>Total Cases Assigned in month</i>	18
<i>Total Cases Closed in month</i>	74
<i>Total Cases Open in month</i>	61

PPO Penetration Report:

Ms. Beatty presented the PPO Penetration Report:

PPO Penetration Rate	September	YTD
<i>Bill Count</i>	117	1,116
<i>Original Provider Charges</i>	\$201,207	\$1,356,216
<i>Re-priced Bill Amount</i>	\$60,453	\$588,015
<i>Savings</i>	\$140,754	\$768,967
<i>% of Savings</i>	70.0%	56.7%
<i>Participating Provider Penetration Rate - Bill Count</i>	93.2%	95.3%
<i>Participating Provider Penetration Rate – Provider Charges</i>	97.6%	95.6%
<i>EPO Provider Penetration Rate - Bill Count</i>	81.4%	83.7%
<i>EPO Provider Penetration Rate – Provider Charges</i>	95.2%	90.5%

Ms. Beatty asked if there were any questions.

TREASURER'S REPORT

Mr. Tontarski presented an overview of the Treasurer's Report for month ending **September 30, 2014**, a copy of which was provided to the membership in the agenda packet.

Investment Interest

Interest received or accrued for the current month totaled \$4,122.15. This generated an average annual yield of .31%. After including an unrealized net loss (*Mr. Tontarski made a verbal correction from the printed report*) of \$8,635.00 in the asset portfolio, the yield was adjusted to -.34 % for this period. The total overview of the asset portfolio for the Fund shows an overall unrealized loss of \$10,540.00 as it relates to market value of \$5,489,460.00 vs. the amount invested.

Our asset portfolio with TD Wealth Management consists of three (3) obligations with maturities greater than two (2) years.

Receipt Activity for the Period

	Monthly	YTD
Subrogation Receipts	\$3,593.20	\$48,311.26
Overpayment Reimbursements	\$156.87	
FY 2013 Appropriation Refund	\$300.00	

Claim Activity for the Period

Claim activity for the period for claims paid by the Fund and claims payable by the Fund at month end are in the amount of \$261,514.01. The claim detail for the 182 checks is as follows:

Direct Loss Payments	\$207,992.94
Claim Expenses	\$3,237.72
Legal Defense Costs	\$50,283.35

Cash Activity for the Period

During the reporting period, the Fund's "Cash Position" changed from an opening balance of \$16,180,249.83 to a closing balance of \$15,847,032.50 showing a decrease of \$333,217.33.

Mr. Tontarski asked if there were any questions at this time. No questions were entertained.

Loss Run Payment Register

Chair Burger entertained a motion to approve the *September Loss Run Payment Register* as presented.

Chair Burger asked if there were any questions at this time. No questions were entertained.

Motion by Mr. Keller, seconded by Mr. Hatcher, to approve the *September Loss Run Payment Register*.

ROLL CALL *Yeas*

Rich Ireton, *Alternate*, **Bass River Twp**
 Richard Wolbert, **Beverly City**
 Dean Buhner, *Alternate*, **Bordentown Twp**
 Glenn McMahon, **Chesterfield Twp**
 Nancy Bray, *Alternate*, **Delanco**
 Jeffrey Hatcher, **Delran**
 Linda Dougherty, **Edgewater Park**
 Rich Brook, **Florence**
 Ed Ruggiano, *Alternate*, **Hainesport**
 Mike Mansdoerfer, **Lumberton**
 Art Puglia, *Alternate*, **Mansfield Twp**
 Kathy Burger, **Medford Twp**
 Meredith Tomczyk, **Mt. Laurel**
 Mark Keubler, *Alternate*, **North Hanover**
 Dennis Gonzalez, **Pemberton Twp**
 David Matchett, **Shamong**
 Kathy Hoffman, **Southampton Twp**
 J. Paul Keller, **Springfield**
 Doug Cramer, **Tabernacle Twp**
 James Ingling, **Wrightstown Boro**

Nays: None
Abstain: None

Motion carried by unanimous vote.

Approval of Amended October Bill List

For the Executive Committee's consideration, Mr. Tontarski presented an amended *October Bill List* in the amount of \$365,081.58.

Chair Burger entertained a motion to approve the amended *October Bill List*.

Chair Burger asked if there were any questions at this time. No questions were entertained.

Motion by Mr. Keller, seconded by Mr. McMahon, to approve the amended *October Bill List*.

ROLL CALL *Yeas*

Rich Ireton, *Alternate*, **Bass River Twp**
Richard Wolbert, **Beverly City**
Dean Buhner, *Alternate*, **Bordentown Twp**
Glenn McMahon, **Chesterfield Twp**
Nancy Bray, *Alternate*, **Delanco**
Jeffrey Hatcher, **Delran**
Linda Dougherty, **Edgewater Park**
Rich Brook, **Florence**
Ed Ruggiano, *Alternate*, **Hainesport**
Mike Mansdoerfer, **Lumberton**
Art Puglia, *Alternate*, **Mansfield Twp**
Kathy Burger, **Medford Twp**
Meredith Tomczyk, **Mt. Laurel**
Mark Keubler, *Alternate*, **North Hanover**
Dennis Gonzalez, **Pemberton Twp**
David Matchett, **Shamong**
Kathy Hoffman, **Southampton Twp**
J. Paul Keller, **Springfield**
Doug Cramer, **Tabernacle Twp**
James Ingling, **Wrightstown Boro**

Nays: None
Abstain: None

Motion carried by unanimous vote.

COMMITTEE REPORTS

SAFETY COMMITTEE- September 16, 2014

Chair Burger stated that the minutes of the Safety Committee meeting from September 16, 2014 were included in the agenda packet for review.

FINANCE COMMITTEE- September 30, 2014

Mike Mansdoerfer reported on the Finance Committee meeting minutes from September 30, 2014 that were included in the agenda packet. Mr. Mansdoerfer noted that there would be some items that need to be discussed in closed session.

STRATEGIC PLANNING COMMITTEE- October 21, 2014

Chair Burger reported that the Strategic Planning Committee meeting was rescheduled for a later date in November and a report will be made at the November Executive Committee meeting.

MEL/RCF/E-JIF REPORTS

MEL MEETING– October 15, 2014

In Ms. Jack's absence, Chair Burger noted that the MEL meeting held on October 15, 2014. A copy of the meeting minutes were handed out to the membership for review.

Mr. Miola noted that the minutes of the meetings were self-explanatory. He noted that the MEL is undertaking a RFP for Excess Property Claims TPA and the rate table has been released showing a budget increase of 1.6%.

RCF MEETING– October 15, 2014

Mr. Matchett reported on the RCF Meeting held on October 15, 2014 and a copy of the meeting minutes were handed out to the membership for review. He noted that the RFPs are still under review and will be finalized shortly.

Next RCF Meeting – The next meeting of the RCF is scheduled for January 7, 2015 at the Forsgate Country Club, Jamesburg, New Jersey.

EJIF MEETING– October 15, 2014

Mr. Brook reported on the EJIF meeting held on September 3, 2014. A copy of the minutes were handed out to the membership for review.

Next Meeting – The next meeting of the EJIF is scheduled for November 19, 2014 at the Sheraton Hotel across from the AC Convention Center at 12 noon.

AGRIP CONFERENCE– October 5-8, 2014

Mr. Matchett reported on the AGRIP Conference held on October 5-8, 2014. A copy of his report was handed out to the membership for review.

He noted that there was a keynote speaker, Stephen Johnson who has a documentary on PBS beginning on October 15, 2014 and it will continue for six weeks. It is based on a book entitled, *How we got to now*. The moral is to go back and re-consider older thoughts and ideas, to see if they might fit in better under your current situation.

Mr. Matchett reported on another seminar he attended, *Complex Medical Case Management*. The presenters were from a carrier who not only had a local network but a nationwide case review network. They had under contract, nationally known specialists who were used to review medical files of major cases and make suggestions for care or treatment of a patient. They also recommended that in large cases, where results are not forthcoming, it is wise to change the nurse case manager, or primary doctor to get a different set of eyes on the case.

Mr. Matchett reported on another seminar he attended on second amendment nightmares and strategies. They stressed the importance of a properly written police report. Simple omissions can create defense concerns years later when a matter is brought to court. The presenter, Christopher Boyle is a partner in one of our defense firms. He spent 16 years in the Philadelphia Police Department and we explored the possibility of using his services for training at Safety Breakfasts or Annual Retreats.

Lastly, Mr. Matchett reported on a case study involving the Motor Vehicle Agency's database and the Federal Driver's Privacy Protection Act. Apparently, authorized users of the motor

vehicle database were accessing the data for personal use. As a result, they were sued by almost 500 people.

MISCELLANEOUS BUSINESS

Next Meeting

Chair Burger noted that the next meeting of the BURLCO JIF will take place on **Monday (changed due to the League Conference), November 17, 2014 at 4:00 PM** at the **Hainesport Municipal Building, Hainesport, NJ.**

PUBLIC COMMENT

Motion by Mr. Keller, seconded by Mr. Cramer, to open the meeting to the public. All in favor. Motion carried.

Chair Burger opened the meeting to the public for comment.

Hearing no comments, Chair Burger entertained a motion to close the public portion of the meeting.

Motion by Mr. Keller, seconded by Ms. Cramer, to close the meeting to the public. All in favor. Motion carried.

EXECUTIVE SESSION MEETING – Resolution #2014-30

Chair Burger entertained a motion to go into a closed session to discuss matters affecting the protection and safety of the public and to discuss pending or anticipated litigation and/or contract negotiations.

Motion by Mr. Keller, seconded by Mr. Mansdoerfer, to Adopt **Resolution #2014-30**. All in favor. Motion carried.

A Closed Session of the BURLCO JIF was held and the meeting was then reopened to the public.

REOPEN PUBLIC PORTION OF THE MEETING

Chair Burger entertained a motion to reopen the public portion of the meeting.

Motion by Mr. McMahon, seconded by Mr. Hatcher, to reopen the public portion of the meeting. All in favor. Motion carried.

APPROVAL OF CLAIMS PAYMENTS

Chair Burger asked for a motion for *Approval of Claims Payment* on the following claims as presented in Closed Session.

Chair Burger asked if there were any questions at this time. No questions were entertained.

Motion by Mr. Keller, seconded by Mr. Cramer, to approve the following claims as discussed in *Closed Session*.

<i>Workers' Compensation</i>	<i>General Liability</i>
X21107	X84905
X94202	
X28844	
Z00184	
X93980	
X77627	
X05516	

ROLL CALL *Yeas*

Rich Ireton, *Alternate*, **Bass River Twp**
 Richard Wolbert, **Beverly City**
 Dean Buhner, *Alternate*, **Bordentown Twp**
 Glenn McMahon, **Chesterfield Twp**
 Nancy Bray, *Alternate*, **Delanco**
 Jeffrey Hatcher, **Delran**
 Linda Dougherty, **Edgewater Park**
 Rich Brook, **Florence**
 Ed Ruggiano, *Alternate*, **Hainesport**
 Mike Mansdoerfer, **Lumberton**
 Art Puglia, *Alternate*, **Mansfield Twp**
 Kathy Burger, **Medford Twp**
 Meredith Tomczyk, **Mt. Laurel**
 Mark Keubler, *Alternate*, **North Hanover**
 Dennis Gonzalez, **Pemberton Twp**
 David Matchett, **Shamong**
 Kathy Hoffman, **Southampton Twp**
 J. Paul Keller, **Springfield**
 Doug Cramer, **Tabernacle Twp**
 James Ingling, **Wrightstown Boro**

Nays: None
Abstain: None

Motion carried by unanimous vote.

AUTHORIZATION TO ABANDON SUBROGATION – APPROVAL

X05516 Angelotti, D.

Ms. Davidson presented X05516 as an additional claim to abandon subrogation. She provided details on the claim during closed session and noted the stipulation that if Heinold's office was unable to obtain a recovery, then subrogation attempts should be abandoned.

X28844 Raditz, R.

Ms. Davidson presented X28844 to the Committee. After discussion, the Committee agreed to compromise the lien on the file.

There were (2) two claims for subrogation to abandon.

Qual-Lynx File	Amount
X77627	\$6,290.00
X05516	\$88,872.91

Chair Burger entertained a motion to approve to *Abandon Subrogation*.

Chair Burger asked if there were any questions at this time. No questions were entertained.

Motion by Mr. Keller, seconded by Mr. Cramer, to approve to *Abandon Subrogation*.

ROLL CALL *Yeas*

Rich Ireton, *Alternate*, **Bass River Twp**
Richard Wolbert, **Beverly City**
Dean Buhner, *Alternate*, **Bordentown Twp**
Glenn McMahon, **Chesterfield Twp**
Nancy Bray, *Alternate*, **Delanco**
Jeffrey Hatcher, **Delran**
Linda Dougherty, **Edgewater Park**
Rich Brook, **Florence**
Ed Ruggiano, *Alternate*, **Hainesport**
Mike Mansdoerfer, **Lumberton**
Art Puglia, *Alternate*, **Mansfield Twp**
Kathy Burger, **Medford Twp**
Meredith Tomczyk, **Mt. Laurel**
Mark Keubler, *Alternate*, **North Hanover**
Dennis Gonzalez, **Pemberton Twp**
David Matchett, **Shamong**
Kathy Hoffman, **Southampton Twp**
J. Paul Keller, **Springfield**
Doug Cramer, **Tabernacle Twp**
James Ingling, **Wrightstown Boro**

Nays: None
Abstain: None

Motion carried by unanimous vote.

Solicitor Discussion

Following a discussion in Special Closed Session, motion by Mr. Ruggiano, seconded by Ms. Hoffman, to follow the recommendation of the Finance Committee and appoint Mr. DeWeese as Fund Solicitor for the 2015 Fund Year. All in favor. Motion carried.

MOTION TO ADJOURN

Chair Burger entertained a motion to adjourn the October 21, 2014 meeting of the BURLCO JIF.

Motion by Mr. McMahon, seconded by Mr. Hatcher to adjourn the October 21, 2014 meeting of the BURLCO JIF. All in favor. Motion carried.

The meeting was adjourned at 5:22 pm.

BURLCO JIF Executive Committee Meeting
October 21, 2014
Page 14

Brenda Smith

Brenda Smith,
Recording Secretary for

Mike Mansdoerfer

Mike Mansdoerfer, Secretary