

**BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND
HAINESPORT TOWNSHIP MUNICIPAL BUILDING
1 HAINESPORT CENTRE, RTE 537
HAINESPORT, NEW JERSEY**

MARCH 18, 2014

OPEN SESSION MINUTES

The regular Meeting of the Burlington County Municipal Joint Insurance Fund (BURLCO JIF) was held at the Hainesport Township Municipal Building, 1 Hainesport Centre, Rte. 537, Hainesport, New Jersey, on Tuesday, March 18, 2014 at 4:00 PM, prevailing time. Chair Burger, **Medford Twp**, presiding. The meeting was called to order at 4:00 PM.

FLAG SALUTE

STATEMENT OF COMPLIANCE WITH OPEN PUBLIC MEETING ACT

Notice of this meeting was given by: (1) sending sufficient notice herewith to the *Burlington County Times*, Mt. Holly, NJ, and to the *Courier Post*, Cherry Hill, NJ; (2) filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities of the Burlington County Municipal Joint Insurance Fund; and (3) posting notice on the public bulletin boards of all member municipalities of the Burlington County Municipal Joint Insurance Fund.

ROLL CALL

Rich Bethea, **Bass River Twp**
Rich Wolbert, **Beverly City**
Grace Archer, **Bordentown City**
Frank Nucera, **Bordentown Twp**
Linda Dougherty, **Edgewater Park** (*arrived 4:02 pm*)
Glenn McMahon, **Chesterfield**
Mike Templeton, **Delanco**
Jeffrey Hatcher, **Delran**
Richard Brook, **Florence**
Leo Selb, **Hainesport**
Mike Mansdoerfer, *Secretary*, **Lumberton**
Sean Gable, **Mansfield**
Kathy Burger, *Chair*, **Medford**
Jerry Mascia, *Alternate*, **Mt. Laurel**
Cindy Dye, **North Hanover**
Barbara Sheipe, *Alternate*, **Palmyra**
Meghan Jack, **Riverside**
David Matchett, **Shamong**
J. Paul Keller, **Springfield**
Kathy Hoffman, **Southampton**
Doug Cramer, **Tabernacle**
Donna Ryan, **Westampton**
James Ingling, **Wrightstown**

Absent Fund Commissioners were:

Donna Mull, **Pemberton Borough**
Dennis Gonzalez, **Pemberton Township**
Maryalice Brown, **Woodland Twp**

Those also in attendance were:

Paul J. Miola, CPCU, ARM, Executive Director, *AJG Risk Management Services, Inc.*
Paul Forlenza, Deputy Executive Director, *AJG Risk Management Services, Inc.*
Bill Kearns, Fund Solicitor, *Kearns, Reale & Kearns*
Tom Tontarski, Treasurer
Joanne Hall, Safety Director, *J.A. Montgomery Risk Control*
Patty Davidson, Claims Administrator, *Qual-Lynx*
Karen Beatty, *QualCare*
Debby Schiffer, *Wellness Director*

Also present were the following Risk Management Consultant agencies:

The Barclay Group
EJA/Capacity Insurance
Conner Strong & Buckelew
Insurance Agency Management
Hardenberg Insurance Group
Model Consulting Inc.

Absent Risk Management Consultant agencies were:

None

These minutes do not necessarily reflect the order in which some items were discussed.

APPROVAL OF THE MINUTES

Chair Burger presented the meeting minutes of the February 18, 2014 Meeting of the Fund, as found in the agenda packet, for approval.

Chair Burger asked if there were any questions at this time. No questions were entertained.

Motion by Mr. Keller, seconded by Ms. Jack, to approve the meeting minutes of the February 18, 2014 meeting of the Fund as presented. All in favor. Motion carried.

APPROVAL OF CLOSED SESSION MINUTES

There was a distribution of the Closed Session Meeting Minutes to the Executive Committee at this time.

Chair Burger presented the Closed Session Meeting Minutes of the February 18, 2014 meeting of the Fund for approval.

Chair Burger asked if there were any questions at this time. No questions were entertained.

Motion by Mr. Hatcher, seconded by Mr. McMahon to approve the Closed Session minutes of the February 18, 2014 meeting of the Fund as presented. All in favor. Motion carried.

The Closed Session minutes of the February 18, 2014 meeting shall not be released to the public until the reason(s) for their remaining closed is no longer applicable and the Fund Solicitor has had the opportunity to review them.

Closed Session Meeting Minutes from the February 18, 2014 meeting were collected at this time.

MONTHLY MEETING CONDUCT

Chair Burger entertained a motion to allow this monthly meeting to be conducted directly by the Fund Commissioners present with all matters to be decided upon by a combined majority vote of all Fund Commissioners.

Motion by Mr. Hatcher, seconded by Mr. Mansdoerfer, to allow the meeting to be conducted directly by the Fund Commissioners present. All in favor. Motion carried.

EXECUTIVE DIRECTOR'S REPORT

Mr. Miola reviewed the Executive Director's Report found in the agenda packet with the membership. He highlighted the following items:

Lost Time Accident Frequency Report – Mr. Miola directed the members to the report in the agenda.

Certificates of Insurance – Mr. Miola asked that these certificates of insurance be made part of the minutes of today's meeting.

2013 Safety Incentive Program Awards – Mr. Miola asked that all members review available balances for this year's program. He reminded the members that the deadline to claim or encumber these funds is November 30, 2014. All encumbered funds must be claimed by February 1, 2015.

2014 Optional Safety Budget - Mr. Miola asked that all members review available balances for this year's program. He reminded the members that the deadline to claim or encumber these funds is November 30, 2014. All encumbered funds must be claimed by February 1, 2015.

Employment Practices Liability Coverage Update– Mr. Miola asked members to review the attached status report for the member's individual deductibles. He reminded the members that they must update their Loss Control program by May 1, 2014. Mr. Forlenza added that if the checklist you submit is not complete, the MEL will not approve your program. He noted that the MEL reported that several members indicated they completed the Police training and did not. The MEL does check this information and will return incomplete checklists.

EPL Training Budget – Mr. Miola reminded members that the Fund has budgeted \$200 for each member to help offset employment practice related expenses such as the solicitor's fee for updating member's EPL policies and procedures .

EPL Helpline – Authorized Contact List – Mr. Miola asked members to review the attached list for accuracy. Please contact the Executive Director's office with any questions.

Financial Fast Track – Mr. Miola noted that Mr. Tontarski will give this update during his Treasurer report.

Regulatory Filing Checklists – Mr. Miola noted that the filings are up to date.

Capehart & Scatchard Updates – Mr. Miola noted that the Capehart & Scatchard updates are in the agenda packet and provide valuable information regarding WC, ADA and FMLA issues.

Statutory Bond Status – Mr. Miola reminded members to review the latest listing of the Statutory Bonds issued by the MEL for JIF members. These are issued to the individual, NOT the position.

Managers and Supervisors Training – Mr. Miola stated that there is one final training session remaining. It is scheduled for March 20, 2014 at the Margate Municipal Building; morning session only. He also noted that all sign in sheets are posted to the website.

Elected Officials Training – Mr. Miola reported that the final Elected Officials training is scheduled for March 25, 2014 at Nicolosi's, West Deptford. Elected Officials receive a \$250 discount on their MEL Assessment for attending.

Police Training – Mr. Miola reported that the training is complete and he has received very positive feedback.

Inclement Weather Policy – Mr. Miola stated that the policy is on the website and to please call the hotline at 856-446-9148 for messages announcing cancellations of meetings due to weather.

New Commissioner Orientation – Mr. Miola noted that orientation for new commissioners will be held April 14th at 1:30pm and April 17th at 10:00am via webinar. He noted that anyone wanting refresher training could attend as well.

Planning Retreat – Mr. Miola announced that the 2014 Planning Retreat will be held on April 30th at the Indian Springs Country Club in Marlton, NJ. A “save the date” emailed went out on February 19th.

Financial Disclosure Forms – Mr. Miola noted that the financial disclosure forms are due through an online process which the State is still finalizing.

Payroll Audits – Mr. Miola stated that payroll audits are being conducted.

Property Appraisals – Mr. Miola noted that property appraisals are being conducted.

New Member Activity – There is no new member activity to report.

Mr. Miola asked if there were any questions at this time. There were no questions.

SOLICITOR'S REPORT

Legal Alerts

Disqualification of Services – Mr. Kearns reported that is a member disqualifies a service provider like a tow truck company, be certain to document the problems with the company. There is currently a case where the service provider was disqualified, but nothing documented as to the reasons why they were disqualified. Chair Burger asked Mr. Kearns to send out an alert.

RFQ for Defense Panel

Mr. Kearns noted that the Fund should authorize the preparation, solicitation and receipt of RFQs for Defense Panel members for the 2014-2015 time periods.

Motion RFQ for Defense Panel

Chair Burger entertained a motion to authorize the preparation, solicitation and receipt of RFQs for Defense Panel members for the 2014-2015 time periods.

Chair Burger asked if there were any questions at this time. No questions were entertained.

Motion by Mr. Keller, seconded by Mr. McMahon to authorize the preparation, solicitation and receipt of RFQs for Defense Panel members for the 2014-2015 time periods. All in favor. None opposed. Motion carried by unanimous vote.

SAFETY DIRECTOR'S REPORT

Ms. Hall stated that the Safety Director's Report is self-explanatory. She highlighted the following items:

Executive Safety Committee – Ms. Hall noted that at the Executive Safety Committee meeting today, the Committee discussed the “Safety to Do List” for the year. She noted that she will send out an email with it, but reminded everyone that the Safety Contracts are due now from each member so please make sure you do not forget to send them to her office. Please contact her with any questions.

Executive Leadership for Fire Service Officers – Ms. Hall noted that there is an Executive Leadership for Fire Service Officers course being held April 24th – May 29th at the Middlesex County Fire Academy in Sayreville, NJ and she thought some of the BURLCO JIF Fire Executives might wish to attend. She commented that the announcement is in the agenda packet on pg 51.

Ms. Hall asked if there were any questions at this time. No questions were entertained.

CLAIMS ADMINISTRATOR'S REPORT

Lessons Learned from Losses – March

Ms. Davidson reported on the *Lessons Learned from Losses* which was included in the agenda packet.

Job-Related Stress: Is it always Compensable?

Ms. Davidson reported that in order for a stress claim to be compensable, the NJ claimant needs to prove the following:

- 1) Objectively verified stressful work conditions, requiring evidence over and above the claimant’s own testimony;
- 2) Work conditions peculiar to the workplace, and not common to everyone, and;
- 3) Medical evidence showing that these work conditions were the material cause of the psychiatric disability. If a psychiatric illness already exists, the claimant must prove that a person without that pre-existing condition would have reacted in the same manner as the claimant.

Ms. Davidson noted that they do defend these claims due to the strict guidelines that most of the judges apply in these cases. She asked everyone to reference John Geaney's NJ Workers' Compensation Blog listed on pg 52.

Ms. Davidson asked if there were any questions at this time. No questions were entertained. The remainder of the Claims Administrator's report is for Closed Session.

WELLNESS DIRECTOR'S REPORT

Ms. Schiffer noted that her report is detailed in the agenda packet. She highlighted the following:

- Edgewater Park will be hosting their Employee Health Fair on April 24th.
- Florence Twp finished their February "Melt Down" weight loss challenge. Public Works was the winning department with a total percentage of weight loss of 6.02%.
- Hainesport distributes a newsletter and has a crossword puzzle challenge in it to win a Wawa gift card.
- Pemberton Twp is running a Biggest Loser Challenge and having a September Health Fair.
- Westampton Twp Police Dept is hosting Glenn Prince of JA Montgomery on March 31st where he will present his power point presentation on Shift Work and its effect on health.
- Ms. Schiffer asked that once you have your Health Fair date set to please let her know so that no one overlaps as there are only so many resources (speakers, nutritionists, etc.) available.
- Ms. Schiffer noted that March is Nutrition Month and April is Stress Awareness Month.
- Ms. Schiffer informed the members that Shop Rite stores have onsite Nutritionists that may be interested in participating in our health fair. She also found *The Foundation for Wellness Professionals* which is a group of professional health care motivational and keynote speakers who provide educational and informative workshops, 30 to 60 minutes long, and free.

Ms. Schiffer asked if there were any questions at this time. No questions were entertained.

MANAGED HEALTH CARE REPORT

Ms. Beatty reviewed the Managed Care Report for *February 2014*.

Lost Time v. Medical Only Cases

Ms. Beatty presented the BURLCO JIF *Lost Time v. Medical Only Cases (Intake Report)*:

	<i>Feb</i>	<i>YTD</i>
<i>Lost Time</i>	0	1
<i>Medical Only</i>	11	24
<i>Report Only</i>	8	24
<i>Total Intakes</i>	19	49
<i>Report Only % of Total</i>	42.1%	49.0%
<i>Medical Only/Lost Time Ratio</i>	100:00	96:04
<i>Average Days to Report</i>	3.1	2.7

Nurse Case Manager Activity

Ms. Beatty noted that a Nurse Case Manager Activity handout is at everyone's place and will be included in her monthly reports going forward. She commented that this includes the number of cases assigned and field visits where the nurse attends the doctor with them.

Transitional Duty Report

Ms. Beatty presented the Year-to-Date Transitional Duty Report:

<i>Transitional Duty Summary Report</i>	<i>YTD</i>
<i>Transitional Duty Days Available</i>	304
<i>Transitional Duty Days Worked</i>	213
<i>% of Transitional Duty Days Worked</i>	70.1%
<i>Transitional Duty Days Not Accommodated</i>	91
<i>% of Transitional Duty Days Not Accommodated</i>	29.9%

PPO Penetration Report:

Ms. Beatty presented the PPO Penetration Report:

<i>PPO Penetration Rate</i>	<i>Feb</i>
<i>Bill Count</i>	115
<i>Original Provider Charges</i>	\$105,451
<i>Re-priced Bill Amount</i>	\$47,958
<i>Savings</i>	\$57,493
<i>% of Savings</i>	54.5%
<i>Participating Provider Penetration Rate - Bill Count</i>	96.5%
<i>Participating Provider Penetration Rate - Provider Charges</i>	97.3%
<i>EPO Provider Penetration Rate - Bill Count</i>	83.8%
<i>EPO Provider Penetration Rate - Provider Charges</i>	94.2%

Ms. Beatty asked if there were any questions. No questions were entertained.

TREASURER'S REPORT

Mr. Tontarski presented an overview of the Treasurer's Report for month ending **February 28, 2014**, a copy of which was provided to the membership in the agenda packet.

Investment Interest

Interest received or accrued for the current month totaled \$3,942.62. This generated an average annual yield of .34%. After including an unrealized net gain of \$5,305.00 in the asset portfolio, the yield was adjusted to .79 % for this period. The total overview of the asset portfolio for the Fund shows an overall unrealized gain of \$15,715.00 as it relates to market value of \$5,515,455.00 vs. the amount invested.

Our asset portfolio with TD Wealth Management consists of three (3) obligations with maturities greater than two (2) years and one (1) obligation less than two years.

Receipt Activity for the Period

	Monthly	YTD
Subrogation Receipts	\$9,151.65	\$13,264.70
Overpayment Reimbursements	\$271.64	
MEL Pr. Yr Excess Property Reimbursements	\$106,939.98	
2014 Premium Assessments	\$2,946,118.00	

Claim Activity for the Period

Claim activity for the period for claims paid by the Fund and claims payable by the Fund at month end are in the amount of \$175,606.09. The claim detail for the 185 checks is as follows:

Direct Loss Payments	\$150,694.85
Claim Expenses	\$6,024.25
Legal Defense Costs	\$18,886.99

Cash Activity for the Period

During the reporting period, the Fund's "Cash Position" changed from an opening balance of \$13,023,815.57 to a closing balance of \$15,151,769.22 showing an increase in the fund of \$2,127,953.65.

1st Installment Billing

Mr. Tontarski noted that the 1st installment bills were due February 14, 2014. He reported that all members paid by the end of the grace period.

Mr. Tontarski asked if there were any questions at this time. No questions were entertained.

Loss Run Payment Register

Chair Burger entertained a motion to approve the ***February 2014 Loss Run Payment Register*** as presented.

Chair Burger asked if there were any questions at this time. No questions were entertained.

Motion by Mr. Mansdoerfer, seconded by Mr. Keller to approve the ***February 2014 Loss Run Payment Register***.

ROLL CALL Yeas

Rich Bethea, **Bass River Twp**
 Rich Wolbert, **Beverly City**
 Grace Archer, **Bordentown City**

Frank Nucera, **Bordentown Twp**
Linda Dougherty, **Edgewater Park**
Glenn McMahon, **Chesterfield**
Mike Templeton, **Delanco**
Jeffrey Hatcher, **Delran**
Richard Brook, **Florence**
Leo Selb, **Hainesport**
Mike Mansdoerfer, *Secretary*, **Lumberton**
Sean Gable, **Mansfield**
Kathy Burger, *Chair*, **Medford**
Jerry Mascia, *Alternate*, **Mt. Laurel**
Cindy Dye, **North Hanover**
Barbara Sheipe, *Alternate*, **Palmyra**
Meghan Jack, **Riverside**
David Matchett, **Shamong**
J. Paul Keller, **Springfield**
Kathy Hoffman, **Southampton**
Doug Cramer, **Tabernacle**
Donna Ryan, **Westampton**
James Ingling, **Wrightstown**

Nays: None
Abstain: None

Motion carried by unanimous vote.

Bill List - March

For the Executive Committee's consideration, Mr. Tontarski presented the ***March 2014 Bill List*** in the amount of \$129,092.26.

Chair Burger entertained a motion to approve the ***March 2014 Bill List*** as presented.

Chair Burger asked if there were any questions at this time. No questions were entertained.

Motion by Mr. Keller, seconded by Mr. Mansdoerfer, to approve the ***March 2014 Bill List*** as presented.

ROLL CALL *Yeas*

Rich Bethea, **Bass River Twp**
Rich Wolbert, **Beverly City**
Grace Archer, **Bordentown City**
Frank Nucera, **Bordentown Twp**
Linda Dougherty, **Edgewater Park**
Glenn McMahon, **Chesterfield**
Mike Templeton, **Delanco**
Jeffrey Hatcher, **Delran**
Richard Brook, **Florence**
Leo Selb, **Hainesport**
Mike Mansdoerfer, *Secretary*, **Lumberton**
Sean Gable, **Mansfield**
Kathy Burger, *Chair*, **Medford**

Jerry Mascia, *Alternate*, **Mt. Laurel**
Cindy Dye, **North Hanover**
Barbara Sheipe, *Alternate*, **Palmyra**
Meghan Jack, **Riverside**
David Matchett, **Shamong**
J. Paul Keller, **Springfield**
Kathy Hoffman, **Southampton**
Doug Cramer, **Tabernacle**
Donna Ryan, **Westampton**
James Ingling, **Wrightstown**

Nays: None
Abstain: None

Motion carried by unanimous vote.

COMMITTEE REPORTS

STRATEGIC PLANNING COMMITTEE- March 11, 2014

Chair Burger provided a verbal report on the Strategic Planning Committee held on March 11, 2014 and noted the minutes will be in next month's agenda packet. She highlighted that they discussed 2015 membership renewals and those member's loss ratios; upcoming conferences and training; 2015 meeting schedule noting we are staying in Hainesport; the December dinner meeting; the Annual Planning Retreat at Indian Springs Country Club on April 30, 2014. She commented that at the Retreat, the topics will be Cyber Liability; Cyber Liability Risk Management; 2014 Coverage Changes; Quasi Municipal Entities; Claim Handling A-Z; and Workers' Compensation Management.

Chair Burger announced that the JIF will be looking for a new Recording Secretary due to her resignation. She asked that the members pass this information to any PT clerks or retired clerks.

Chair Burger stated that a lengthy discussion ensued regarding non-attendance at RSVP required events. She noted that when people register for an event and do not attend, the JIF pays for that person because the head count is usually due to the facility one week prior. They discussed that when it is inclement weather, that is understandable. She reported that there were 167 registered for the Safety Breakfast and only 112 attended, noting that they were still charged \$20 a head for those 55 people. The Committee discussed the possibility, similar to the Clerks Association, of billing the person for the cost if they do not cancel by a certain date. Mr. Miola will draft a policy for review with a provision for inclement weather. Chair Burger asked if any member was opposed to this idea. No one commented.

SAFETY COMMITTEE MEETING- March 18, 2014

Ms. Jack noted that the Committee met prior to today's Executive Meeting. The Committee discussed the requirement that each member must send one representative (Fund Commissioner, Safety Coordinator or Claims Coordinator) to the Retreat for at least a half day session to qualify for the Safety Incentive Program. Ms. Jack also noted the request from Bass River to hold training on dealing with individuals claiming affiliation with the "Sovereign Nation".

Ms. Jack further commented that the Safety Director will email the Top 10 Cited PEOSHA Violations to the members. She stated that the "hot items" are policies. She encouraged the

members if they are missing policies to use the CD from the Safety Breakfast that contains all sample policies. No questions were entertained.

MEL/RCF/E-JIF REPORT

MEL Report – March 5, 2014

Ms. Jack reported that Marc Pfeiffer in conjunction with Rutgers, will conduct a Cyber Liability study to research and develop “Best Practices” that can be employed by NJ local government unit officials to identify and manage risks related to the use of “technology” in local government activities and XL Insurance has agreed to pay for ½ the cost of the study. She noted that they will be doing a Risk Assessment and looking at municipal exposures. She also said he will look at how to protect as well as what types of information needs to be protected. Mr. Forlenza commented that it should be ready by end of the year.

RCF Report

Mr. Matchett noted that the RCF report is in the agenda packet for your review.

EJIF Report

Mr. Brook reminded members that the EJIF has a program where they will inspect properties at no cost and prepare an assessment report of those properties “given” to the municipality for little or no money.

MISCELLANEOUS BUSINESS

Next Meeting

Chair Burger noted that the next meeting of the BURLCO JIF will take place on **Tuesday, April 15, 2014 at 4:00 PM** at the **Hainesport Municipal Building, Hainesport, NJ.**

PUBLIC COMMENT

Motion by Ms. Jack, seconded by Mr. Keller, to open the meeting to the public. All in favor. Motion carried.

Chair Burger opened the meeting to the public for comment.

Hearing no comments, Chair Burger entertained a motion to close the public portion of the meeting.

Motion by Ms. Jack, seconded by Mr. McMahon, to close the meeting to the public. All in favor. Motion carried.

EXECUTIVE SESSION MEETING – Resolution #2014-15

Chair Burger entertained a motion to go into a closed session to discuss matters affecting the protection and safety of the public and to discuss pending or anticipated litigation and/or contract negotiations.

Motion by Ms. Jack, seconded by Mr. McMahon to Adopt **Resolution #2014-15**. All in favor. Motion carried.

A Closed Session of the BURLCO JIF was held and the meeting was then reopened to the public.

REOPEN PUBLIC PORTION OF THE MEETING

Chair Burger entertained a motion to reopen the public portion of the meeting.

Motion by Mr. McMahon, seconded by Ms. Jack, to reopen the public portion of the meeting. All in favor. Motion carried.

APPROVAL OF CLAIMS PAYMENTS

Chair Burger asked for a motion for *Approval of Claims Payment* on the following claims as presented in Closed Session.

Chair Burger asked if there were any questions at this time. No questions were entertained.

Motion by Mr. Hatcher, seconded by Mr. McMahon, to approve the following claims as discussed in *Closed Session*.

<i>Workers' Compensation</i>	<i>Property</i>
X81101	X83375
X83855	X84085
X08170	X81044
X55835	
X85527	
X85347	
X51949	

ROLL CALL *Yeas*

- Rich Bethea, **Bass River Twp**
- Rich Wolbert, **Beverly City**
- Grace Archer, **Bordentown City**
- Frank Nucera, **Bordentown Twp**
- Linda Dougherty, **Edgewater Park**
- Glenn McMahon, **Chesterfield**
- Mike Templeton, **Delanco**
- Jeffrey Hatcher, **Delran**
- Richard Brook, **Florence**
- Leo Selb, **Hainesport**
- Mike Mansdoerfer, *Secretary*, **Lumberton**
- Sean Gable, **Mansfield**
- Kathy Burger, *Chair*, **Medford**
- Jerry Mascia, *Alternate*, **Mt. Laurel**
- Cindy Dye, **North Hanover**
- Barbara Sheipe, *Alternate*, **Palmyra**
- Meghan Jack, **Riverside**
- David Matchett, **Shamong**
- J. Paul Keller, **Springfield**
- Kathy Hoffman, **Southampton**
- Doug Cramer, **Tabernacle**
- Donna Ryan, **Westampton**
- James Ingling, **Wrightstown**

Nays: None
Abstain: None

Motion carried by unanimous vote.

AUTHORIZATION TO ABANDON SUBROGATION – APPROVAL

There were (1) *abandonment of subrogation* claim(s) presented in Closed Session.

<i>Qual-Lynx File</i>
X51949

Motion by Ms. Jack, seconded by Mr. Keller, to authorize abandonment of subrogation on the above file(s).

ROLL CALL *Yeas*

Rich Bethea, **Bass River Twp**
Rich Wolbert, **Beverly City**
Grace Archer, **Bordentown City**
Frank Nucera, **Bordentown Twp**
Linda Dougherty, **Edgewater Park**
Glenn McMahon, **Chesterfield**
Mike Templeton, **Delanco**
Jeffrey Hatcher, **Delran**
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J. Paul Keller, **Springfield**
Kathy Hoffman, **Southampton**
Doug Cramer, **Tabernacle**
Donna Ryan, **Westampton**
James Ingling, **Wrightstown**

Nays: None

Abstain: None

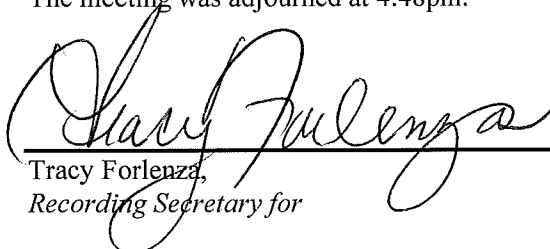
Motion carried by unanimous vote.

MOTION TO ADJOURN

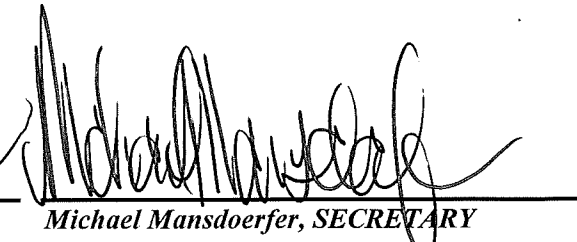
Chair Burger entertained a motion to adjourn the March 18, 2014 meeting of the BURLCO JIF.

Motion by Mr. Keller, seconded by Ms. Jack to adjourn the March 18, 2014 meeting of the BURLCO JIF. All in favor. Motion carried.

The meeting was adjourned at 4:48pm.



Tracy Forlenza,
Recording Secretary for



Michael Mansdoerfer, SECRETARY