

**BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND
HAINESPORT TOWNSHIP MUNICIPAL BUILDING
1 HAINESPORT CENTRE, RTE 537
HAINESPORT, NEW JERSEY**

JUNE 17, 2014

OPEN SESSION MINUTES

The regular Meeting of the Burlington County Municipal Joint Insurance Fund (BURLCO JIF) was held at the Hainesport Township Municipal Building, 1 Hainesport Centre, Rte. 537, Hainesport, New Jersey, on Tuesday, June 17, 2014 at 4:00 PM, prevailing time. Chair Burger, **Medford Township**, presiding. The meeting was called to order at 4:00 PM.

FLAG SALUTE

STATEMENT OF COMPLIANCE WITH OPEN PUBLIC MEETING ACT

Notice of this meeting was given by: (1) sending sufficient notice herewith to the *Burlington County Times*, Mt. Holly, NJ, and to the *Courier Post*, Cherry Hill, NJ; (2) filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities of the Burlington County Municipal Joint Insurance Fund; and (3) posting notice on the public bulletin boards of all member municipalities of the Burlington County Municipal Joint Insurance Fund.

ROLL CALL

Rich Ireton, *Alternate*, **Bass River Twp**
Rich Wolbert, **Beverly City**
Grace Archer, **Bordentown City**
Dean Buhner, *Alternate*, **Bordentown Twp**
Glenn McMahon, **Chesterfield** (*arrived 4:04pm*)
Nancy Bray, *Alternate*, **Delanco**
Jeffrey Hatcher, **Delran**
Rich Brook, **Florence**
Ed Ruggiano, *Alternate*, **Hainesport**
Mike Mansdoerfer, **Lumberton** (*arrived 4:13pm*)
Sean Gable, **Mansfield**
Kathy Burger, **Medford**
Jerry Mascia, *Alternate*, **Mt. Laurel**
Mark Keubler, *Alternate*, **North Hanover**
John Gural, **Palmyra**
Donna Mull, **Pemberton Borough**
Dennis Gonzalez, **Pemberton Township**
Meghan Jack, **Riverside**
David Matchett, **Shamong**
J. Paul Keller, **Springfield**
Doug Cramer, **Tabernacle**
Donna Ryan, **Westampton**
James Ingling, **Wrightstown**

Absent Fund Commissioners were:

Linda Dougherty, **Edgewater Park**
Kathy Hoffman, **Southampton**
Maryalice Brown, **Woodland Twp**

Those also in attendance were:

Paul Forlenza, Deputy Executive Director, *AJG Risk Management Services, Inc.*
William J. Kearns, Solicitor, *Kearns, Reale & Kearns*
Tom Tontarski, Treasurer
Joanne Hall, Safety Director, *J.A. Montgomery Risk Control*
Patty Davidson, Claims Administrator, *Qual-Lynx*
Karen Beatty, *QualCare*
Debby Schiffer, *Wellness Director*

Also present were the following Risk Management Consultant agencies:

Conner Strong & Buckelew
EJA/Capacity Insurance
Hardenberg Insurance Group
Insurance Agency Management
Model Consulting Inc.

Absent Risk Management Consultant agencies were:

The Barclay Group

These minutes do not necessarily reflect the order in which some items were discussed.

MONTHLY MEETING CONDUCT

Chair Burger entertained a motion to allow this monthly meeting to be conducted directly by the Fund Commissioners present with all matters to be decided upon by a combined majority vote of all Fund Commissioners.

Motion by Mr. Keller, seconded by Ms. Jack, to allow the meeting to be conducted directly by the Fund Commissioners present. All in favor. Motion carried.

APPROVAL OF THE MINUTES

Chair Burger presented the meeting minutes of the May 20, 2014 Meeting of the Fund, as found in the agenda packet, for approval.

Chair Burger asked if there were any questions at this time. No questions were entertained.

Motion by Mr. Hatcher, seconded by Mr. McMahon, to approve the meeting minutes of the May 20, 2014 meeting of the Fund as presented. All in favor. Motion carried. Ms. Jack and Ms. Burger abstained.

APPROVAL OF CLOSED SESSION MINUTES

There was a distribution of the Closed Session Meeting Minutes to the Executive Committee at this time.

Chair Burger presented the Closed Session Meeting Minutes of the May 20, 2014 meeting of the Fund for approval.

Chair Burger asked if there were any questions at this time. No questions were entertained.

Motion by Mr. Hatcher, seconded by Mr. McMahon to approve the Closed Session minutes of the May 20, 2014 meeting of the Fund as presented. All in favor. Motion carried. Ms. Jack and Ms. Burger abstained.

The Closed Session minutes of the May 20, 2014 meeting shall not be released to the public until the reason(s) for their remaining closed is no longer applicable and the Fund Solicitor has had the opportunity to review them.

Closed Session Meeting Minutes from the May 20, 2014 meeting were collected at this time.

EXECUTIVE DIRECTOR'S REPORT

Mr. Forlenza reviewed the Executive Director's Report found in the agenda packet with the membership. He highlighted the following items:

2013 Safety Incentive Program Awards – Mr. Forlenza asked that all members review available balances for this year's program. He reminded the members that the deadline to claim or encumber these funds has been extended to December 1, 2014 as November 30, 2014 is a Sunday. All encumbered funds must be claimed by February 1, 2015.

2014 Optional Safety Budget - Mr. Forlenza asked that all members review available balances for this year's program. He reminded the members that the deadline to claim or encumber these funds has been extended to December 1, 2014 as November 30, 2014 is a Sunday. All encumbered funds must be claimed by February 1, 2015.

Employee Practices Liability Coverage Update – Mr. Forlenza informed the members that the deadline to submit the checklists to the MEL was May 30th, 2014. He asked that members review the checklist in the agenda and contact PERMA with any discrepancies.

Financial Disclosure Forms – Mr. Forlenza noted that the Executive Director's office emailed PIN numbers to all those required to complete a financial disclosure statement for their position with the Fund. He noted the State's deadline was June 13, 2014 to complete the filing.

Revenue and Appropriations – Mr. Forlenza noted to please review the checklist. If you have not submitted your revenue and appropriations, please do so. He commented that only the one page summary is required.

Renewing Members – Mr. Forlenza reported that the letters for renewing members were emailed last week. He noted that there are three forms needed for renewal; the resolution authorizing renewal of the JIF membership, the agreement authorizing the membership, and the certification, which is a requirement of the Local Public Contracts law.

Annual Renewal Process – Mr. Forlenza reported that the annual renewal process will be kicking off through Exigis within the next few weeks. The Fund Commissioners and RMCs will receive an email notifying them of the process.

2014 Quasi Municipal Entities Reminder – Mr. Forlenza stated that a copy of the reminder is in the agenda packet. This reminder outlines that the JIF will provide coverage to Groups 1 & 2, but not Groups 3 & 4. He asked the members and RMCs to please review this memorandum.

Member Visitation Program – Mr. Forlenza noted that this program will be kicking off shortly. He and Mr. Miola will be contacting each renewing member requesting to attend a governing body meeting.

Fireworks – MEL Bulletin – Mr. Forlenza stated that the MEL bulletin regarding fireworks is included in the agenda packet. He reminded the members that this coverage is not automatic. He asked that the members follow instructions and get their requests done in time for their events.

Excess Property – MEL Bulletin 2014-03 – Mr. Forlenza reported that this bulletin outlines the changes in the Excess Property program as a result of Hurricane Sandy and other storms. He asked that RMCs and members review these changes. Mr. Forlenza also stated that Mr. Hrubash held a training program on these changes today for RMCs.

New Member Forum – Mr. Forlenza commented that Ms. Ollendike emailed instructions for accessing the member forum. He noted it is a protected area on the website that members from all three JIFs can access. He also stated that members can post questions, sell or buy items, etc. Please contact our office with any questions.

Mr. Forlenza asked if there were any questions at this time. There were no questions.

NEW RECORDING SECRETARY

Mr. Forlenza introduced Brenda Smith who will be the new recording secretary as of September 1, 2014. He noted that Ms. Smith was the former recording secretary until 2001 so the transition will be relatively smooth.

SOLICITOR'S REPORT

Mr. Kearns reported to the members about two recent court decisions of importance. He stated that in Hamilton Twp in Atlantic County, the Township recently adopted an ordinance regarding rental properties. The ordinance is being challenged as the State Statute says towns can regulate only if it is for 125 day rentals which covers shore renters. Mr. Kearns will send the case to the members because members with that ordinance should be aware of this pending appeal.

Mr. Kearns noted that the other case is from Galloway Twp. Someone submitted an OPRA request seeking a log of all emails over a certain time period of time by the clerk and administrator. The Judge upheld that the town will need to submit this log. Mr. Kearns stated that this decision is in conflict from OPRA because OPRA states that towns do not need to produce/create a document they don't normally produce. He will send this case as well.

SAFETY DIRECTOR'S REPORT

Ms. Hall stated that the Safety Director's Report is self-explanatory. She highlighted the following items:

New Online Training – Ms. Hall noted that there is a new online training for distracted driving; “Attention and Distracted Driving”. She commented that it is a module that is easy to access and use.

Ms. Hall asked if there were any questions at this time. No questions were entertained.

CLAIMS ADMINISTRATOR'S REPORT

Lessons Learned from Losses – June

Ms. Davidson reported on the *Lessons Learned from Losses* which was included in the agenda packet.

Property Damage Claim Pointers

Ms. Davidson noted to:

- Report the claim as soon as possible.
- Provide as much information at the outset of the claim.
- For Catastrophic claims: Secure the property. Contact Qual-Lynx for emergency services. Contact FEMA. Report to Qual-Lynx first and then FEMA.

Ms. Davidson asked that if there were any questions at this time. No questions were entertained.

The remainder of the Claims Administrator's report is for Closed Session.

WELLNESS DIRECTOR'S REPORT

Ms. Schiffer noted that her report is detailed in the agenda packet. She highlighted the following:

- Fall Health Fairs are being set for 7 members – Delanco 2nd week Sept; Tabernacle 9/12; Chesterfield 9/17; Delran Sept TBD; Pemberton Twp 9/26; Medford 10/10; and Mansfield Oct TBD.
- Bordentown Twp completed their Biggest Loser Challenge with 10 participants losing 108.8 lbs!
- Delran is hosting a Biggest Loser Challenge TBD.
- Florence Twp began a 30 day walking challenge with 31 participants. A total of 2,320 miles were walked with the winner walking 240.6 miles!
- Hainesport focused on women's health for May with chair massages and a healthy lunch. June they focused on Men's health with an afternoon at the movies and a lunch.
- Medford Twp's chair massages were a huge hit.
- Lumberton Twp coordinated group events to improve health. In May, 21 had their BP checked and worked to improve it during the month.
- June topics include Heatstroke; skin cancer; sun exposure; importance of drinking water; and Men's Health Month.

Ms. Schiffer asked if there were any questions at this time. No questions were entertained.

MANAGED HEALTH CARE REPORT

Ms. Beatty reviewed the Managed Care Report for *May 2014*.

Lost Time v. Medical Only Cases

Ms. Beatty presented the BURLCO JIF *Lost Time v. Medical Only Cases (Intake Report)*:

	<i>May</i>	<i>YTD</i>
<i>Lost Time</i>	2	4
<i>Medical Only</i>	15	52

<i>Report Only</i>	2	35
<i>Total Intakes(New Claims)</i>	19	91
<i>Report Only % of Total</i>	10.5%	38.5%
<i>Medical Only/Lost Time Ratio</i>	88:12	93:07
<i>Average Days to Report</i>	1.5	3.2

Transitional Duty Report

Ms. Beatty presented the Year-to-Date Transitional Duty Report:

<i>Transitional Duty Summary Report</i>	<i>YTD</i>
<i>Transitional Duty Days Available</i>	1,043
<i>Transitional Duty Days Worked</i>	726
<i>% of Transitional Duty Days Worked</i>	69.6%
<i>Transitional Duty Days Not Accommodated</i>	317
<i>% of Transitional Duty Days Not Accommodated</i>	30.4%

Nurse Case Assignment Report:

<i>Nurse Case Summary Report (Inclusive of 3 JIFs)</i>	<i>May</i>
<i>Total Cases Assigned in month</i>	278
<i>Total Cases Closed in month</i>	67
<i>Total Cases Open in month</i>	57

PPO Penetration Report:

Ms. Beatty presented the PPO Penetration Report:

<i>PPO Penetration Rate</i>	<i>May</i>
<i>Bill Count</i>	166
<i>Original Provider Charges</i>	\$144,696
<i>Re-priced Bill Amount</i>	\$69,114
<i>Savings</i>	\$75,582
<i>% of Savings</i>	52.2%
<i>Participating Provider Penetration Rate - Bill Count</i>	97.0%
<i>Participating Provider Penetration Rate -- Provider Charges</i>	98.8%
<i>EPO Provider Penetration Rate - Bill Count</i>	96.6%
<i>EPO Provider Penetration Rate -- Provider</i>	99.0%

<i>Charges</i>	
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Ms. Beatty asked if there were any questions.

TREASURER'S REPORT

Mr. Tontarski presented an overview of the Treasurer's Report for month ending **May 31, 2014**, a copy of which was provided to the membership in the agenda packet.

Investment Interest

Interest received or accrued for the current month totaled \$3,694.65. This generated an average annual yield of .32%. After including an unrealized net loss of \$975.00 in the asset portfolio, the yield was adjusted to .24 % for this period. The total overview of the asset portfolio for the Fund shows an overall unrealized gain of \$3,130.00 as it relates to market value of \$5,503,130.00 vs. the amount invested.

Our asset portfolio with TD Wealth Management consists of two (2) obligations with maturities greater than two (2) years and one (1) obligation less than two years.

Receipt Activity for the Period

	Monthly	YTD
Subrogation Receipts	\$12,685.63	\$36,290.78
Overpayment Reimbursements	.00	

Claim Activity for the Period

Claim activity for the period for claims paid by the Fund and claims payable by the Fund at month end are in the amount of \$145,232.67. The claim detail for the 143 checks is as follows:

Direct Loss Payments	\$130,336.55
Claim Expenses	\$2,239.29
Legal Defense Costs	\$12,656.83

Cash Activity for the Period

During the reporting period, the Fund's "Cash Position" changed from an opening balance of \$13,820,976.83 to a closing balance of \$13,600,694.67 showing a decrease in the fund of \$220,282.16.

Mr. Tontarski asked if there were any questions at this time. No questions were entertained.

Loss Run Payment Register

Chair Burger entertained a motion to approve the *May 2014 Loss Run Payment Register* as presented.

Chair Burger asked if there were any questions at this time. No questions were entertained.

Motion by Mr. Mansdoerfer, seconded by Mr. Keller to approve the *May 2014 Loss Run Payment Register*.

ROLL CALL *Yeas* Rich Ireton, *Alternate*, Bass River Twp

Rich Wolbert, **Beverly City**
Grace Archer, **Bordentown City**
Dean Buhner, *Alt.*, **Bordentown Twp**
Glenn McMahon, **Chesterfield**
Nancy Bray, *Alternate*, **Delanco**
Jeffrey Hatcher, **Delran**
Rich Brook, **Florence**
Ed Ruggiano, *Alternate*, **Hainesport**
Mike Mansdoerfer, **Lumberton**
Sean Gable, **Mansfield**
Kathy Burger, **Medford**
Jerry Mascia, *Alternate*, **Mt. Laurel**
Mark Keubler, *Alternate*, **North Hanover**
John Gural, **Palmyra**
Donna Mull, **Pemberton Borough**
Dennis Gonzalez, **Pemberton Township**
Meghan Jack, **Riverside**
David Matchett, **Shamong**
J. Paul Keller, **Springfield**
Doug Cramer, **Tabernacle**
Donna Ryan, **Westampton**
James Ingling, **Wrightstown**

Nays: None
Abstain: None

Motion carried by unanimous vote.

Bill List – June Amended Handout

For the Executive Committee's consideration, Mr. Tontarski presented the *Amended June 2014 Bill List* in the amount of \$84,366.48 which was handed out this evening.

Chair Burger entertained a motion to approve the *Amended June 2014 Bill List* as presented.

Chair Burger asked if there were any questions at this time. No questions were entertained.

Motion by Mr. Keller, seconded by Ms. Jack, to approve the *Amended June 2014 Bill List* as presented.

ROLL CALL *Yeas*

Rich Ireton, *Alternate*, **Bass River Twp**
Rich Wolbert, **Beverly City**
Grace Archer, **Bordentown City**
Dean Buhner, *Alt.*, **Bordentown Twp**
Glenn McMahon, **Chesterfield**
Nancy Bray, *Alternate*, **Delanco**
Jeffrey Hatcher, **Delran**
Rich Brook, **Florence**
Ed Ruggiano, *Alternate*, **Hainesport**
Mike Mansdoerfer, **Lumberton**
Sean Gable, **Mansfield**

Kathy Burger, **Medford**
Jerry Mascia, *Alternate*, **Mt. Laurel**
Mark Keubler, *Alternate*, **North Hanover**
John Gural, **Palmyra**
Donna Mull, **Pemberton Borough**
Dennis Gonzalez, **Pemberton Township**
Meghan Jack, **Riverside**
David Matchett, **Shamong**
J. Paul Keller, **Springfield**
Doug Cramer, **Tabernacle**
Donna Ryan, **Westampton**
James Ingling, **Wrightstown**

Nays: None
Abstain: None

Motion carried by unanimous vote.

COMMITTEE REPORTS

FINANCE COMMITTEE- May 13, 2014

Mr. Mansdoerfer noted that the Finance Committee met on May 13, 2014 which he reported on verbally last month and asked that the members review the written minutes in the agenda packet. He further stated that he was happy to report that there were no findings or comments in the 2013 Audit. He noted that there are two action items for this evening which are a Resolution to Adopt the Audit and a Resolution to Transfer the 2010 Fund Year to the RCF.

Resolution 2014-19 Accepting 2013 Audit

Chair Burger entertained a motion to adopt Resolution 2014-19 Accepting the Annual Audit Report for the Period Ending December 31, 2013 as presented.

Motion by Mr. Hatcher, seconded by Mr. McMahon, to *Accepting the Annual Audit Report for the Period Ending December 31, 2013* as presented.

ROLL CALL Yeas

Rich Ireton, *Alternate*, **Bass River Twp**
Rich Wolbert, **Beverly City**
Grace Archer, **Bordentown City**
Dean Buhner, *Alt.*, **Bordentown Twp**
Glenn McMahon, **Chesterfield**
Nancy Bray, *Alternate*, **Delanco**
Jeffrey Hatcher, **Delran**
Rich Brook, **Florence**
Ed Ruggiano, *Alternate*, **Hainesport**
Mike Mansdoerfer, **Lumberton**
Sean Gable, **Mansfield**
Kathy Burger, **Medford**
Jerry Mascia, *Alternate*, **Mt. Laurel**
Mark Keubler, *Alternate*, **North Hanover**
John Gural, **Palmyra**
Donna Mull, **Pemberton Borough**

Dennis Gonzalez, **Pemberton Township**
Meghan Jack, **Riverside**
David Matchett, **Shamong**
J. Paul Keller, **Springfield**
Doug Cramer, **Tabernacle**
Donna Ryan, **Westampton**
James Ingling, **Wrightstown**

Nays: None
Abstain: None

Motion carried by unanimous vote.

Resolution 2014-20 Authorizing Transfer of 2010 to RCF

Chair Burger entertained a motion to adopt Resolution 2014-20 Authorizing Transfer of 2010 Fund Year to the Municipal Excess Liability Residual Claims Fund as presented.

Motion by Mr. Hatcher, seconded by Mr. Keller, to adopt *Resolution 2014-20 Authorizing Transfer of 2010 Fund Year to the Municipal Excess Liability Residual Claims Fund* as presented.

ROLL CALL Yeas

Rich Ireton, *Alternate*, **Bass River Twp**
Rich Wolbert, **Beverly City**
Grace Archer, **Bordentown City**
Dean Buhner, *Alt.*, **Bordentown Twp**
Glenn McMahon, **Chesterfield**
Nancy Bray, *Alternate*, **Delanco**
Jeffrey Hatcher, **Delran**
Rich Brook, **Florence**
Ed Ruggiano, *Alternate*, **Hainesport**
Mike Mansdoerfer, **Lumberton**
Sean Gable, **Mansfield**
Kathy Burger, **Medford**
Jerry Mascia, *Alternate*, **Mt. Laurel**
Mark Keubler, *Alternate*, **North Hanover**
John Gural, **Palmyra**
Donna Mull, **Pemberton Borough**
Dennis Gonzalez, **Pemberton Township**
Meghan Jack, **Riverside**
David Matchett, **Shamong**
J. Paul Keller, **Springfield**
Doug Cramer, **Tabernacle**
Donna Ryan, **Westampton**
James Ingling, **Wrightstown**

Nays: None
Abstain: None

Motion carried by unanimous vote.

SAFETY COMMITTEE- June 17, 2014

Ms. Jack noted that the minutes from today's meeting will be in the July agenda packet. She reported that the Committee discussed the following items:

RTK – Ms. Jack reported that the State has changed the RTK Survey requirements and now it must be submitted electronically with a deadline of February 2015. She further stated that the Safety Director's contract does not cover this electronic submission so each member would need to submit this report on their own. After discussion, the Committee asked the Safety Director to put together a cost for this electronic submission by July. She noted that there is Contingency money in the budget that could be used to offset this expense. Ms. Jack also stated that each member should have received a letter from the State noting that an individual must be identified as a point person for this new RTK procedure and register in the "My New Jersey" system. The members would still be responsible for their own Certification sheets.

Mr. Forlenza noted that he will circulate the proposal to the Executive and Finance Committees for review once received. He also stated that the Safety Director currently holds a not to exceed contract with the Fund for the RTK labeling. He added that the Fund would need to do a resolution amending their contract to incorporate this new responsibility. Mr. Mansdoerfer asked if this is only for one year. Ms. Hall noted that 2013 is a full inventory, but 2014 will be substantially less because it would only be updating for the 2015. Mr. Forlenza asked that she include that in her 2015 proposal.

MEL/RCF/E-JIF REPORT

MEL Report

Ms. Jack commented that Mr. Forlenza had already touched on the excess property policy changes. She noted that there will be different reporting requirements resulting from these changes. Mr. Forlenza noted that they will send a notification to members with the update.

Ms. Jack also stated that the Sandy claim notification deadline is June 30, 2014 and the July 15, 2014 for the final submission.

RCF Report

Mr. Matchett had nothing to report.

EJIF Report

Mr. Brook noted that the EJIF received their 2013 Audit as well and it was determined that the Fund was in excellent financial shape.

Mr. Brook also noted that Mr. Forlenza is working with Mr. Sacco on setting a date for an EJIF Seminar. Mr. Brook stressed the importance of giving 3-4 weeks' notice to members to ensure a good turnout.

MISCELLANEOUS BUSINESS

2014 PRIMA Conference Report

Ms. Ryan thanked the members for the opportunity to attend. She commented that the JIF is already doing a lot of what was discussed at different sessions. She reminded everyone to "think ahead".

Mr. Hatcher noted that it reinforced ideas and programs that we currently utilize. He commented that he always feels well educated after the conference, but noted that this JIF is ahead of the curve. He stated that the Risk Transfer seminar reinforced the ideas the JIF holds.

Mr. Brook also commented that we are well educated. He reminded the members that when wellness first came about the members were hesitant and now if you look at the correlation with Workers' Compensation, it stands out. He further stated that overall it was a very good conference.

2014 Hurricane Preparedness

Mr. Forlenza informed the members that the memorandum for Hurricane Preparedness is in the agenda packet. He noted that there are some preventative steps to take for Hurricanes. He reminded everyone that Hurricane season has begun and Chris Roselli is ready.

Motion to Extend Existing Contracts for Defense Panel

Chair Burger entertained a motion to extend the existing contracts for the defense panel members to September 30, 2014.

Motion by Mr. Keller, seconded by Ms. Jack, to extend the existing contracts for the defense panel members to September 30, 2014. All in favor. Motion carried.

Next Meeting

Chair Burger noted that the next meeting of the BURLCO JIF will take place on **Tuesday, July 15, 2014 at 4:00 PM** at the **Hainesport Municipal Building, Hainesport, NJ**.

PUBLIC COMMENT

Motion by Mr. Cramer, seconded by Mr. McMahon, to open the meeting to the public. All in favor. Motion carried.

Chair Burger opened the meeting to the public for comment.

Hearing no comments, Chair Burger entertained a motion to close the public portion of the meeting.

Motion by Mr. Mansdoerfer, seconded by Ms. Jack, to close the meeting to the public. All in favor. Motion carried.

EXECUTIVE SESSION MEETING – Resolution #2014-18

Chair Burger entertained a motion to go into a closed session to discuss matters affecting the protection and safety of the public and to discuss pending or anticipated litigation and/or contract negotiations.

Motion by Mr. McMahon, seconded by Mr. Mansdoerfer to Adopt **Resolution #2014-18**. All in favor. Motion carried.

A Closed Session of the BURLCO JIF was held and the meeting was then reopened to the public.

REOPEN PUBLIC PORTION OF THE MEETING

Chair Burger entertained a motion to reopen the public portion of the meeting.

Motion by Mr. Keller, seconded by Ms. Jack, to reopen the public portion of the meeting. All in favor. Motion carried.

APPROVAL OF CLAIMS PAYMENTS

Chair Burger asked for a motion for *Approval of Claims Payment* on the following claims as presented in Closed Session.

Chair Burger asked if there were any questions at this time. No questions were entertained.

Motion by Mr. Mansdoerfer, seconded by Mr. McMahon, to approve the following claims as discussed in *Closed Session*.

<i>Workers' Compensation</i>	<i>General Liability</i>	<i>Property</i>
X90909	W69164	X89615
X64671		
X22068		
X83188		

ROLL CALL Yeas

- Rich Ireton, *Alternate*, **Bass River Twp**
- Rich Wolbert, **Beverly City**
- Grace Archer, **Bordentown City**
- Dean Buhner, *Alt.*, **Bordentown Twp**
- Glenn McMahon, **Chesterfield**
- Nancy Bray, *Alternate*, **Delanco**
- Jeffrey Hatcher, **Delran**
- Rich Brook, **Florence**
- Ed Ruggiano, *Alternate*, **Hainesport**
- Mike Mansdoerfer, **Lumberton**
- Sean Gable, **Mansfield**
- Kathy Burger, **Medford**
- Jerry Mascia, *Alternate*, **Mt. Laurel**
- Mark Keubler, *Alternate*, **North Hanover**
- John Gural, **Palmyra**
- Donna Mull, **Pemberton Borough**
- Dennis Gonzalez, **Pemberton Township**
- Meghan Jack, **Riverside**
- David Matchett, **Shamong**
- J. Paul Keller, **Springfield**
- Doug Cramer, **Tabernacle**
- Donna Ryan, **Westampton**
- James Ingling, **Wrightstown**

Nays: None
Abstain: None

Motion carried by unanimous vote.

AUTHORIZATION TO ABANDON SUBROGATION – APPROVAL

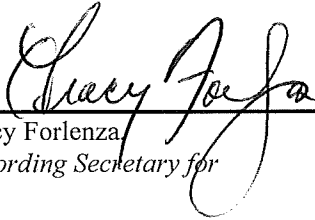
There was no subrogation to abandon.


MOTION TO ADJOURN

Chair Burger entertained a motion to adjourn the June 17, 2014 meeting of the BURLCO JIF.

Motion by Mr. Keller, seconded by Ms. Jack to adjourn the June 17, 2014 meeting of the BURLCO JIF. All in favor. Motion carried.

The meeting was adjourned at 4:55 pm.


Tracy Forlenza
Recording Secretary for


~~Michael Mansdoerfer, SECRETARY~~
J. PAUL KELLER