

**BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND
MEDFORD PUBLIC SAFETY BUILDING
91 UNION STREET
MEDFORD, NEW JERSEY**

DECEMBER 16, 2014

OPEN SESSION MINUTES

The regular Meeting of the Burlington County Municipal Joint Insurance Fund (BURLCO JIF) was held at the Medford Public Safety Building, 91 Union Street, Medford, New Jersey, on Tuesday, December 16, 2014 at 4:00 PM, prevailing time. Chair Burger, **Medford Township**, presiding. The meeting was called to order at 4:00 PM.

FLAG SALUTE

STATEMENT OF COMPLIANCE WITH OPEN PUBLIC MEETING ACT

Notice of this meeting was given by: (1) sending sufficient notice herewith to the *Burlington County Times*, Mt. Holly, NJ, and to the *Courier Post*, Cherry Hill, NJ; (2) filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities of the Burlington County Municipal Joint Insurance Fund; and (3) posting notice on the public bulletin boards of all member municipalities of the Burlington County Municipal Joint Insurance Fund.

ROLL CALL

Rich Ireton, *Alternate*, **Bass River Twp**
Richard Wolbert, **Beverly City**
Dean Buhner, *Alternate*, **Bordentown Twp**
Glenn McMahon, **Chesterfield Twp**
Mike Templeton, **Delanco**
Jeffrey Hatcher, **Delran**
Rich Brook, **Florence**
Leo Selb, **Hainesport**
Mike Mansdoerfer, **Lumberton**
Kathy Burger, **Medford Twp**
John Gural, **Palmyra Boro**
Dennis Gonzalez, **Pemberton Twp** (*arrived at 4:08pm*)
David Matchett, **Shamong**
J. Paul Keller, **Springfield**
Doug Cramer, **Tabernacle Twp**
Donna Ryan, **Westampton Twp**
James Ingling, **Wrightstown Boro**

Absent Fund Commissioners were:

Grace Archer, **Bordentown City**
Linda Dougherty, **Edgewater Park**
Sean Gable, **Mansfield Twp**
Meredith Tomczyk, **Mt. Laurel**
Cindy Dye, **North Hanover Twp**
Donna Mull, **Pemberton Boro**
Meghan Jack, **Riverside**
Kathy Hoffman, **Southampton Twp**

Maryalice Brown, **Woodland Twp**

Those also in attendance were:

Paul J. Miola, CPCU, ARM, Executive Director, *AJG Risk Management Services, Inc.*
Paul Forlenza, Deputy Executive Director, *AJG Risk Management Services, Inc.*
William J. Kearns, Solicitor, *Kearns, Reale & Kearns*
Tom Tontarski, Treasurer
John Saville, Safety Director, *J.A. Montgomery Risk Control*
Patty Davidson, Claims Administrator, *Qual-Lynx*
Karen Beatty, *QualCare*
Debby Schiffer, *Wellness Director*

Also present were the following Risk Management Consultant agencies:

The Barclay Group
Conner Strong & Buckelew
EJA/Capacity Insurance
Hardenberg Insurance Group
Insurance Agency Management

Also absent were the following Risk Management Consultant agencies:

Model Consulting Inc.

These minutes do not necessarily reflect the order in which some items were discussed.

MONTHLY MEETING CONDUCT

Chair Burger entertained a motion to allow this monthly meeting to be conducted directly by the Fund Commissioners present with all matters to be decided upon by a combined majority vote of all Fund Commissioners.

Motion by Mr. Hatcher, seconded by Mr. McMahan, to allow the meeting to be conducted directly by the Fund Commissioners present. All in favor. Motion carried.

APPROVAL OF THE MINUTES

Chair Burger presented the meeting minutes of the November 17, 2014 meeting of the Fund, as found in the agenda packet, for approval.

Chair Burger asked if there were any questions at this time. No questions were entertained.

Motion by Mr. Keller, seconded by Mr. Cramer, to approve the meeting minutes of the November 17, 2014 meeting of the Fund as presented. Motion carried.

APPROVAL OF CLOSED SESSION MINUTES

There was a distribution of the Closed Session Meeting Minutes to the Executive Committee at this time.

Chair Burger presented the Closed Session Meeting Minutes of the November 17, 2014 meeting of the Fund for approval.

Chair Burger asked if there were any questions at this time. No questions were entertained.

Motion by Mr. McMahan, seconded by Mr. Hatcher, to approve the Closed Session minutes of the November 17, 2014 meeting of the Fund as presented. Motion carried.

The Closed Session minutes of the November 17, 2014 meeting shall not be released to the public until the reason(s) for their remaining closed is no longer applicable and the Fund Solicitor has had the opportunity to review them.

Closed Session Meeting Minutes from the November 17, 2014 meeting were collected at this time.

EXECUTIVE DIRECTOR'S REPORT

Mr. Miola reviewed the Executive Director's Report found in the agenda packet with the membership. He highlighted the following items:

Lost Time Accident Frequency Report – Mr. Miola reported to the members that the BURLCO JIF continues to perform extremely well.

Certificates of Insurance – Mr. Miola asked that these certificates be made part of the minutes.

2013 Safety Incentive Program Awards – Mr. Miola asked that all members review available balances for this year's program. He reminded the members that the deadline to claim or encumber these funds has been extended to December 1, 2014 as November 30, 2014 is a Sunday. All encumbered funds must be claimed by February 1, 2015.

2014 Optional Safety Budget - Mr. Miola asked that all members review available balances for this year's program. He reminded the members that the deadline to claim or encumber these funds has been extended to December 1, 2014 as November 30, 2014 is a Sunday. All encumbered funds must be claimed by February 1, 2015.

Employee Practices Liability Coverage Update – Mr. Miola informed the members that the checklist is in the agenda and to contact PERMA with any discrepancies.

EPL Allowance – Mr. Miola reminded the members that the balances available to help offset EPL related expenses are on page 26 of the agenda packet.

EPL Helpline – Authorized Contact List – Mr. Miola asked members to review the authorized contacts listed in the agenda packet on page 27.

Financial Fast Track Report – Mr. Miola noted that it shows a surplus of over \$8.7 million.

Regulatory Filings – Mr. Miola reported that the filings are up to date.

Capehart & Scatchard Updates – Mr. Miola stated that Capehart and Scatchard periodically provides updates on court cases dealing with workers' compensation, ADA and FMLA issues. Copies of the latest updates were included in the agenda packet.

Statutory Bonds – Mr. Miola asked members to review the lists on page 41. He reminded the members that the bond is on the person not the position.

Revenue and Appropriations– Mr. Miola stated that a request was emailed to all Municipal Clerks seeking copies of their 2014 Published Revenue and Appropriations Summary. He asked the members to forward their (1) page published budget summary to his office, to the attention of Kris Kristie. He noted that there is a checklist of the summaries received to date in the agenda packet.

Elected Officials Training – Mr. Miola stated the there are only two more sessions for the Elected Officials Training. The MEL will reduce each member's 2015 workers' compensation loss funding premium by \$250 for each municipal elected official who

attends one of the training sessions by March 31, 2015. The credit will be extended to the member's Municipal Manager or Administrator.

2014 Dividend Distribution Notice – Mr. Miola reported that each member eligible to receive a portion of this year's dividend distribution should have received a notice via email from his office. He reminded those members to complete the necessary paperwork directing how they would like to receive their portion of the dividend and return it to his office no later than December 19, 2014. Any questions should be directed to Jodi Palmeri.

RMC Resolutions & Agreements – Mr. Miola reported that resolution and signed agreement must be received by his office prior to issuing payment for 2015.

Inclement Weather Policy – Mr. Miola reported that the Fund adopted an inclement weather policy; a copy was included in the agenda packet. Should it be necessary to cancel a meeting, his office will attempt to contact the Fund Commissioner via email, direct telephone contact or posting a message to the Fund's website. Members can also call 856-446-9148 for a pre-recorded message announcing the cancellation of a meeting.

New Member Activity – Mr. Miola reported that there was a New Member Review Committee meeting held on December 8, 2014 to review Cinnaminson Township's application for membership effective January 1, 2015. A report will be given later in the meeting.

MEL Bulletins – Mr. Miola reported that MEL Bulletin 2014-27 was distributed to the members at the meeting. This bulletin discusses the addition of Edward Scioli to the MEL Underwriting Manager Team. In addition, MEL Bulletin 2014-28 was also distributed regarding the acceptance and use of surplus military equipment under the 1033 Program.

2015 Calendars – Mr. Miola reported that each member received 2015 Wellness & Safety Calendars at the meeting. He noted that the Safety Kickoff Breakfast will be held on February 5, 2015.

Mr. Miola asked if there were any questions at this time. There were no questions.

SOLICITOR'S REPORT

Mr. Kearns stated that he had something to present in Closed Session.

Ms. Burger thanked Mr. Kearns for his many years of service to the Fund.

SAFETY DIRECTOR'S REPORT

Mr. Saville stated that the Safety Director's Report is self-explanatory. He highlighted the following items:

Monthly Activity Report – Mr. Saville commented that Bordentown, Lumberton and Palmyra used videos this month.

2015 MSI Classes - Mr. Saville noted that the list of online training programs scheduled for November and December are included in his report. He noted that enrollment is required for all MSI classes.

Safety Bulletins - Mr. Saville stated that there was several safety bulletins released and included in the agenda packet on pages 57 through 62.

Mr. Saville asked if there were any questions at this time. No questions were entertained.

CLAIMS ADMINISTRATOR'S REPORT

MEL POL/EPL Corner– November

Ms. Davidson reported on the quarterly report on the MEL POL/EPL claims which was included in the agenda packet.

She noted that in the third quarter of 2014, the MEL resolved 5 claims on behalf of four JIFs. The total MEL payments were \$758,001. She noted that the significant claims continue to be employment practices liability disputes alleging violations, improper terminations or failure to promote, hostile work environment, sexual harassment, failure to accommodate, retaliation and discrimination. She reported that on behalf of the BURLCO JIF in the third quarter of 2014, no MEL POL/EPL claims were resolved.

WELLNESS DIRECTOR'S REPORT

Ms. Schiffer noted that her report is detailed in the agenda packet. She highlighted the following:

- Delran started a Walking Challenge that runs from December 8th through January 2, 2015. Some of the details of the challenge have changed and she will report on those changes at the January meeting.
- Lumberton is planning to offer chair massages before their holiday luncheon as a thank you for employees and a holiday treat.
- Mt. Laurel completed the Biggest Loser Challenge with 12 participants losing over 66 pounds, with the grand prize winner losing just over 19 pounds. Zumba classes continue twice a week after work.
- Riverside is having a presentation from Dr. Peak at the Foundation of Wellness Professionals on Health from the Inside Out. They are also planning to offer chair massages later in the month.
- Palmyra hosted a De-Stress fest on December 12, 2014. They offered chair massages, BioMat from The Center, a speaker on recipes for good health and yoga demonstrations. They had a good turnout.

Ms. Schiffer asked if there were any questions at this time. No questions were entertained.

MANAGED HEALTH CARE REPORT

Ms. Beatty reviewed the Managed Care Report for *November 2014*.

Lost Time v. Medical Only Cases

Ms. Beatty presented the BURLCO JIF *Lost Time v. Medical Only Cases (Intake Report)*:

	<i>November</i>	<i>YTD</i>
<i>Lost Time</i>	1	14
<i>Medical Only</i>	11	127
<i>Report Only</i>	10	65
<i>Total Intakes(New Claims)</i>	22	206

<i>Report Only % of Total</i>	45.5%	31.6%
<i>Medical Only/Lost Time Ratio</i>	92:08	90:10
<i>Average Days to Report</i>	2.2	2.6

Transitional Duty Report

Ms. Beatty presented the Year-to-Date Transitional Duty Report:

<i>Transitional Duty Summary Report</i>	<i>YTD</i>
<i>Transitional Duty Days Available</i>	1,919
<i>Transitional Duty Days Worked</i>	1,465
<i>% of Transitional Duty Days Worked</i>	76.3%
<i>Transitional Duty Days Not Accommodated</i>	454
<i>% of Transitional Duty Days Not Accommodated</i>	23.7%

Nurse Case Assignment Report:

<i>Nurse Case Summary Report (Inclusive of 3 JIFs)</i>	<i>November</i>
<i>Total Cases Assigned in month</i>	46
<i>Total Cases Closed in month</i>	43
<i>Total Cases Open in month</i>	263

PPO Penetration Report:

Ms. Beatty presented the PPO Penetration Report:

<i>PPO Penetration Rate</i>	<i>November</i>	<i>YTD</i>
<i>Bill Count</i>	116	1,383
<i>Original Provider Charges</i>	\$95,283	\$1,601,425
<i>Re-priced Bill Amount</i>	\$40,118	\$686,395
<i>Savings</i>	\$42,674	\$901,258
<i>% of Savings</i>	44.8%	56.3%
<i>Participating Provider Penetration Rate - Bill Count</i>	94.8%	95.4%
<i>Participating Provider Penetration Rate - Provider Charges</i>	98.5%	96.0%
<i>EPO Provider Penetration Rate - Bill Count</i>	82.4%	83.7%
<i>EPO Provider Penetration Rate - Provider Charges</i>	91.5%	91.1%

Ms. Beatty asked if there were any questions.

TREASURER'S REPORT

Mr. Tontarski presented an overview of the Treasurer's Report for month ending **November 30, 2014**, a copy of which was provided to the membership in the agenda packet.

Investment Interest

Interest received or accrued for the current month totaled \$4,964.68. This generated an average annual yield of .39%. After including an unrealized net gain of \$4,920.00 in the asset portfolio, the yield was adjusted to .78 % for this period. The total overview of the asset portfolio for the Fund shows an overall unrealized gain of \$8,910.00 as it relates to market value of \$5,508,910.00 vs. the amount invested.

Our asset portfolio with TD Wealth Management consists of three (3) obligations with maturities greater than two (2) years.

Receipt Activity for the Period

	Monthly	YTD
Subrogation Receipts	\$2,258.00	\$60,903.40
Overpayment Reimbursements	\$.00	
FY 2014 Appropriation Refund	\$22.46	

Claim Activity for the Period

Claim activity for the period for claims paid by the Fund and claims payable by the Fund at month end are in the amount of \$231,342.11. The claim detail for the 149 checks is as follows:

Direct Loss Payments	\$212,167.58
Claim Expenses	\$5,657.26
Legal Defense Costs	\$13,517.27

Cash Activity for the Period

During the reporting period, the Fund’s “Cash Position” changed from an opening balance of \$15,353,250.41 to a closing balance of \$15,064,427.81 showing a decrease of \$288,822.60.

Mr. Tontarski asked if there were any questions at this time. No questions were entertained.

Loss Run Payment Register

Chair Burger entertained a motion to approve the *November Loss Run Payment Register* as presented.

Chair Burger asked if there were any questions at this time. No questions were entertained.

Motion by Mr. Keller, seconded by Mr. Hatcher, to approve the *November Loss Run Payment Register*.

ROLL CALL *Yeas*

- Rich Ireton, *Alternate*, **Bass River Twp**
- Richard Wolbert, **Beverly City**
- Dean Buhner, *Alternate*, **Bordentown Twp**
- Glenn McMahan, **Chesterfield Twp**
- Mike Templeton, **Delanco**
- Jeffrey Hatcher, **Delran**
- Rich Brook, **Florence**
- Leo Selb, **Hainesport**
- Mike Mansdoerfer, **Lumberton**
- Kathy Burger, **Medford Twp**

John Gural, **Palmyra Boro**
Dennis Gonzalez, **Pemberton Twp**
David Matchett, **Shamong**
J. Paul Keller, **Springfield**
Doug Cramer, **Tabernacle Twp**
Donna Ryan, **Westampton Twp**
James Ingling, **Wrightstown Boro**

Nays: None
Abstain: None

Motion carried by unanimous vote.

Approval of December Bill List

For the Executive Committee's consideration, Mr. Tontarski presented the *December Bill List* in the amount of \$442,909.94.

Chair Burger entertained a motion to approve the *December Bill List*.

Chair Burger asked if there were any questions at this time. No questions were entertained.

Motion by Mr. Cramer, seconded by Mr. Keller, to approve the *December Bill List*.

ROLL CALL *Yeas*

Rich Ireton, *Alternate*, **Bass River Twp**
Richard Wolbert, **Beverly City**
Dean Buhner, *Alternate*, **Bordentown Twp**
Glenn McMahon, **Chesterfield Twp**
Mike Templeton, **Delanco**
Jeffrey Hatcher, **Delran**
Rich Brook, **Florence**
Leo Selb, **Hainesport**
Mike Mansdoerfer, **Lumberton**
Kathy Burger, **Medford Twp**
John Gural, **Palmyra Boro**
Dennis Gonzalez, **Pemberton Twp**
David Matchett, **Shamong**
J. Paul Keller, **Springfield**
Doug Cramer, **Tabernacle Twp**
Donna Ryan, **Westampton Twp**
James Ingling, **Wrightstown Boro**

Nays: None
Abstain: None

Motion carried by unanimous vote.

COMMITTEE REPORTS

FINANCE COMMITTEE – October 30, 2014

Mr. Mansdoerfer reported that the Fund Year 2015 Budget is being presented for adoption, all the information was included in the agenda packet.

Motion to Open the 2015 Budget Public Hearing

Chair Burger entertained a motion to *Open the 2015 Budget Public Hearing*.

Motion by Mr. Hatcher, seconded by Mr. Keller, to *Open the 2015 Budget Public Hearing*. All in favor. Motion carried.

Chair Burger asked if there were any questions. No questions were entertained.

Motion to Close the 2015 Budget Public Hearing

Chair Burger entertained a motion to *Close the 2015 Budget Public Hearing*.

Motion by Mr. Keller, seconded by Mr. Cramer, to *Close the 2015 Budget Public Hearing*. All in favor. Motion carried.

Chair Burger asked if there were any questions. No questions were entertained.

Motion to Adopt the 2015 Budget

Chair Burger entertained a motion to *Adopt the 2015 Budget* as presented.

Motion by Mr. Hatcher, seconded by Mr. McMahon, to *Adopt the 2015 Budget* as presented.

Chair Burger asked if there were any questions. No questions were entertained.

ROLL CALL	<i>Yeas</i>	Rich Ireton, <i>Alternate</i> , Bass River Twp
		Richard Wolbert, Beverly City
		Dean Buhner, <i>Alternate</i> , Bordentown Twp
		Glenn McMahon, Chesterfield Twp
		Mike Templeton, Delanco
		Jeffrey Hatcher, Delran
		Rich Brook, Florence
		Leo Selb, Hainesport
		Mike Mansdoerfer, Lumberton
		Kathy Burger, Medford Twp
		John Gural, Palmyra Boro
		Dennis Gonzalez, Pemberton Twp
		David Matchett, Shamong
		J. Paul Keller, Springfield
		Doug Cramer, Tabernacle Twp
		Donna Ryan, Westampton Twp
		James Ingling, Wrightstown Boro

Nays: None
Abstain: None

Motion carried by unanimous vote.

Motion to Adopt the 2015 Assessment Certification

Chair Burger entertained a motion to *Adopt the 2015 Assessment Certification* as presented.

Motion by Mr. Keller, seconded by Mr. Cramer, to *Adopt the 2015 Assessment Certification* as presented.

Chair Burger asked if there were any questions. No questions were entertained.

ROLL CALL *Yeas*

Rich Ireton, *Alternate*, **Bass River Twp**
Richard Wolbert, **Beverly City**
Dean Buhner, *Alternate*, **Bordentown Twp**
Glenn McMahon, **Chesterfield Twp**
Mike Templeton, **Delanco**
Jeffrey Hatcher, **Delran**
Rich Brook, **Florence**
Leo Selb, **Hainesport**
Mike Mansdoerfer, **Lumberton**
Kathy Burger, **Medford Twp**
John Gural, **Palmyra Boro**
Dennis Gonzalez, **Pemberton Twp**
David Matchett, **Shamong**
J. Paul Keller, **Springfield**
Doug Cramer, **Tabernacle Twp**
Donna Ryan, **Westampton Twp**
James Ingling, **Wrightstown Boro**

Nays: None
Abstain: None

Motion carried by unanimous vote.

Motion to Adopt the 2015 Assessment Allocation Strategy

Chair Burger entertained a motion to *Adopt the 2015 Assessment Allocation Strategy* as presented.

Motion by Mr. Cramer, seconded by Mr. Keller, to *Adopt the 2015 Assessment Allocation Strategy* as presented.

Chair Burger asked if there were any questions. No questions were entertained.

ROLL CALL *Yeas*

Rich Ireton, *Alternate*, **Bass River Twp**
Richard Wolbert, **Beverly City**
Dean Buhner, *Alternate*, **Bordentown Twp**
Glenn McMahon, **Chesterfield Twp**
Mike Templeton, **Delanco**
Jeffrey Hatcher, **Delran**
Rich Brook, **Florence**
Leo Selb, **Hainesport**
Mike Mansdoerfer, **Lumberton**
Kathy Burger, **Medford Twp**
John Gural, **Palmyra Boro**
Dennis Gonzalez, **Pemberton Twp**
David Matchett, **Shamong**
J. Paul Keller, **Springfield**

Doug Cramer, **Tabernacle Twp**
Donna Ryan, **Westampton Twp**
James Ingling, **Wrightstown Boro**

Nays: None
Abstain: None

Motion carried by unanimous vote.

STRATEGIC PLANNING COMMITTEE- November 17, 2014

Chair Burger reported that the Strategic Planning Committee meeting was held on November 17, 2014 and the minutes were included in the agenda packet.

NOMINATING COMMITTEE- November 24, 2014

Ms. Ryan reported that the Nominating Committee meeting was held on November 24, 2014 and the minutes were included in the agenda packet. The 2015 Executive Committee will be voted on at the January 2015 Reorganization meeting.

NEW MEMBER REVIEW COMMITTEE- December 8, 2014

Mr. Forlenza reported that the meeting minutes will be included in the January agenda packet. He noted that there was a conference call meeting on December 8, 2014 to review the application from Cinnaminson Township. The loss data, exposures were reviewed as well as the loss control report filed by J.A. Montgomery. He stated that the committee authorized his office to release an assessment for Cinnaminson Township, effective January 1, 2015. The assessment was \$498,013.00. He stated that he and Paul Miola attended Cinnaminson's council meeting and the Township did secure other proposals and decided to join the Garden State JIF. He stated that this was the second time that the BURLCO JIF looked at Cinnaminson Township and have extended two very good offers-almost \$100,000 less than what they current paying. He stated that his office will document their file and close it.

Chair Burger asked if the JIF had collected an application fee from Cinnaminson Township and Mr. Forlenza stated that they did pay an application fee.

SAFETY COMMITTEE- December 16, 2014

Mr. Forlenza reported that the meeting minutes will be included in the January agenda packet. He stated that the committee approved changes to the 2015 Safety Incentive Program, reviewed Regional Training opportunities for next year and the MEL Safety Institute. The 2015 classes are on the website. The next meeting is scheduled for March, 2015 where the Committee will review the 2014 Annual Safety Director's report.

MEL/RCF/E-JIF REPORTS

MEL MEETING- November 20, 2014

Chair Burger reported that the MEL meeting was held on November 20, 2014. A copy of the meeting report was included in the agenda packet.

EJIF MEETING- November 19, 2014

Mr. Brook reported on the EJIF meeting held on November 19, 2014. A copy of the minutes was included in the agenda packet.

MISCELLANEOUS BUSINESS

Next Meeting

Chair Burger noted that the Reorganization meeting of the BURLCO JIF will take place on **Tuesday, January 20, 2015 at 4:00 PM** at the **Hainesport Municipal Building, Hainesport, NJ.**

PUBLIC COMMENT

Motion by Mr. Keller, seconded by Mr. Cramer, to open the meeting to the public. All in favor. Motion carried.

Chair Burger opened the meeting to the public for comment.

Hearing no comments, Chair Burger entertained a motion to close the public portion of the meeting.

Motion by Mr. Keller, seconded by Mr. Cramer, to close the meeting to the public. All in favor. Motion carried.

EXECUTIVE SESSION MEETING – Resolution #2014-35

Chair Burger entertained a motion to go into a closed session to discuss matters affecting the protection and safety of the public and to discuss pending or anticipated litigation and/or contract negotiations.

Motion by Mr. McMahon, seconded by Mr. Keller, to approve Resolution #2014-35. All in favor. Motion carried.

A Closed Session of the BURLCO JIF was held and the meeting was then reopened to the public.

REOPEN PUBLIC PORTION OF THE MEETING

Chair Burger entertained a motion to reopen the public portion of the meeting.

Motion by Mr. Keller, seconded by Mr. Cramer, to reopen the public portion of the meeting. All in favor. Motion carried.

APPROVAL OF CLAIMS PAYMENTS

Chair Burger asked for a motion for *Approval of Claims Payment* on the following claims as presented in Closed Session.

Chair Burger asked if there were any questions at this time. No questions were entertained.

Motion by Mr. McMahon, seconded by Mr. Hatcher, to approve the following claims as discussed in *Closed Session*.

<i>Workers' Compensation</i>	<i>Property</i>	<i>General Liability</i>
X96603	X96236	X63285
Z04091	Z04355	X45155
Z00182		
X61447		
X69055		

ROLL CALL *Yeas*

Rich Ireton, *Alternate*, **Bass River Twp**
 Richard Wolbert, **Beverly City**
 Dean Buhner, *Alternate*, **Bordentown Twp**
 Glenn McMahon, **Chesterfield Twp**
 Mike Templeton, **Delanco**
 Jeffrey Hatcher, **Delran**
 Rich Brook, **Florence**
 Leo Selb, **Hainesport**
 Mike Mansdoerfer, **Lumberton**
 Kathy Burger, **Medford Twp**
 John Gural, **Palmyra Boro**
 Dennis Gonzalez, **Pemberton Twp**
 David Matchett, **Shamong**
 J. Paul Keller, **Springfield**
 Doug Cramer, **Tabernacle Twp**
 Donna Ryan, **Westampton Twp**
 James Ingling, **Wrightstown Boro**

Nays: None
Abstain: None

Motion carried by unanimous vote.

AUTHORIZATION TO ABANDON SUBROGATION

Chair Burger asked for a motion for *Authorization to Abandon Subrogation* on the following claim as presented in Closed Session.

Chair Burger asked if there were any questions at this time. No questions were entertained.

Motion by Mr. McMahon, seconded by Mr. Hatcher, to approve the following claims as discussed in *Closed Session*.

X69055	\$3,050.00
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ROLL CALL *Yeas*

Rich Ireton, *Alternate*, **Bass River Twp**
 Richard Wolbert, **Beverly City**
 Dean Buhner, *Alternate*, **Bordentown Twp**
 Glenn McMahon, **Chesterfield Twp**
 Mike Templeton, **Delanco**
 Jeffrey Hatcher, **Delran**
 Rich Brook, **Florence**
 Leo Selb, **Hainesport**

Mike Mansdoerfer, **Lumberton**
Kathy Burger, **Medford Twp**
John Gural, **Palmyra Boro**
Dennis Gonzalez, **Pemberton Twp**
David Matchett, **Shamong**
J. Paul Keller, **Springfield**
Doug Cramer, **Tabernacle Twp**
Donna Ryan, **Westampton Twp**
James Ingling, **Wrightstown Boro**

Nays: None
Abstain: None

Motion carried by unanimous vote.

MOTION TO ADJOURN

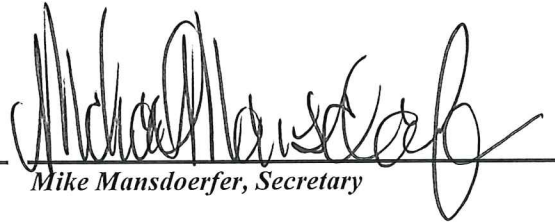
Chair Burger entertained a motion to adjourn the December 16, 2014 meeting of the BURLCO JIF.

Motion by Mr. Keller, seconded by Mr. Cramer, to adjourn the December 16, 2014 meeting of the BURLCO JIF. All in favor. Motion carried.

The meeting was adjourned at 4:33 pm.



Brenda Smith,
Recording Secretary for


Mike Mansdoerfer, Secretary